

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 26th March 2013

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs,
Cllr K Lancaster, Cllr A Nash, Cllr S Ridgeway, Cllr M Salvage, Cllr R Stevens

Mr S Lawless (Clerk)

Member of the Public:
DDDC Cllr C Furness, PCSO Boswell & 1 other member of the public

PUBLIC PARTICIPATION

DDDC Cllr C Furness gave an update on the following matters:-

a) The latest planned domestic refuse collection dates, b) DDDC funding for developing neighbourhood plans, c) reporting of residents who allow their dogs to foul public spaces, d) the reported increase in the Parish precept element of the Council tax and e) the timing for the re-opening of the DDDC toilet block.

PCSO Boswell provided the following information:-

a) a report on the latest crime / ASB figures, b) a fly-tipping incident in Bradwell & c) inconsiderate parking on Brookside.

PART I – NON-CONFIDENTIAL INFORMATION

035/2013 Apologies for Absence

Apologies were received from Cllr V Horstead by reason of holidays. These apologies were accepted by the meeting.

036/2013 Declaration of Members' Interests

No declaration of interests was received.

037/2013 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 26/02/13.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 28/02/13.

It was **resolved** to accept the minutes of the Playing Fields and Open Spaces committee meeting of 15/03/13.

It was **resolved** to accept the minutes of the Finance committee meeting of 20/03/13 subject to one clerical change.

Under matters arising, Cllr Lancaster gave an update on the Youth Club. She reported that a) ideas for future activities have been received from YC members which will be used in applications for grants, b) the planned Oz-Box session was cancelled due to lack of interest by YC members, c) no Operational Report was available from YC leaders, d) are current rates of expenditure there just enough funding remained to run the YC for the Autumn term, e) ideas for events during the Autumn term were gathered.

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary allowances & expenses (£40.90)	676.60	100298
2	Mr M Loader	YC – Leader Remuneration	192.00	100299
3	Ms L Austin	YC – Assistant Remuneration	150.00	100300
4	Mrs L Ward	YC – Cleaning Services	72.00	100301
5	Mr P Nicols	Caretaking Services	191.25	100302
6	Mr J Frith	Caretaking Services	40.00	100303
7	Mr A Samwell	Cleaning Bus Shelter Glass	10.00	100304
8	High Peak Heating Supplies	Caretaking Materials	15.60	100305
9	Mrs V Horstead	Dog Litter Bags	16.06	100306
10	Markovitz Ltd	Caretaking Materials	85.87	100307
11	Bradwell Methodist Church	Room Hire – 04/2012 - 03/2013	264.00	100308
12	Post Office Ltd	HMRC – 3 months PAYE & NIC	561.34	100309
13	D.A.L.C.	DALC Annual Subscription	297.68	100310
14	Peak Park Parishes Forum	PPPF Annual Subscription	24.00	100311
15	Bradwell War Memorial Hall	Room Hire – 15/03/13	18.00	100312
16	Post Office Ltd	Estimated E.ON charges for BPPF	18.03	100313
	TOTAL		£2,632.43	

It was **resolved** to authorise the above 16 financial transactions together with a payment of £504.00 to Barry Wood Plant Hire for the refilling of 8 grit bins.

Other Financial Matters

Clerk tabled the latest financial report to members. Cllr Stevens gave a report from the Finance committee on the council's financial position. Her report included:-

a) the latest financial figures indicate that there will be a substantial under-spend for 2012/13, b) Cllr Higgs was asked to investigate if the MUGA is shown on the Bradwell Sports Club assets register, c) the Clerk is to seek advice on how long the council should retain ownership of the MUGA, d) the Finance committee recommend that the council should adhere to the principles of the 5-year plan for at least another financial year before considering any changes, e) the Clerk is to contact DDDC regarding the reported increase in the council precept element of the council tax, f) the Clerk had reported on matters relating to HMRC PAYE & VAT and g) that the committee was happy that the Clerk continues to carry out council book-keeping while the Auditor provides RFO input and that the Clerk should stop advertising for an RFO.

