



Minutes of the
Meeting of the Parish Council
held at 7:30 p.m. on Tuesday 5th April 2022.

Present: Cllr P Downing (Chair), Cllr P Higgs, Cllr K Lancaster, Cllr M Salvage, Cllr A Nash
Mrs C Preston (Clerk)
Members of Outside Bodies / Authorities: None
Members of the public: Five

PUBLIC PARTICIPATION.

A resident asked for an update on the problem with flooding in the church graveyard. Council advised that they had written to the Environment Agency again asking for help with the problem. The resident was advised to write to Sarah Dines MP for Derbyshire to see if they can put any pressure on the Environment Agency to visit Bradwell and see if anything can be done on the problem. The resident was advised that Cllr A Sutton, Derbyshire County Councillor, was trying to get the Environment Agency to visit the village so they can understand the problems being experienced when it floods, especially in the graveyard. Cllr Higgs advised the resident that there is a document available from Derbyshire Council which is - Guidance Notes: Flood Reporting and Enquiry Investigation. This document gives details of how a reported flood enquiry in Derbyshire triggers a 'formal investigation' and the criteria to be met for a formal investigation to take place.

A different resident commented that it is the church's responsibility to sort out the drainage on their property.

Mr Steve Platt from Hope Valley Climate Action Group spoke to council about a survey on renewal energy which was conducted recently. Council were advised that the survey had 675 responses, four hundred of which were from residents of Hope Valley. Councils support was requested in the form of a letter to the local Member of Parliament and Peak District National Park Authority. Steve agreed to send a draft letter to council for review at the next parish council meeting.

One resident asked a number of questions on the purchase of The Dumbles. When the questions are formally received they will be reviewed by council at the following parish council meeting.

Apologies for Absence

073/2022

Apologies were received from Cllrs Salisbury and Granger for reason of illness, Cllrs Joseph, and Taylor for reason of work and Cllr Harrison for reason of family commitment. These apologies were noted. Apologies were received from County Councillor Sutton and District Councillor Furness.

Declaration of Members' Interests

074/2022

Cllr Lancaster declared an interest in agenda item 076/2022 as she is a director of the company MyPaye

Acceptance and signing of Previous Minutes and Matters Arising

075/2022

It was **resolved** to accept the minutes of the Parish Council meeting of 01/03/2022

Matter arising – Cllr Nash was not at the parish council meeting on the 01/03/2022 so was therefore unable to volunteer to become a "Parish" Member of PDNPA. Cllr Nash asked for more information on the requirements to become a "Parish" Member of PDNPA.

ACTION: Clerk to request more information to allow Cllr Nash to make an informed decision

Financial Matters

076/2022

It was **resolved** to authorise the twenty-one financial transactions from March below, together with three supplementary transactions.

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	31.20	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	Bradwell Sports Club	S137 grant award – repair to MUGA	650.00	BACS
04	Bradwell Methodist Church	S137 grant award – annual service for clock	150.00	BACS
05	Bradwell scouts and beavers	S137 grant award – New storage shed	800.00	BACS
06	Mr A Samwell	Cleaning of bus shelters	10.00	BACS
07	Water Plus	Water charge for public conveniences (February = £28.12, March = £26.40)	54.52	BACS
08	Peak Park parishes forum	Annual subscription for 2022-23	24.00	BACS
09	DALC	Annual subscription for 2022-23	348.08	BACS
10	Amazon	Samsung galaxy tablet for Cllr Downing	178.00	Debit Card
11	Amazon	Cover for Samsung galaxy tablet	10.95	Debit Card
12	Amazon	Screen protectors for Samsung galaxy tablet	5.99	Debit Card
13	Amazon	Samsung galaxy tablet for Cllr Granger	179.00	Debit Card
14	Amazon	Cover for Samsung galaxy tablet	9.92	Debit Card
15	C Preston	Salary and office allowance March 22	781.23	BACS

16	HMRC	National Insurance contributions March 22	12.62	BACS
17	Nest	Pension contributions March 22	56.96	Direct Debit
18	HSBC	Account Charge March 22	5.00	Bank charge
19	Unity Trust Bank	Account charges 2021-22	72.00	Bank charge
20	Bradwell War Memorial Hall	Room booking	25.00	BACS
21	Total Energies	Electricity charges Toilets	66.71	Direct Debit
Ref	Payee	Description	Amount	Cheque
01	A & J Cleaning	Public convenience cleaning	£253.78	BACS
02	Cloudy IT	Microsoft 365 subscription	£78.06	BACS
03	Charlie Staves	Playground inspections	£50.00	BACS

Other Financial Matters

077/2022

The Co-operative bank account was reviewed by Cllr Lancaster and no queries were raised.

