

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 10<sup>th</sup> August 2010

**Present:** Cllr R Davies, Cllr C Furness, Cllr V Horstead, Cllr J Lawson,  
Cllr A Nash(Chair), Cllr A Slater (from 7:50) and Cllr J Walker.

Mr S Lawless (Clerk) & Mr R Chester (RFO)

Members of the Public:  
13 members of the public & Mr P Nicols (Caretaker - from 9:00)

### **PUBLIC PARTICIPATION**

Two residents raised their concerns about the vandalised new swing seat at Town Bottom Playing Field (TBPF). The Clerk informed them that the supplier had been contacted and photographs of the damage sent to them.

The other residents were concerned about the proposals to create a BMX track on the TBPF and about the need for consulting residents. Cllrs Lawson & Walker gave the background of the need for change on TBPF and an overview of the proposals. The need for a public debate / meeting was debated as was the need for enforcement of any possible council bye-laws. The council thanked the residents for attending and promised to consider their suggestion.

### **100/2010 Apologies for Absence**

Cllr P Downing & Cllr S Nunn offered their apologies by reason of holidays.  
Cllr S Eyre offered his apologies by reason of family commitments.  
Cllr Slater apologised for his expected late arrival by reason of work commitments.  
PC I Richardson offered his apologies by reason of work commitments.  
These apologies were accepted by the meeting.

### **101/2010 Declaration of Members' Interests**

Cllr Horstead declared a personal interest in the matter of the allotments (107/2010), Cllr Lawson declared a prejudicial interest in the matter of the Hill Head Cottage planning application (108/2010) and Cllr Nash declared a personal interest in the matter associated with 6, New Church Street (108/2010).

### **102/2010 Acceptance of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council Meeting of 6<sup>th</sup> July 2010.

It was **resolved** to accept the minutes of the Parish Council Meeting of 15<sup>th</sup> July 2010 subject to some clerical changes.

It was **resolved** to accept the minutes of the Finance committee of 19<sup>th</sup> July 2010 subject to a clerical change.

It was **resolved** to accept the minutes of the Youth Centre committee of 29<sup>th</sup> July 2010.

**Authorisations for Approval**

	<b>Payee</b>	<b>Amount (£)</b>	<b>Purpose</b>
1	Mr S Lawless	819.92	Clerk's salary & allowances plus correction £134.86 plus expenses (£63.34).
2	Mr R Chester	419.08	RFO's salary plus adjustment (£61.50) plus expenses (£14.63)
3	Mrs S Wharton	56.00	YC Cleaning Services
4	Brian Nicols Gas Services Ltd	236.25	Village Caretaking Services (31.5 hrs)
5	Mr J Frith	45.00	Mowing Peace Gardens
6	Mr A Samwell	10.00	Bus shelter cleaning
7	Harrisons Packaging Ltd	66.37	Dog Litter bags
8	Wm Eyre & Sons	2.44	Maintenance supplies
9	Huck Nets (UK) Ltd	9.99	Maintenance supplies (Shackle)
10	Derwent Treescapes Ltd	197.40	Spray Knotweed in Quarry (2 visits)
11	Playsafety Ltd	204.45	RoSPA report on playing fields
12	HMRC	914.63	PAYE & NIC payments
13	<b>Carnival Invoices</b> Heatherhill Farm Embroidery & Printing Services	35.00	Carnival Banner
14	Montana Events Ltd	346.83	Carnival Stilt Walker
15	St. John Ambulance Band	50.00	Carnival Parade & Concert (o/s)
16	PPL	49.24	Carnival Music Licence
17	Claire Brown	64.90	Carnival Litter Bins (10 bought)
18	Emma Darwent	72.87	Carnival Queens Expenses
	<b>TOTAL</b>	<b>£3,600.37</b>	

It was **resolved** to approve all the above financials authorisations, together with two late invoices a) Harrison's Packaging Ltd for £45.99 (dog litter bags) and b) S. Crooks for £100.00 (Carnival transport).

**Matters Raised by Clerk & RFO**

The Clerk updated the meeting on the progress of auditing the Annual Return by the Audit Commission. We now await the formal notification that this has been accepted by the Audit Commission.

The Clerk reported that the Santander account has now been created ready to receive the investment.

