



**Minutes of the**  
**Annual Meeting of the Parish Council**  
**held at 7:30 p.m. on Tuesday 4<sup>th</sup> May 2021.**

**Present:** Cllr P Downing (Chair). Cllr K Lancaster, Cllr M Salvage, Cllr B Salisbury, Cllr L Granger, Cllr A Nash, Cllr P Higgs, Cllr M Joseph, Cllr A Taylor, Cllr R Holloway  
Mrs C Preston (Clerk)  
Members of Outside Bodies / Authorities: District Councillor Furness  
Members of the public: None

## **Election of the Chairman & Signing of Acceptance of Office**

**092/2021**

It was **resolved** to elect Cllr Downing as Chair.

It was agreed that the Acceptance of Office document would be signed and countersigned at the next physical meeting of the parish council.

## **Election of the Vice-Chairman & Signing of Acceptance of Office**

**093/2021**

It was **resolved** to elect Cllr Salisbury as vice-Chair.

It was agreed that the Acceptance of Office document would be signed and countersigned at the next physical meeting of the parish council.

## **PUBLIC PARTICIPATION.**

District Councillor (DC) Furness advised that there was nothing new to report this month.

## **Apologies for Absence**

**94/2021**

None

## **Declaration of Members' Interests**

**95/2021**

Cllr Lancaster declared an interest in agenda item **98/2021** as she is a director of the company MyPaye.

Cllr Downing declared a non-pecuniary interest in agenda item **98/2021** for reimbursement for the paying of the domain name.

## Appointment to Committees and External Representation (Guide 10 mins)

096/2021

The current committees were reviewed, and committee chairs were appointed. Committee members were also appointed to all committees.

## Acceptance and Signing of Previous Minutes and Matters Arising

97/2021

It was **resolved** to accept the minutes of the Parish Council Meeting of 06/04/2021.

## 98/2021 CONFIDENTIAL INFORMATION

It was resolved that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and that they be instructed to withdraw.

The reasons given for this exclusion is - terms of tenders, and proposals and counterproposals in negotiations for contracts.

The council received a report from a working group of four councillors and advised that a dialogue had been started and they were currently reviewing various options. It was agreed that they would report back their finding to council in a timely manner.

The confidential section of the meeting was concluded, and the meeting re-opened to the public.

It was **resolved** to accept the minutes of the Extraordinary Parish Council Meeting of 13/04/2021.

## Financial Matters

99/2021

It was **resolved** to authorise the 7 financial transactions from April below, together with 6 supplementary transactions.

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	28.80	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	Mr A Samwell	Bus shelter cleaning	10.00	BACS
04	Methodist Church	S137 grant payment	500.00	BACS
05	Nest	Pension contributions	56.18	Direct Debit
06	HMRC	National Insurance payments	8.75	BACS
07	C Preston	Salary	772.38	BACS
	Payee	Description	Amount	Cheque
01	Charlie Staves	Playground inspections	40.00	BACS
02	Amazon	Printer ink	18.82	BACS
03	DALC	Cllr training – Cllr Taylor	50.00	BACS
04	Water Plus	Water charges for toilet block	435.20	Debit Card
05	A & J Cleaning Services	Cleaning of Public Conveniences	236.64	BACS
06	Cllr P Downing	Domain renewal	19.19	BACS

## Other Financial Matters

### 100/2021

The Annual Governance Statement (Section 1) of the council's 2020/21 Annual Return was reviewed and it was agreed that Cllr Downing would sign the form at the next physical meeting of the parish council prior to submission to the external auditor.

### 101/2021

The Co-operative bank account statement was reviewed by Cllr Lancaster and it was **resolved** to move the precept payment from the Co-operative bank into the Unity Bank accounts

**ACTION:** Cllr Lancaster to arrange transfer of the money.

### 102/2021

Council considered the S137 grant application from Bradwell Sports Club towards the cost of a new defibrillator and resolved to award a grant of £666.

**ACTION:** Clerk to add the payment to the June schedule of payments

## Parish Council Processes

### 103/2021

The Terms of Reference of the Carnival, Public Amenities, Finance, Administration and Training and Community Resilience Committees were reviewed, and it was decided to adopt these documents for the coming year.

