

BRADWELL PARISH COUNCIL



Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 11th August 2020

Present: Cllr P Downing (Chair). Cllr K Lancaster, Cllr M Salvage, Cllr B Salisbury, Cllr L Granger, Cllr A Nash, Cllr M Joseph, Cllr P Higgs

Mrs C Preston (Clerk)

Members of Outside Bodies / Authorities: County Councillor Twigg, District Councillor Furness

Members of the public: One

PUBLIC PARTICIPATION.

A member of the public asked the following questions and requested that they be recorded in the minutes.

- Please advise why the letter received by the council on the 23rd of August 2020 stating "the area you refer to is not part of the Highway but belongs to Miners Cottage, therefore, I am afraid we cannot take any action in this matter." has not been recorded in the parish council meeting minutes
- After the clear confirmation from the Highways authority, why was the decision taken in late 2019 to reopen this case with the Highways Development Engineer
- Was this decision taken by full council or was it taken by a member or members without council's authority
- Why are there no records of this decision in the council minutes
- Are council members aware of the 7 principles of public life (also known as the Nolan Report).

District Councillor Furness advised whilst the grass cutting is the responsibility of Derbyshire County Council, but the service is contracted to Derbyshire Dales District Council (DDDC). He agreed to contact the relevant person in DDDC to understand why Bradwell is not receiving the level of service it deserves. The councillors pointed out the District Councillor Furness that some of the parish councillors cut the verges twice this year which is not acceptable. District Councillor Furness was advised that the promised grass cutting for Bradwell need to take place at the appropriate times during the growing season.

District Councillor Furness advised that he has spoken to the planning department at Peak District to see if the planning application for Manchester House in the village could be dealt with swiftly as there have been a number of delays.

County Councillor Twigg was requested for help in getting an appropriate sign installed at the junction of the B6049 and Tophole Road in order to prevent heavy goods vehicles and caravans from using Tophole Road and becoming stuck on the single track road.

Apologies for Absence

153/2020

None

Declaration of Members' Interests

154/2020

Cllr Lancaster declared an interest in agenda item 130/2020 as she is a director of the company MyPaye

Cllrs Downing, declared a non-pecuniary interest in agenda item 164/2020

Cllrs Salisbury and Joseph declared a pecuniary interest in agenda item 156/2020 as they were in receipt of payment for expenses

Acceptance and Signing of Previous Minutes and Matters Arising

155/2020

It was resolved to accept the minutes of the Parish Council Meeting of 07/07/2020

It was resolved to accept the minutes of the Finance committee meeting on 20/07/2020

It was resolved to accept the minutes of the Administration and Training committee meeting on 28/07/2020

Financial Matters

156/2020

It was **resolved** to authorise the 11 financial transactions from July below together with 5 supplementary transactions

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	28.80	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	Mr A Oldfield	Plants for village pots	140.00	BACS
04	C Preston	Salary & Expenses	718.87	BACS
05	Nest	Pension Contributions	52.27	Direct Debit
06	HMRC	NI Contributions	2.03	BACS
07	Charlotte Staves Cleaning	Playground equipment weekly inspection	50.00	BACS
08	Knowles Warwick	Preparation and auditing of accounts	945.00	BACS
09	Mr A Samwell	Bus shelter cleaning	10.00	BACS
10	Water Plus	Water charges July	16.04	BACS

11	James Sowerby	Caretaking work Peace Gardens	500.00	BACS
Ref	Payee	Description	Amount £	Cheque
1	Cllr B Salisbury	Fuel for grass cutting	5.75	BACS
2	Cllr M Joseph	Fuel for grass cutting	7.14	BACS
3	A & J Cleaning	Public amenities cleaning	217.50	BACE
4	C Preston	First class postage stamps	9.12	Debit Card
5	G E Davies	Grass cutting July	300.00	BACS

Other Financial Matters

157/2020

The council agreed to accept and sign Section 2 (Annual Governance Statement) of the council's 2019/20 Annual Return prior to submission to the external auditor.

ACTION: Clerk to submit the required paperwork to the external auditors

158/2020

The Co-operative bank account statement was reviewed by Cllr Lancaster and no queries were raised

159/2020

The council agreed to move £23,000 from the Co-operative bank to the HSBC Bank as soon as the log on details for the HSBC were in place

ACTION: Cllrs Downing and Granger to organise the log on details for the HSCB bank and transfer the money

160/2020

The council agreed to purchase the various items that are required for the flood store as specified by the resilience committee

ACTION: Clerk to purchase the items and placed them in the flood store

Parish Council Processes

161/2020

Cllr Higgs presented the various council processes and policies on behalf of the Administration and Training committee. Cllr Higgs advised that there are a couple of new policies – Communication and Training & Development. The council agreed to accept all of the documents.

All councillors were requested to review the training offered by DALC and advise the clerk if they wanted to be booked onto some training courses.

