

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Wednesday 18th December 2013

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs, Cllr V Horstead, Cllr K Lancaster, Cllr A Nash, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens

Mr S Lawless (Clerk)

Members of the public:

DCC Cllr J Twigg, DDDC Cllr C Furness, PC I Richardson and two other members of the public attended this meeting.

PUBLIC PARTICIPATION

DCC Cllr Twigg raised the following points with council:

- DCC plan to hold a consultation on reductions to the mobile library service. She suggested that council should encourage residents to respond to this consultation.
- The DFRS proposals for restructuring its service provision did not seem appropriate for the more rural areas such as the Hope Valley and the District Council has already written to the County council giving its views.
- She has some money available to help local community organisations. Should council be aware of any organisations in need of small sums of 'pump-priming' money, then it should encourage them to apply to her.

PART I – NON-CONFIDENTIAL INFORMATION

151/2013 Apologies for Absence

No apologies were received.

152/2013 Declaration of Members' Interests

Cllr Horstead declared a personal interest in 158/2013 Allotments.

153/2013 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council Meeting of 26/11/13.

It was **resolved** to accept the minutes of the Playing Fields and Open Spaces committee meeting of 05/12/13.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 05/12/13.

154/2013 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary allowances & expenses (£241.51)	877.21	100429
2	Ms W Butler	YC Youth Leader's salary	128.00	100430
3	Ms L Austin	YC Youth Assistant's salary	100.00	100431
4	Mrs L Ward	YC Cleaning Services	48.00	100432
5	High Peak Heating Supplies	Caretaking Materials	90.48	100433
6	Bradwell War Memorial Hall	Room Hire (11, 14 & 21 Nov)	46.00	100434
7	Glossop Volunteering Centre	DBC (ex CRB) check on Wendy Butler (YC Youth Leader)	55.00	100435
8	E.ON	BPPF Electricity Standing Charge	24.54	100436
9	Post Office Ltd	HMRC – PAYE & NIC - 3 months	572.43	100437
	TOTAL		£1,941.66	

Supplementary Financial Authorisations

	Payee	Description	Amount	Cheque
10	Mr A Lawless	Caretaking Services	373.50	100438
11	Mr G Storey	Caretaking Services	103.00	100439
12	Mr A Samwell	Bus Shelter window Cleaning	10.00	100440
	TOTAL		£ 486.50	

It was **resolved** to authorise the above 12 financial transactions.

Other Financial Matters

The Clerk provided an update on the latest financial position following payment of the above 9 financial authorisations. There were no questions about this update.

Cllr Stevens gave her report from the Finance committee following its meeting earlier in the evening. Her report included the following points:-

- The Finance committee proposed that the 2014/15 precept should be set at £39,526 which represented an increase of 9% over the current financial year. This was a reduction from the 10% increase proposed in the 5-year plan. From the tax base figures provided by DDDC, this precept would represent an average Band D of just less than £70. Council **resolved** to accept this proposal and to set the 2014/15 precept at £39,526.
- A number of requests for additional funding were considered. The £500 requested by the Youth Club has already been incorporated into the 2014/15 budget. It was **resolved** that the proposed £500 p.a. matched funding for the next two years for the Car Parking project and the proposed purchase of a digital projector (for approximately £500) should be met from the Sinking Fund.
- As there have been significant underspends against budgets over the past two financial years, the Finance committee also decided that the 5-year plan should be updated with actual figures and then reviewed at the next Finance committee meeting.

The request from Bradwell Pre-School for a grant to help them raise funds to keep the organisation functioning was considered. After discussion, it was **resolved** to award a S137 grant of £120 (to be paid on production of invoices) to allow the organisation to hire the Memorial Hall for 3 fund raising sessions. This organisation should also be encouraged to apply to DCC Cllr Twigg for additional money.

The NALC request to complete a survey on the operation of the Localised Council Tax Support arrangements was considered and it was decided that the Clerk should complete this survey on behalf of the council.

155/2013 Parish Council Processes

The existing council policies (in particular, the handling of retrospective planning applications) were reviewed and it was **resolved** not to make any changes. The Chair signed the policies document on behalf of the council.

Council reviewed the latest version of the Asset Register following the further work done by Cllr Granger and the Clerk. Given that the latest total replacement value of council assets was significantly higher than the value presently recorded, it was decided that the Clerk should explore the impact on the insurance premium if this value was to be fully insured.

