

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 11th August 2015

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr K Lancaster, Cllr A Nash, Cllr L Sowerby.

Mr S Lawless (Clerk)

Members of the public: None

PUBLIC PARTICIPATION

There was no public participation.

PART I – NON-CONFIDENTIAL INFORMATION

094/2015 Apologies for Absence

Apologies were received from Cllr M Salvage by reason of work commitments and from Cllr R Stevens by reason of holidays. These apologies were accepted by the meeting.

095/2015 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 07/07/15.
The Clerk reported on progress in reaching an agreement with Severn Trent Water Ltd (STWL) regarding the conveyancing of the toilet block on Town Bottom playing field.

It was **resolved** to accept the minutes of the Finance committee meeting of 09/07/15.

It was **resolved** to accept the minutes of the Carnival committee meeting of 15/07/15.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 20/07/15.

It was **resolved** to accept the minutes of the Playing Fields & Open Spaces committee meeting of 22/07/15.

096/2015 Finance Financial Authorisations

| | Payee | Purpose | Amount (£) | Cheque Number |
|----|----------------------------------|--|-------------------|----------------------|
| 1 | Mr S Lawless | Clerk's salary, allowances & expenses (£75.52) | 697.02 | 100699 |
| 2 | Ms J Hacz | YC Committee Meeting | 55.70 | 100700 |
| 3 | Mr J Frith | Caretaking Services | 60.00 | 100701 |
| 4 | Mr S Hill | Caretaking Services | 370.00 | 100702 |
| 5 | Bradwell Methodist Church | NP - Room Hire – 5/06 & 08/06 | 36.00 | 100703 |
| 6 | Wessex Reinvestment Society Ltd. | NP – Registration fees | 500.00 | 100704 |
| 7 | Ms L Granger | NP – Catering Supplies | 84.31 | 100705 |
| 8 | Mr P Downing | Chair's Allowance | 17.27 | 100706 |
| 9 | Mr A Oldfield | Plants etc for Village Tubs | 100.00 | 100707 |
| 10 | Play Inspection Company | RoSPA Inspection of playing fields | 143.88 | 100708 |
| 11 | Post Office Ltd | DDDC – 12 Dog Control Signs | 144.00 | 100709 |

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|----|---------------------------------|---|------------------|--------|
| 12 | Mrs V Horstead | Gala – reimbursements £80 sashes; £78 Rosettes; £25.86 Queen's Teas | 183.86 | 100710 |
| 13 | Michelle Groves | Gala – Rosebud's Dress | 40.00 | 100711 |
| 14 | Laura Horan | Gala – Princess' Dress | 40.00 | 100712 |
| 15 | Bethany Owens | Gala – Queen's Dress | 40.00 | 100713 |
| 16 | Sarah Hunt | Gala – Rosebud's Dress | 40.00 | 100714 |
| 17 | Hope Valley College | Gala – Chair Hire | 100.00 | 100715 |
| 18 | Castleton Silver Band | Gala – Supplementary Payment | 55.00 | 100716 |
| 19 | Mrs R Stevens | Gala – Gifts to Judges etc | 29.99 | 100717 |
| 20 | High Peak Heating Supplies | Caretaking Materials | 97.44 | 100718 |
| 21 | Bradwell War Memorial Hall | Room Hire – PC & NP | 68.50 | 100719 |
| 22 | Bradwell Packaging Services Ltd | Storage Charges 27/07/15 – 30/08/15 | 60.00 | 100720 |
| | | | | |
| | TOTAL | | £2,962.97 | |

It was **resolved** to authorise the above 22 financial transactions (except No. 16 above which is a duplicate from the July) together with the following single supplementary financial transaction.

| Ref | Payee | Description | Amount (£) | Cheque Number |
|-----|--------------------|------------------------------|-----------------|---------------|
| 23 | G.E. & M.P. Davies | Grass Mowing for August 2015 | 230.00 | 100721 |
| | | | | |
| | TOTAL | | £ 230.00 | |

Other Financial Matters

The Clerk gave his financial report which included the following information:-

- The latest financial position following payment of the first 22 transactions above.
- Carnival receipts totalled £862.50.
- The bank balances were £80,540 (Santander) and £72,636 (Co-operative).
- The FSCS compensation limit has been reduced to £75,000.
- A claim for VAT reimbursement of £311 has been made.
- The increase in room rental charges at the Memorial Hall was noted.

