

BRADWELL PARISH COUNCIL



Minutes of the Annual Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5th May 2026

Councillors Present:

Cllr Downing, Cllr Granger, Cllr Cornish, Cllr Salvage, Cllr Lancaster, Cllr Salisbury, Cllr Taylor, Cllr Lake
Cllr Harrison

Others:

Mrs V. Ball (Clerk)

District Councillor Nash

Members of the public: None

Apologies for absence

064/2026: Cllr Leeson submitted an apology due to family bereavement. This was noted.

Declaration of Members' Interests

065/2026: There were no interests declared.

A report from Derbyshire County Council

066/2026

There was no news from Alasdair Sutton, however the clerk confirmed that she had had communications from Highways, a representative would be attending the village in June to look at the issues with HGV intrusions. The clerk would let council know the date when this had been arranged.

A report from Derbyshire District Council

067/2026

District Councillor Nash had no news to report. He confirmed at the present there are no planned changes to how parish councils will operate as part of the new local government reform plans.

It was agreed to move items 13.3 and 13.4 on the agenda to enable District Councillor Nash to participate in these discussions.

Cllr Downing informed council that he and District Councillor Nash had been in discussions with The Methodist Church over plans to make the chapel and hall available for community use. Both buildings are listed, and the methodist church is keen for them to remain a community asset. There have been lots of ideas discussed, including a theatre space and regaining its use as a village hall, however this will need proper

management and the needs and uses must be balanced as not to take bookings from other venues. It was agreed that there be continued discussions, with the option of a village meeting to gauge interest.

Council spoke about the plans for the Tour de Femme cycle race, which clashes with Bradwell Carnival 2027. The clerk had been informed by Derbyshire County Council that this event would take precedence over carnival. It would be discussed at the next carnival meeting whether to cancel or move the carnival. However, council did agree that they should make the most of the race and use it to the village's advantage. A working group would be set up to discuss this; District Councillor Nash expressed his interest to be included in this.

Acceptance and Signing of Previous Minutes and Matters Arising

068/2026

It was **resolved** to accept the minutes of the Parish Council Meeting of 07/04/2026, with one amendment to the public participation section. This was to add that Breedon had had a consultation meeting in Loxley Hall at Hope regarding the quarry plans.

There were no matters arising.

Financial Matters

069/2026

It was **resolved** to authorise the following seventeen transactions and a further ten supplementary transactions.

Ref	Payee	Description	Amount £	Source
01.	Scribe	Monthly direct debit April 2026	£58.80*	Direct Debit
02.	E. ON	Monthly electricity charge April 2026	£17.16*	Direct Debit
03.	Water Plus	Water charges for the toilet block April 2026	£62.81	Direct Debit
04.	Unity Trust	Monthly bank charges for April 2026	£6.00	Bank Charge
05.	British Gas Lite	Public Conveniences Town Bottom April 2026	£185.96*	Direct Debit
06.	Nest	Pension contributions for April 2026	£65.83	Direct Debit
07.	HMRC	Tax and NI contributions for April 2026	£78.51	Direct Debit
08.	Vanessa Ball	Salary and office allowance for April 2026	£904.78	BACS
09.	Vanessa Ball	Reimbursement for gutter cleaning on Toilet Block	£100.00	BACS
10.	Vanessa Ball	Reimbursement for postage stamps	£7.28	BACS
11.	Bradwell Wildflower Group	S137 grant application as approved on 7 th April 2026	£300.00	BACS
12.	Waitrose	Gifts for residents	£36.00*	Bank Card

13.	Playdale	Final payment for new playground equipment	£10575.53*	BACS
14.	Amazon	Purchase of microphone for village hire	£19.99*	Bank Card
15.	Amazon	Additional Hi-vis vests	£17.47*	Bank Card
16.	Bradwell News	Annual fee for Parish Council news column in village newsletter 2026/7	£600.00	BACS
17.	Derbyshire Dales District Council	Annual village bin emptying fees for 2025/6	£56.66*	Bank Card
SP1.	A&J Cleaning	Cleaning of toilet block and cleaning supplies April 2026	£237.99	BACS
SP2.	Alan Williams	Playground inspections for April 2026	£62.50	BACS
SP3.	Currys	New printer for the clerk	£149.00*	Bank card
SP4.	Eve Lake Conveyancing & Legal Services	Legal fees for registry of deed of easement on Soft Water Lane	£260.00*	BACS
SP5.	Ann Harrison	Medals, dresses and float repairs for carnival	£355.66	BACS
SP6.	Derbyshire ALC	Councillor Code of Conduct course	£55.00	BACS
SP7.	Peak Park Parishes Forum	Subscription fees for 2026/7	£24.00	BACS
SP8.	G.E.Davies	Mowing of Playing fields April 2026	£350.00	BACS
SP9.	WM.Eyre	Paint for Carnival float	£32.66*	BACS
SP10.	Royal Mail Group	Renewal of PO BOX for 2026/7	£499.80*	BACS
*Includes VAT at 20%, apart from Items 3 and 5 for utilities with a lower VAT rate of 5%.				
TOTAL:			£15119.39	

Other Financial Matters

070/2026

Cllr Lancaster reported that she had reviewed the Coop Bank statement and no queries were raised. She reported that the precept of £58,260 had been received on 30th April.

