



Minutes of the
Annual meeting of the Parish Council
held at 7:30 p.m. on Tuesday 3rd May 2022.

Present: Cllr B Salisbury (Chair), Cllr P Higgs, Cllr K Lancaster, Cllr M Salvage, Cllr A Nash, Cllr A Taylor, Cllr L Granger, Cllr Z Harrison, Cllr M Joseph

Mrs C Preston (Clerk)

Members of Outside Bodies / Authorities: District Councillor Furness

Members of the public: Two

PUBLIC PARTICIPATION.

PC Karl Webster presented a proposal for greater Automatic Number Plate Recognition (ANPR) in the Hope Valley. PC Webster stated that this technology has been available for some time but is mostly on the main roads. His proposal is to have ANPR cameras on the back roads as these are the roads being used by criminals who are targeting the Hope Valley. PC Webster's proposal involved discussion with a local company, Gigapeak, whose business is installing internet network hardware which could be used to carry an ANPR system at a very reasonable cost. PC Webster said that this will not be a quick process and is not making any promises of success. He requested the support of Bradwell Parish Council and Council agreed to add his request to the agenda of the parish council meeting on 7th June 2022 so council can consider his request.

A resident asked for an update on the problem with flooding in the church graveyard. Council advised that they had written to the Environment Agency again asking for help with the problem. Council also advise that they had also written to Peak Forest Angling Club as they own the riverbed, to start a discussion on what if anything they can do to help the situation. Council advised that the Environment Agency have conducted a survey and have the results but have not yet shared a copy. Council have requested a copy on the understanding that it may be redacted. County Councillor Sutton is trying to get all relevant parties to attend a meeting in the village to discuss the issues. The meeting was advised that some residents are altering drains for their own benefit but that this affects the village when there is heavy rainfall.

The resident was advised to report the flooding issue to Derbyshire County Council and the Environment Agency and ask them for a response. The more reports they receive the greater the chance that they will take the issue seriously.

District Councillor (DC) Furness apologised for missing the Annual Parish Meeting, but he was attending an on-line meeting. DC Furness advised that the garden waste and food waste collections had recommenced following a fire at the recycling centre. He advised that the waste is being taken to a different recycling centre, but this centre will not accept garden waste in plastic bags. This has resulted in part of the village losing the garden waste service. Residents in the affected areas have been informed of the change. DC Furness also advised that the verges in the village have received their first cut and will be cut every four weeks. The collection of the grass cuttings will not happen this year but will commence in 2023.

Election of the Chairman & Signing of Acceptance of Office (Guide 2 mins)

094/2022

It was resolved to elect Cllr Downing as Chair.

It was agreed that the Acceptance of Office document would be signed and countersigned at the earliest opportunity as Cllr Downing was not present at the meeting but had indicated to the clerk his willingness to take on the role.

095/2022

Election of the Vice-Chairman & Signing of Acceptance of Office (Guide 2 mins)

It was resolved to elect Cllr Salisbury as vice-Chair.

Cllr Salisbury signed the Acceptance of Office document.

Apologies for Absence

096/2022

Apologies were received from Cllr Downing for reason of holiday. These apologies were noted. Apologies were received from County Councillor Sutton.

Declaration of Members' Interests

097/2022

Cllr Lancaster declared an interest in agenda item 100/2022 as she is a director of the company MyPaye

Appointment to Committees and External Representation (Guide 10 mins)

098/2022

The current committees were reviewed, and committee chairs were appointed. Committee members were also appointed to all committees.

ACTION: Clerk to update the relevant document and ensure it is posted to the website

Acceptance and signing of Previous Minutes and Matters Arising

099/2022

It was **resolved** to accept the minutes of the Parish Council meeting of 05/04/2022 with a rewording of part of the public participation section.

It was **resolved** to accept the minutes of the extraordinary Parish Council Meeting of 25/04/2022

Financial Matters

100/2022

It was **resolved** to authorise the thirteen financial transactions from April below, together with six supplementary transactions.

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	31.20	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	Amazon	Office Chair for clerk	89.99	Debit Card
04	Amazon	Stationary for 2023 accounts	5.48	Debit Card

05	Washware Essentials	Drinking fountain for Town Bottom Playing Fields	648.80	Debit Card
06	Mr A Samwell	Cleaning of bus shelters	10.00	BACS
07	Methodist Church	Room Hire 2021-22	230.00	BACS
08	Ann Harrison	Carnival expenses	169.77	BACS
09	C Preston	Salary and office allowance April 22	916.27	BACS
10	HMRC	National Insurance contributions April 22	60.38	BACS
11	Nest	Pension contributions April 22	70.12	Direct Debit
12	HMRC	PAYE for Clerk	23.80	BACS
13	HSBC	Account Charge April 22	5.00	Bank charge
Ref	Payee	Description	Amount	Cheque
01	A & J Cleaning	Public convenience cleaning	£230.60	BACS
02	Co-op debit card	Annual parish meeting refreshments	£77.98	Debit card
03	Cloudy IT	Microsoft 365 subscription	£78.06	BACS
04	Water Plus	Water charges for public conveniences	£32.29	BACS
05	Bradwell News	Parish council notes in Bradwell News	£504.00	BACS
06	Ann Harrison	Carnival Queens expenses	£100.75	BACS

Other Financial Matters

101/2022

The Co-operative bank account was reviewed by Cllr Lancaster and no queries were raised.

Parish Council Processes

102/2022

Terms of Reference for the Carnival, Land and Playing Fields, Amenities, Buildings and Car Parking, Finance, Administration and Training, and Resilience committees were reviewed, and it was decided to adopt these documents for the coming year.