078/2022

Cllr Lancaster reported that a risk assessment was conducted at the clerks residence (for home working). It was reported that a satisfactory working area is available, but an office chair is required. Cllr Lancaster proposed that council purchase an office chair for the clerk. It was **resolved** that the clerk purchase a suitable office chair.

ACTION: Clerk to purchase office chair

079/2022

Cllr Lancaster proposed that council implement the NALC pay award dating from April 2021 for the clerk. Council **resolved** to implement the NALC pay award.

ACTION: Clerk to implement rate change on payroll system

080/2022

The Annual Governance Statement (Section 1) of the council's 2021/22 Annual Return was reviewed and signed by Cllr Downing.

Parish Council Processes

081/2022

Council considered the planning and running of the annual parish meeting. It was **resolved** to have a wine and cheese welcome at the meeting. It was **resolved** that Cllr Lancaster would work with the clerk in organising the refreshments.

ACTION: Cllr Lancaster and the clerk to organise the refreshments

Committee chairs were reminded that they needed to send a copy of the committee report to the clerk so they can be shared prior to the meeting

ACTION: Committee chairs to send copy of the reports to the clerk

Parish Issues / Initiatives

082/2022

Cllr Granger advised that no village group had come forward to help with organising a Jubilee celebration. It was **resolved** to discuss the best way to engage the residents of the village at the next Jubilee committee meeting.

083/2022

Flooding in the village was discussed and it was **resolved** to write to Peak Forest Angling Club formally asking them to instigate urgent discussions with the Environment Agency to identify appropriate action designed to reduce the frequency and severity of flooding from the Brook onto Softwater Lane.

ACTION: Cllr Higgs to write letter for clerk to send to Peak Forest Angling Club on behalf of the council

Cllr Higgs advised that it appeared that some residents are changing the water course on their land in the village. Any changes to a water course need to be approved by the local flood authority.

084/2022

Two proposals for new play equipment for Beggars Plot playing field have been developed. It was **resolved** that the next step is to meet with the school in May and share some of the options available to the pupils so they can help with choosing the equipment. When the views of the children have been considered a final specification will be created and quotes obtained for the equipment.

ACTION: Cllr Nash to organise a meeting with the school in May

085/2022

In the absence of Cllr Granger, the proposal that council discuss implications of the government's response to the Glover Review on National Landscapes and take part in the consultation process has been carried over to the May council meeting.

ACTION: Clerk to add to the agenda for the May parish council meeting

086/2022

In the absence of Cllr Granger, the proposal that council review implications of a new PDNPA practice note, "Management Plan - for Policy DMH1: New Affordable Housing" for any impact it will have on all new affordable homes built in Bradwell, has been carried over to the May council meeting.

ACTION: Clerk to add to the agenda for the May parish council meeting

Parish Playing Fields, Open Spaces and Village Caretaking

087/2022

The clerk advised that there is no further update following the information that a draft lease on the agreement with Severn Trent Water for use of space at the toilet block at Town Bottom playing fields has been received from the Solicitors.

ACTION: Clerk to chase the solicitors for an update.

088/2022

The clerk advised that there is no update on gifting the "orphan" land strip off Michlow Close, Bradwell from The Guinness partnership. Solicitors have been appointed and the council's solicitor have chased the solicitors for the Guinness partnership for an update.

Derbyshire Dales District Council have agreed to issue the Parish Council with a 'Tenancy at Will' – for the strip of land owned by them. Once they have issued a 'Tenancy at Will' they will continue with the full transfer.

ACTION: Clerk to chase both parties for an update.

Highways & Rights of Way (Guide Time 5 minutes)

089/2022

Council considered the possible implications to the traffic through Bradwell during the closure of Snake Pass. It was agreed to write to the highways department at Derbyshire County Council and request information on how they plan to manage road safety if Snake Pass is closed for a period of time.

ACTION: Clerk to write to the highways department at Derbyshire County Council and request the information

089/2022

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
None				

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

090/2022

Recent Meetings:

Date	Event	Council Representative(s)
08/03/2022	Breedon Liaison meeting	Cllrs Salvage & Salisbury

Future Meetings:

Date	Event	Council Representative(s)
01/10/2022	Parishes Day	

Publications / Information Received

091/2022

Communications have already been circulated electronically.

PART 2 – CONFIDENTIAL INFORMATION (Guide time 10 minutes)

092/2022

In view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they be instructed to withdraw.

The reason given for this exclusion is under the Public Bodies (admission to Meetings) Act 1960 and Local Government Act 1972, ss 100 and 102 – the early stages of any dispute.

The council discussed the response to questions submitted by a resident at the parish council meeting on 01/03/2022 and resolved to wait for receipt of the questions raised at the meeting (Parish Council meeting 05/04/2022) before deciding the way to respond.

Date of Next Meeting

093/2022

The next meeting of the parish council is planned for Tuesday 3rd May 2022 at 7.30p.m.

The meeting concluded at 9.10 p.m.