ACTION: Clerk to date all of the documents as the 11th August 2020 and organise for them to be posted onto the web site

ACTION: Councillors to advise the clerk if they wish to be booked onto some training courses.

Parish Issues / Initiatives

162/2020

The council agree to replace some of the village flower pots which are damaged and showing signs of wear as requested by Rebellion Knoll WI. The Clerk to liaise with Rebellion Knoll WI to get details of exactly what is required and advise council of the costs.

It was agreed to ask the Rebellion Knoll WI if a water carrier similar to an aqua roll would be of use for watering the village pots

ACTION: Clerk to liaise with Rebellion Knoll WI to get details of what is required and advise council

163/2020

The council agreed to contact the church and discuss placing a No Parking sign on the wall outside the church on Church Street to try and prevent dangerous parking. Cllrs Downing and Granger agreed to work with the church to agree the wording for the sign.

ACTION: Cllrs Downing and Granger to work with the church to agree the wording for the sign.

164/2020

The clerk advised the council of a Freedom of Information (F.O.I.) request from a resident for sight of all council communications related to a wall which has been constructed at Miner's Cottage on The Hills, Bradwell. The clerk requested that any councillors that have any communication relating to this request to forward them to the clerk so they can be included in the response to the F.O.I.

ACTION: All councillors to send any communications to the clerk or confirm in writing that they do not have any information

Parish Playing Fields, Open Spaces and Village Caretaking

165/2020

The clerk presented three quotes to the council for a replacement zip wire. However, following further examination of the existing zip wire, it was decided to see if it could be repaired as it's a better and bigger structure than the equipment being quoted

ACTION: Clerk to get a quote for a repair to the current zip wire and present to council at the parish clerk meeting on the 1st September 2020

166/2020

The clerk confirmed that they had contacted the letting agent who is in discussion with Severn Trent's agents about a suitable commercial rent for the building for an update. They advised that there has been no response from Severn Trent's agents but agreed to pursue for an answer.

ACTION: Clerk to update at the next council meeting

167/2020

It was agreed to proceed with meetings with the residents about potential car parking facilities at Gore Lane as soon as possible. The meetings are to be planned as outdoor meetings where social distancing can take place

ACTION: Cllr Salisbury to advise on available dates and the clerk to set up a meeting with the residents

168/2020

The clerk presented three quotes to the council for adult gym equipment for Town Bottom Playing Fields. It was agreed that these quotes are to be examined in detail by the Public Amenities committee and a site visit to be arranged with the preferred supplier.

ACTION: Clerk to arrange a meeting with the preferred supplier and advise the members of the Public Amenities committee of the time and date so some councillors can attend.

169/2020

The clerk presented a quote painting and refurbishing all of the council owned benches and picnic tables. The clerk advised that only a couple of the benches had been refurbished in the last two years. The council agreed to proceed with the work

ACTION: Clerk to advise contractor to proceed with the work as per the quote

Highways & Rights of Way (Guide Time 5 minutes)

170/2020

The council considered a resident's request to have a "Unsuitable for Heavy Goods Vehicles" sign installed at the top of Hungry Lane to prevent HGV's getting stuck on the road and agreed that the best place for the sign would be at the junction of the B6049 and Tophole Road so the traffic could be stopped before it reached Hungry lane. The council requested County Councillor Twigg help in getting an appropriate sign installed at the junction of the B6049 and Tophole Road in order to prevent heavy goods vehicles and caravans from using Tophole Road and becoming stuck on the single-track road. It was agreed that the clerk would send a map showing the exact location for the sign to County Councillor Twigg

ACTION: Clerk to send a map showing the exact location for the sign to County Councillor Twigg

171/2020

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Appeal - Part Allowed/Part Dismissed	22/07/2020	APP/M9496/D/20/3249972	Charlotte Cottage (Liversage), Charlotte Lane, Bradwell, Hope Valley, Derbyshire S33 9HH	The appeal should be allowed insofar as it relates to the small decking area and the shed but dismissed insofar as it relates to the porch.
Refused	24/07/2020	NP/DDD/0220/0203	Hairdressers, Manchester House, Bridge St, Bradwell	(a) Although a lawful use of the building within Class A1 (Shops) was acquired by 2013, this use was lost when there was an unauthorised material change

				<p>of use in 2016 (if not before) The building now has a nil use.</p> <p>(b) As there is no existing lawful use of the building within Use Class A1 (Shops), the deemed permission under Part 3, Class G of the GPDO cannot be relied upon.</p>
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Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

172/2020

Recent Meetings:

Date	Event	Council Representative(s)
	None	

Future Meetings:

Date	Event	Council Representative(s)
3/10/2020	Parishes day - An on-line meeting to be held in the morning only	

Publications / Information Received

173/2020

Communications have already been circulated electronically.

Date of Next Meeting

174/2020

The next meeting of the parish council is planned for Tuesday 1st September 2020 at 7.30p.m. via Zoom

The meeting concluded at 8.45p.m.