### 104/2021

The current version, 'Standing Orders and Chairmanship' published by NALC in 2003, was reviewed and the council **resolved** to adopt this document for the coming year.

### 105/2021

All councillors confirmed that there are no changes to their information on the Register of Disclosable Pecuniary Interests

### 106/2021

The Financial Regulations were reviewed, and it was **resolved** to adopt this document for the coming year.

### 107/2021

The council policies were reviewed, and it was **resolved** to adopt these documents for the coming year.

## Parish Issues / Initiatives

### 108/2021

Cllr Lancaster presented the quote from CloudyIT for implementation of Microsoft 365 to council. The quote was reviewed, and it was **resolved** to proceed with most of the items offered on the quote.

**ACTION:** Clerk to contact CloudyIT Ltd and organise the implementation of the new system

## 109/2021

Cllr Nash advised that the working group were progressing with the work required to apply for change of use for the unused room in the toilet block at Town Bottom playing field with Peak District National Park Authority.

**ACTION:** Cllr Nash to advise councils of updates, when available.

## 110/2021

Cllr Joseph advised council that the working group, formed to carry out an audit of past council actions on issues to mitigate the effects of climate change and nature problems has created a framework to capture issues raised in both a report from Friends of the Earth and Bradwell Neighbourhood Plan. It was agreed that Cllr Holloway would join the working group.

**ACTION:** Cllr Joseph to keep council informed on how the group is progressing with the audit.

## Parish Playing Fields, Open Spaces and Village Caretaking

### 111/2021

The clerk confirmed that a figure of £650 per annum for rent has been agreed with Fisher German, agent for Severn Trent Water. Council have made some minor changes to the heads of terms document and it was **resolved** that the document is signed and returned to Fisher German, agent for Severn Trent Water.

**ACTION:** Clerk to sign document on behalf of council and return it to Fisher German, agent for Severn Trent Water.

### 112/2021

Cllr Salisbury advised that there was no update on the plans to clear the area of land behind the houses at Michlow Drive. Work is still to be completed but the current owners have not been able to confirm when the work would be completed.

**ACTION:** Cllr Salisbury to report back with an update, if available, at the next parish council meeting

### 113/2021

Council considered the proposal to submit an application for a Local Authority Treescapes Fund for tree-planting projects outside of woodland from Peak District National Park Authority (PDNPA) in collaboration with Derbyshire County Council (DCC). It was resolved that Cllr Joseph would speak to other parties in the village to see if they are interested in pursuing an application.

**ACTION:** Cllr Joseph would speak to other parties in the village to see if they are interested in pursuing an application.

## Highways & Rights of Way (Guide Time 5 minutes)

### 114/2021

Council reviewed the issue of car parking on the pavement outside of St Barnabas Church, Church Street and **resolved** to speak to the relevant authority about parking on pavements.

**ACTION:** Clerk to identify the relevant authority and write to them about the issue of parking on pavements in the village

### 115/2021

The following proposed road closure was noted :-

The DCC proposed road closure on Unnamed Road Section of B6049 From District Boundary to Junction with A6187 Brough on Sunday 9th May between 07:00 and 16:00 to facilitate carriageway repairs.

### 116/2021

## Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Granted	18/03/2021	NP/DDD/0121/0088	Outland Head Quarry, Walker Minerals Ltd Unnamed Road from Outlands Road to Jeffrey Lane, Bradwell	Erection of building to enclose existing hoppers and storage bays. (Council supported this application)
Refused	24/03/2021	NP/DDD/0121/0058	3 Elliott Avenue, Bradwell	1st floor extension to create ancillary accommodation. (Council supported this application with comments)

## Other Partner Authorities / Agencies

### Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

117/2021

#### Recent Meetings:

Date	Event	Council Representative(s)
	None	

#### Future Meetings:

Date	Event	Council Representative(s)
TBC	Breedon Liaison meeting	Cllrs Nash, Salvage
TBC	Hope Valley Parishes Forum	Cllrs Granger, Downing

## Publications / Information Received

118/2021

Communications have already been circulated electronically.

#### Date of Next Meeting

119/2021

The next meeting of the parish council is planned for Tuesday 1<sup>st</sup> June 2021 at 7.30p.m.

**The meeting concluded at 9.15 p.m.**