

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 14<sup>th</sup> August 2012

**Present:** Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs,  
Cllr V Horstead, Cllr K Lancaster, Cllr A Nash, Cllr S Ridgeway,  
  
Mr S Lawless (Clerk)  
  
Member of the Public:  
DDDC Cllr C Furness, Mrs J Poke, Mr J Riddall, Mr A Slater

### **PUBLIC PARTICIPATION**

The matters raised by members of the public were already on the agenda for the meeting and their contributions are included in the minutes below.

### **081/2012 Apologies for Absence**

Apologies were received from Cllr I Hancock by reason of work commitments and from Cllr R Stevens by reason of holidays. These apologies were accepted by the meeting.

### **082/2012 Declaration of Members' Interests**

Cllr Horstead declared an interest in the matter of the Allotments (088/2012) and Cllr Ridgeway declared an interest in the matter of the planning application 0547 for Butts Rake (089/2012).

### **083/2012 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 3<sup>rd</sup> July 2012.

It was **resolved** to accept the minutes of the Carnival committee meeting of 5<sup>th</sup> July 2012.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 19<sup>th</sup> July 2012 subject to one clerical change.

It was **resolved** to accept the minutes of the Finance committee meeting of 25<sup>th</sup> July 2012.

### **084/2012 Finance**

#### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary, allowances & expenses (£228.96)	845.58	100204
2	Mr P Nicols	Caretaking Services (£270) & Youth Shelter Project (£270)	540.00	100205
3	Mr J Frith	Caretaking Services	135.00	100206
4	G.E. & M.P. Davies	Monthly Grass Mowing Invoice	200.00	100207
5	Wm Eyre & Sons	Caretaking Materials	57.79	100208
6	High Peak Heating Supplies	Caretaking Materials	67.03	100209
7	St Barnabas PCC	S137 Grant	130.00	100210
8	Wm Eyre & Sons	Caretaking Materials	14.21	100211
9	Mr P Downing	Chairman's Allowance	54.48	100212
10	Peak Advertiser	Youth Club - Advert for YL & YA	89.28	100213
11	Mr D Spencer	Carnival - Man & Van transport	90.00	100214
	<b>TOTAL</b>		<b>£2,223.37</b>	

It was **resolved** to authorise the above 11 financial transactions together with the following 4 supplementary transactions.

Ref	Payee	Description	Amount	Cheque
12	Bradwell War Memorial Hall	Room Hire – 05/07/12	£18.00	100215
13	Mrs V Horstead	Carnival – Queens' Expenses	£136.91	100216
14	Winning Ways	Carnival – Queens' Expenses	£33.00	100217
15	Playsafety Limited	Playground Safety Inspections	£187.20	100218
	<b>TOTAL</b>		<b>£375.11</b>	

The following Financial Receipts were noted by the meeting.

	Source	Description	Amount (£)	Receipt Ref.
1	HMRC	Outstanding claim for interest	859.00	INC-12-10
2	Co-operative Bank	Interest Payment	21.63	INC-12-11
3	Carnival Income	Stalls (£255) & Bronco (£78)	333.00	INC-12-12
	<b>TOTAL</b>		<b>£1,213.63</b>	

### Other Financial Matters

The Clerk tabled a document giving the financial position following the above financial transactions and highlighted a number of points for members' attention e.g. the cost of the Carnival.

It was **resolved** to suspend Standing Order to allow members of the public to contribute to debate.

The request from Bradwell Bowls Club for a £600 grant towards the purchase of new equipment was considered. Mrs Poke explained why new equipment was required and stated that the club have already received a grant for £250 from a village organisation and so now needed just £350. It was **resolved** to award a S137 grant of £350 to the Bowls Club.

### 085/2012 Parish Council Processes

The Good Councillor training course on Wednesday 25<sup>th</sup> July was assessed by Cllr Ridgeway. She felt that the course was very useful and informative and would recommend that in future new councillors should attend it.

Cllr Higgs gave a report on the recent Finance committee meeting. He advised council that the current level of the precept would cause shortfall problems in future years and would need to be increased. The Finance committee planned to meet again in mid-October when it would review proposals and recommend both the 2013-14 precept and the five-year plan to council.

The Terms of Reference document for the Playing Fields and Open Spaces committee was reviewed and it was **resolved** to adopt it subject to the insertion of a paragraph specifying the need for it to maintain a five-year financial plan.

The Clerk gave a progress report on the qualification criteria for the General Power of Competence (GPC). He stated that he had booked to attend a course on the new Section 7 of the CiLCA qualification and that three councillors (Cllrs Davies, Downing & Nash) have been booked on a GPC course on the 29<sup>th</sup> August.

