

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 12th June 2012

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger (until 22:00), Cllr P Higgs, Cllr K Lancaster, Cllr A Nash, Cllr S Ridgeway, Cllr R Stevens

Mr S Lawless (Clerk)

Member of the Public:

DDDC Cllr C Furness (from 20:15), Ms L Swain, Mr I Hancock

PUBLIC PARTICIPATION

There was no public participation at this point.

057/2012 Apologies for Absence

Apologies were received from Cllr V Horstead by reason of family holidays. These apologies were accepted by the meeting.

058/2012 Declaration of Members' Interests

Cllr Stevens declared a personal interest in the matter of the S137 application from the Pre-School group (060/2012) and in the matter of the planning application from Newburgh Estates Ltd (065/2012).

059/2012 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Annual Meeting of the Parish Council of 1st May 2012.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 10th May 2012.

It was **resolved** to accept the minutes of the Carnival committee meeting of 21st May 2012.

It was **resolved** to accept the minutes of the Playing Fields committee meeting of 22nd May 2012.

060/2012 Finance

Authorisations for Approval

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary, allowances & expenses (£100.72).	717.14	100168
2	Mr P Nicols	Caretaking Services	202.50	100169
3	Mr J Frith	Caretaking Services	40.00	100170
4	Mr A Samwell	Bus Shelter Cleaning	10.00	100171
5	Broker Network Ltd	Parish Council Insurance from Came & Company	1076.14	100172
6	G.E. & M.P. Davies	Monthly Grass Mowing Invoice	200.00	100173
7	B.V.A.G.	2011/12 Bradwell News 'PC Notes' column	480.00	100174
8	Bradwell War Memorial Hall	Meeting Room Hire	18.00	100175
9	Mrs V Horstead	Dog Litter bags	34.20	100176
	TOTAL		£2,777.98	

It was **resolved** to authorise the above 9 financial transactions together with the following 5 supplementary transactions. The Clerk was asked to show the outstanding balance for each budget line item. He will discuss how best to provide this with Cllr Stevens.

Ref	Payee	Description	Amount	Cheque
10	Wm Eyre & Sons	Caretaking Supplies	£30.49	100177
11	Mr J Goodinson	Tree Surgery	£260.00	100178
12	Mr A Samwell	Bus Shelter Cleaning	£10.00	100179
13	High Peak Heating Supplies	Caretaking Materials	£156.23	100180
14	M N Salvage	Caretaking Services	£290.00	100181
	TOTAL		£746.72	

Other Financial Matters

The request from the Bradwell Pre-School Group for a S137 grant of £1,026 to buy & erect gates outside the Memorial Hall as an outdoor play area was considered. It was decided that the Clerk should respond to say that the council was not convinced of the benefit of this project and to offer other suggestions.

The Clerk gave a progress report on obtaining parish council insurance. He stated that once the cheque for the premium has been received by the insurer, then the three year agreement would be confirmed and the policy documents would be issued.

The request from St Barnabas PCC for a £130 grant towards the maintenance of the Church Clock was considered. It was decided that the Clerk should request the PCC to provide a statement of its finances before the request is next considered.

The request from St Barnabas PCC for a £300 grant towards the mowing and maintenance of the Churchyard was considered. It was **resolved** not to grant this request. It was suggested that the Lafarge Community Support Scheme may be able to help.

The Letter from the Audit Commission proposing Grant Thornton as the future external auditors for the council was considered. It was decided to accept the Audit Commission recommendation.

061/2012 Parish Council Processes

It was **resolved** to suspend Standing Orders to allow members of the public to address council.

The need to co-opt a new councillor to fill the current vacancy was considered.

The two applicants individually addressed the council and answered councillors' questions. The public was then asked to leave the meeting room while members considered these applications.

It was **resolved** to co-opt Mr I Hancock to the council and to invite the other applicant to become involved in council committees. The public returned to the meeting room and the decisions were announced. Cllr Hancock signed the Acceptance of Office and joined the council.

It was **resolved** to re-instate Standing Orders.

