

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 28th January 2014

Present: Cllr R Davies, Cllr L Granger, Cllr P Higgs, Cllr V Horstead,
Cllr K Lancaster, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens

Mr S Lawless (Clerk)

Members of the public: DDDC Cllr C Furness.

PUBLIC PARTICIPATION

DDDC Cllr Furness raised the following points with council:

- PDNPA will determine the Newburgh planning application probably at the March meeting.
- PDNPA will consult residents on the draft Conservation Area report on 11th February.

It was **resolved** to elect Cllr R Stevens as chair for this meeting.

PART I – NON-CONFIDENTIAL INFORMATION

001/2014 Apologies for Absence

Apologies were received from Cllrs P Downing & A Nash by reason of holidays.
These apologies were accepted by council.

002/2014 Declaration of Members' Interests

Cllr Horstead declared a personal interest in agenda item 008/2014 Allotments.

003/2014 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Finance committee meeting of 18/12/13.

It was **resolved** to accept the minutes of the Parish Council meeting of 18/12/13.

It was **resolved** to accept the minutes of the Neighbourhood Planning committee meeting of 07/01/14.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 16/01/14.

It was **resolved** to accept the minutes of the Carnival committee meeting of 24/01/14.

004/2014 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary allowances & expenses (£229.25)	864.95	100441
2	Ms W Butler	YC Youth Leader's salary	32.00	100442
3	Ms L Austin	YC Youth Assistant's salary	25.00	100443
4	Mr G Storey	Caretaking Services	66.00	100444
5	Mr A Samwell	Bus Shelter Glass Cleaning	10.00	100445
6	Wm Eyre & Sons	Caretaking Materials	18.01	100446
7	Open Spaces Society	Annual Subscription	45.00	100447
8	Bradwell War Memorial Hall	Room Rental – 4/12 & 5/12	28.00	100448
9	Mr R Davies	Purchase & Delivery of Christmas Tree	100.00	100449
10	Mr P Downing	Chairman's Allowance – Gift	25.00	100450
	TOTAL		£1,213.96	

It was **resolved** to authorise the above 10 financial transactions.

The following Financial Receipts were noted:-

	Source	Reason	Amount (£)	Ref.
1	YC Subscriptions	YC cash in hand in excess of £30	40.00	INC-13-29
2	DDDC Reimbursable	Claim for 2013/14 Grass Cutting	1786.00	INC-13-30
3	Co-operative Bank	Interest Payment	5.69	INC-13-31
4	HMRC	VAT Claim – Oct/ Dec 2013	344.54	INC-13-32
5	Resident Donation	Contribution to Repair of BT Kiosk	50.00	INC-13-33
	TOTAL		£2,226.23	

Other Financial Matters

The Clerk tabled an update on the latest financial position following payment of the above financial authorisations. No questions were raised.

The DCLG Ministerial Statement on Local Government Finance received on 6th January 2014 via DALC was noted. Arising from this document, the Clerk was asked to clarify whether DDDC would qualify for additional grants from the government Sparse population and whether this grant would trickle down to Bradwell.

005/2014 Parish Council Processes

The suggestion to move the dates of regular parish council meetings from the third Tuesday of the month to the first Tuesday was considered. It was **resolved** to reschedule the PC meetings to the first Tuesday of the month starting from 4th March (missing the February meeting) subject to room availabilities.

The Clerk presented the latest information on developing an Asset Register. It was **resolved** that the Clerk should arrange for the insured schedule to be increased to include those significant items (excluding play equipment). The Clerk was also asked to investigate the impact on future insurance premiums of increasing the excess limit to £500, £750 or £1,000.

006/2014 Village Issues / Initiatives

The latest information regarding routine liaison with the local Police force was discussed. It was agreed that a) the local police would not be asked to routinely attend PC meetings or provide monthly reports, b) councillors would attend quarterly informal liaison meetings with the police, and c) the Clerk would be the sole channel of communication between the council and the Police.

Cllr Granger gave her progress report from the Neighbourhood Planning (NP) committee. Her report included a) she has submitted the second progress report to Locality, b) progress is slightly behind the Project Plan & c) progress is being made.

Cllr Lancaster gave her report from the Youth Club committee following its recent meeting. Her report included a) the club is running well with c. 20 members per session, b) the Mosaic project has started and it is intended to present the completed work in Sheffield.

Cllr Salvage gave his report from the Carnival committee following its recent meeting. His report included a) the committee met recently with the next planned in April, b) a second Saturday event is being considered, c) more events are being considered for the second arena & d) some tasks will be undertaken on behalf of the Wells Dressing committee e.g. road closures.

Progress with the issue of the Derbyshire Fire & Rescue Service proposals to close the Bradwell Fire Station were considered. It was **resolved** that the 'Save the Hope Valley Fire Service Group' be delegated to decide what further action to take prior to the next DFRS Authority meeting on 13th February.

The provision of Christmas trees / decorations around the village and the provision of a tree for the St Barnabas Tree Festival were reviewed. The Chair thanked Cllrs Davies, Nash & Salvage for their help in acquiring and decorating the Christmas tree on BPPF and also thanked Cllr Horstead for her work in providing a Tree for the St Barnabas Tree Festival on behalf of the PC. The suggestion that businesses along Netherside should have Christmas trees mounted on their properties (e.g. iron brackets, trees and lights) was discussed and it was decided that Cllr Granger should discuss this suggestion with businesses before a decision is taken.

