

# BRADWELL PARISH COUNCIL



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To all members of Bradwell Parish Council,  
You are summoned to attend The **ANNUAL MEETING of the PARISH COUNCIL**  
at 7:30 p.m. on Tuesday 05<sup>th</sup> May 2026 in Bradwell War Memorial Hall, Bradwell

28/04/2026

Vanessa Ball  
(Clerk to Bradwell Parish Council)

## AGENDA

### Public Participation (Guide Time 10 minutes)

This item is available for members of the public (if any present) to raise issues with the council. If council members decide to progress any of the issues raised by the public that may require further investigation, then these will be put on the agenda for the next council meeting.

1. **Apologies for absence** (Guide 1 min)
2. **Declaration of Members' Interests** (Guide 2 mins)

Members are required to declare the existence and nature of any interests they may have in subsequent agenda items in accordance with the council's Code of Conduct. These interests are matters which relate to money or which can be valued in money, affecting the member, his/her partner, extended family, and close friends. Interests which become apparent at a later stage in the proceedings may be declared at that time.

*It is noted that if any changes to members' "Register of Disclosable Pecuniary Interests" forms are required, the documents are available from the clerk and will then need to be updated and forward to DDDC.*

3. **Election of the Chairman & Signing of Acceptance of Office** (Guide 2 mins)
4. **Election of the Vice-Chairman & Signing of Acceptance of Office** (Guide 2 mins)
5. **Appointment to Committees and External Representation** (Guide 10 mins)

To review the appointment of councillors to the various committees and as representatives on external bodies.

6. **Derbyshire County Council** (Guide time 5 minutes)

To receive a report from County Councillor Sutton

**7. Derbyshire District Council** (Guide Time 5 minutes)

To receive a report from District Councillor Nash

**8. Acceptance & signing of Previous Minutes and Matters Arising (which are not on the agenda)**  
(Guide 15 mins)

To accept the minutes of the Parish Council Meeting 07/04/2026 and discuss any matters arising.

**9. Financial Matters** (Guide Time 15 minutes)

To propose that the following Financial Authorisations be approved.

To present council with any additional supplementary payments to be approved.

**10. April 2026 Payments for approval**

Ref	Payee	Description	Amount £	Source
01.	Scribe	Monthly direct debit April 2026	£58.80*	Direct Debit
02.	E. ON	Monthly electricity charge April 2026	£17.16*	Direct Debit
03.	Water Plus	Water charges for the toilet block April 2026	£62.81	Direct Debit
04.	Unity Trust	Monthly bank charges for April 2026	£6.00	Bank Charge
05.	British Gas Lite	Public Conveniences Town Bottom April 2026	£185.96*	Direct Debit
06.	Nest	Pension contributions for April 2026	£65.83	Direct Debit
07.	HMRC	Tax and NI contributions for April 2026	£78.51	Direct Debit
08.	Vanessa Ball	Salary and office allowance for April 2026	£904.78	BACS
09.	Vanessa Ball	Reimbursement for gutter cleaning on Toilet Block	£100.00	BACS
10.	Vanessa Ball	Reimbursement for postage stamps	£7.28	BACS
11.	Bradwell Wildflower Group	S137 grant application as approved on 7 <sup>th</sup> April 2026	£300.00	BACS
12.	Waitrose	Gifts for residents	£36.00*	Bank Card
13.	Playdale	Final payment for new playground equipment	£10575.53*	BACS
14.	Amazon	Purchase of microphone for village hire	£19.99*	Bank Card
15.	Amazon	Additional Hi-vis vests	£17.47*	Bank Card

16.	Bradwell News	Annual fee for Parish Council news column in village newsletter 2026/7	£600.00	BACS
17.	Derbyshire Dales District Council	Annual village bin emptying fees for 2025/6	£56.66*	Bank Card
* Includes VAT at 20% apart from items 2 and 5 which is 5% VAT for utilities.				

#### 11. Other Financial Matters

To review the Co-operative bank account statement and resolve how to proceed (Cllr Lancaster)

To provide council with a monthly update on Council finances (Clerk)

To accept and sign Section 1 (Annual Governance Statement) of the council's 2025/6 Annual Return prior to submission to the external auditor. (Clerk)

To note that the Annual Precept has now been received (Clerk)

#### 12. Parish Council Processes (Guide Time 5 minutes)

To review the proposed policy changes for Planning applications and resolve how to proceed (Council)

To review the current Standing Orders for council and decide if any changes are required and to adopt this document for the coming year (Clerk).

To review the Financial Regulations, to decide if any changes are required and to adopt this document for the coming year (Clerk).

#### 13. Parish Issues / Initiatives (Guide Time 15 minutes)

To review any items to be posted on Council Facebook page and resolve how to proceed (Cllr Taylor).

To review the S137 grant application from Bradwell Youth Players and resolve how to proceed (Council)

To propose that council supports continuing dialogue with The Methodist to investigate initiatives to make the hall and lounge available for public use and resolve how to proceed (Cllr Downing)

To inform council about the plans for The Tour de France cycle race event next July and consider if any village plans should be made (Clerk, Council)

To inform council of an offer from a Wirral based action against Peak Cluster group to hold a drop-in session in the village and to consider parish council representation at the event (Clerk)

#### 14. Parish Playing Fields, Open Spaces & Village Caretaking (Guide Time 15 minutes)

To consider the request that a 'House martin' bird box be donated, and installed on Beggars Plot and resolve how to proceed (Council)

To inform council of discussions held by Derbyshire Dales District Council's regarding an offer to assume ownership of the public toilets (Clerk)

**15. Highways & Rights of Way** (Guide Time 0 minutes)

None

**16. PDNPA & Planning Matters** (Guide Time 5 minutes)

None

**17. Planning Applications**

Date	Application	PDNPA Reference
08/04/2026	Change of use of Woodcroft Barn to holiday accommodation	NP/DDD/0326/0243

**18. Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / with Local Authorities & Other Bodies** (Guide Time 5 minutes)

To inform council that Steve Groves from Breedon will be attending the next council meeting, and any questions should be submitted to the clerk in advance (Clerk)

**19. Matters to be discussed with the public/press excluded** (in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1)

To determine which additional items, if any, on the agenda should be taken with the public excluded.

None

**20. Recent Meetings:**

To provide an update from a meeting with The DDDC Walking Consortium on 21<sup>st</sup> April (Clerk)

To provide an update from a Hope Valley Parishes meeting on 23<sup>rd</sup> April (Cllr Lancaster)

If any members of council attended any other meetings, these can be discussed here.

**21. Future Meetings:**

APM 19<sup>th</sup> May

**22. Publications / Information Received** (Guide Time 2 minutes)

Most communications have already been circulated electronically to councillors.

None were received in paper form.

**23. Date of Next Meeting** (Guide Time 5 minutes)

The next meeting of the Parish Council is on Tuesday 2<sup>nd</sup> June at 7.30pm in the War Memorial Hall, Bradwell.