

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 6th December 2011

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr C Furness,
Cllr V Horstead, Cllr P Higgs, Cllr S Ridgeway,

Mr S Lawless (Clerk)

Member of the Public: Mr J Riddall

PUBLIC PARTICIPATION

Mr Riddall reported on the recent PDNPA meeting he had attended where the introduction of TROs was discussed. This report was noted by council.

150/2011 Apologies for Absence

Apologies were received from Cllr A Nash by reason of work commitments, from Cllr R Stevens by reason of family holidays and from PC I Richardson by reason of work commitments.

151/2011 Declaration of Members' Interests

Cllr Horstead declared a personal interest in the matter of allotments (157/2011).

152/2011 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 01/11/2011.

It was **resolved** to accept the minutes of the Youth Club committee meeting of 16/11/2011.

153/2011 Finance

Authorisations for Approval

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary & allowances & expenses (£277.25).	911.59	100101
2	Mrs E Day	Youth Club Leader Payment	150.00	100102
3	Mr P Nicols	Caretaking Services	192.50	100103
4	Mr A Samwell	Bus Shelter cleaning (Nov)	10.00	100104
5	Mr C Furness	Travel expense to attend 1 seminar & 1 meeting	44.00	100108
6	Mr P Downing	Chairman's Allowance - flowers	25.00	100106
7	Wm Eyre & Sons	Caretaking Supplies	11.29	100107
	TOTAL		£1,344.38	

It was **resolved** to authorise the above financial transactions.

Other Financial Matters

The Clerk presented a summary of the spending and receipts for the year to date.

The letter of thanks from the Bradwell Sports Well Dressings committee for the recent S137 grant was noted.

154/2011 Parish Council Processes

The need to co-opt new councillors to replace Mrs. J. Lawson and Mr. R. Harrison was discussed. It was decided that the Clerk would advertise these vacancies and that members should canvas village residents.

The need to appoint additional councillors as signatories of the council bank accounts was discussed. It was **resolved** that

- There should be four signatories for each council account
- Cllrs Downing & Higgs should be additional signatories for the Co-operative Bank account
- Cllr Higgs should be an additional signatory for the Santander account
- Mrs J Lawson should be removed as a signatory from all council accounts.

The need to appoint a Chair of the Youth Club committee was discussed. It was **resolved** that Cllr Horstead be appointed as Chair of this committee.

The need to appoint a council representative for the Bradwell Sports Club (to replace Mrs. J. Lawson) was discussed. It was **resolved** that Cllr Higgs be appointed. The invitation from Bradwell Sports Club for the council to book a table at their fundraising event was discussed and it was decided that the Clerk should write to decline this invitation.

The remaining steps required for the council to qualify to use the Powers of Well Being were discussed. It was decided that a) the Clerk should arrange for Cllr Ridgeway (& any new councillors) to attend future training courses when available from DALC after the courses were enhanced to accommodate changes arising from the Localism Bill, b) Cllr Higgs should investigate the differences in grant giving powers between the Powers of Well Being and S137 grants and circulate his findings to all and c) this matter should be discussed again at the April council meeting.

The implications of the new Localism Bill (see DALC Circular 59) were considered. It was decided that all members should study the plain English version of the Bill considering the matter again at the next council meeting.

The process for editing the PC Notes in the Bradwell News newsletter was considered. It was decided that the Bradwell News editor should review all articles submitted for publication and resolve any identified issues prior to publication.

Cllr Furness summarised the outcome of the recent meeting of the Association of Hope Valley Parish Councils. It was noted that this body has now been wound up.

The letter of thanks from Mrs. J. Lawson for the Chair's bouquet on her resignation was noted.

155/2011 Village Issues / Initiatives

The Clerk presented the latest monthly Policing report for Bradwell. The Clerk was asked to write to PC I Richardson encouraging him to attend future council meetings.

The situation regarding closure of the Town Bottom playing field toilet facilities and the letter received from a resident were considered. It was decided that the Clerk should discuss this matter with the resident and then write letters to both the resident and to DDDC.

