



Minutes of the
Meeting of the Parish Council
held at 7:30 p.m. on Tuesday 6th April 2021.

Present: Cllr P Downing (Chair). Cllr K Lancaster, Cllr M Salvage, Cllr B Salisbury, Cllr L Granger, Cllr A Nash, Cllr P Higgs, Cllr M Joseph, Cllr A Taylor

Mrs C Preston (Clerk)

Members of Outside Bodies / Authorities: County Councillor Twigg, District Councillor Furness

Members of the public: Five

PUBLIC PARTICIPATION.

Mr Jeremy Mason from Derbyshire Dales District Council joined the meeting to discuss that council supports a housing needs survey (HNS) in Bradwell by Derbyshire Dales District Council. It was agreed Cllr Nash would work with Mr Mason on behalf of the council.

District Councillor (DC) Furness confirmed that the waste collections have returned to normal. It was confirmed that the cutting of the verges would commence in April with between 6 and 9 cuts being planned this year.

DC Furness confirmed that the clearing of the land which is currently being owned by DDDC is planned to take place as soon as covid-19 restrictions allow. It was also confirmed that the transfer of the land from DDDC to Bradwell parish council is in progress.

DC Furness confirmed that the issue with damage to the walls on Moorbrook Lane has been passed to the police for review. Council confirmed to DC Furness that the request that Moorbrook lane is classified as a BOAT (Byway open to all traffic) will be discussed at a public meeting when Covid-19 allow for meetings to take place.

It has been reported to DC Furness that the grass curbs are being damaged by the bin lorries. Council was advised that there is an issue where the lorries struggle to get past the parked cars and the only way to collect the rubbish is to drive over the grass area to access the bins. Based on this information County Councillor (CC) Judith Twigg has been asked to investigate if the road could be widened slightly to allow access by the lorries without damaging the grass.

County Councillor Judith Twigg advised the meeting that it would be her last attendance at the parish council meeting as she is retiring. The parish council thanked Judith for all the support and assistance during her time as Derbyshire county councillor.

Apologies for Absence

65/2021

Apologies were submitted from Cllr Holloway for reason of work. These apologies have been received and **noted**.

Declaration of Members' Interests

66/2021

Cllr Lancaster declared an interest in agenda item **68/2021** as she is a director of the company MyPaye.

Acceptance and Signing of Previous Minutes and Matters Arising

67/2021

It was **resolved** to accept the minutes of the Parish Council Meeting of 02/03/2021.

It was **resolved** to accept the minutes of the Public Amenities committee meeting of 11/03/2021.

It was **resolved** to accept the minutes of the Carnival committee meeting of 16/03/2021.

Financial Matters

68/2021

It was **resolved** to authorise the 13 financial transactions from March below, together with 6 supplementary transactions.

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	28.80	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	Hope Valley Green Ventures	S137 grant award for Wildflower project	200.00	BACS
04	Mr J Sowerby	Gardening at the Peace Garden	150.00	BACS
05	Peak Park Parish Forum	Annual subscription	24.00	BACS
06	The Workplace Depot	Replacement bollard for SWL car park	37.79	Debit card
07	Nest	Pension contributions	55.91	Direct Debit
08	HMRC	National Insurance payments	10.04	BACS
09	C Preston	Salary	768.03	BACS
10	Zoom	Renewal of Zoom	96.39	Debit Card
11	Water plus	Water charges for toilets	16.60	BACS
12	Cartridge Plus	Replacement ink for printer	18.82	Debit Card
13	Extra Space	Store for Town Bottom Playing Field	1536.00	Debit Card
Ref	Payee	Description	Amount £	Cheque
1	High Peak Heating	Caretaking supplies	22.20	BACS
2	Charlie Staves	Playground inspections	50.00	BACS
3	Woodhouse	Strip out toilet block and cap	1,100.00	BACS

	plumbing tiling & property maintenance	all plumbing off		
4	Taylor & Emmett LLP Solicitors	Services provide for work with Severn Trent Water	900.00	BACS
5	Water Plus	Water charges for toilet block	14.98	BACS
6	A & J Cleaning Services	Cleaning of Public Conveniences	224.00	BACS

Other Financial Matters

69/2021

The Co-operative bank account statement was reviewed by Cllr Lancaster and no queries were raised.

70/2021

Cllr Lancaster confirmed that two accounts have been opened with Unity Trust Bank. It was confirmed that the process proved to be extremely easy.

71/2021

Council considered the S137 grant application from Bradwell Methodist Church for the painting of the kitchen, lounge and foyer and resolved to award a grant of £500.

ACTION: Clerk to add the payment to the May schedule of payments

72/2021

Council resolved to continue with Knowles-Warwick as the auditors for 2020/21

ACTION: Clerk to contact auditors and confirm audit details for 2020/21 accounts

73/2021

Council resolved to proceed with the official transfer of the MUGA (Multi use games area) from Bradwell Parish Council to Bradwell Sports Club.

ACTION: Clerk to organise the transfer using the government form - Registered title(s): whole transfer (TR1)

74/2021

Cllr Joseph withdrew the agenda item on the proposal that the council pay for the materials required to mark out the areas for wildflowers in Beggars Plot Playing field and The Green.

Parish Council Processes

75/2021

The following council policies were reviewed, and changes agreed as follows:-

- Retention policy
 - Update to new style of presentation and post to website.
- S137 Grants
 - Update to new style of presentation and post to website.
- Sickness policy
 - Update to new style of presentation and post to website.
- Training and Development policy
 - Update to new style of presentation and post to website.

