

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Thursday 9<sup>th</sup> June 2011

**Present:** Cllr R Davies, Cllr P Downing (Chair), Cllr C Furness, Cllr V Horstead,  
Cllr J Lawson, Cllr A Nash, Cllr R Stevens

Mr S Lawless (Clerk)

Member of the Public:

Mr & Mrs Barley, Mr R Harrison, Mr P Higgs & Mr P Senior,

### **PUBLIC PARTICIPATION**

Mr & Mrs Barley discussed their recent planning application, to which the council had objected. They stated the background and intention of the application, while the council explained the reasoning behind the objection.

Mr P Senior asked if it was still planned to install the exercise equipment proposed at the start of the TBPF refurbishment project. Cllr Lawson replied to say that the proposal to install this equipment had been dropped.

It was **resolved** to address the first part of agenda 5 (to consider progress in co-opting new councillors to the council). Both Mr Harrison & Mr Higgs expressed their desires to join the council. A general discussion took place, and it was then **resolved** to co-opt both as members of the council, both signed the Acceptance of Office document and then both joined the council for the remainder of the meeting.

### **073/2011 Apologies for Absence**

There were no apologies.

### **074/2011 Declaration of Members' Interests**

Cllrs Higgs & Horstead declared personal interests in the matter of allotments (080/2011), Cllr Lawson declared a personal interest in the matter of the MUGA (076/2011) and Cllr Stevens declared a personal interest in the matter of the Newburgh planning application (081/2011).

### **075/2011 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Annual Meeting of the Parish Council of 10<sup>th</sup> May 2011.

### **076/2011 Finance**

#### **Authorisations for Approval**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary & allowances incl. backpay (£1,118.00) & expenses (£108.40).	1,502.98	100019
2	Mrs E Day	Youth Leader salary	180.00	100020
3	Mr P Nicols	Caretaking Services	273.75	100021
4	Mr J Frith	Caretaking Services	45.00	100022
5	Mr A Samwell	Bus Shelter cleaning	10.00	100023
6	Oakleaf Graphics	Supply of Village Map	633.60	100024
		<b>Cheques raised since last meeting</b>		
7	Bradwell Bowls Club	£137 grant agreed at May meeting	100.00	100017
8	Broker Network Ltd	Annual PC Insurance Policy	1,027.46	100018
	<b>TOTAL</b>		<b>£3,772.79</b>	

It was **resolved** to authorise all the above financial authorisations together with an additional authorisation of £194.40 for Playsafety Ltd for the RoSPA inspection of TBPF.

### **Matters To Be Raised by the Clerk**

The Clerk gave a report on progress the setting up the agreed bank accounts and it was noted that the Alliance & Leicester account has now been transferred to Santander.

The receipt of a) £13,170.79 VAT claim from HMRC and b) £385.00 reimbursable expenditure from DCC were noted.

The Clerk reported on the outcome of the Valleyside Landscapes small claim case. The claimant has not provided the necessary documents to the court and the court has dismissed the claim.

### **Other Financial Matters**

The Clerk reported on recent progress on the request by Bradwell Sports Club that the council acts as the Accountable Body for the MUGA project. He reported that he still awaits the receipt of the £50k grant from Community Spaces before he could pay the contractor.

The Clerk reported on the council's annual insurance policy, which has now been placed with Came & Co. at a significant saving to the council.

The request from Bakewell & Eyam Community Transport for a donation towards their 'Wheelchair Appeal' was considered and it was **resolved** to make a S137 grant of £45.

The letter of thanks for the S137 grant from St Barnabas PCC was noted.

### **077/2011 Parish Council Processes**

The progress in co-opting new councillors to the council had been considered at the start of the meeting, resulting in the co-option of Cllrs R Harrison & P Higgs.

The letter from DDDC regarding Register of Interests and Code of Conduct training was considered. It was decided that the Clerk should reply to DDDC to state that the council would manage its own training in this respect until the implications of the Localism Bill became clear.

The handling of matters associated with the village carnival, council finance, playing fields and the Youth Club was discussed. It was decided to defer this matter until there were 10 councillors on the council.