The DDDC information regarding the removal of a number of recycling sites across the district was noted.

007/2014 Playing Fields, Open Spaces & Village Caretaking

The Clerk gave an update on recent caretaking activities by village caretakers. He reported that routine work was being satisfactorily carried out and that some further jobs have been completed, including the replacement of the glass panel in the BT phone kiosk.

Cllr Salvage discussed the work required to improve access at three gates to Beggars Plot Playing Field and the quotation received for this work. It was decided that Cllrs Davies & Salvage should obtain up to three competitive quotations for improving all six pedestrian gates to Beggars Plot playing field.

The Clerk reported on progress on the engagement of a tree surgeon to survey trees on council property. The Clerk is to meet with a tree surgeon the following week to conduct a site visit and to obtain a quotation for surveying the trees on council property. The Clerk was also asked to contact DCC to investigate if its tree surgeon would be able to carry out an equivalent survey and what charges would be involved.

008/2014 Highways and Rights of Way

Cllr Horstead gave her report on the council's provision of allotments. She stated that she has met with the Allotments group and will now produce an agreement for the use of the plot at the end of the Soft Water Lane site as an allotment. Once she has produced this agreement, she will present it to council for agreement. The Clerk reported that the deeds of the British Legion site were inconclusive in determining ownership of the wall around the end of the plot.

Cllr Granger gave an update on progress on the request to DDDC to provide a car park in Bradwell. Cllrs Granger & Salvage provisionally completed the application form which has now been submitted to DDDC for comment. It was **resolved** to submit this form to DDDC to request a grant of £5k p.a. for each of the next two years.

The suggestion from Police to install some form of barrier to protect grass verges from anti-social parking was discussed. It was decided that the Clerk should reply to the Police and should also contact DCC regarding installing 'Welcome to Bradwell' signs at each end of the village.

The road closure at Hill Head from 17th to 18th February 2014 was noted.

009/2014 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Granted	27/06/13	NP DDD 0613 0489	Outlands Farm Land at Hill Head, Bradwell	Demolition of 3 buildings and erection of an affordable dwelling. Council supported this application (5/0).
Granted	18/10/13	NP DDD 0913 0864	Newburgh Engineering, Netherside, Bradwell	Replacement of roof covering and windows to Shop 6. Council supported this application (5/0).
Granted	08/10/13	NP DDD 1013 0902	Joiners Cottage, Towngate, Bradwell	Removal of fence and construction of stone wall. Council supported this application (5/0).

The above planning applications were noted.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was discussed. Council considered what further steps could be taken in advance of the PDNPA Planning committee determination of this application. The Clerk is to contact the independent planning consultant to brief him on specific questions he should address in his report. It was decided that Cllr Granger should work with the BaND group to co-ordinate the speakers / topics to be presented to the PDNPA Planning committee.

The consultation request from PDNPA (Parish Council Satisfaction Survey – closing date 31st January 2014) was discussed. Cllr Higgs is to send an email to DDDC Cllr Furness summarising the problem with obtaining a printout of the survey questions for discussion purposes. Cllr Furness was asked to raise this issue with PDNPA.

010/2014 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
	None this Month	
	Cllr Davies gave his report on the recent liaison meeting with Hope Construction Materials (HCM). His report included the fuels used, the excellent accident statistics and future plans for expansion.	

Future Meetings:

Date	Event	Council Representative(s)
17/02/14	DDDC – Community Forum Agricultural Business Centre, Bakewell from 7:00 p.m.	
25/02/14	DDDC – Parish Council Conference, Agricultural Business Centre, Bakewell from 7:00 p.m.	Cllr Granger
06/03/14	Police SNT Governance Meeting Bradwell Police Office, Netherside from 7:00 p.m.	Cllrs Davies & Higgs
17/03/14	Rights of Way Course, Derbyshire Eco Centre, Wirksworth from 10:00 a.m.	

These meetings were noted.

011/2014 Publications / Information Received

Date of Information	Description	Decision Req'd
12/12/13	DDDC – Walking for Health - Jan / Mar programme	
12/12/13	Derbyshire Dales Community Safety Partnership - newsletter	
12/12/13	Dales Housing – Jan / Mar Estate Walkabouts programme	
13/12/13	DALC – Circular 23: General Circular; 2014/15 S137 Limits; Council Tax Benefits Support Grant; Lottery Cash to commemorate WWI; English Bursary Scheme; DALC Spring Seminar; RAD Oil Buying Scheme; Rural Communities Events;	
13/12/13	Peak District Rural Housing Association – Annual Report 12/13	
19/12/13	Open Spaces Society – Newsletter	
19/12/13	Came & Co – Christmas Closing Plans	
20/12/13	DDDC – Street Trading Order - Amendments	
31/12/13	High Peak First Aid - Newsletter	
06/01/14	Thank You Card from resident for flowers from Chair	
08/01/14	Clerk & Councils Direct newsletter	
09/01/14	Spinal Injuries Association – invitation to organise event	
17/01/14	Planning Aid England – 'Up Front' Monthly Newsletter on Neighbourhood Planning	

If any member wishes to view any of these documents, please inform the Clerk.

012/2014 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 4th March 2014 in the Methodist Lounge, Towngate, Bradwell.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 10:00 p.m.