

# BRADWELL PARISH COUNCIL

## **Minutes of the Special Meeting of the Parish Council held at 7:30 p.m. on Wednesday 17<sup>th</sup> November 2010**

**Present:** Cllr R Davies, Cllr P Downing (Chair), Cllr S Eyre  
Cllr C Furness, Cllr A Slater,

Mr S Lawless (Clerk)

Members of the Public:  
Mr I Green, Mrs L Downing, Mr M Johnston

### **PUBLIC PARTICIPATION**

There was no public participation at this point.

### **148/2010 Apologies for Absence**

Cllr V Horstead offered her apologies by reason of family commitments, Cllr J Lawson offered her apologies by reason of health matters, Cllr A Nash by reason of work commitments and Cllr J Walker by reason of prior arrangements. These apologies were accepted by the meeting.

### **149/2010 Declaration of Members' Interests**

No interests were declared.

### **150/2010 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 2<sup>nd</sup> November 2010 subject to three changes relating to a) the conditions for the MUGA project 139/2010, b) the Youth Centre committee 141/2010 and c) the grit bins 142/2010.

The notes of the Carnival committee meeting of 8<sup>th</sup> November 2010 were noted.

### **151/2010 Finance**

The request by Bradwell Sports Club (BSC) that the council (BPC) acts as the Accountable Body for the MUGA project was discussed.

It was **resolved** to suspend Standing Orders to allow representatives of the MUGA project to address the council.

During discussion the following points were noted:-

- It was recognised by all that this project would be of great benefit to the village,
- It was important to ensure that any council decision taken regarding being an Accountable Body and being entitled to reclaim VAT would have to be a 'safe' decision,
- The Clerk tabled a memo containing his findings which concluded that from information received to date, he could not recommend that the council support this request,
- Mr Johnston had obtained additional advice from VAT accountants which indicated that a broadly similar project had been able to reclaim VAT.
- One option considered to help this project was to donate the shortfall of £20k to BSC.

The following conclusions were decided:-

Accountable Body – It was agreed that, as the previous resolution had already agreed in principle that BPC would act as the Accountable Body for the BSC Charity Spaces grant application, no further action was required and that BSC could complete their application to this effect. Should any of the previously defined conditions fail to be met, then the BPC would automatically not be the Accountable Body.

Reclaiming VAT – It was agreed that a) Mr Green should obtain further advice from a VAT consultant, which advice should then be passed to the Clerk and auditor for their review and b) Mr Johnston should obtain VAT advice relating to the ability to zero rate the transfer of the MUGA from BPC to BSC.

Grants – The Clerk is to obtain clarification of the powers required for BPC, should it so chose to act, to donate the possible £20k shortfall to BSC.

It was **resolved** to reinstate Standing Orders.

The banking strategy previously agreed was reviewed. It was decided that in order to ensure an adequate cash flow throughout the coming year the strategy should be amended as follows:-

- It was **resolved** to open a Barclays Fixed Rate Bond, and that Cllrs Downing, Davies and Furness are to be the three signatories.
- It was **resolved** to open a Co-operative Bank current account, and that Cllrs Davies, Furness and Slater are to be the three signatories.
- It was **resolved** to invest £40k in the Barclays Fixed Rate Bond with the balance of reserves to be transferred into the Co-operative current account.

### **152/2010 Parish Council Processes**

It was reported that no progress has been made in the appointment of a co-opted councillor.

It was reported that no progress has been made in the appointment of a Youth Leader. It was **resolved** that the Clerk should advertise this position in the Peak Advertiser.

The proposal to appoint a bookkeeper was discussed. It was noted that the Clerk's job title should now include RFO, as every council should have a RFO. The allocation of tasks between the Clerk, a bookkeeper and auditor was discussed. The number of committee meetings was also discussed and it was decided to try to reduce the overall number of committee meetings. It was **resolved** to advertise the bookkeeper position. The Clerk was asked to investigate the current rate for this position.

### **153/2010 Planning Applications**

#### **Newburgh Estates Ltd.**

No progress was noted with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site.

No progress was noted with developments with the Enforcement Notice on the 6, New Church Street property together with other associated matters.

### **154/2010 Date of Next meeting**

The next meeting of the Parish Council will be held on Tuesday 7<sup>th</sup> December 2010 in the Methodist Lounge starting at 7:30 p.m.

**The meeting concluded at 9:50 p.m.**