Cllr Stevens gave a summary report of the meeting with the insurers reviewing the council's insurance arrangements. Her report included:-

a) the insurer felt that the council was well covered by their existing policy, b) the insurer was increasing the levels of cover in a number of categories and c) the Clerk should change the provider of RoSPA playing field inspections to a Came & Co. recommended one. The Clerk was asked to get written confirmation from the insurer that the insurance cover was satisfactory.

The council's three regular annual subscriptions were reviewed by the Finance committee and the Playing Fields & Open Spaces committee. These committees proposed that the subscriptions should continue. It was **resolved** to continue with these annual subscriptions to DALC, Open Spaces Society and the Peak Park Parishes' Forum.

039/2013 Parish Council Processes

Cllr Granger gave an update on the opportunities provided by the new Localism Bill and on Neighbourhood Planning. She reported that PDNPA has reviewed the Parish Plan and made a number of helpful suggestions. The plan has now been amended in line with suggestions and will be considered at the next PDNPA Planning committee meeting. The application for Bradwell CP to be designated as the Bradwell Neighbourhood Area was considered at the last PDNPA Planning committee meeting.

Given the cost of producing a Neighbourhood Plan, it will be necessary to obtain grants (e.g. DCLG grants) to cover the many costs involved. It is hoped to have the plan ready for a village referendum by the 2015 local government elections. It was **resolved** to establish a council committee to manage the production of the Neighbourhood Plan, with Cllr Granger as Chair. This committee should also include Cllrs Downing, Higgs, Lancaster, Nash & Salvage. This committee should meet in the near future and report on its deliberations at the next council meeting.

The Clerk tabled the information on the DDDC draft policy on Assets of Community Value and commissioning calendar as published on its website, (both introduced by the Localism Act 2011). It was decided to take no action on this matter.

040/2013 Village Issues / Initiatives

The latest policing report had been presented earlier by PCSO Boswell during Public Participation.

The invitation from Derbyshire Constabulary for nominations for the best Police officer, best SNT & best PCSO was considered. It was decided to take no action on this matter.

Cllr Downing gave a progress report on the planning of the format and attendees for the Annual Parish Meeting on 7th May 2013. It was decided that Cllr Downing & the Clerk should a) invite a number of village organisation to present to this meeting, b) finalise arrangements for the meeting, c) advertise the event in Bradwell News and d) report on plans at the next council meeting. Cllr Lancaster agreed to produce name badges for all members.

The information received from the Environment Agency regarding their initiative to raise awareness of flood risk was considered. It was decided to invite a representative to attend the next PC meeting.

041/2013 Playing Fields, Open Spaces & Village Caretaking

The Clerk gave an update on the previous month's caretaking activities.

Cllr Higgs gave an update on the work of the Playing Fields and Open Spaces committee. His report included the following information:-

a) the last committee meeting had been very useful, b) dog mess was a problem in & around both playing fields, c) the committee recommended that the council engage a new provider of RoSPA playing field inspections. It was **resolved** that the Clerk should engage the new provider recommended by the council's insurer and cancel the arrangement with the existing provider.

The request from the Bradwell Community Orchard Group (BCOG) to plant apple trees on Beggars Plot was considered.

It was **resolved** to suspend Standing Orders to allow the public to contribute.

Ms E Dunn stated that two trees were available which ideally should be planted in November. Cllr Higgs stated he wished to establish the principle on planting more trees on the playing fields first before committing to proceed. It was **resolved** that the PFOS committee & BCOG should continue to investigate this proposal and possible sites on playing fields (e.g. at the Southern end of Town Bottom playing field).