Cllr Granger gave a report on the PDNPA Edale session she had attended regarding Community Plans.

## **086/2012 Village Issues / Initiatives**

The latest monthly Policing report for Bradwell was noted.

Cllr Ridgeway gave a report on the running of the 2012 Carnival. She stated that a) the carnival had been very successful and that new events (e.g. donkey rides, a Bucking Bronco) had been included for this year, b) new volunteers will be required for the coming year, c) Cllr Stevens planned the positioning of the stalls and events on Beggars Plot and d) new floats had been included this year. She is to give a list of people to the Clerk for 'Thank You' letters to be sent.

Cllr Lancaster gave a report from the recent meeting of the Youth Club committee. She stated that a) the committee considered that the proposed trustee structure would be difficult to implement, b) that Newburgh would consider granting a two year lease on the premises to facilitate obtaining business rate relief, c) a suggestion of establishing a senior residents club (SRC) to run alongside the youth club was being considered and d) that local charities should be approached to help fund a senior citizens club. Cllrs Granger & Lancaster are to progress the development of this SRC).

Cllr Downing stated that few ideas for the use of the red BT kiosk on Brookside have been identified and that there have been no suggestions received from residents in response to the Bradwell News article. Cllr Lancaster suggested that it could be retained as an information point for visitors should the area surrounding it be enhanced.

The Clerk gave an update on progress relating to the application to the DCC Community Clean-Up campaign for the Probation Service to remove excess weed from Bradwell Brook alongside Brookside. He stated that the Probation Service has agreed a provisional date for this work subject to two points of clarification.

The email from the Environment Agency regarding the clearing of weed from Bradwell Brook by a village organisation was noted.

The request from Hope Valley Rail Users Group to support their campaign to improve local rail services was considered and it was decided to offer the council's support. The Clerk is to arrange to indicate this support.

The invitation from DDDC for nominations for its Sports Awards 2012 was considered and it was decided a) to nominate a village committee and b) that Cllr Higgs should make Bradwell Sports Club aware that it can also nominate suitable people.

## **087/2012 Playing Fields & Village Caretaking**

The Clerk gave an update on recent caretaking activities. He is to contact Lightmain regarding an issue identified by the recent RoSPA inspection.

DDDC councillor Chris Furness gave an update on a number of matters affecting the village, as follows:-

- mowing of grass verges – the quality of mowing was not good and it is believed that one of the five planned cuts has been missed. At the end of the year, the Clerk is to apply for a rebate for the missed cut.
- domestic refuse collection – it appears many residents have not been adequately informed of the August changes. Cllr Furness stated that a more significant change is planned for October and that the 'Black Bag' route will be surveyed between November and February next. Cllr Furness was asked to arrange for the many overflowing litter bins around the village to be emptied.

The review of progress with the DDDC mowing of the grass verges around the village was addressed during DDDC councillor Furness' update.

The quotation for additional tree surgery at Town Bottom playing field was considered and it was decided not to proceed with this quotation. The Clerk is to inform the residents and the tree surgeon.

The progress with the proposal to provide a Skate Park in the village was considered. Mr Slater provided much information on designs and grants to the meeting and answered members' questions. Mr Slater agreed to assist in progressing this proposal although it was recognised that the eventual owner of the facility would be the council.

It was **resolved** that council would take the steps necessary to produce the information required to assess the case for developing this facility. This would involve a) ensuring agreement with the planning authority, b) inspecting similar Skate Parks, c) agreeing a suitable design, d) conducting noise assessments, and e) applying for appropriate funding.

It was agreed that a public consultation meeting should be planned.

The response from Dales Housing regarding the maintenance of the boundary hedge between the Dales Housing Wortley Court housing site was considered. It was decided to investigate on whose property the hedge is planted before progressing this matter.

The roundabout already removed from Town Bottom playing field was considered and it was **resolved** that the Clerk should investigate cost-free disposal of this equipment.

The information from DCC regarding grants for sport facility improvements from Sport England was considered. It was **resolved** that the Clerk should contact Sports England to determine if the council might be eligible to receive a grant for refurbishment of the Beggars Plot play equipment.

### 088/2012 Highways, Rights of Way & Open Spaces

Progress in the council's provision of allotments was reviewed. Cllr Horstead noted that there has been no change since the last meeting.

The request from DCC to submit information regarding the historical status of Brough Lane / Shatton Lane was considered. It was decided to take no action with this matter.