ACTION: Clerk to organise the updated documents are posted to the website

103/2022

The current version, 'Standing Orders and Chairmanship' published by NALC in 2003, was reviewed and the council **resolved** to adopt this document for the coming year.

104/2022

Some councillors advised that there had been changes to their interests and confirmed they have submitted their updated information to the Register of Disclosable Pecuniary Interests. The rest of the councillors advised that there were no changes to their Register of Disclosable Pecuniary Interests

105/2022

The Financial Regulations were reviewed, and it was **resolved** to adopt this document for the coming year.

106/2022

The council policies were reviewed, and it was **resolved** to adopt these documents for the coming year.

ACTION: Clerk to ensure the updated documents are posted to the website

Parish Issues / Initiatives

107/2022

The jubilee committee advised that although a few individuals had offered to help with baking for the suggested picnic in the park, no village group agreed to run the event. It was therefore **resolved** to provide a picnic bag from the Bakehouse complete with ice cream vouchers from Khazi Café. It was resolved to advertise the offer of a picnic bag on village notice boards, Bradwell Facebook page and in The Bakehouse.

ACTION: Clerk to advertise the offer of a picnic bag

108/2022

The issue of flooding in the village was discussed in the public participation section of the meeting

109/2022

Cllr Granger advised that Peak Park Parishes Forum are involved in discussions on the Glover Review on National Landscapes, and they have sent a report to Peak District National Park. Cllr Granger advised that she would report back to council at the end of the consultation period.

ACTION: Cllr Granger to report back to council at the end of the consultation period.

110/2022

It was agreed that Cllrs Granger and Nash would form a working group to review all the implications of a new practice note issued by PDNPA Management Plan - for Policy DMH1: New Affordable Housing regarding the impact that it will have on all new affordable homes built in Bradwell. They agreed to report their findings to Council.

ACTION: Cllrs Granger and Nash to report their findings to Council.

111/2022

Cllr Joseph advised that he is helping in the planning and running of a wildflower walk and requests that the event is covered by council insurance. Council agreed with the request as long as a risk assessment was submitted to the clerk prior to the event.

ACTION: Cllr Joseph to submit risk assessment to the clerk prior to the event.

112/2022

Council **resolved** to support the request from Steve Platt, Hope Valley Energy to write a letter of support for British Energy Security Strategy to Sarah Dines MP and to Peak District National Park Authority.

ACTION: Clerk to send letters of support to Sarah Dines MP and Peak District National Park Authority.

113/2022

Council **resolved** that the Land and Playing Fields committee should review and propose a plan for managing the "Dumbles".

ACTION: The Land and Playing Fields committee to submit a proposal to council

114/2020

Council **resolved** to agree to a request from a resident to plant a rose bush in the Rose Garden in memory of a resident of the village who died recently.

ACTION: Clerk to advise the resident that council agreed to their request.

Parish Playing Fields, Open Spaces and Village Caretaking

115/2022

The clerk advised that there is no further update following the information that a draft lease on the agreement with Severn Trent Water for use of space at the toilet block at Town Bottom playing fields has been received from the Solicitors.

ACTION: Clerk to chase the solicitors for an update.

116/2022

The clerk advised that there is no update on gifting the "orphan" land strip off Michlow Close, Bradwell from the Guinness partnership. Solicitors have been appointed and the council's solicitor have chased the solicitors for the Guinness partnership for an update.

ACTION: Clerk to chase both parties for an update.

117/2020

Council considered the proposal to install a separate electricity meter for the rented space at Town Bottom Playing Fields and **resolved** to install the meter

ACTION: Clerk to organise for the meter to be installed

Highways & Rights of Way (Guide Time 5 minutes)

118/2020

The following proposed road closure was noted :-

The DCC proposed road closure on Hugh Lane, Bradwell for manhole cover repair 26th May 2022 between 08:00 and 17:00

119/2022

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Planning Application	06/04/2022	NP/DDD/0322/0451	3 Elliott Avenue, Bradwell,	Conversion of garage and addition of single storey rear extension to create dependant relative ancillary living accommodation. (Council objected to this application due to T2 policy of the Neighbourhood plan

				Policy T2: The removal of any current car parking facilities, both public and private, will be strongly opposed).
Planning Application - Withdrawn	19/04/2022	NP/DDD/0620/0519	Newburgh Hall, Netherside,	Conversion of an existing vacant building to create 4no. 1 bed duplex dwellings.

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

120/2022

Recent Meetings:

Date	Event	Council Representative(s)
	None	

Future Meetings:

Date	Event	Council Representative(s)
01/10/2022	Parishes Day	

Publications / Information Received

121/2022

Communications have already been circulated electronically.

PART 2 – CONFIDENTIAL INFORMATION (Guide time 10 minutes)

122/2022

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw.

The reason given for this exclusion is under the Public Bodies (admission to Meetings) Act 1960 and Local Government Act 1972, ss 100 and 102 – the early stages of any dispute.

The council discussed the response to questions submitted by a resident at the parish council meeting on 05/04/2022 and **resolved** not to put the various questions into the minutes but to record the fact that questions were asked by a resident and to write to the resident with the council's answers to the questions raised.

ACTION: Clerk to send the agreed response to questions submitted by a resident at the parish council meeting on 05/04/2022

Date of Next Meeting

123/2022

The next meeting of the parish council is planned for Tuesday 7th June 2022 at 7.30p.m.

The meeting concluded at 9.45 p.m.