The need to nominate members to represent the council on external bodies was discussed. It was **resolved** to nominate members as follows:-

<b>External Body</b>	<b>Council Representative(s)</b>
Forum for Ancient Byways	N/A – no nominees
Lafarge Liaison	Cllrs Davies, Furness & Harrison
Community Rail Partnership	Cllr Furness
Derbyshire Constabulary	Cllrs Davies & Stevens
Bradwell War Memorial Hall	Cllrs Downing & Lawson
Bradwell All Sports	Cllr Lawson
Bradwell Village Action Group	N/A - no nominees
Newburgh Liaison	Open to all members

The opportunity to nominate parish representatives to the PDNPA was considered. It was **resolved** to nominate Cllr Furness, John Herbert, Chris Plant & Patrick Brady. The Clerk is to complete & send the nomination form.

The letter from DALC regarding parish council representation on the DDDC Standards Committee was discussed. It was **resolved** to nominate Cllr Furness.

Circular 30 from DALC requesting nominations for the DALC Executive Committee was considered. It was decided not to submit any nominations.

The review of the Financial Regulations was discussed. It was decided to defer this matter until a Finance committee was appointed and then to ask this committee to review these Financial Regulations.

The council policies were reviewed. It was **resolved** to make a number of changes and the Clerk was asked to document and issue the agreed changes.

The Clerk reported that no enquiries had been received regarding the book-keeping vacancy.

### **078/2011 Village Issues / Initiatives**

The Clerk gave a report on recent events at the Youth Club. This report included the following:-

- The planned committee meeting had been postponed.
- The cinema trip had been a great success.
- Attendances were down to c. 10 per session.
- The Tuesday evening sessions have now been abandoned due to lack of take-up.
- A number of repairs were needed.

It was **resolved** that the Clerk should get a quotation for these repairs and, if reasonable, to commission the repairs to proceed, which are to be paid from the Clerk's Contingency fund.

The 'Adopt a BT Kiosk' letter suggesting that the council adopt the red phone box at Town Bottom was considered. The Clerk was asked to reply to BT requesting that the phone box be retained by BT.

The letter from DDDC regarding the management of the toilet block in Town Bottom playing field was considered. The Clerk was asked to reply to DDDC seeking assurances that the toilets would be retained.

The letter from DDDC seeking nominees for Sports Awards 2011 was discussed. It was decided that Cllr Lawson should refer this matter to Bradwell Sports Club for its consideration.

The latest monthly Policing report for Bradwell was considered. It was decided that the Clerk is to ask the Police to attend the next council meeting.

### **079/2011 Playing Fields & Village Caretaking**

The Clerk gave an update on recent caretaking activities. This report included the following:-

- The RoSPA inspection report for both playing fields has been received. It contained two items of concern. The caretaker has already been asked to address these.
- Routine tasks (e.g. litter picking) have been carried out.
- The new turf at TBPF has been watered as and when needed.
- The problem with the retaining wall at TBPF had been addressed.
- The TBPF wooden play equipment had been treated with preservative.

The Clerk has given a number of new agreed tasks to the village caretaker.

The Clerk was asked to determine the scope of the guarantees for new TBPF equipment.

The Clerk is to erect new restriction signs at TBPF.

Cllr Lawson gave her playing fields report. The proposal to install new picnic tables on the playing field was discussed, with one table to be funded by the Bradda Dads. This should cost the council c. £400. It was **resolved** to proceed with this proposal. Cllr Lawson is to investigate the acquisition of a pair of 5-a-side goalposts.

The Clerk gave an update on progress in the village map at Town Bottom. The completed panel was shown to members. The Clerk is to obtain a quotation for the construction of the frame from a local carpenter, and if within budget, to commission the frame.

### **080/2011 Highways, Rights of Way & Open Spaces**

Cllr Horstead gave a report on progress in the council's provision of allotments. She reported that there has been no progress and that the joint meeting with Hope PC is yet to be rescheduled.

The DCC letter regarding information on historic flood events within the parish was discussed. It was decided not to respond to this request.

The suggestion that a '30 mph' illuminated sign be requested of the Police was discussed. The Clerk has approached the Police and then DCC, and was awaiting their responses.

