

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Wednesday 13<sup>th</sup> August 2014

**Present:** Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger,  
Cllr P Higgs, Cllr M Salvage, Cllr L Sowerby,

Mr S Lawless (Clerk)

Members of the public: None

### **PUBLIC PARTICIPATION**

There was no public participation at this point.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **082/2014 Apologies for Absence**

Apologies were received from Cllr K Lancaster by reason of ill-health, Cllr A Nash by reason of work commitments and from Cllrs V Horstead & R Stevens by reason of holidays. These apologies were accepted by the meeting.

#### **083/2014 Declaration of Members' Interests**

Cllrs Higgs & Salvage declared a personal interest in agenda item 091/2014, Dog Control Orders.

#### **084/2014 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 01/07/14. The Clerk reported that DCC has decided not to install new bus stops at this time as requested by a resident.

It was **resolved** to accept the minutes of the Carnival committee meeting of 03/07/14 subject to two clerical changes.

#### **085/2014 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary allowances & expenses (£73.17)	709.07	100528
2	Mr S Hill	Caretaking Services	60.00	100529
3	Mr J Frith	Caretaking Services	220.00	100530
4	Mr A Samwell – 27/07/14	Bus Shelter Glass Cleaning	10.00	100531
5	GE & MP Davies	Mowing Services – 30/07/14	220.00	100532
6	Mr A Oldfield	Plants for Village Tubs	100.00	100533
7	High Peak Heating Supplies	Caretaking Materials – June 2014	51.09	100534
8	High Peak Heating Supplies	Caretaking Materials – July 2014	45.30	100535
9	Wm Eyre & Sons	Caretaking Materials – 30/06/14	38.66	100536
10	JPR Farm Direct Ltd	Wood Chippings for Zip-Wire	179.55	100537
11	St. Barnabas PCC	S137 Grant for Clock Maintenance	130.00	100538
12	Bradwell War Memorial Hall	Letting Charges – 3/8/9 July	68.00	100539
		<b>CARNIVAL PAYMENTS</b>		
13	Mrs V Horstead	Gala – Queens Expenses	113.22	100540
14	Castleton Silver Band	Gala – final payment	55.00	100541
15	Hope Valley College	Gala – Hire of Chairs	100.00	100542
	<b>TOTAL</b>		<b>£2,099.89</b>	

It was **resolved** to authorise the above 15 financial transactions together with a payment of £272.15 to Mr N McCloud to reimburse expenses incurred on behalf of the Carnival committee.

### **Other Financial Matters**

The Clerk presented an update on the latest financial position following payment of the above financial authorisations. He also advised the meeting of the latest position regarding the Internal & External Audits and of the meeting he had held with the representative of Came & Co., the council's insurance broker.

### **086/2014 Parish Council Processes**

The recent information in DALC Circular 17 about the 'Openness of Local Government Bodies Regulation 2014' was considered. It was **resolved** that para. 71 of the Standing Orders should be amended to comply with this new legislation. The Clerk was asked to liaise with DALC and to circulate the amended draft to members for consideration at the next meeting.

The recent information in DALC Circular 16 about distributing council agendas and working papers electronically was considered. As it was felt that there were no potential savings to be had for the council, it was **resolved** that no action should be taken at this time.

### **087/2014 Village Issues / Initiatives**

Cllr Downing gave a progress report from the Neighbourhood Planning (NP) committee following its recent Working Group meetings. His report included:-

- An early draft of the NP has been issued.
- The Housing section was 'in good shape' and PDNPA has commented on it. (The Newburgh situation is to be considered as a special case within the document).
- The Transport section is c. 90% complete.
- The audit trail / evidence base is being updated.
- Another Public Meeting is to be held.
- The deadline is now the end of October.

Cllrs Salvage & Sowerby reported on their findings in searching for alternative premises for running the Youth Club. Both the Sports Pavilion and the Scout Hut were considered with the Sports Pavilion appearing to be the best option. Cllr Sowerby agreed to discuss this option with the Assistant Youth Leader to assess if this venue would be viable.

Cllr Salvage gave his report on the running of this year's Carnival. It was generally considered that the Carnival had yet again been excellent, well run and well received. The road closures had worked well for both the Saturday parade and for the Wells Blessing parade. The Children's entertainer had again provided an excellent show, was good value for money and has been booked again for next year. Thanks were given to all those who helped. It was decided to present a gift from Chair's Allowance to the resident who arranged for the fixing of the bunting.

### **088/2014 Playing Fields, Open Spaces & Village Caretaking**

Cllr Higgs gave his progress report from the Playing Fields and Open Spaces committee on the condition of the Playing Fields. It was noted that an 'informal' entrance has been created through the wire fence near the Shoulder PH. It was **resolved** that the Clerk should write to the Housing Association seeking that the fence be urgently repaired.

Progress in the council's provision of allotments was considered. There was no further progress to report at this time.

Cllr Granger gave her report on the development of a car park in Soft Water Lane. She stated that she & the Clerk had met with Rhonda Pursglove to progress this project. The notes of this meeting had earlier been tabled by the Clerk. The first step in this project is to obtain planning permission from PDNPA. A volunteer, Mr. John Oxspring, has agreed to produce the site drawings necessary for the planning application.

The response from the owner of the plot of land at St. Ive's Bridge to the council's letter was considered. Council was disappointed at the response. It was **resolved** that the Chair should contact the owner of this land to try to agree a way forward to maintain this plot.

The Clerk provided an update on the recent caretaking activities. It was **resolved** that the sapling in the flower bed at Town Bottom playing field should be removed.

## 089/2014 DCC Highways and Rights of Way

The initiative to install 'Welcome to Bradwell' signs in the verges was considered. This will be considered again at the next meeting when Cllr Nash has presented some proposals.