Cllr Nash gave a report from the Finance committee following its recent meeting. His report included the following:-

- The financial transfers required to replenish funds for the start of year and to allow for increased tree surgery charges (below) were considered.

| Ref | Description | From | To | Amount (£) |
|-----|-------------------------|-----------------------|---------------------------|-------------------|
| 01 | Start of Year Set-Up | Car Parking Fund | General Fund | 192.50 |
| 02 | Start of Year Set-Up | General Fund | S137 Fund | 1,860.00 |
| 03 | Start of Year Set-Up | General Fund | NP Fund | 2,000.00 |
| 04 | Start of Year Set-Up | YC Fund | General Fund | 498.00 |
| 05 | Start of Year Set-Up | Sundry Equipment Fund | General Fund | 500.00 |
| 06 | Start of Year Set-Up | General Fund | Carnival Fund | 1,698.00 |
| 07 | Start of Year Set-Up | Sinking Fund | General Fund | 23,579.00 |
| 08 | Additional Tree Surgery | General Fund | Tree Inspection & Surgery | 1,000.00 |
| | | | | |
| | TOTAL | | | £31,327.50 |

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It was **resolved** to authorise the above transfers.

- The Finance committee reviewed the bank statements and found them to be satisfactory.

- The 5 Year Plan has been reviewed.
 - * Progress to date has been satisfactory, due mainly to cost reductions (e.g. insurance and grass mowing) and prudent management.
 - * The underlying principles have proved to be successful and will be carried forward.
 - * As the existing 5 Year Plan is now mid-way through its term, it was decided to roll the financial plan forward to cover major financial items up to the 2022/23 financial year.
 - * The major cost items during this period were identified.
 - * The year-on-year precept increase during this period is to be set at 5%.
 - * The options of retaining the Quarry (with associated maintenance costs) and disposing of the Quarry were discussed. It was **resolved** to sell the Quarry. It was decided to discuss this disposal with neighbouring land owners and to publicise the decision in Bradwell News.
 - * It was **resolved** to adopt the Financial Plan (without the Quarry) as the council's outline financial strategy until 2022/23.

The proposals of a local estate agent for the selling of the Bradwell Dale Quarry Piece had been considered as part of the discussion of the 5 Year Plan above.

The information that Came & Co. (the council's insurer) has joined the Stackhouse Poland Group from July 2015 was noted.

097/2015 Parish Council processes

Cllr Downing reported that no applications have been received for the remaining vacancy on the council. The Clerk is to continue to advertise this vacancy.

098/2015 Village Issues / Initiatives

Cllr Sowerby gave her report from the Carnival committee following its recent meeting and the holding of Carnival 2015. Her report included:-

- Cllr Stevens will table her full report at the next Carnival committee meeting.
- Thanks were due to many people for their contribution to the running of the first Saturday and for the marshalling the Blessing of the Wells parade. The Carnival committee, councillors and volunteers all worked very effectively together.
- The detailed running of the event will be reviewed at the next Carnival committee meeting. Particular issues will include a) charity stalls, b) dogs on the field, c) booking of the Queens, d) collecting tins, e) bunting and f) marquees.
- Cllr Downing reported that a village organisation has raised money and was looking to donate it to a suitable village initiative. It suggested donating it towards the cost of a defibrillator. It was decided that the council should assist village organisations to acquire additional defibrillator(s) by obtaining information on their behalf.

Cllr Granger gave her progress report from the Neighbourhood Planning (NP) committee. Her report included the following:-

- Cllrs Downing & Granger had attended the last PDNPA Planning committee meeting (07/08/15) to observe the consideration of the next stage of the NP. The PDNPA committee decided that, subject to the changes proposed in the External Examiner's report, the NP was ready for submission to a village referendum. The date agreed for the referendum was 22/10/15.
- Guidance is being sought concerning what councillors / CLT are permitted to say in publicising / promoting this referendum.