76/2021

All chairs of committees were reminded to submit a report of the work completed by their committees for presentation at the annual parish meeting.

ACTION: Committee chairs to submit their report to the clerk by the 20th of April 2021.

Parish Issues / Initiatives

77/2021

The working group recommended that council adopt Microsoft 365 as an electronic repository for working documents. Cllr Lancaster proposed that council use the company CloudyIT Ltd to assist with the implementation of Microsoft 365. After a review of the cost associated with the change council **resolved** to proceed and adopt Microsoft 365 as the new operating system for council.

ACTION: Clerk to contact CloudyIT Ltd and organise the implementation of the new system

78/2021

Cllr Nash advised that the unused space in the toilet had been cleared out in preparation for an alternative use. Council resolved to proceed in applying for change of use with Peak District National Park Authority. Council resolved to review converting some of the space around the toilet block into parking spaces for use during the hours the alternative business is open.

ACTION: Cllr Nash to proceed with submitting a planning application for change of use

79/2021

Council considered a report on Electric Vehicle charging in Bradwell. As part of the report an external company offered to conduct a survey in the village and identify spaces where electrical charging points could be installed. It was confirmed that the audit would not incur any costs for council. Council **resolved** to ask the external company to carry out an audit in the village and report their findings.

ACTION: Cllrs Nash and Salisbury to request the external company carry out an audit in the village and report their findings.

80/2021

The request to consider council support for a housing needs survey (HNS) in Bradwell by Derbyshire Dales District Council (DDDC) was discussed as part of the public participation section of the meeting. It was resolved that Cllr Nash would work with Jeremy Mason of DDDC on behalf of the council.

ACTION: Cllr Nash to work with Jeremy Mason of DDDC on behalf of the council.

81/2021

Council considered a request that the Parish Council supports an initiative to mitigate the effects of climate change and nature problems. It was resolved that a working group would be created to carry out an audit of where past council actions on the issues raised in the initiative. It was confirmed that the audit had to be evidence based. It was resolved that Cllr Joseph would organise a first meeting of the working group. Terms of reference for the group are to be agreed at the first meeting of the group.

ACTION: Cllr Joseph to organise a meeting of the working group and report back findings to council.

82/2021

The clerk advised council that a freedom of information request has been received re Columbine Camping Barn, Bradwell. The request has been responded to in line with government code of practice.

Parish Playing Fields, Open Spaces and Village Caretaking

83/2021

The clerk confirmed that a figure of £600 per annum for rent has been agreed with Fisher German, agent for Severn Trent Water. James Watson of Fisher German has confirmed that they have passed the proposal to Severn Trent Water and are waiting feedback.

ACTION: Clerk to report back with an update, if available, at the parish council meeting in May 2021

84/2021

Cllr Salisbury confirmed that Breedon, Hope Cement Works had been asked if they could clear up the area that they own near Gore Lane. No date was given for when the works would be completed.

ACTION: Cllr Salisbury to report back with an update, if available, at the parish council meeting in May 2021

85/2021

The clerk advised that repairs are required to the seesaw in Town Bottom Playing Field and requested authority to have the unit repaired. Council agreed repairs to the sum of £1500.

ACTION: Clerk to contact the supplier and request the repairs are completed.

Highways & Rights of Way (Guide Time 5 minutes)

86/2021

Council resolved to withdraw support for a pedestrian crossing at Netherside due to understanding that the installation of a crossing would lead to a loss of parking spaces on Netherside and the moving of the bus stop. Council resolved to write to Derbyshire County Council of this decision and advise that they would consider any alternative plans that would not lead to the loss of parking spaces and moving of the bus stop.

ACTION: Clerk to write to Derbyshire County Council and advise councils decision on the proposed pedestrian crossing on Netherside

87/2020

The following proposed road closure was noted :-

The DCC proposed road closure on Hungry Lane, Bradwell from 3rd May to 16th May 2021 to facilitate retaining wall repairs.

88/2021

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Planning Application	09/03/2021	NP/DDD/0321/0266	1 Springfield Road, Bradwell,	Two storey side extension to existing property. (The council supported this application)

Planning Application	09/03/2021	NP/DDD/0121/0005	Riders Point, Bridge Street, Bradwell,	Change of use to ground floor, previously utilised by Bradwell Ice Cream Ltd for refrigeration/storage (though currently unused) to Coffee Roastery. (The council supported this application)
Planning Application	17/03/2021	NP/DDD/0321/0295	24 Michlow Drive, Bradwell,	2 storey side extension with rear lean to and front porch. (The council supported this application with comments)
Planning Application	23/03/2021	NP/DDD/0321/0331	Outland Head Quarry, Walker Mineral Ltd, Unnamed Road from Outlands Road to Jeffrey Lane,	Extension to existing building for use as a warehouse in connection with existing operations on site.

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

89/2021

Recent Meetings:

Date	Event	Council Representative(s)
03/03/2021	Hope Valley parishes meeting at 9.00am - Online	Cllr Downing, Cllr Granger

Future Meetings:

Date	Event	Council Representative(s)

Publications / Information Received

90/2021

Communications have already been circulated electronically.

Date of Next Meeting

91/2021

The next meeting of the parish council is planned for Tuesday 4th May 2021 at 7.30p.m. via Zoom.

The meeting concluded at 9.40 p.m.