The Clerk gave an update on the nominated DCC 'Community Clean Up' projects. He reported that the work to clear the Brook has now been completed. The next projects are planned to be the painting of the Youth Club followed by the clearing of footpaths. Both these projects are planned to start in the new year.

Cllr Ridgeway presented her report on the latest meeting of the Youth Club committee and on recent events there. She reported on the recent Oz-box sessions and on the plans for an ice-skating trip. She also advised members of the interview of the applicant for the YC Assistant position. She proposed that this applicant be appointed. It was **resolved** to appoint Phillip Maden to the Assistant position on the agreed terms. It was also agreed to invite PC I Richardson to attend the next Youth Club meeting to discuss a number of issues.

The presentation on the 'Bright Sparks' programme from the programme manager and local volunteers is now to take place at the January 2012 meeting. The introductory meeting of this group on 8th December in Bakewell was noted.

The Clerk reported on the progress of the nomination of a village youngster for the DCC Young Achievers Award 2011 and it was noted that Cllr Furness planned to attend the awards ceremony on 9th December.

The invitation to take part in the Queen's Diamond Jubilee Beacons celebration was discussed. Cllr Downing agreed to discuss this matter with Bradda Dads.

The response from the Jane Tomlinson's For All Events organisation to the council's response was noted.

The letter of thanks from Bradda Dads for the DCC Excellence in the Community Award nomination was noted.

156/2011 Playing Fields & Village Caretaking

The Clerk gave his report on the recent caretaking activities of the caretakers. These included routine litter picking, replacing a rotten wooden beam on BPPF play equipment and checking play equipment. A number of new tasks were identified for the caretaker.

Cllr Higgs presented his report on matters relating to the management of the Playing Fields. The following approach was agreed:-

- That all relevant information should be collated into a single file
- That a Risk Assessment be conducted. Cllr Downing agreed to discuss this with a resident and report back to Cllr Higgs.
- That the caretaker should document his weekly inspections and pass the signed copies to the Clerk.
- That quarterly inspections should be carried out by members of the Playing Fields committee.
- That the caretaker should attend the second quarterly inspection as a training exercise.
- That the Clerk should pass agreed documents to Cllr Higgs.

The provision of Christmas decorations around the village was discussed. It was decided that Cllr Davies should arrange for a Christmas tree to be provided, installed and decorated in Beggars Plot playing field and it was **resolved** that, if necessary, he could spend up to £200.

157/2011 Highways, Rights of Way & Open Spaces

Cllr Horstead reported that no progress has been made in the council's provision of allotments.

Progress with the maintenance of parish footpaths was considered. It was noted that a meeting has been arranged with a DCC inspector to inspect the nominated paths.

The letter from Hathersage Parish Council asking the council to send a letter to DDDC in support of their request that their swimming pool grant is not reduced was considered. It was decided that the Clerk should send an appropriate supporting letter to DDDC.

158/2011 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
		None this Month		

Newburgh Estates Ltd.

Cllr Downing reported on the latest information regarding progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site. He reported that he had ascertained that further work was ongoing with the plans for the site and the application would not now be submitted until March 2012.

It was noted that no further information was available regarding progress with the Planning Inspector's decision to allow 20 'park homes' at Foolow.

The letter from PDNPA giving the final version of their 'Parishes Accord' and their 'Guide to Planning Services' was considered. The Clerk is to clarify with PDNPA how this would operate in practice. It was agreed to contact PDNPA regarding obtaining advice regarding funding for the development of Neighbourhood plans.

The invitation from PDNPA to comment on their Statement of Community Involvement was considered. No action was decided.