156/2013 Village Issues / Initiatives

It was **resolved** to suspend Standing Orders to allow the public to speak.

The latest monthly Policing report for Bradwell was provided by PC I Richardson. He summarised the crimes and anti-social behaviour (ASB) over the past month. He was thanked for his report. Council expressed its desire to work more closely with the local Police force and to ensure good bi-lateral communication.

Cllr Granger gave her progress report from the Neighbourhood Planning (NP) committee which included the following points:

- Work on this project is continuing. Progress against the plan has slipped slightly. Next year, following the analysis of the questionnaire returns, it is expected that the independent consultant will become involved and the required policies will be defined.
- At the last Working Group meeting it was decided to recommend to PDNPA that the Conservation Area boundaries be extended to include Town Lane, Beggars Plot Playing Field and an area near Granby Road. PDNPA will now consider this recommendation.

Cllr Lancaster gave her report from the Youth Club committee following its recent meeting. Her report included the following points:

- The new Youth Leader, Wendy Butler, is doing well and attendance has stabilised at c. 20 members per session.
- A Christmas Disco is planned for the last session before Christmas.
- A Mosaic project is planned for the first term of the New Year with the final work to be displayed in a Sheffield gallery.
- A long-standing member of the YC committee has stood down and was thanked for her work by the committee.
- The £500 allocation from the 2014/15 Precept has been agreed earlier in the meeting.

Cllr Nash gave his report on progress with the issue of the Derbyshire Fire & Rescue Service proposals to close the Bradwell Fire Station. His report included the following points:

- The Public Meeting of 10th December at Hathersage was considered to have been very successful with c. 100 residents present to hear the councils' presentation and to see the DFRS video. A broad-ranging Q&A session, involving the two senior DFRS officers present, followed these presentations.
- Cllr Nash has issued a Press Release and has given a number of radio interviews highlighting the objections to these proposals.
- It is now important that residents are encouraged to submit their responses to the DFRS survey. The closing date for submission is 23rd December.
- Cllr Nash is to send a letter to the Executive Support function of DFRS.
- It was noted that there have been objections raised by DDDC & DCC to these proposals.
- The likely date when these proposals will be considered by DFRS will be mid-February.

Cllr Downing thanked both Cllrs Nash & Higgs for their work on this matter.

Cllr Downing reviewed the provision of Christmas decorations around the village. He thanked Cllrs Davies and Nash for obtaining, installing and decorating a Christmas tree on Beggars Plot. It was decided that if the replacement bulbs for last year's Christmas lights did not arrive the following day, then the Clerk should order another set of LED lights for installation on a Tree adjacent to the Peace Gardens.

During the coming year, councillors should explore the willingness of residents & businesses to decorate houses and shops to erect their own decorations, especially along Netherside.

The latest letter from the secretary of the Bradwell Well Dressing committee seeking help in appointing officers was considered. It was considered that some of the tasks mentioned in the letter could be undertaken by the Carnival committee, hence making the Well Dressing roles less onerous and hopefully more attractive to residents to apply for the positions.

The communication from a film company wishing to include Bradwell in a documentary was discussed. Although some telephone conversations have already taken place, it was decided that there was no merit in progressing this request.

157/2013 Playing Fields, Open Spaces & Village Caretaking

The Clerk gave an update on recent caretaking activities by village caretakers. He reported that good progress has continued to be made and the backlog of jobs is being progressed.

Cllr Higgs gave a report from the Playing Fields and Open Spaces committee following its recent meeting. His report included:-

- Generally, the playing fields and other open spaces were in good condition.
- The moss under the BPPF play equipment needs attention.
- It was **resolved** that the wicket gate near the BPPF well dressing site should remain open, (thus rescinding last month's decision), and steps should be installed in place of the tarmac slope. Cllr Salvage is to advise on this installation.
- Steps are also to be installed at two other BPPF gates leading to Gore Lane.
- Cllr Higgs is to obtain costs for converting the TBPF basket ball court into a toddler play area. This play area could require resurfacing, a new wheelchair entrance and a new toddler slide. Once he has obtained the various costs, he will present this proposal to council.
- Cllr Higgs is to measure the main entrance to the Peace Gardens to determine if it can easily be converted to allow wheelchair access.

