

BRADWELL PARISH COUNCIL



Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 13th August 2019

Present: Cllr P Downing (Chair), Cllr K Lancaster, Cllr L Granger, Cllr M Salvage, Cllr A Nash,
Cllr P Higgs, Cllr B Salisbury

Mrs C Preston (Clerk)

Members of Outside Bodies / Authorities: Councillor J Twigg

Members of the public: None

PUBLIC PARTICIPATION.

Apologies for Absence

150/2019

None

Declaration of Members' Interests

151/2019

Cllr Lancaster declared an interest in agenda item 153/2019 as she is a director of the company MyPaye

Acceptance and Signing of Previous Minutes and Matters Arising

152/2019

It was **resolved** to accept the minutes of the Parish Council Meeting of 02/07/2019 with the following amendment to minute 144/2019

Cllr Nash suggested that the request for comment on Street Naming & Numbering of a new development – on land off Bradwell Head Road, Bradwell be discussed at a meeting prior to AGM of the Community Land Trust

It was **resolved** to accept the minutes of the Finance and Administration Committee Meeting of 04/07/2019

Financial Matters

153/2019

It was **resolved** to authorise the 19 financial transactions from July below together with 3 supplementary transactions.

Ref	Payee	Description	Amount	Cheque
01	C Preston	Salary and expenses	865.49	BACS
02	Xero	Monthly direct debit	26.40	Direct Debit

03	E.ON	Monthly electricity charge	7.00	Direct Debit
04	Methodist Church	Room Hire July 19	16.00	BACS
05	Simon Hill	Caretaking activities	80.00	BACS
06	War Memorial Hall	Room Hire June & July	50.00	BACS
07	C Preston	Carnival Stationary	19.01	BACS
08	Cllr Downing	Web hosting 2019	86.26	BACS
09	A Samwell	Bus shelter cleaning	10.00	101180
10	Castleton Silver Band	Band for torchlight procession	120.00	101181
11	NEST	Pension contributions	61.27	Direct Debit
12	HMRC	NI Contributions	53.21	BACS
13	G E Davies	Grass cutting inc. extra cuts prior to carnival	400.00	BACS
14	C Preston	Stationary – ream of paper	3.60	BACS
15	A & P Cleaning Services	Public amenities cleaning	232.00	BACS
Debit Card Payments				
16	The Glow Company	Procession torches for Wakes Week Group	181.79	Card payment
17	Amazon	Stationary – Printer ink	20.24	Card payment
18	Amazon	Stationary – laminating pouches	7.46	Card payment
19	The Post Office	3 x £10 gift cards for Bradwell Wakes Week Group	30.00	Card Payment
Supplementary Financial Authorisations				
1	R G Supplies	Public amenities supplies	£10.36	BACS
2	Markovitz Ltd	Caretaking Supplies	£8.78	BACS
3	The Play Inspection Company	Playground inspection	£156.00	BACS

Other Financial Matters

154/2019

The council reviewed the response from A & P Cleaning services re the councils request for a two-year contract from August 2019 and **resolved** to confirm the two-year contract

ACTION: Clerk to write to A & P Cleaning services and confirm the decision of the council

155/2019

The council reviewed the services provided by the current solicitors and **resolved** to keep using the existing solicitors for all work except a commercial lease. It was **resolved** to use an alternative solicitor for the commercial lease which is required for the agreement between the Parish Council and Severn Trent Water.

156/2019

It was agreed to sign the new bank mandate to pay Nest payments by Direct Debit. The previous mandate was rejected as it was partially filled in by hand.

The council considered changing one of the bank accounts but decided no changes were required at the moment. It was resolved that all bank signatories

The Co-operative bank account statement was reviewed by Cllr Lancaster and no queries were raised

Parish Council Processes

157/2019

The council considered a response to the Review of Polling Districts, Places and Stations 2019 and decided that they were satisfied with the set up as is but felt the implementation was disorganised. They were unable to comment on any proposed changes as none were advised

ACTION: Clerk to respond on behalf of the council

Parish Issues / Initiatives

158/2019

Cllr Salvage reported that the carnival was a success but there were a couple of issues with stall positioning on the field. There was also an issue with more than one supplier of ice-cream on the field. There is a full review of the carnival planned for 4th of September 2019.