It was **resolved** to elect Cllr A Nash as vice-Chair of the council.

The latest information regarding the Duty to adopt a Code of Conduct was considered. It was **resolved** to adopt the latest version (v0.2) of the code with effect from 1st July 2012 and the chair then signed this document. Cllr Lancaster agreed to attend the training session at Bakewell on 9th July.

The appointments of members to committees and external bodies, including the management committee of the Peak Park Parishes Forum, were considered.

It was **resolved** to suspend Standing Orders to allow members of the public to address council.

It was **resolved** that a) Cllr Lancaster be appointed as Chair of the Youth Club committee, and b) Cllr Davies should be the appointed as the council's representative for the Peak Park Parishes Forum.

Cllr Hancock will consider to which committees he would like to be appointed for the next meeting.

The Clerk gave a report on the qualification criteria for the General Power of Competence (GPC). It was **resolved** that a) the Clerk should attend the CiLCA Section 7 training course to update his CiLCA qualification and b) Cllrs Davies & Downing (& possibly Nash) should attend a GPC training course (either a specific one on 29th August or the broader Localism one).

Cllr Granger gave an update on the opportunities provided by the new Localism Bill and Neighbourhood Planning.

The Localism Act 2011 training event (c.f. DALC Circular 25) on 23rd July 2012 at Trowell Parish Hall, costing £60 per delegate, was considered. The Clerk is to clarify the contents of this course.

062/2012 Village Issues / Initiatives

The latest monthly Policing report for Bradwell was reviewed.

The 'Have Your Say 2012' consultation request was considered. It was decided that members should submit personal responses, if so minded.

The possible uses for the red BT phone kiosk on Brookside were considered. It was decided that members should propose ideas at the next meeting.

Youth Club:

Cllr Lancaster gave a report on the recent meetings of the Youth Club committee.

It was **resolved** to extend the contract for the Youth Club Leader until the end of March 2013.

It was noted that the Youth Assistant has declared his intention to resign in the near future. It was **resolved** that the Clerk should advertise this vacancy in the Peak Advertiser, Bradwell News and locally in the village.

The proposal for the Youth Club to become liable for the business rates on the whole Newburgh Club premises, subject to receiving at least 80% rate relief from DDDC, and to receiving 50% of the saving in rates from Newburgh was considered. It was decided that Cllr Lancaster should propose a plan for taking this matter forward at the next council meeting after consultation with Mr Middleton.

The request from a village organisation to use the Youth Club premises for rehearsals was discussed. It was **resolved** to grant permission for this request subject to a) the agreement of Mr Middleton and b) that adequate insurance is in place.

063/2012 Playing Fields & Village Caretaking

The Clerk gave an update on the recent caretaking activities, which included the work undertaken on council benches around the village. The Chair, on behalf of the council, thanked Cllr Davies for his work repairing the metal bench on Gore Lane.

Cllrs Stevens gave a progress report on recent activities relating to the Playing Fields. The Clerk is to progress obtaining the RoSPA report on the Playing Fields and is to obtain quotations from the tree surgeon for reducing the height of the trees adjacent to the Shoulder of Mutton PH. It was noted that before any Playing Field refurbishment plans are made, the Finance committee should recommend appropriate budgetary provision.

064/2012 Highways, Rights of Way & Open Spaces

The Chair reported that it was not now possible to acquire the field previously identified for use as allotments. The search for suitable land is continuing.

The DCC Winter Service Scheme consultation request was considered. It was decided that the Chair should respond to this consultation.

The decision by the Probation Service not to clear undergrowth from village footpaths was considered. It was noted that any future work undertaken by the Probation Service will incur a charge of £150 per team/day. It was decided that the Clerk should approach Lafarge for its Community Support Team to a) clear undergrowth from selected village footpaths and b) to clear the weed from the Brook.

Progress in deciding how to improve the plot of land near St. Ives Bridge was deferred until the next meeting.

The temporary closure of bridleway 30 on June 14th during Western Power Distribution work was noted.