159/2011 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
10/11/11	DCC Parish & Town Council Liaison Forum County Hall, Matlock at 18:00 Notes of forum at www.derbyshire.gov.uk/parishliaison	
14/11/11	'Ignite Your Creativity' Roadshow Level centre, Rowsley 16:30 – 19:00	
15/11/11	DDDC - Area Community Forum Agricultural Business Centre, Bakewell 19:00	
23/11/11	Open Spaces Society – Special General Meeting Friends House, Euston Rd, London 14:00	
28/11/11	HPHVCRP – Community Rail Partnership Meeting Municipal Buildings, Glossop 10:00	
29/11/11	Association of Hope Valley Parish Councils Sampson Room of Hathersage Memorial Hall - 19:00 Cllr Furness gave his report on this meeting earlier in the meeting.	Cllrs Furness, Horstead & Nash

Future Meetings:

Date	Event	Council Representative(s)
08/12/11	Bright Sparks – Introductory Meeting Bakewell Town Hall, Bakewell 17:00	
09/12/11	DCC – Young Achievers Award 2011 Presentation Highfields School, Matlock 18:30	Cllr Furness
12/12/11	HVRUG – Celebrations for Improved Railway Timetable Local station &/or Sheffield	
25/01/12	HVRUG – AGM Lawrence Room, Memorial Hall, Hathersage 20:00	

The above meetings were noted.

160/2011 Publications / Information Received

Date of Information	Description	Decision Req'd
06/10/11	DALC – Circular 46: General Circular; 2013 Review of Parliamentary Constituencies; LCR Surveys 2011; Standards of Conduct of Members of Local Authorities; Police Authority – Local Policing Review	
24/10/11	Came & Co – Parish Matters Autumn 2011 newsletter	
27/10/11	DALC – Circular 52: Clerks' Day – 2012	
31/10/11	DDDC – Security advice for sheds & allotment owners	
03/11/11	DALC – Circular 53: General Circular; Advice Derbyshire Conference 2011; DCC – Youth Activities	
03/11/11	DALC – Circular 54: General Circular; Future of Standards of Conduct of Members on Councils; Postal Scam; Vacancies	
06/11/11	Open Spaces Autumn 2011 newsletter	
06/11/11	Clerks & Councils Direct – November newsletter	
07/11/11	BT – Confirmation of transfer of ownership of BT phone kiosk	
07/11/11	Eco centre – herbal course advertisement	
07/11/11	BECT – advertising leaflet	
07/11/11	DCC – Leaflet advising parents to register children for school	
15/11/11	DALC – Circular 55: General Circular; PAYE Penalties 2010-11; Unfair Dismissal information; ACAS Guidance on Social Networking; Localism – Local Action in Partnership	
15/11/11	DALC – Circular 56: NALC Consultation; Neighbourhood Planning Regulations; Community Infrastructure Levy; Local Government Pension Scheme	
15/11/11	DALC – Circular 57: General Circular; Financial Inclusion; Community Payback; Discounts on Shaw's specialist council products; Vacancies	
15/11/11	DCC – Advice on management & protection of War Memorials	
18/11/11	Rural Action Derbyshire – The Playing Field Autumn newsletter	
18/11/11	CPRE – Information on help on planning matters	
22/11/11	DALC – Circular 58: DCC Parish Liaison; Newsletter; Parish Council Insurance; Presentations to the Forum; 'To Grit or Not to Grit'; HSE Letter re Gritting	
22/11/11	DALC – Circular 59: General Circular; Localism Bill Receives Royal Assent; Vacancies	
22/11/11	DCC – Parish & Town Council newsletter	
22/11/11	Peak Park Parishes Forum – Draft AGM Minutes & Winter Newsletter	
28/11/11	PDNPA – Errata in LDF Core Strategy	
29/11/11	HPHVCRP – Notes on the meeting of 28/11/11	
30/11/11	DALC – Circular 60: General Circular; Technical Reform of Council Tax; DCC Liaison Forum Information; Parish Council Finance	

The above communications were noted.

The Clerk is to pass 'The Playing Field' Autumn newsletter to Cllr Higgs.

161/2011 Date of Next meeting

It was agreed to cancel the proposed January meeting and to convene the next meeting at 7:30 p.m. on Tuesday 7th February 2012 in the Methodist Lounge.

The meeting concluded at 10:19 p.m.