

BRADWELL PARISH COUNCIL



Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 7th May 2020

Present: Cllr P Downing (Chair). Cllr K Lancaster, Cllr M Salvage, Cllr B Salisbury, Cllr L Granger, Cllr A Nash, Cllr M Joseph, Cllr P Higgs
Mrs C Preston (Clerk)
Members of Outside Bodies / Authorities: None
Members of the public: None

PUBLIC PARTICIPATION.

There was no public participation

Election of the Chairman & Signing of Acceptance of Office

079/2019

It was **resolved** to elect Cllr Downing as Chair.

It was agreed that the Acceptance of Office document would be signed and countersigned at the next physical meeting of the parish council.

Election of the Vice-Chairman & Signing of Acceptance of Office

080/2019

It was **resolved** to elect Cllr Salisbury as vice-Chair.

It was agreed that the Acceptance of Office document would be signed and countersigned at the next physical meeting of the parish council.

Apologies for Absence

081/2020

Apologies were received from District Counsellor Furness

Declaration of Members' Interests

082/2020

Cllr Lancaster declared an interest in agenda item 085/2020 as she is a director of the company MyPaye

Cllr Downing declared a non-pecuniary interest in agenda item 085/2020 for reimbursement of payment for the domain renewal

Appointment to Committees and External Representation (Guide 10 mins)

083/2020

The current committees were reviewed, and committee chairs were appointed. Committee members were also appointed to all committees.

Acceptance and Signing of Previous Minutes and Matters Arising

084/2020

It was **resolved** to accept the minutes of the Parish Council Meeting of 07/04/2020
It was **resolved** to accept the minutes Carnival Committee Meeting of 15/04/2020 – It was agreed that Cllr Salvage would take the council recommendation to the Carnival Committee that the 2020 Carnival be cancelled due to Corona Virus lockdown conditions.

The acceptance of the minutes of the Finance and Administration Committee Meeting of 20/04/2020 was carried over the next parish council meeting as they did not form part of the paperwork issued to the councillors prior to the meeting

Financial Matters

085/2020

It was **resolved** to authorise the 9 financial transactions from April below together with 1 debit card transactions and 4 supplementary transactions

Ref	Payee	Description	Amount	Cheque
01	Xero	Monthly direct debit	28.80	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	G E Davies	Grass cutting April 2020	300.00	BACS
04	C Preston	Salary and allowance	770.71	BACS
05	HMRC	National Insurance payment	9.66	BACS
06	NEST	Pension payment	56.09	Direct Debit
07	Derbyshire Dales District Council	Emptying of litter bin in Beggars Plot Playing Field	47.48	BACS
08	A & J Cleaning Services	Cleaning of Public conveniences	217.00	BACS
09	Water Plus	April water charge for Public Conveniences	16.19	BACS
Debit Card				
01	Cartridge save	Ink cartridges	61.67	Debit Card
Supplementary Payments				
01	R G Supplies	Public convenience supplies April 2020	£10.36	BACS
02	Charlie Staves	Playground inspections	£50.00	BACS
03	The Defib Pad	Replacement defib pads	£54.00	Co-op debit card
04	Cllr Downing	Domain Renewal	£19.19	BACS

Other Financial Matters

086/2020

The Co-operative bank account statement was reviewed by Cllr Lancaster and no queries were raised

The Annual Governance Statement (Section 1) of the council's 2017/18 Annual Return was reviewed and it was agreed that Cllr Downing would sign the form and return it to the Clerk prior to submission to the external auditor.

It was **resolved** that all councillors could use the council copy of Zoom whilst not being used for council business. It was agreed that the clerk would be advised when Zoom was required so it could be confirmed that there are no council requirements at the time requested

Parish Council Processes

087/2020

The Terms of Reference of the Carnival, Public Amenities and Finance and Administration Committees were reviewed and it was decided to adopt these documents for the coming year.

088/2020

The current version, 'Standing Orders and Chairmanship' published by NALC in 2003, was reviewed and the council resolved to adopt this document for the coming year

089/2020

It was agreed that if any councillor had any changes to their information on their Register of Disclosable Pecuniary Interests, then this declaration should be updated, and the documents then forwarded to the Clerk.

