

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 22nd October 2013

Present: Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs, Cllr K Lancaster,
Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens

Mr S Lawless (Clerk)

No members of the public were present:

PUBLIC PARTICIPATION

There was no public participation.

PART I – NON-CONFIDENTIAL INFORMATION

123/2013 Apologies for Absence

Apologies were received from Cllr R Davies, Cllr V Horstead and Cllr A Nash by reason of alternative arrangements. These apologies were accepted by the meeting.

124/2013 Declaration of Members' Interests

No interests were declared.

125/2013 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 24/09/13.
With reference to the wish to have monthly statements from the Santander bank, Cllr Downing has received information from the bank to allow on-line access to the account. It was decided that the Clerk should discuss this matter, and the possible use of BACS transfers, with DALC. Cllr Downing is to query this further with Santander.

It was **resolved** to accept the minutes of the Carnival committee meeting of 03/10/13.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 10/10/13.

It was **resolved** to accept the minutes of the Neighbourhood Planning committee meeting of 17/10/13.

126/2013 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary allowances & expenses (£186.55)	822.45	100401
2	Ms L Austin	Youth Assistant salary	75.00	100402
3	Mr P Nicols	Caretaking Services	75.00	100403
4	Mr J Frith	Caretaking Services	20.00	100404
5	Mrs L Ward	YC Cleaning Services	60.00	100405
6	G.E. & M.P. Davies	Grass Mowing	210.00	100406
7	Mr A Samwell	Bus Shelter Window Cleaning	10.00	100407
8	Bradwell War Memorial Hall	Room Hire–19/09,20/09 & 26/09	62.00	100408
9	DALC	Induction Course – Cllr Sowerby	25.00	100409
10	Bradda Dads	Carnival – Donation for bunting (replacement cheque)	200.00	100410
11	Grant Thornton UK LLP	External Audit fee	360.00	100411
	TOTAL		£1,919.45	

It was **resolved** to approve the above 11 authorisations together with the following three authorisations.

	Payee	Description	Amount	Cheque
12	Mr A Samwell	Bus Shelter Window Cleaning	10.00	100412
13	Mrs V Horstead	Doggie Bags	34.56	100413
14	The Royal British Legion Poppy Appeal	Wreath for Remembrance Sunday	17.00	100414
	TOTAL		£ 61.56	

The following Financial Receipts were noted.

	Source	Reason	Amount (£)	
1	Youth Club	Banked Subscriptions / Tuck Shop	20.00	
2	Youth Club	Donation – Bowling Green	77.00	
3	Youth Club	Donation – Bradwell Fisheries	77.00	
4	HMRC	VAT Claim	457.79	
	TOTAL		£ 631.79	

Other Financial Matters

The Clerk presented the latest financial position following payment of the above financial authorisations.

The Clerk then raised a number of other financial matters. These included the fact that the Annual Return has been received from Grant Thornton, the invitation for residents to inspect the council accounts has been displayed on the notice board, the VAT claim has been paid by HMRC and that the next Finance committee meeting was planned for 11th November.

127/2013 Parish Council Processes

No progress has yet been made in enhancing the Asset Register. It was decided that Cllrs Granger, Salvage and Sowerby should meet to start the process.

The dates for the 2014 parish council meetings were discussed. It was decided that council meetings should generally remain on the fourth Tuesday of the month.

128/2013 Village Issues / Initiatives

The latest monthly Policing report for Bradwell received earlier in the month was noted.

Cllr Granger gave a report from the Neighbourhood Planning (NP) committee following its recent training session and meetings. She reported that she has completed the required reports for PDNPA & Locality, that only a small amount of the grant has so far been spent, the next village survey was being finalised and would be inserted in the next edition of Bradwell News and that the project was progressing as per the project plan.

Cllr Salvage gave a report from the Carnival committee following its recent meeting. His report included the fact that that the last committee meeting had been very useful, no further information was available about the insurance claim and that an event on the second Saturday was being considered. Cllr Downing is to arrange a small gift for a resident from Chairman's Allowance.

Cllr Lancaster gave a report from the Youth Club committee following its recent meeting. Her report included the following:-

- Now that grants were being received, the main problem was recruiting staff and volunteers.
- She and Cllr Horstead had interviewed Wendy Butler for the Youth Leader vacancy. She recommended that Wendy Butler be offered the position. It was **resolved** that the position of Youth Leader be offered to Wendy Butler at the rate of £40 per session.
- As the two pool tables were declined by an interested party, it was decided that they should firstly be offered to a local business and then advertised on the internet if not accepted.

The Derbyshire Fire & Rescue proposals to close the Bradwell Fire Station were considered. The Clerk is to discuss this with the lead fireman at Bradwell and is to maintain contact with Hathersage PC to see if a joint approach would be useful. It is expected that councillors would attend the DF&R consultation session in Buxton on 22nd November.

