

# **BRADWELL PARISH COUNCIL**

## **Minutes of the Special Meeting of the Parish Council held at 7:30 p.m. on Wednesday 27<sup>th</sup> May 2009**

**Present:** Cllr R Davies, Cllr S Eyre, Cllr C Furness,  
Cllr J Lawson, Cllr S Nunn, Cllr A Slater, Cllr J Walker

Mr S Lawless (Clerk), Mr R Jarman (RFO)

No members of the Public were present

In the absence of the Chair & Vice-Chair, it was resolved that Cllr A Slater should chair this particular meeting.

### **PUBLIC PARTICIPATION**

No issues were raised by the public.

### **073/2009 Apologies for Absence**

Apologies were received from. Cllr P Downing, Cllr A Nash

### **074/2009 Declaration of Members' Interests**

No interests were declared.

### **075/2009 Responsibilities & Budget of the Rights of Way & Common Lands committee**

The recommendations of the Finance committee were considered. The RFO presented his paper (attached below) on this matter to ensure all present had a common level of understanding.

It was resolved that the village caretaker should in future present his monthly activity report to the full Parish Council only.

It was resolved that, in view of the difficulties in apportioning costs to correct accounting headings, the Rights of Way & Common Lands committee should not have a separate budget for 2009 / 2010.

It was resolved a) to use the Bradwell Community Fund (currently holding c. £5,500) to support village projects for the benefit of Bradwell that cannot be supported using S137 grants and b) that the current Rights of Way Fund (currently holding c. £1,600) is to be transferred to General Reserves & the Rights of Way heading is to be removed from the accounts.

The Rights of Way & Common Lands committee were asked to provide the description, cost and status of each ongoing Rights of Way project at the next Parish Council meeting.

### **076/2009 Date of Next Meeting**

The next monthly Parish Council meeting will be held on Tuesday 2<sup>nd</sup> June 2009 in the Methodist Hall, starting at 7:30 p.m.

**The meeting concluded at 20:48.**

**Bradwell Parish Council**  
**Parish Council Meeting 27 May 2009**

This paper clarifies the spending on Rights of Way during the financial year ending 31 March 2009 as discussed by the Finance Committee and reported to the May meeting of the Parish Council

The various elements of spending are as follows

Caretaking Services	Budget allocation	4,653.24
	Anticipated year end expenditure	3,725.00
Caretaking Materials	Budget allocation	550.00
	Anticipated year end expenditure	726.44
RoW Projects	Funds carried fwd from 2007/2008	2,700.00
	Anticipated year end expenditure	1,110.50

Reviewing this anticipated year end performance, the Finance Committee took the view that it had adequately provided for the caretaking element of this budget for which the year end expenditure was 4,451.44 compared with a budgetary provision of 5,203.24

Having been assured that there were no accruals for committed expenditure from the project allocation which could appropriately be charged against 2008/2009 funds the Finance Committee took the view that the carried forward balance in this designated funds as at the end of March 2009 should be 1,589.50 and the **additional** transfer of funds from general reserves to this designated fund, which had been set in the initial overall PC budget of 3,100 were not therefore required and this was the recommendation reported to the Parish Council

The 2009/2010 overall budget had been agreed by the Parish Council including adequate provision for caretaking services and an additional transfer from general funds to the designated RoW project fund of 1,750 producing an available fund balance of 3,339.50 The Finance Committee's recommendation to the PC did **not** seek to amend that provision although the need for the RoW Sub Committee to reiterate its proposals for the sanction of the Parish Council was discussed so that both policy and the adequate provision of necessary financial resources could be confirmed

The Finance Committee did propose that the management of the Village Caretaker should be reassumed by the full Council rather than by the RoW Sub Committee but I consider this to properly be a decision to be taken by the full council as it has no direct financial impact

**Richard Jarman**  
**RFO**  
**25 May 2009**