Cllr Higgs reported that he had been informed of the plans to erect the Easter Cross on Bradwell Edge for two weeks again this year. The suggestion from a resident to use the former Royal British Legion site for parking was discussed. The Clerk is to inform the resident that this matter will be included in the Annual Parish meeting. The council discussed the petition to install a Skate Park on a playing field. Although the grant application was declined, council asked the Clerk to write a letter of thanks to a resident for his considerable efforts in compiling and submitting the grant application.

It was **resolved** to re-instate Standing Orders.

042/2013 Highways and Rights of Way

It was noted that no progress has been made on the council's provision of allotments.

The matter of the bus company suspending its services to Bradwell in adverse weather was discussed. It was reported that the meeting with First Group management had been successful and that it would in future attempt to access Bradwell if only as far as the Gore Lane bus stop. The Chair thanked Cllr Davies for his help in this matter.

The request from the Police that the council assist in improving Brookside road markings to prevent further delays to buses by badly parked vehicles was considered. It was decided that the Clerk should contact DCC Highways department to investigate if appropriate white lines could be marked on Brookside to define the reserved bus lane.

The DDDC changes to the Off-Street Parking Places Order 2013 for various Derbyshire Dales towns & villages were noted.

043/2013 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Granted	16/11/12	NP DDD 1112 1163	18 Michlow Drive, Bradwell	Rear conservatory extension. Council supported this application (2/0).

The above application was noted by the meeting.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was discussed. We await information from PDNPA regarding the date when this application will be determined.

Given that PDNPA plan to introduce their new policy on public participation at Planning committee meetings, it will be necessary to co-ordinate with all proposed speakers to ensure that all the points of objection are adequately represented. Cllr Higgs is to contact BaND and Cllr Downing is to contact Friends of the Peak District.

A meeting is planned on 23rd April with a DCC Highways officer to ensure he is aware of council's concerns regarding highway issues arising from this application. Cllr Davies agreed to lead the site meeting. All members are asked to forward their questions/concerns to Cllr Davies.

The new PDNPA policy on Public Participation at Meetings was noted.

044/2013 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
26/02/13	DDDC Parish & Town Council Conference Town Hall, Matlock from 19:00	None
20/03/13	PDNPA – Broadband Open Evening Agricultural Business Centre from 18:00 – 20:00	None

Future Meetings:

Date	Event	Council Representative(s)
06/06/13	DCC Parish & Town Liaison forum County Hall, Matlock 18:00 – 20:00	Cllrs Downing & Granger.

045/2013 Publications / Information Received

Date of Information	Description	Decision Req'd
19/02/13	DCC – Information on their 'Give & Take' day toolkit	
22/02/13	OSS – Nominations fro Open Space Awards 2013	
27/02/13	DALC – General Circular 05: Spring Seminar Reminder; Clerk Induction Training; CiLCA Skills; Local Council Finance Training	
27/03/13	DALC – General Circular 06: Setting the Precept & Dispensations; Allotments; Quality Parish & Town Council Scheme Review; Government Lifts Red Tape for Community Events; Derbyshire Well Dressings	
27/02/13	Sparse – Call for Evidence on Alternative Service Delivery	
02/03/13	Wickstead Playscapes – Change4Life advertisement	
02/03/13	Clerk & Councils Direct magazine	
04/03/13	Derbyshire Eco centre – Spring Course programme	
05/03/13	Came & Co – Parish Matters - Spring magazine	
11/03/13	OSS – Open Spaces Society Spring magazine	
13/03/13	DCC – Recycling Paper / Derbyshire Big Deals	
16/03/13	Derbyshire Lives through the World Wars information	
16/03/13	RAD - Suicide awareness Training	
16/03/13	DALC – Background to Subscription Renewal 2013/14	
20/03/13	FiT – QEII Fields in Trust invitation	

The above communications were noted.

The Clerk is to circulate the pack of this information to Cllr Horstead.

046/2013 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 23rd April 2013 in the Methodist Lounge, Towngate, Bradwell.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 10:12 p.m.