158/2013 Highways and Rights of Way

Cllr Horstead reported on progress in the council's provision of allotments. She has met with the Allotments group and now needs to produce an agreement for the use of the plot at the end of the Soft Water Lane site as an allotment. Once she has produced this agreement, she will present it to council for agreement.

The Clerk is to investigate which walls round this plot are owned by council.

Cllr Granger gave a progress report on obtaining funding for providing car parking facilities on the remainder of the Soft Water Lane plot. In order to complete the DDDC application form it will be necessary to obtain the services of a surveyor. More background work will be required to complete the application forms. It was noted that last month's council's decision to contribute a one-off £100 sum as matched funding was superseded by this month's resolution to contribute £500 p.a. matched funding to this project.

159/2013 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	18/10/13	NP DDD 0913 0864	Newburgh Engineering, Netherside, Bradwell	Replacement of roof covering and windows to Shop 6. Council supported this application (5/0).

Newburgh Estates Ltd.

The amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered by council. PDNPA has now received all the required documentation from the applicant and has issued the current version of the application for final consultation prior to determining this application. This will probably be determined at the February Planning committee meeting.

Council then reviewed all the information available, including the recent emails and telephone conversations with PDNPA. After due deliberation, council **resolved** to oppose this application. It was also **resolved** to delegate Cllrs Granger & Higgs to agree the wording of the letter of objection to be sent to PDNPA.

Cllr Granger also agreed to produce a presentation to be displayed in the Post Office window, informing residents of the latest position and suggesting that they write again to PDNPA to comment on this version of the application.

The Clerk is to contact the independent planning consultant to brief him on specific questions he should address in his report.

160/2013 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
25/11/13	Hate Crime Awareness Seminar County Hall, Matlock from 09:00	
30/11/13	Community Buildings 'Away Day' Hulland Ward Hall, from 10:00	
	Hope Construction Materials (HCM) Liaison Meeting. Cllr Davies gave a report on this meeting. HCM business is very busy, is considering the use of alternative fuels and is considering expanding the business. The issue of the path through the grounds, raised by a resident at the last PC meeting, has not been finalised. Cllr Salvage agreed to keep the resident informed.	Cllr Davies

Future Meetings:

Date	Event	Council Representative(s)
25/02/14	DDDC – Parish Council Conference, Agricultural Business Centre, Bakewell from 7:00 p.m.	
17/03/14	Rights of Way Course, Derbyshire Eco Centre, Wirksworth from 10:00	

These meetings were noted.

161/2013 Publications / Information Received

Date of Information	Description	Decision Req'd
21/11/13	DALC – Circular 22: General Circular; DALC Drop in Surgery; Clerk Induction Training; CiLCA Training Course; Councillor Induction Training; DALC Spring Seminar; Revised Model Standing Orders; DALC Contact details	
27/11/13	DCC – Waste Strategy consultation	
29/11/13	DDDC – artsMATTERS newsletter	
30/11/13	High Peak First Aid – Newsletter	
30/11/13	Open Spaces Society – Legacy Appeal	
04/12/13	Clerk & Councils Direct Suppliers Guide	
05/12/13	Introducing DDCVS	

If any member wishes to view any of these documents, please inform the Clerk.

162/2013 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 28th January 2014 in the Methodist Lounge, Towngate, Bradwell.
Cllrs Downing, Horstead and Nash gave their apologies.

The following dates were agreed for the PC meetings for the coming year.

Day	Date	Venue	Comment
Tue	28/01/2014	Lounge	Monthly PC Meeting
Tue	25/02/2014	Lounge	Monthly PC Meeting
Tue	25/03/2014	Lounge	Monthly PC Meeting
Tue	22/04/2014	Lounge	Monthly PC Meeting
Tue	13/05/2014	Hall	Annual Parish Meeting
Tue	27/05/2014	Lounge	Annual Meeting of the Parish Council
Tue	24/06/2014	Lounge	Monthly PC Meeting
Tue	22/07/2014	Lounge	Monthly PC Meeting
Tue	26/08/2014	Lounge	Monthly PC Meeting
Tue	23/09/2014	Lounge	Monthly PC Meeting
Tue	28/10/2014	Lounge	Monthly PC Meeting
Tue	25/11/2014	Lounge	Monthly PC Meeting
Wed	17/12/2014	Lounge	Monthly PC Meeting

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 10:42 p.m.