The RFO presented his quarterly report. This report showed the budgets and actual expenditure incurred up to the July meeting. This showed positive variances for most main expenditure headings. The report also included a number of charts. This report was well received and the RFO was thanked for his work.

He also reported that he had reclaimed £1,387 from HMRC.

**Other Financial Matters**

Cllr Furness gave his report of the first meeting of the Finance committee. The main business of the committee is recorded in the minutes accepted earlier.

It was **resolved** to approve the amended Terms of Reference document.

It was **resolved** to approve the amended Financial Regulations document.

It was **resolved** to approve the new format of the RFO's report.

It was **resolved** to approve the virement of money from the Youth Shelter Fund and the General Reserves into the Community Fund to make this fund up to £10k in preparation to donate this money to the Sports Club towards the cost of the MUGA.

It was **resolved** to approve the proposed reporting frequency of four times per annum for the RFO's report.

The RFO reported that he was investigating a number of alternative bank accounts and would report again when he had all the necessary information.

The Clerk informed the meeting of the correspondence received from a resident in relation to his request for further council information. The Clerk was asked to send a copy of the RFO's report together with a covering letter to the resident.

#### **104/2010 Parish Council Processes**

The email request to support the Sustainable Communities Act was discussed. It was decided that individual members should respond as they felt fit.

The actions agreed concerning the letter from Netherwater were discussed. It was decided that no further actions were required.

The role of the Clerk in responding to requests from individual council members was discussed. It was decided to defer this matter until the next meeting.

The plans to acquire the Power of Well Being were discussed. It was decided to defer this matter until the next meeting by which time a number of queries should have been clarified.

The need for a process for decision making between meetings was discussed. Cllr Furness was asked to draft changes to Standing Orders ready for the next meeting.

#### **105/2010 Village Issues / Initiatives**

The Clerk has received by email the monthly Bradwell policing report from PCSO Boswell. He was asked to forward this report to members.

Cllr Walker gave his report on the last meeting of the Youth Centre committee and of the operation of the Youth Centre. The main business of the committee is recorded in the minutes accepted earlier. His report included a) that the Youth Centre was not working properly, b) the fact that he has been assured that the letter from DCC was now in the post and c) the committee felt that it was important to employ a Youth Leader. He felt that unless this was not done then it would be necessary to close the Youth Centre. It was decided that the next meeting of the Youth Centre committee should develop costed plans for this current financial year and for subsequent years and present these plans to council.

Cllr Horstead gave her report on the running of Carnival 2010. Her report included:-

- The budget was £3.8k, cost to date was c. £2.4k, and receipts to date were £275.
- Many village organisations had benefitted, either directly or indirectly. The direct beneficiaries were St Barnabas Fabric Fund, The Teddy Bears Club and the Bowls Club.
- Thanks were due to many people who had helped in many ways. The Clerk was asked to write a letter of thanks to a number of these people.
- The event had been very successful with many spectators thoroughly enjoying it.
- Some points were noted for inclusion in planning next year's event.

#### **106/2010 Playing Fields & Village Caretaking**

Paul Nicols, village caretaker, gave his monthly report. This included:-

- He had spent time doing the usual maintenance activities, e.g. litter picking.
- He had spent a considerable time preparing for Carnival e.g. tidying the store & weeding between paving blocks near the toilet block.
- He had repaired the stone wall near the Town End well dressing and will repair the wall near the top end of Town Lane next month.
- He will need help to get new wood chippings for the zip-wire. The Clerk is to arrange this.
- He will attempt to repair the softpour on Beggars Plot next month.

The Clerk reported on the overall position regarding caretaking resources. It was decided that he should contract a new caretaker and pass work to him.

The Clerk reported that the new bollard at Town Bottom Playing Field has been damaged.

Cllr Lawson gave her Playing Fields committee report on progress with the recent proposals. She had received another quotation for equipment which she presented to the meeting.

It was **resolved** to suspend Standing Orders to allow the public to participate in discussion.

It was noted that the existing play equipment was now reaching the end of its useful life and would soon need to be replaced. The proposals were discussed. A number of concerns were raised, including the need for fencing to protect children, the cost of the developments and the policing of the site.

It was **resolved** to reinstate Standing Orders.

It was **resolved** to convene a public meeting in September to present the proposals for both TBPF & BPPF. This meeting should cover the play equipment, the BMX track and the enhancements to the football pitch. The Clerk is to arrange the meeting and Cllr Lawson is to obtain two other quotations and to invite one of the possible suppliers to assist in the public meeting.