The reply from DDDC regarding the dog fouling problem was considered. The Clerk is to reply to this letter and is to include a section in the PC Notes section of Bradwell News to encourage residents to contact DDDC themselves.

The request for Bradwell Parish Council to contribute a decorated a tree to the St Barnabas Christmas Tree festival was discussed. It was decided that councillors would bring items to decorate the PC Tree to the next meeting.

The invitation to complete a Rural Services Network survey on the provision of public services was considered. It was decided that Cllr Downing should complete this on behalf of the council.

129/2013 Playing Fields, Open Spaces & Village Caretaking

The Clerk gave an update on recent caretaking activities by two village caretakers. He then tabled a progress report on the engagement of additional caretaking services. Following publication of the request to tender document for caretaking services, two responses have been received. It was **resolved** to engage both the responders.

130/2013 Highways and Rights of Way

Cllr Downing reported that there has been no progress to note in the council's provision of allotments.

Cllr Downing gave an update on progress on the request that DDDC provides a car park in Bradwell. It had not been possible to arrange a meeting with the DDC officer responsible during the last month, but the Clerk was asked to arrange a meeting for the coming Friday.

131/2013 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	23/05/13	NP DDD 0713 0642	Laburnum Cottage, Hill Head, Bradwell	Replace Flat Roof with Pitched Roof and new Wooden Garage Doors. Council objected to this application as it is retrospective (5/2).
Reviewed	27/06/13	NP DDD 0713 0745	The Barn, Bradwell Grid Ref – 417603 381404	Proposed Change of Use of Vernacular Building to Camping Barn. Council objected to this application (2/7).
Withdrawn	23/05/13	NP DDD 0411 0370	Black Rabbit Quarry, Pindale Rd., Hope	Change of Use to 30 touring caravan site

The above planning applications were noted.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. Cllr Downing reported that he had had a conversation with the PDNPA officer responsible for this application. This officer stated that he was waiting for a further document, and would consult with the council once that had been received.

The PDNPA Planning Service Parishes Bulletins 02 & 03 were noted.

132/2013 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
24/09/13	RAD – Playground Inspection Training Whitworth Centre, Darley Dale from 09:30	
24/09/13	DCC – Digital Derbyshire County Hall, Matlock from 17:30	
26/09/13	Rural Action Derbyshire – AGM Pinxton Village Hall, Pinxton, NG16 6NA from 13:30 Cllr Granger had not been able to attend this meeting.	Cllr Granger
08/10/13	DALC/PPPF – Training in Planning related matters Agricultural Business Centre, Bakewell from 09:00	
10/10/13	DDCVS – AGM & Members Event Dale Rd Methodist Church, Dale Rd, Darley Dale from 10:00	
12/10/13	PPPF AGM Whitworth Centre, Darley Dale from 09:30	
12/10/13	PDNPA – Parishes’ Day Whitworth Institute, Darley Dale from 09:30 Cllr Davies attended this meeting and reported that it was very much the same as previous events.	Cllr Davies
14/10/13	DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00	
15/10/13	Derbys Districts Citizens Advice Bureaux - Joint AGM Town Hall, Bank Road, Matlock from 17:15	
17/10/13	Training course in Identifying Child Sexual Exploitation County Hall, Matlock from 09:00	

Future Meetings:

Date	Event	Council Representative(s)
25/11/13	Hate Crime Awareness Seminar County Hall, Matlock from 09:00	

This meeting was noted.

133/2013 Publications / Information Received

Date of Information	Description	Decision Req'd
19/09/13	OSS – Latest eNews bulletin	
20/09/13	DALC – Circular 18: General Circular; DALC AGM; Planning Seminar reminder; Council Tax support scheme; Your Derbyshire, Your Say; Derbyshire Dales CVS; Growth & Infrastructure Act – Village Greens; Ashbourne Community Transport;	
24/09/10	Groundwork – Information on its services	
02/10/13	Ordnance Survey - PSMA	
04/10/13	PDNPA – Information on the 'Connecting Peak District Communities' Project – workshops 16/10/13 & 24/10/13	
04/10/13	DALC – Circular 19: General Circular; Neighbourhood Plans; Derbyshire Sport; Update on Pensions; Sustainable Communities Act; DCLG Guide on Community Rights; National Minimum Wage;	
10/10/13	DDDC – 'Clubs First' Launch	
11/10/13	DCC – Digital Derbyshire Internet sessions	
15/10/13	Came & Co – Autumn Newsletter	
15/10/13	PPPF – Green Lane Code	

If any member wishes to view any of these documents, please inform the Clerk.

134/2013 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 26th November 2013 in the Methodist Lounge, Towngate, Bradwell.

It was confirmed that the December PC meeting would be held at 7:30 p.m. on Wednesday 18th December in the Methodist Lounge, Towngate, Bradwell.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 09:33 p.m.