Progress in deciding how to improve the plot of land near St. Ives Bridge was considered. Mr Riddall offered suggestions for improvements and stated that he might be willing to make a donation towards to cost of a new bench there. It was decided that the Clerk should write to the owner to seek a way forward.

### 089/2012 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	18/06/12	NP DDD 0512 0547	Butts Rake, Outlands Rd, Bradwell	Erection of replacement vehicle repair workshop. Council <b>supported</b> this application (4 for, 2 con).
Reviewed	30/05/12	NP DDD 0512 0540	Matchcroft, Smalldale, Bradwell	Installation of roof window. Council <b>supported</b> this application (6 for).
Reviewed	05/06/12	NP DDD 0612 0570	Matchcroft, Smalldale, Bradwell	Amend colour for external doors/windows. Council <b>supported</b> this application (6 for).
Reviewed	26/06/12	NP DDD 0612 0643	Meadows Farm, Stretfield, Bradwell	Erection of general purpose agricultural building. Council <b>objected</b> to this application (0 for, 4 con).
Granted	18/04/12	NP DDD 0412 0354	Prospect Cottage, Smalldale, Bradwell	Erection of single-storey log cabin in garden to front of property. Council <b>supported</b> this application (5 for).

The above planning applications were noted.

**Newburgh Estates Ltd.**

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. Cllr Lancaster stated that it was understood that the application could be submitted by November 2012.

The consultation invitation from PDNPA on Sustainable Building Techniques & Renewable Energy was considered. It was decided to take no action with this matter.

The PDNPA response to the government's consultation on changes to National Park governance was considered. It was decided to take no action with this matter.

**090/2012 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies**

**Recent Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
03/07/12	PDNPA - Parishes Liaison meeting Aldern House, Baslow Rd. Bakewell from 18:00	
17/07/12	DDDC – Area Community Forum Agricultural Business Centre, Bakewell from 19:00	
17/07/12	PDNPA – Approach to Community Planning & Localism Edale Village Hall	
05/08/12	St Barnabas Church Carnival Service at 09:15. Cllr Ridgeway attended this service and gave a reading.	Cllr Ridgeway

**Future Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
01/09/12	DALC AGM County Hall, Matlock	
15/09/12	PDNPA – Annual Parishes' Day following PPPF AGM Palace Hotel, Buxton from 09:30 to 16:00	Cllr R Davies
16/10/12	DDDC – Area Community Forum Agricultural Business Centre, Bakewell from 19:00	

## 091/2012 Publications / Information Received

Date of Information	Description	Decision Req'd
05/07/12	DALC – Circular 32: DALC General Circular; DCLG Simplifies Neighbourhood Planning Referendum Question; NALC Response to Draft Governance Concordat; Repairs to War Memorials; Goodbye from Brain Wood	
05/07/12	DALC – Circular 33: DCTP; CILCA Training PGC Section 7	
06/07/12	DALC – Circular 34: DALC General Circular; NALC Consultation – Funding Arrangements for Localising Support for Council Tax;	
09/07/12	DALC – Circular 35: DALC General Circular; NALC's Template Code of Conduct for PCs; DCC Community Buildings Grant; Consideration of Neighbourhood Plan	
09/07/12	FIT – QE II Fields in Trust – Invitation to join programme	
16/07/12	DDDC – Poster informing residents of first change in household recycling scheme	
20/07/12	DALC – Circular 36: DALC General Circular; Community Right to Challenge; Flood Protection Agency – New Portal; Roadside Litter; Paths for Communities; Inspired Facilities Fund; Big Lottery Fund Guidance;	
26/07/12	DDDC – Leaflet regarding Community Oil Buying Scheme	
27/07/12	DALC – Circular 37: DALC General Circular; DALC's New Recommended Agenda; Council Payments; QE II Fields Challenge; Outdoor Play Areas;	
27/07/12	DCC - Repairs to War Memorials	
30/07/12	OSS – Invitation to complete survey on venue for OSS AGM	
06/08/12	DALC – Circular 38: DALC General Circular; DALC AGM; NALC Welcomes Move to Update Payment Rules; Paths for Communities; Planning for a Healthy & Natural Environment; BT's Community Connection Programme; Plan to Reduce Rural Speed Limits; New/Amended Legal Topic Notes	

The above communications were noted.

### 092/2012 Date of Next meeting

The next monthly meeting of the Parish Council will be held at 7:30 p.m. on Tuesday 4<sup>th</sup> September 2012 in the Methodist Lounge, Towngate.

**The meeting concluded at 10:38 p.m.**