Cllr Lawson noted a number of matters raised in the recent RoSPA report and will request the Clerk to deal with these.

### 107/2010 Highways, Rights of Way & Open Spaces

Progress in the council's provision of allotments was reviewed. The Clerk reported that he had again discussed the matter with DDDC and Cllr Davies reported that he had discussed the matter with Lafarge. No new opportunities have been identified.

Cllr Furness reported that he had no new information on progress with the Forum for Ancient Byways group since his last report.

### 108/2010 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	02/07/10	NP HPK 0710 0665	Lafarge Cement, Hope Works, Hope	Change of Use of Silos to accept PVA
Reviewed	17/06/10	NP DDD 0610 0605	Hillhead Cottage, Hill Head, Bradwell	Alterations & extension and replacement garage. The council <b>supported</b> this application.
Granted	06/05/10	NP DDD 0510 0433	The Sett, Dale End, Bradwell	Re-roof using stone slates and fit 9 rooflights. The council <b>supported</b> this application.
Granted	25/05/10	NP DDD 0510 0523	Honeysuckle Cottage, The Stones, Hungry Lane, Bradwell	Repairs to existing garage & replace existing garage roof
Enforcement	16/10/09	NP DDD 1008 0929	6, New Church St., Bradwell	Enforcement Notice served on all parties.

The above planning applications were noted.

#### **Newburgh Estates Ltd.**

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. The letter recently received from Friends of Peak District (FPD) was discussed. It was noted that overall this was a good letter although it diverged from the council's view on the provision of affordable housing. The letter recently received from the Chair of DDDC was discussed. It was felt that this letter represented the views of DDDC planning department and not those of the DDDC housing department. The Clerk is to write to the Chair of DDDC to this effect.

It was **resolved** that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

The reason given for this exclusion is under the Freedom of Information Act exemption Section 36 – conduct of public affairs.

With respect to the Enforcement Notice on 6, New Church Street matter, the Clerk was asked to write to PDNPA stating that Bradwell PC is not at fault and accepts no responsibility for the development or its reinstatement and it was **resolved** that the Clerk should arrange a meeting between some council members and DCC Highways management.

No progress has been made in obtaining a copy of the complainant's letter.

It was **resolved** to conduct further business in a non-confidential manner.

### **109/2010 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies**

#### **Recent Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
12/07/10	Peak Park Parishes Forum – Annual Liaison Meeting PDNPA Aldern House, Baslow Rd, Bakewell from 18:00	
14/07/10	Friends of Peak District – Planning Help & Training Day FoPD Office, Broomhill, Sheffield 0930 - 1630	
20/07/10	DDDC Area Community Forum Agricultural Business Centre, Bakewell at 19:00	

#### **Future Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
25/09/10	PDNPA – Parishes' Day Ilam Hall Youth Hostel, Ilam, Ashbourne (9:30 – 16:00)	Cllr Furness
12/10/10	Derbyshire Constabulary Annual Parish Councils Evening – Police HQ, Butterley Hall, Ripley at 19:00	Cllr Davies
21/10/10	DCC - Parish & Town Council Liaison Forum Members Room, County Hall, Matlock (evening - time tbc)	

It was noted that the next Policing Governance meeting was planned for Monday 27<sup>th</sup> September.

### **110/2010 Publications / Information Received**

<b>Date of Information</b>	<b>Description</b>	<b>Decision Req'd</b>
15/06/10	Playsafety Ltd – RoSPA report on Playing Fields	
15/07/10	PDNPA – Park Life – July newsletter	
15/07/10	DALC – Circular 37: Local Government Pay 2010/2011	
15/07/10	Glasdon – Local Councils product catalogue	
15/07/10	SMP Playgrounds – Parish & Community News	
19/07/10	DDDC – Standards Committee reports	
04/08/10	DALC – Circular 36: Employers Guide 2010 and Training	

Cllr Lawson requested the Glasdon catalogue.

### **111/2010 Date of Next meeting**

The next scheduled meeting of the Parish Council will be held on Tuesday 7<sup>th</sup> September 2010 in the Methodist Lounge starting at 7:30 p.m.

**The meeting was adjourned at 10:40 p.m.**