

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 7th October 2014

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs,
Cllr V Horstead, Cllr A Nash, Cllr M Salvage, Cllr L Sowerby

Mr S Lawless (Clerk)

Members of the public: DDDC Cllr C Furness, PCSO Boswell, PCSO I Phips

PUBLIC PARTICIPATION

DDDC Cllr Furness updated the council on a number of topics. These included a) personnel changes at PDNPA, b) progress with the DDDC Local Plan, c) feedback from HCM, d) local Chambers of Commerce, e) the issue of ownership & use of the field near the Bowling Green PH and f) the process for raising complaints with PDNPA.

The Clerk made members aware of the latest PDNPA request for information about amenities in PDNPA villages. The Clerk was asked to respond to this request.

PCSO Boswell stated that a) the Carnival had been well organised and there had been no incidents reported during the week, b) grants were available from the Dales Housing Community Fund and that a number of village organisation have been made aware. The Youth Club could also be a candidate for this money. If the Youth Club wished, he could help arranging various events. The council thanked him for all his efforts in helping the village.

PART I – NON-CONFIDENTIAL INFORMATION

108/2014 Apologies for Absence

Apologies were received from Cllr R Stevens by reason of family matters and from Cllr K Lancaster by reason of ill-health. These apologies were accepted by the meeting.

109/2014 Declaration of Members' Interests

Cllrs Higgs & Salvage declared a personal interest in agenda item 104/2014, Dog Control Orders.
Cllr Horstead declared a personal interest in agenda item 101/2014, Allotments.

110/2014 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 02/09/14 subject to one clerical amendment.

It was **resolved** to accept the minutes of the Carnival committee meeting of 04/09/14.

It was **resolved** to accept the minutes of the Playing Fields & Open Spaces committee meeting of 19/09/14.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 30/09/14.

111/2014 Finance

Financial Matters

The Clerk tabled the half-year financial position subject to the payment of the first nine financial authorisations below and highlighted the various areas of under-spend.

The invitation from the council's insurers to accept the terms of a new three year long-term arrangement (2014-15 to 2016-17) was considered. It was **resolved** to accept these terms and to sign the latest three-year agreement.

The appeal from Bakewell & Eyam Community Transport (BECT) for financial support was considered. It was decided that the Clerk should write to BECT seeking further information and to consider the matter again once the information is available.

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary allowances & expenses (£103.75)	739.45	100554
2	Mr J Frith	Caretaking Services	80.00	100555
3	Mr S Hill	Caretaking Services	60.00	100556
4	Mr G Storey	Caretaking Services	104.00	100557
5	GE & MP Davies	Mowing Services – 31/08/14	220.00	100558
6	Mr A Samwell – 23/09/14	Bus Shelter Glass Cleaning	10.00	100559
7	The Post Office	HMRC PAYI & NIC (Jul – Sept)	522.19	100560
8	Broker Network Ltd	Council Insurance (LTA 2014-17)	1,040.37	100561
9	Derbyshire Dales District Council	Emptying BPPF Litter Bin	40.03	100562
	TOTAL		£2,816.04	

Supplementary Authorisations

Ref	Payee	Description	Amount	Cheque
10	Mrs L Sowerby	Expenses incurred for NP Village Meeting	109.42	100563
11	Bradwell War Memorial Hall	Letting Charges	34.00	100564
12	Mr P Downing	Expenses incurred for NP Preparation	9.00	100565
	TOTAL		£ 152.42	

It was **resolved** to authorise the above 12 financial transactions.

112/2014 Village Issues / Initiatives

Cllr Salvage gave his report from the Carnival committee following its recent meeting. It was decided not to change the proposed date for the next carnival committee meeting.

Cllr Nash gave his progress report from the Neighbourhood Planning (NP) committee following its recent Working Group meetings and Village Meeting. He report included the following:-

- The Public Meeting held on 2nd October was very well received and thanks were given to all those who helped in making this such a success.
- The NP is now being drafted and the defined policies are being finalised. These will then be finally refined by the planning consultant.
- More work is needed, especially to define the appendices and evidence base.
- The deadline for completing the writing of the NP is now the end of October.
- The public will be need to be consulted again. It is planned to do this on 14th & 15th November.

Cllr Sowerby gave her report from the Youth Club committee following its recent meeting. Her report included the following:-

- It was hoped to be able to re-open the YC on 3rd November, after half-term.
- The key step is to have the services of a Youth Leader, either from the local MAT or by employing a suitable candidate. The Clerk is to contact the MAT to see if a suitable person could be assigned. The Clerk is to arrange for post cards are to be displayed in local village Post Offices to advertise the vacancy.
- The Assistant Youth Leader is to contact local YC members to ensure that they are aware and to determine what activities they would prefer.
- The existing YC assets are to remain in the storage facility for the time being. The new Youth Leader is to decide which items of equipment should be retained / disposed of.
- Given that it is not possible to convene another YC committee meeting in the required timescale, Cllr Sowerby, assisted by Cllrs Horstead & Granger, agreed to lead the work to re-open the YC.

The formal council representation at the Remembrance Sunday Wreath-Laying ceremony was discussed. It was decided that either or both Cllrs Granger and Horstead should represent the council at this ceremony.

113/2014 Playing Fields, Open Spaces & Village Caretaking

Cllr Higgs gave his progress report from the Playing Fields and Open Spaces committee on the condition of the Playing Fields. He stated that the PFOS minutes accurately reflect work required to be done. The tree surgeon had been employed to remove a branch that had become detached from a tree over Gore Lane. The Clerk has contacted the Housing Association in order to have the 'informal' entrance through the wire fence near the Shoulder PH reinstated. The Clerk was asked to write a letter to the residents of the property whose hedge is overgrowing a footpath off Hungry Lane.