The DCC letter regarding future requirements for bus shelters in the village was discussed. The Clerk provided the costs figures obtained from DCC. Cllr Nash is to investigate the policy of 'First' transport in relation to shelters on the opposite side of the road and then to discuss this matter next month.

The DCC email regarding their possible initiative for 'part-night street lighting' was discussed. It was decided that the Clerk should write to DCC.

The DCC email regarding HGV weight restriction monitoring was discussed. It was decided to include an article in Bradwell News seeking residents to monitor occurrences of this problem.

The consultation letter from Derbyshire Fire & Rescue regarding their review report on emergency cover was considered. It was decided not to respond.

### 081/2011 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Granted	10/12/10	NP DDD 0211 0120	High View, Smalldale, Bradwell	Two storey rear extension. The council <b>supported</b> this application.
Granted	11/03/11	NP DDD 0311 0221	Edge Cottage, Edge Lane, The Hills, Bradwell	New double garage with attic storage above. The council <b>supported</b> this application.
Withdrawn	26/04/11	NP DDD 0411 0378	Lyndale House, Church St., Bradwell	Listed Building Consent – repairs & refurbishment of stable buildings. The council <b>supported</b> this application.

The above planning applications were noted.

#### **Newburgh Estates Ltd.**

Cllr Downing gave an update on progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site. His report included a summary of the recent meeting between some members and Mr Middleton.

#### **PDNPA Response to Defra re Governance of National Park Authorities**

The response from Rt. Hon P McLoughlin MP to the council was discussed. It was decided that the council should taken no further action but Cllr Furness should be free to send a personal response.

#### **PDNPA Management Plan - Consultation**

The invitation to join the consultation on the developing Management Plan (2012 – 2017) was discussed. It was decided that the council should make no response but members should be free to send individual responses.

### 082/2011 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

#### **Recent Meetings:**

Date	Event	Council Representative(s)
15/05/11	DC – Safer Neighbourhood Policing Team Governance Group Meeting – 19:00 Venue TBA	

**Future Meetings:**

Date	Event	Council Representative(s)
16/06/11	East Midlands Allotment Officers' Forum BHCP, Washbrook Lane, Oadby LE2 5JJ	Cllr Horstead
20/06/11	PDPNA – Consultation Workshop on new Management Plan Aldern House, Bakewell – from 18:00	
23/06/11	DCC: Parish & Town Council Liaison Forum Members Room, County Hall, Matlock DE4 3AG Time – 18:00 – 20:00	Cllr Stevens
12/07/11	PDNPA – Annual Liaison meeting between officers and Local Councils Aldern House, Bakewell – from 18:00	
22/09/11	NALC – Communities in Action Conference & Exhibition Venue to be confirmed	

The above meetings were noted.

**083/2011 Publications / Information Received**

Date of Information	Description	Decision Req'd
06/05/11	DALC – Circular 25: General – Landfill Communities Grants; End of Aggregates Levy Fund	
06/05/11	DALC – Circular 26: General – Digital switchover; Vacancies	
06/05/11	DALC – Circular 27: Training – Chairmen; HMRC Workshop Programme	
11/05/11	DALC – Circular 28: Revised First Edition of 'Standing Orders'	
13/05/11	OSS – Open Spaces Society letter seeking financial support	
16/05/11	DCC – Derbyshire Business First magazine – Spring 2011	
18/05/11	RAD – The Playing Field newsletter – Spring 2011	
18/05/11	Vitalise – Letter seeking financial support	
19/05/11	RAD – Training for playground inspection	
20/05/11	DALC – Circular 29: General – Sport England – Protecting Playing Fields; Human Resources Consultancy; Vacancies; HMRC Open Day	
20/05/11	DALC – Circular 30: Election of Executive Committee 2011-2015	
31/05/11	DDDC – artsMATTERS e-zine Summer Edition	

The above publications were noted.

**084/2011 Date of Next meeting**

The next meeting of the Parish Council will be held on Tuesday 5<sup>th</sup> July in the Lounge of the Methodist Hall starting at 7:30 p.m.

**The meeting concluded at 10:55 p.m.**