Cllr Sowerby gave her report from the Youth Club committee following its recent meeting. Her report included the following:-

- The committee proposed to open the YC at the Sports Pavilion from 18:30 to 20:30 between 14th September and 14th December.
- More helpers are required, especially as the existing Youth Assistant will not be able to continue.
- A programme of events is being planned.
- The first session will include an Induction / Registration session.
- Applications for grants are to be sent to Bradda Dads and the cement works.

Cllr Downing discussed the village initiative to establish a Bradwell Phone Support Line. He stated that, since the initial request from residents, things have moved on and that Hope village has an existing Phone Support Line group that now wishes to extend its coverage to include Bradwell. No further action is therefore required. It was suggested that the residents who suggested this initiative might find it useful to attend a volunteer support session at Matlock on 03/10/15.

Cllr Downing has already posted some information on the council website relating to the issue of anti-social dog owners.

099/2015 Playing Fields, Open Spaces & Village Caretaking

Cllr Granger gave her report from the Playing Fields & Open Spaces committee following its recent meeting. Her report included:-

- The RoSPA inspection report has been received and has not identified any significant problems.
- Money is still available in the budget to address routine maintenance and problem resolution.
- Additional work is required on some trees in the Peace Gardens, which is planned to be done during the coming week.
- Some of the dry stone walls (especially on Beggars Plot playing field) are in need of repair. The Clerk is to obtain quotations for this work.

Cllr Granger gave her report on progress in the development of a car park in Soft Water Lane. She reported that a) a volunteer is in discussion with PDNPA concerning the proposed parking bay security devices, b) a new definition of required work is to be produced and tenders obtained against this and c) a plan for future work is to be defined.

The Clerk gave his update on recent caretaking activities.

100/2015 DCC Highways and Rights of Way

Progress in the initiative to install 'Welcome to Bradwell' signs and up to 15 new concrete planters in the verges was considered. Permission for these items is being progressed with both PDNPA & DCC. PDNPA is content with the planters but considers that the 'Welcome' signs should need advertisement consent. Cllr Nash is to discuss this requirement with PDNPA.

Progress in the resolution of HGV traffic problems in the village was considered. DCC has already agreed to make two changes to signage which are awaiting implementation. A resident is designing additional signs which are planned to be made by a local company and installed on private land adjacent to the highway.

The implementation of traffic monitoring systems (Vehicle Activated speed signs) was considered. The Clerk reported that DCC Highways had stated that, as the proposed installation locations were on private land, it had no objections but that permission should first be obtained from PDNPA. PDNPA have indicated that advertisement consent should be obtained for this sign.

Cllr Downing discussed the recent emergency road closures for Bridge Street for the re-roofing of a property there. It was decided that no further action was required.

Cllr Downing discussed the matter of vehicles being parked on grass verges in the parish. This practice is to be actively discouraged. A sign has been installed in the verge by the Peace Gardens which prompted an email from a local resident. It was decided that the Clerk should respond to this email.

The consultation invitation from DCC on its Draft Derbyshire Cycling Plan was considered. It was decided that members should send their own individual responses to this consultation.

The consultation invitation from DCC on 2105 Community Transport – Shopping Buses Consultation was considered. It was decided that members should send their own individual responses to this consultation.

The consultation invitation from DCC on Public Rights of Way Review was considered. It was decided that members should send their own individual responses to this consultation.