Cllr Sowerby gave a progress report on the meeting with DCC regarding the lack of gullies on Hungry Lane. She reported that the existing gullies have now been cleaned and that Cllr Nash has agreed to take photographs next time the Lane floods due to heavy rains. Upon receipt of these photographs, DCC will then assess the best way of dealing with the floods.

The responses received from DCC to the council's letter regarding traffic problems on Charlotte Lane and parking problems at Dale End were considered. To complete the perimeter of warning signs for large vehicles into the centre of the village, another sign could be installed on a resident's property at the bottom of Hugh Lane. The Clerk was asked to progress this matter. Regarding the safety concerns caused by parking on verges, it was **resolved** that the Clerk should write to a resident asking that this practice is stopped.

The information received from DCC regarding the Big Energy Saving Network was considered. It was decided that no action should be taken at this time.

The communication from DCC regarding the need to obtain a licence to permit attachments to be made to street lighting columns was noted.

Cllr Granger raised the matter of displaying festive Christmas lights. She agreed to talk to the businesses on Netherside about fixing brackets to their premises to allow Christmas trees & lights to be displayed.

## 090/2014 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
		<b>None this Month</b>		

### **Newburgh Estates Ltd.**

Cllr Downing reported that he has not received any new information about the amended Outline Planning Application, NP/DDD/1208/1089, by Newburgh Estates Ltd. for the Newburgh site.

The PDNPA Planning Services Parishes Bulletin 07 was noted.

## 091/2014 Other Partner Authorities / Agencies (Guide Time 40 minutes)

The invitation from DDDC to nominate land within the village to be included in the scope of its Dog Control Order (DCO) proposals was considered. It was decided that the Clerk should obtain further information from DDDC and that the matter should be considered again at the next council meeting.

The consultation request from DDDC on its review of Polling Districts, Places & Stations was considered. It was decided that the Clerk should contact DDDC to inform it that the council was content with the present arrangements.

The need to develop a Village Emergency Plan / Trauma Centre to address flooding or other incidents was considered. It was decided that Cllrs Downing & Higgs should meet with a resident who has some relevant equipment & knowledge.

The response from the Police Commissioner to the council's suggestion for resource sharing with other emergency services was considered. Council was disappointed with this response. It was decided that the Chair should meet with Hathersage PC to discuss its suggestion that all Hope Valley PCs should be consulted.

The letter from DDDC regarding a) the electronic communication of its information and b) Individual Electronic Registration was considered. It was decided that no action should be taken. The request from Penderels Trust for the council to promote its services was considered. It was decided that no action should be taken.

The invitation from Derbyshire Sport (& Badminton England) for the council to promote its SmashUp! Programme was considered. It was decided that no action should be taken.

**092/2014 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies**

**Recent Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
08/07/14	OSS AGM London	
15/07/14	DDDC Area Community Forum Agricultural Business Centre, Bakewell at 19:00 Cllr Granger gave her report.	Cllrs Granger & Nash

**Future Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
14/09/14	DDDC Civic Service All Saints Parish Church, Bakewell at 15:00 The Clerk is to send apologies.	
18/10/14	PDNPA – Annual Parishes’ Day (PPPF AGM from 09:30) Aldern House, Bakewell from 10:45 – 16:00	Cllrs Davies & Granger

These meetings were noted.

## 093/2014 Publications / Information Received

It was decided that, in future, only those documents that have not been circulated electronically to members by the Clerk should be included in this section.

Date of Information	Description	Decision Req'd
27/06/14	DALC – Circular 15: General Circular; Governance & Accountability for Local Councils; Rural Housing Policy Review; Comment on Future of Rural Economy; Local Government Pension Scheme policy; Individual Electoral Registration; Pension Briefing; Making Localism Work; Vitalise Essential Breaks	
27/06/14	Vitalise – appeal for donations	
01/07/14	Clerks & Councils Direct newsletter	
04/07/14	DALC – Circular 16: General Circular; Tall Poppies HR Co.; First Parish Change under Sustainable Communities Act; Village Shops Outperform Supermarkets; School's Out For Summer;	
10/07/14	1418NOW – 'Lights Out' Invitation for 4 <sup>th</sup> August	
10/07/14	Letter from researcher (Dan Matthewman) seeking information	
11/07/14	Rural Action Derbyshire – Job Advert	
12/07/14	Pre-School – Letter of Thanks for offer of use of Marquee	
17/07/14	Dales Housing – Programme of Estate Walkabouts	
25/07/14	DALC – Circular 17: General Circular; Openness of Local Government; NALC & Audit Direction; Assessing Community Rights; NALC's initiative to recruit more councillors; SLCC Derbyshire Branch;	
25/07/14	DALC – Circular 18: General Circular; Basics of Employment; Councillor Induction Training; Clerk Induction Training; Digital by Default; Financial Regulations Training; Chair Skills; CiLCA;	
25/07/14	Digital Derbyshire newsletter	
31/07/14	Voluntary & Community Services Press Release – seeking photographs	
01/08/14	PDGLA – July 2014 Newsletter	
05/08/14	DDDC – Notes from the recent Community Area Forum	
05/08/14	Letter of Thanks from the Billerettes for the Carnival donation	
05/08/14	Dales Housing – Notice of Property availabilities	
06/08/14	Email of thanks for marshalling the Wells Dressing parade	

If any member wishes to view any of these documents, please inform the Clerk.

## 094/2014 Date of Next meeting

The next PC meeting will start at 7:30 p.m. on Tuesday 2<sup>nd</sup> September 2014 in the Methodist Lounge, Towngate, Bradwell.

## PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

**The meeting concluded at 10:28 p.m.**