The chair of the council thanked Cllr Salvage and all members of the carnival committee for a very successful carnival

159/2019

It was confirmed that Town Bottom Playing Field will be the location of the drinking fountain dedicated to the memory of Mr Stanley Bradwell RIP. Cllr Higgs to pass information onto Cllr Wallis who will review what is possible and bring a proposal to the council meeting in September

ACTION: Cllr Wallis to bring a proposal to the council meeting in September

160/2019

Clerk to send some options for the councillors to consider at the meeting in September

ACTION: Clerk to email some images for discussion at the meeting in September

Parish Playing Fields, Open Spaces and Village Caretaking

161/2019

Cllr Salisbury advised that there was no update on the agreement with Severn Trent Water. He agreed to continue chasing for an update for the next council meeting

ACTION: Cllr Salisbury to chase for update from Fisher German

162/2019

The council considered a request to painting the toilets and putting a baby changing facility into the ladies' toilets. It was **resolved** that Cllr Salisbury meet with A & P Cleaning Services and review the work required at the toilets

ACTION: Cllr Salisbury to organise meeting and report back on the work required

163/2019

The council considered a request from a resident to use the Peace gardens as “spill over” space for a planned 80th birthday. The council agreed that the space could be used, and the resident would be advised that it was their responsibility to clear up all rubbish after the event.

It was **resolved** that all requests for use of the council owned property for events with or without gazebos will be directed to the clerk so a response can be given. This is to ensure that there is no clash of events. The clerk to ensure the person requesting the use of the field is made aware of the conditions of use including that the council insurance can not be used to cover the event.

Highways & Rights of Way (Guide Time 2 minutes)

PDNPA and Planning Applications

164/2019

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Planning Application	17/07/2019	NP/DDD/0719/0766	Springfield The Hills Bradwell	Single storey side and rear extension
Planning Application	29/07/2019	NP/DDD/0719/0713	Co-operative Food Netherside Bradwell	Advertisement consent - Installation of illuminated and non-illuminated signage
Planning Application	31/07/2019	NP/DDD/0719/0825	Former Newburgh Engineering Co Ltd Newburgh Works Netherside Bradwell	Section 73 for the removal of condition 58 on NP/DDD/0815/0779.
Planning Application	21/06/2019	NP/DDD/0619/0598	Paradise Farm Cresswell Part Lane Bradwell	Proposed sitting room extension to farmhouse. (The council supported this application)

Planning Application	05/07/2019	NP/DDD/0719/0719	7 Springfield Road Bradwell	Single storey side extension (The council supported this application)
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Planning Application	18/07/2019	NP/DDD/0719/0772	14 Bradwell Head Road Bradwell	Demolition of existing lean-to car port and shed and construction of replacement garage on the side facing elevation of a dwelling house and associated works. (The council supported this application)
Granted	03/05/2019	NP/DDD/0519/0458	19 Michlow Drive Bradwell	Erection of a garden shed. (The council supported this application)
Granted	23/04/2019	NP/DDD/0419/0415	Outland Head House Bradwell	Extension to existing industrial building for use as a staff canteen and administration office (The council supported this application)
Refused	24/04/2019	NP/DDD/0419/0421	14 Bradwell Head Road	Demolition of existing lean-to car port and shed and construction of replacement flat roof garage on the side facing elevation of a dwelling and associated works. (The council supported this application)
Granted	30/04/2019	NP/DDD/0419/0445	Raps Building, Netherside, Bradwell	Advertisement consent - Erection of 2 signs. (The council supported this application)

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

Recent Meetings:

165/2019

Date	Event	Council Representative(s)
15/07/2019	Peak park parishes forum management committee meeting	

Future Meetings:

166/2019

Date	Event	Council Representative(s)
	Peak park parish forum management committee meeting	Cllr Granger
12/10/2019	Annual Parishes' Day at Aldern House, Bakewell,	Cllrs Granger & Downing

Publications / Information Received

167/2019

Communications have already been circulated electronically.

Date of Next Meeting

168/2019

The next meeting of the parish council is planned for Tuesday 3rd September at 7.30p.m. in the Methodist Lounge, Towngate, Bradwell.

The meeting concluded at 9.17 p.m.