101/2015 PDNPA & Planning Applications

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|----------|----------|------------------|--|--|
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| New | 14/07/15 | NP DDD 0715 0643 | Mountain View, Far Hill, Bradwell | Erection of Garden Shed |
| New | 14/07/15 | NP DDD 0715 0649 | 3, Main Road, Bradwell | Side Extension to Property |
| Reviewed | 16/06/15 | NP DDD 0515 0466 | Whirlow Cottage, The Hills, Bradwell | Change of use of land to a garden. Council supported this application (6/0). |
| Reviewed | 08/06/15 | NP DDD 0615 0530 | Pingle Nook, Jeffrey Lane, Bradwell | Change Garden Room to Guest Bedroom. Council supported this application (6/0). |
| Reviewed | 02/07/15 | NP DIS 0715 0617 | Western Shale Quarry, Hope Cement Works, Hope | New Alternative Raw Materials store. Council supported this application (4/0). |
| Granted | 22/04/15 | NP DDD 0415 0336 | Sitvil, The Hills, Bradwell | Access Track to Premises. Council supported this application (5/0). |

The above Planning Applications were noted.

Progress in the handling of cases of development to properties in the parish of which the council is unaware was reviewed. Cllr Nash is to arrange a meeting with PDNPA officers to discuss this matter.

The results of the PDNPA Dales Area Parish Ballot – 2015 were noted.

102/2015 Other Partner Authorities / Agencies

The invitation from the Police & Crime Commissioner and Derbyshire Constabulary to take part in the 'Over To You' survey was discussed. It was decided that all members should make their own individual responses to this survey.

103/2015 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

| Date | Event | Council Representative(s) |
|----------|--|---------------------------|
| 08/07/15 | DALC Training – Councillor Induction (3 free places) DDDC, Matlock 18:00 – 20:00 | |
| 22/07/15 | RAD & Village SOS – Interactive Workshop (Support for establishing community project) Tansley Village Hall, from 14:30 – 17:00 | |
| 27/07/15 | PPPF - Management committee report Cllr Granger gave her report on this meeting. | Cllr Granger |
| 28/07/15 | DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00 Cllr Granger gave her report on this meeting. | Cllr Granger |

Future Meetings:

| Date | Event | Council Representative(s) |
|----------|---|-----------------------------|
| 09/09/15 | EA / DCC Flood Warden Workshop DCC County Hall, Matlock from 17:30 One representative to be nominated | Cllr Downing Cllr Higgs |
| 03/10/15 | PPPF – AGM | Cllr Granger |
| 03/10/15 | PDNPA Annual Parishes Day / PPPF AGM (09:30) Aldern House, Bakewell from 10:15 to 16:00. Two representatives are to be nominated. | Cllr Granger Cllr Nash ? |
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104/2015 Publications / Information Received

| Date of Information | Description | Decision Req'd |
|---------------------|---|----------------|
| 01/07/15 | PDNPA – Press Release – Outdoor Classroom Opens Natural World to Students | |
| 01/07/15 | PDNPA – Press Release – Baking Festival back in Bakewell | |
| 06/07/15 | Plantlife – Press Releases – Bee Scene Survey & Road Verges campaign | |
| 08/07/15 | Community Payback – Seeking Work for Offenders | |
| 08/07/15 | PDNPA – Press Release – Peak businesses make their mark. | |
| 09/07/15 | PDNPA – Press Release – New Homes star in Well Dressing | |
| 14/07/15 | PDNPA – Press Release – Pledges to help Disabled People enjoy the Peak District | |
| 14/07/15 | PDNPA – Press Release - Call to Nominate National Park Heroes | |
| 19/07/15 | PDNPA – Press Release – Discover a 'Landscape of Plenty' | |
| 22/07/15 | PDNPA – Press Release – MP Clegg sticking up for Stanage | |
| 25/07/15 | Bowls Club – 'Thank You' for S137 Grant | |
| 27/07/15 | DDDC – Details of the AVIVA Tour of Britain cycle race | |
| 22/07/15 | PDNPA – Press Release – Peak Cycle Shuttle gives riders a lift | |
| 28/07/15 | DDDC – Press Release re Public Consultation on toilets at Matlock Bath | |
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If any member wishes to view any of these documents, please inform the Clerk.

105/2015 Date of Next meeting

The next council meeting is planned to start at 7:30 p.m. on **Tuesday 1st September** in the Methodist Lounge, Towngate, Bradwell.

Cllrs Higgs and Lancaster gave their apologies for this meeting.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 9:45 p.m.