065/2012 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	23/04/12	NP DDD 0412 0418	11 Batham Rd., Bradwell	Certificate of Lawfulness application for single storey rear extension
New	21/05/12	NP DDD 0512 0515	Ryecroft, The Hills, Bradwell	Proposed extension to rear of building.
Reviewed	18/04/12	NP DDD 0412 0354	Prospect Cottage, Smalldale, Bradwell	Erection of single-storey log cabin in garden to front of property. Council supported this application (5 for).
Granted	01/02/12	NP DDD 0112 0100	Wortley Barn, Wortley Court, Bradwell	Conversion of barn to holiday accommodation. The council was undecided about this application (2 for, 2 con).
Granted	11/01/12	NP DDD 0112 0034	2 Sunny Bank, Smalldale, Bradwell	Removal of two garden sheds & erection of underground garage. Council supported this application (3 for).
Withdrawn	21/02/12	NP DDD 0212 0157	Lumb Cottage, Brookside, Bradwell	Proposed extension to domestic dwelling. Council supported this application (2 for, 1 con).

The above planning applications were noted.

More councillors were asked to respond to consultation requests.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. It was decided that the Chair should contact Newburgh and PDNPA to obtain an update on progress.

The letter from PDNPA regarding Community-led planning was considered. No action was decided.

The email asking parish councils to lobby MPs to support the Planning Applications (Appeals by Town and Parish Councils) Bill was considered. It was decided that the Clerk should write the nominated MPs to encourage them to support this Bill.

The fact that the PDNPA formally adopted its revised Statement of Community Involvement on 25/05/12 was noted. This document can be viewed on the PDNPA website.

066/2012 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
14/04/12	Derbyshire ECO centre – Spring Fair 11:00 – 16:00	
26/04/12	DCC Parish & Town Council Liaison Forum County Hall, Matlock from 18:00	Cllr Davies
17/05/12	SLCC South Yorks Branch Conference Aston Hall Hotel, Sheffield 10:00 – 15:30	
29/05/12	DCC Broadband meeting Cllr Downing reported on this meeting.	Cllr Downing

Future Meetings:

Date	Event	Council Representative(s)
19/06/12	PlayFair – Play, Sport & Leisure Activity Event Stoneleigh Park, Nr Coventry - 19 th & 20 th June	
19/06/12	Eco Centre Public Rights of Way Course Eco Centre, Wirksworth, Derbys from 14:00	
27/06/12	Police Liaison Meeting Derwent Room, Cliff College, Calver from 18:00	
03/07/12	PDNPA - Parishes Liaison meeting Aldern House, Baslow Rd. Bakewell from 18:00	

067/2012 Publications / Information Received

Date of Information	Description	Decision Req'd
27/04/12	OSS – Appeal for funding	
01/05/12	Clerks & Councils Direct March Newsletter	
04/05/12	Edale Mountain Rescue Team – Annual Report 2012	
08/05/12	DALC – Circular 20: DALC General Circular; Early Day Motion on Planning Appeals	
08/05/12	DALC – Circular 21: DALC General Circular; Derbyshire 2012 Event Fund; Neighbourhood Planning Champion; Neighbourhood Planning New Web Site	
08/05/12	DCC - Neighbourhood Planning Champion	
08/05/12	LGBC – Boundary Commission Draft Recommendations	
08/05/12	RAD – The Playing Field Magazine	
16/05/12	DALC – Circular 22: DALC General Circular; DCC Parish Council Liaison Forum; Allotment Regeneration Initiative;	
18/05/12	DALC – Circular 23: DALC Further Training - Neighbourhood Plan	
29/05/12	DALC – Circular 24: DALC General Circular; FoI Braille/Audio; Clerk Vacancy; NALC Consultation – Funding for Localising Support for Council Tax	
01/06/12	DALC – Circular 25: The Localism Act 2011 Training Event	

The above communications were noted.

068/2012 Date of Next meeting

The next monthly meeting of the Parish Council will be held at 7:30 p.m. on Tuesday 3rd July 2012 in the Methodist Lounge.

The meeting concluded at 10:45 p.m.