



Minutes of the
Meeting of the Parish Council
held at 7:30 p.m. on Tuesday 4th January 2022.

Present: Cllr P Downing (Chair), Cllr P Higgs, Cllr L Granger, Cllr Z Harrison, Cllr A Taylor, Cllr B Salisbury, Cllr K Lancaster, Cllr M Salvage, Cllr M Joseph

Members of Outside Bodies / Authorities: District Councillor Furness

Members of the public: None

PUBLIC PARTICIPATION.

District Councillor (DC) Furness advised that the refuse collections were back to normal. We advised him that is not the case, collections were still being missed. He confirmed that the independent enquiry would be going ahead.

DC Furness advised that flooding in the Churchyard was not a DDDC matter and needs to be a DCC and Environmental Agency issue. A discussion took place on the issues and DC Furness advised that the parish council had been told that the Churchyard may be closed if the flooding not sorted.

DC Furness advised of the damaged Dog Bin on Little Lane, and he said that he had contacted the department to repair or replace it.

DC Furness was informed that there is fly tipping taking place on the Green.

Apologies for Absence

001/2022

Apologies were submitted by Cllr Nash for reason of holiday and the parish clerk for reason of illness. These apologies were received and **noted**. Cllr L Granger took the notes in the absence of the parish clerk

Apologies were received from County Councillor Sutton

Declaration of Members' Interests

002/2022

Cllr Lancaster declared an interest in agenda item 004/0022 as she is a director of the company MyPaye and a non-pecuniary in item 012/2022 relating to flooding

Acceptance and signing of Previous Minutes and Matters Arising

003/2022

It was **resolved** to accept the minutes of the Parish Council meeting of 07/12/2021

It was **resolved** to accept the minutes of the Finance committee meeting of 08/12/2021

Financial Matters

004/2022

It was **resolved** to authorise the 6 financial transactions from November below, together with 9 supplementary transactions.

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	£31.20	Direct Debit
02	E.ON	Monthly electricity charge	£7.00	Direct Debit
03	Total Energies	Electricity charge for Toilet block at Town Bottom Playing Fields	£636.56	Debit Card
04	Bradwell War Memorial Hall	Room bookings for December	£50.00	BACS
05	Total Energies	Electricity charge for Toilet block at Town Bottom Playing Fields	42.96	BACS
06	A Samwell	Bus shelter cleaning	10.00	BACS
Ref	Payee	Description	Amount	Cheque
010 2	Charlie Staves	Playground inspections	£50.00	BACS
03	A & J Cleaning	Public convenience cleaning	£225.00	BACS
04	Cloudy IT	Microsoft 365 subscription	£78.06	BACS
05	Water Plus	Water charges for Town Bottom Toilets	£27.55	BACS
06	Beresford Contracting Ltd	Filling of grit bins	£1370.88	BACS
07	HMRC	National Insurance contributions	£57.04	BACS
08	Nest	Pension contributions	£69.02	Direct Debit
09	C Preston	Salary and office allowance	£925.88	BACS

Other Financial Matters

005/2022

The Co-operative bank account statement was reviewed by Cllr Lancaster and no queries were raised.

006/2022

Cllr Lancaster gave a review on the proposed new Precept. New lines added to the budget for clarity and a 2 percent increase on the Precept was proposed and approved for the next financial year.

The five-year rolling plan was updated.

007/2022

An electricity bill was eventually received for the toilet block back dated to August 2018. It was agreed to set up a direct debit for the payment.

008/2022

A proposal was made to provide a portable computer device for all councillors. It was decided that a fully costed proposal with justification was required.

ACTION: Cllr Granger to investigate the procurement of portable computer device for all councillors and report back to council at the next parish council meeting

Parish Council Processes

None this month

Parish Issues / Initiatives

009/2022

The answers to a set of questions received by the Parish Council were discussed and the proposed answers were approved.

Action: Clerk to send the response to the resident who asked the questions

010/2022

Council was advised that a freedom of information request has been received related to the purchase of land from The John Middleton Trust. The request has been responded to in line with government code of practice.