Cllr Horstead reported on the council's provision of allotments. She stated that there was no substantive progress to report at this time.

Cllr Granger gave her report on the development of a car park in Soft Water Lane. Her report included:-

- She and a volunteer had held a meeting with the DDDC manager.
- A provisional design has been agreed based on the standard car parking dimensions.
- She has a planning meeting planned for the near future with the two volunteers.
- It is planned to submit a planning application to PDNPA in the near future.

Cllr Downing reported on progress on the initiative to tidy the plot of land at St. Ive's Bridge. He reported that he has spoken to the owner of this land who has agreed to improve the appearance of the site in the near future.

Cllr Downing discussed the need for additional storage space for council use. A local facility has been identified that was easily accessible and was lockable. Little notice was required to start or terminate the agreement and would cost £10 p/wk. It was **resolved** to proceed with this agreement and to fund this from the caretaking budget.

The clerk gave an update on caretaking activities that had been undertaken over the past month.

114/2014 DCC Highways and Rights of Way

Cllr Nash reported on the initiative to install 'Welcome to Bradwell' signs in the verges. He reported that he would progress the design once he had access to the required software.

Cllr Nash gave a report on developments since the meeting with DCC regarding the lack of gullies on Hungry Lane. He reported that the existing gullies have now been cleaned and a number of repairs have been made. He also stated that he has taken some photographs following the recent rainfall, but the rain had not been heavy enough to identify problems. Other local residents had also volunteered to take photographs should the rain be sufficiently heavy.

The traffic problems on Charlotte Lane / Hollowgate were again discussed. Cllr Horstead reported that she and Cllr Stevens have arranged to meet with DCC Highways officers to conduct a site visit of the problem areas. It was noted that the latest damage to a wall on Hollowgate has not yet been repaired. Cllr Granger stated that a record of problems was needed and the Clerk agreed to collate all information provided to him.

The invitation from DCC to become involved in its Winter Service Scheme and to appoint Parish Snow Wardens was considered. It was **resolved** to join this scheme and for Cllr Higgs to co-ordinate these related activities and that an advertisement for further volunteers should be included in Bradwell News.

115/2014 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	27/08/14	NP DDD 0814 0893	Lyndale House, Church St., Bradwell	Listed Building Consent - Installation of a central heating system. The council supported this application (5/0)

The above planning application was noted.

The letter from PDNPA regarding the proposed changes to the rules for the election of the six Parish Council members was considered. It was decided that the Clerk should respond to PDNPA to indicate that the council was content with the proposals.

The work being done at Bridge House and its Orchard was considered. It was **resolved** that the Clerk should write a letter of complaint to PDNPA about the destruction of trees in the conservation area and should include appropriate photographs.

116/2014 Other Partner Authorities / Agencies (Guide Time 40 minutes)

Cllr Downing reported on progress in developing a Village Emergency Plan / Trauma Centre to address flooding or other incidents. Cllr Higgs is to attend a training session and is to co-ordinate the establishment of the Flood Wardens. It was noted that two residents have volunteered to become involved in this initiative.

Cllr Downing reported on progress in engaging the Police Commissioner to discuss the council's suggestion for resource sharing with other emergency services. The Police appear to be reluctant to involve the Parish Councils in this initiative. Cllr Downing agreed to make contact with Hathersage PC and other Hope Valley PCs to discuss a common approach to this suggestion.

The response from DDDC regarding its review of litter bins in Bradwell was noted. It was reported that the litter bin at the end of Hungry Lane has been removed. The Clerk was asked to write to DDDC seeking its reinstatement.

117/2014 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
09/09/14	DALC AGM & DALC Meeting Willersley Hotel, Cromford, Matlock from 15:00	
14/09/14	DDDC Civic Service All Saints Parish Church, Bakewell at 15:00	
30/09/14	Play Area Inspection Training Swanwick Centenary Centre from 09:00 to 13:00.	

Future Meetings:

Date	Event	Council Representative(s)
07/10/14	DDCVS AGM Agricultural Business Centre from 18:00	
13/10/14	DDDC Area Community Forum Agricultural Business Centre from 19:00	Cllr Granger
18/10/14	PDNPA – Annual Parishes’ Day (PPPF AGM from 09:30) Aldern House, Bakewell from 10:45 – 16:00	Cllrs Davies
21/10/14	DALC – Employment Basics Training Aldern House, Bakewell from 14:00 to 16:00	
27/11/14	DALC – Election Briefing Session (£25 pp) Aldern House, Bakewell from 11:00	
04/12/14	Citizens Advice Bureau Annual Celebration Matlock Town FC, Causeway Lane, Matlock at 15:30	
27-29 /01/15	ICO – DPA & FOIA Workshops Wilmslow – 3 * 1-day events	

These meetings were noted.

118/2014 Publications / Information Received

Date of Information	Description	Decision Req'd
05/08/14	Letter of Thanks from St. Barnabas PCC for the S137 Grant	
02/09/14	NDVA Newsletter	
02/09/14	Clerk & Councils Direct Newsletter	
04/09/14	Dales Housing - Estate Walkabouts	
05/09/14	Hathersage – Information on its SkatePark	
10/09/14	Rural Action Derbyshire - Rural Matters Newsletter	
25/09/14	RightDriver.Co.UK – Online site to practice Highway Code	

The above correspondence was noted.

If any member wishes to view any of these documents, please inform the Clerk.

119/2014 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 4th November 2014 in the Methodist Lounge, Towngate, Bradwell.

Apologies have been received from Cllr Sowerby.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 9:37 p.m.