071/2026

The clerk presented Section 1 of the Annual Governance statement required for the external audit. This is to ensure council have a sound system of internal controls. Council agreed with the statement, and this was then signed by Cllr Downing and the Clerk.

Parish Council Processes

072/2026

The clerk had reviewed the policy for Planning applications and suggested that rather than being a standalone policy, the PDNPA Material considerations should be included within this policy. It was agreed and accepted to combine both policies.

ACTION:

Clerk to send the updated policy to Cllr Downing for uploading to the website.

073/2026

The clerk had reviewed the Standing Orders for council and was recommending one change to include a paragraph about the signing of legal documents. Because the council don't have a common seal, any deed required by law may instead be signed on behalf of the Council by two councillors, with their signatures witnessed by the Proper Officer. This was accepted by council

ACTION:

Clerk to make the necessary changes and submit to Cllr Downing for upload to the website.

074/2026

The clerk had reviewed the Financial Regulations for council and had updated the out-of-date legislation. She also changed regulation 4.2 to reflect that it was the RFO who is responsible for producing all supporting documentation required for the Annual Governance and Accountability Return.

The clerk also queried regulation 12 over stores and equipment and it was agreed that this should include items (grit salt, cones and signage for carnival) that are stored in the containers on Town Bottom.

ACTION: Clerk to make necessary changes to the finance regulations and bring back to council for approval.

Parish Issues / Initiatives

075/2026

There was nothing to be included on the Facebook page.

076/2026

Council discussed the application made by The Youth Players for their request of £600. Council are very supportive of this project and agreed that they would grant the full amount.

ACTION: Clerk to inform the group of their success, and to arrange the payment of the funds,

077/2026

The clerk reported that an action group from The Wirral is putting on an event to inform residents about the Peak Cluster Pipeline on Sunday 14th June 12-3pm. Parish council was asked if they would like to make representation. It was agreed that it is important to remain neutral and objective at such events, and the Council has released a collective statement.

Parish Playing Fields, Open Spaces & Village Caretaking

078/2026

Council discussed the request from a resident to install a bird box/tower on Beggars Plot, it is noted that whilst council did not object to the placement of this item, the location requested on the Main Road, was not ideal as it would be an obstruction for the carnival bunting. It was agreed that the clerk would investigate other potential locations.

ACTION: Clerk to speak to resident about a different placement.

079/2026

Cllr Downing informed council that Derbyshire District Council wishes to buy back the toilets on Town Bottom Playing field. Council agreed that this was an important Parish council asset to the village and would be reluctant to sell. District Councillor Nash is going to ask if there were any grants available towards the running costs

Cllr Downing also spoke about the idea of extending the café block to provide indoor seating. It was agreed that an Amenities Subcommittee working group would be set up to investigate the likely costs.

It was also agreed that a rent increase for the café should be considered in November.

Planning Applications

080/2026

The application for Change of use of Woodcroft Barn to holiday accommodation was discussed, and it was agreed to object to the planning application. The property is protected by an S106 clause, and as Bradwell has been identified as a village in need, the property should remain as a local needs dwelling. It was also brought to the attention that this property was already being used for this purpose and should be reported to the PDNP.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / with Local Authorities & Other Bodies

081/2026

The clerk reported that because Steve Groves of Breedon was unable to attend the annual parish meeting, he had offered to come to the June council meeting. He had asked for any questions to be sent prior to this.

Recent Meetings

082/2026

The clerk reported that she had attended a meeting of a walking consortia on 21st April. The meeting was attended by members of District Council, and they reported they had been given a government grant of £21,000 for a project to get children into walking. They were seeking permission to install some interactive maps/signage on council land. It was agreed that as part of this, the out-of-date map on Town Bottom could be considered. The amenities committee should be involved in this project.

083/2026

Cllr Lancaster reported that she had attended a meeting of Hope Valley Parishes on 23rd April, it was well attended. Topics including Little Switzerland and Peak Cluster, and the forum were keen to ensure mitigation for the Hope Valley is attained should the pipeline go ahead. Council is asked to put forward their ideas.

Future meetings

084/2026

The Annual Parish meeting is to take place on May 19th at 730pm in the Memorial Hall.

Publications / Information Received

085/2025

Communications have already been circulated electronically

Date of Next Meeting

086/2025

The next council meeting will be held on June 2nd at 7:30pm in the Memorial Hall Bradwell

The meeting concluded at 08:45pm