011/2022

Cllr Higgs reported on progress on the Dumbles Track. He made Council aware that there would be maintenance expenditure on this area in coming months. The owners of the Fencing yard were considering a plan to open up the PicTor End Sough and improve the drainage from the Sough and from the spring in the field. They had asked the parish council if there could be any financial assistance in disposing of rubbish and soil. A positive reply would be given subject to Council agreeing the plan and approving budget estimates. No number was discussed.

A planning application needs to be made for the footbridge connecting Bradwell Springs to Softwater Lane, which needs to include bridge design and position of the bridge.

012/2022

Cllr Salisbury reported that St Barnabas Parish Pastoral Council was continuing to ask questions regarding flooding of the Churchyard. Cllr Higgs had been invited to the next meeting as an observer. This activity could be useful pressure to use with the Environment Agency and DCC.

The flooding on Softwater Lane is a real problem and needs DDC and Highways involvement for resolution to provide good foot access.

013/2022

Replacement of the Beggars Plot play equipment is under review and a meeting with an equipment company has been organised for the 20th of January 2022.

ACTION: Cllr Salisbury to advise council of the outcome of the meeting with the equipment company

014/2022

Cllr Joseph reported that the Resilience Committee had a new member (Cllr Harrison), and they were looking at new equipment possibilities to be used in association with snow clearing and salt distribution. A costed and justified proposal to be brought back to council.

ACTION: Resilience Committee to present a costed and justified proposal to council

015/2022

The provision of a drinking water facility at Town bottom Playing field was discussed. It was resolved that a designed and costed proposal with availability of grants is to be investigated and brought back to Council.

ACTION: Cllr Higgs to present a proposal at the next parish council meeting

Parish Playing Fields, Open Spaces and Village Caretaking

016/2022

Cllr Joseph reported that he and Cllr Nash were designing a proposal for Christmas Lighting which would be presented at the next meeting. A sum has been included in the 5-year plan for 2022 which would include Christmas Lighting and possibly the Jubilee Celebrations.

ACTION: A costed proposal to be presented to council when available

017/2022

The clerk advised that there is no new information on the agreement with Severn Trent Water on use of space at the toilet block at Town Bottom playing fields. The clerk confirmed that all information has been supplied to the solicitors.

018/2022

The clerk advised that there is no new information on gifting the "orphan" land strip off Michlow Close, Bradwell from The Guinness partnership. Solicitors have been appointed and the councils solicitor have chased the solicitors for the Guinness partnership for an update.

There was a possibility of Breedon Hope Cement works helping with tidying up the area, but this might be difficult until ownership is established.

Highways & Rights of Way (Guide Time 5 minutes)

019/2022

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Planning Application	08/12/2021	NP/DDD/1221/1313	16 Springfield Road, Bradwell	Single storey rear and two storey extensions to domestic dwelling.

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

020/2022

Recent Meetings:

Date	Event	Council Representative(s)
14/12/2021	Breedon Liaison Meeting	Cllrs Salisbury, Nash, Salvage

The Breedon liaison meeting was discussed, and the traffic levels need to be monitored because of recent increases in traffic.

Future Meetings:

Date	Event	Council Representative(s)

Publications / Information Received

021/2022

Communications have already been circulated electronically.

Date of Next Meeting

022/2022

The schedule of meeting for 2022 were agreed as below

Date	Description	Venue
04/01/22	Monthly PC Meeting	Methodist Lounge
01/02/22	Monthly PC Meeting	Methodist Lounge
01/03/22	Monthly PC Meeting	Methodist Lounge
05/04/22	Monthly PC Meeting	Methodist Lounge
26/04/22	Annual Parish Meeting	Methodist Lounge
03/05/22	Annual Meeting of the PC	Methodist Hall
07/06/22	Monthly PC Meeting	Methodist Lounge
05/07/22	Monthly PC Meeting	Methodist Lounge
09/08/22	Monthly PC Meeting	Methodist Lounge
06/09/22	Monthly PC Meeting	Methodist Lounge
04/10/22	Monthly PC Meeting	Methodist Lounge
01/11/22	Monthly PC Meeting	Methodist Lounge
06/12/22	Monthly PC Meeting	Methodist Lounge

The next meeting of the parish council is planned for Tuesday 1st February 2022 at 7.30p.m.

The meeting concluded at 8.56 p.m.