ACTION: Any changes to be sent to the clerk for forwarding on to Derbyshire Dales District Council

090/2020

The Financial Regulations were reviewed, and it was resolved to adopt this document for the coming year.

091/2020

The council policies were reviewed, and they were accepted with the following conditions

- Review of Council Policies v3.2
- Create a Policy on Communication

ACTION: Cllr Higgs to review these conditions and recommendations to be discussed at the next parish council meeting

092/2020

It was **resolved** that the councillor email addresses must only be used for council business and a disclaimer to and used on all emails

ACTION: Cllr Higgs to create an email disclaimer to be used on all council emails and issue to all councillors for comment

Parish Issues / Initiatives

093/2020

Cllr Joseph gave the council an update on the work being carried out by the village group Bradwell Cares. As per previous weeks there are not many requests for help and the ones that are received are to assist with shopping or to pick up prescriptions. There have been a couple of requests for the food bank and there is a lot of food currently in the food bank.

It was agreed, in principle, that the council would bank any cash donations for the food bank and record it under its own separate cost centre. A procedure to manage this to be written before the service is to be used.

094/2020

The Chair advised that a response had been sent to Peak Parishes Forum on the use of footpaths during the corona virus lockdown. The response stated that the council recommended that the footpaths remain open for all to use.

095/2020

The council considered providing a skip for a couple of days a month for residents to dispose of rubbish whilst the Derbyshire Dales District Council recycling centres are closed during the corona virus lockdown. It was **resolved** not to proceed with this as the council would have to take responsibility for the waste that could be dropped beside the skip when it is full.

096/2020

The councils considered the email received from a resident about the fires on Bradwell edge and decided that there was no action required by the council

097/2020

It was decided to carry the council's response to the email received from the Highways department at Derbyshire County Council to the council meeting on the 2nd of June 2020

ACTION: Clerk to add it to the agenda for the Parish Council meeting on the 2nd of June 2020

Parish Playing Fields, Open Spaces and Village Caretaking

098/2020

The clerk advised that a new email had been received from the Solicitors on the day of the Parish Council meeting. Severn Trent Water has responded rejecting the requested yearly rent of £750 and have offered £250pa. This amount was rejected by the council and it was agreed that the clerk would contact a letting agent in Bakewell and ask them to advise what a commercial rent for the area used by Severn Trent Water

ACTION: The clerk to contact a letting agent in Bakewell and ask them to advise what commercial rent should be requested for the area used by Severn Trent Water

099/2020

Cllr Granger advised that no site visit has happened due to the corona virus lockdown. This project is on hold until the lockdown is lifted

100/2020

Cllr Salisbury advised that he had requested a drawing of the area from Breedon Hope Cement Works but had yet to receive it. There have been no further communications with local residents as no meetings can take place due to the corona virus lockdown.

Highways & Rights of Way (Guide Time 2 minutes)

101/2020

The following proposed road closure was noted :-

The DCC proposed road closure on Smithy Hill Bradwell at Hallamshire Cottage for scaffolding to enable roof repairs 19th May to 2nd June 2020

102/2020

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Granted	12/03/2020	NP/DDD/1219/1286	2 New Edge View Smalldale Bradwell	Single storey rear extension
Planning Application	15/04/2020	NP/DDD/1219/1310	Appledrop, Charlotte Lane, Bradwell,	New affordable dwelling (The council supported this application)
Granted	10/04/2020	NP/DDD/0120/0047	On land SE side of No. 1 Bridge Street, Bradwell	Proposed car parking space
Planning Application	22/04/2020	NP/DDD/0420/0308	4 Main Road, Bradwell,	Rear extension to dwelling to form garden room (The council supported this application with considerations)

Other Partner Authorities / Agencies**Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies****Recent Meetings:****103/2020****Recent Meetings:**

Date	Event	Council Representative(s)
	All cancelled due to corona virus lockdown	

Future Meetings:

Date	Event	Council Representative(s)
09/06/2020	Breedon Liaison Committee Meeting at 18:45 at Hope Works 'Ladybower' meeting room	

Publications / Information Received**104/2020**

Communications have already been circulated electronically.

Date of Next Meeting**105/2020**

The next meeting of the parish council is planned for Tuesday 2nd June 2020 at 7.30p.m. via Zoom

The meeting concluded at 9.25 p.m.