

# BRADWELL PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council held at 7:30 p.m. on Tuesday 6<sup>th</sup> May 2008

**Present:** Cllr J Byrne, Cllr R Davies, Cllr S Eyre,  
Cllr C Furness, Cllr J Lawson, Cllr A Slater

Mr S Lawless (Clerk), Mr R Jarman (RFO)

1 member of the Public was present

### **PUBLIC PARTICIPATION**

There was no Public Participation at this point.

### **061/2008 Election of Chairman**

It was resolved to elect Cllr S Eyre as Chair of the Parish Council for the coming year.  
Cllr Eyre then signed the Acceptance of Office and took the chair.

### **062/2008 Election of Vice-Chairman**

It was resolved to elect Cllr C Furness as Vice-Chairman of the Parish Council.  
Cllr Furness then signed the Acceptance of Office.

### **063/2008 Apologies for Absence**

Apologies were received from Cllr P Downing, Cllr B Hardy, Cllr A Nash & PC D Eyre.

### **064/2008 Declaration of Members' Interests**

Cllr Lawson declared a personal interest in the Bradwell Cycling Club.  
(see Financial Authorisations).

### **065/2008 Appointment of Committees and External Representation**

<b>Committees and External Bodies</b>	J Byrne	R Davies	P Downing	S Eyre	C Furness	B Hardy	J Lawson	A Nash	A Slater
Council	M	M	M	C	V	M	M	M	M
Finance Committee		M					M	M	M
Town Bottom Playing Field	M	M							M
Beggars Plot Playing Field	M					M	M		
Carnival Committee		M						M	M
Youth Centre	M		M				M		
Rights of Way			M		M	M		M	
Fox & Noblett		M			M	M			
Lafarge Liaison		M			M				
Community Rail Partnership					M				
Memorial Hall	M						M		
Village Action Committee	M				M				
Bradwell All Sports							M		
Newburgh Liaison					M				?
Bradwell Village Action Group								M	
C=Chair, V=Vice-Chair, M=Member									

It was resolved to appoint membership of the above committees and external bodies as per the above table, with Cllrs Eyre & Furness as ex-officio members of all six committees.  
Cllr Furness is to contact Newburgh Engineering to discuss increasing our representation on Newburgh Liaison to include Cllr Slater.

**066/2008 Appointment of Internal Auditor**

It was resolved to re-appoint Mrs Gillian Nowell as internal auditor for the coming year.

**067/2008 Acceptance & Signing of Previous Minutes & Matters Arising**

It was resolved to accept the minutes of the Parish Council meeting of 1<sup>st</sup> April 2008.

A meeting is to be convened with St. Barnabas PPC to discuss the like costs and funding for the refurbishment & improvement of the Church Clock. Cllrs Davies, Eyre & Furness agreed to attend.

**068/2008 Clerk's Report & Matters Arising**

Item	Description
1	Cleaning of the War Memorial  The contract had been awarded and work is expected to start in 4 – 5 weeks. Work was expected to last for around 2 weeks. It was suggested that some form of ceremony be held on completion of this work.
2	Town Bottom - Conveyance of land to Severn Trent  No progress has been made since the last meeting.

**069/2008 Finance****Financial Authorisations for Approval**

	Payee	Amount (£)	Purpose
1	Mr S Lawless	426.42	Clerk's Salary (£350.93), allowances and expenses
2	Mr R Jarman	280.99	RFO Salary (£212.77), allowances and expenses
3	Mrs J Jewel	201.13	Youth Centre Co-ordinator Salary
4	Mr B Nicols	397.50	Caretaking Services and expenses
5	Mr A Samwell	10.00	Bus Shelter maintenance
6	High Peak Heating	34.78	Youth Centre materials
7	P & A Hodges	1.05	Youth Centre stationery
8	Bradwell Memorial Hall	12.00	Hall hire for council meeting
9	Mr C Furness	17.40	Balance of travelling expenses
10	Simpson Electrical Services	32.00	Electrical services
11	Mr P Downing	39.60	Web site hosting expenses
12	Harrison's Packaging	46.99	Doggie Poop Scoop Bags
13	Metrosigns	168.03	Millennium Plaque
14	Alliance Account	30.00	Youth Centre – Petty Cash Imprest
15	Ice Sheffield	91.00	Youth Centre outing
16	Bradwell PCC	200.00	Grants to St Barnabas clock maintenance
	TOTAL	1,988.89	

The following additional financial authorisations were tabled at the meeting.

	Payee	Amount (£)	Purpose
1	Derbyshire Dales District Council	31.73	Litter Bin collection on Beggars Plot
2	High Peak Heating Supplies	38.75	Maintenance Materials
3	Mr J Frith	55.00	Caretaking – Peace Gardens & Rose Garden

It was resolved to authorise all the above payments, excepting numbers 15 &16 above which had been previously authorised and paid.

### **Other Financial Matters**

The RFO proposed changing the current banking arrangements in order to increase the interest received on council funds by transferring the bulk of the reserves into a high interest account. It was resolved to accept this proposal.

The RFO summarised the work on-going to ensure that the council was fully covered for a) fidelity guarantee and b) parish assets. He expected to table the new proposals at the June meeting, ready for the annual renewal of the insurance.

It was resolved to donate the £600 requested in the application from the Wells Dressing Committee for a S137 grant towards the £800 cost of a new frame for the Church Street well.

The application from the Open Spaces Society for a donation to their Green Alert! Campaign was considered. No decision was taken and this item was carried forward to the next meeting.

It was resolved to pay the £50 requested in the application from the Bradwell Cycling Club for a S137 grant towards the maintenance and running costs of the Bradwell defibrillator.

### **070/2008 Parish Council Processes**

The resignation of Cllr Briggs was discussed. The Clerk is to advertise this Casual Vacancy and to inform the Returning Officer at DDDC.

The Standing Orders relating to a) the process for the election of the Chair and Vice-Chair of committees and b) the number of committees a member may chair were discussed.

It was resolved that the Chair of each committee should be decided at the Annual Meeting of the Parish Council and Vice-Chair at the first meeting of each committee respectively.

It was resolved that a member of the Parish Council should not Chair more than one committee, unless it was not possible to fill the vacancy otherwise.

It was then resolved to appoint the following committee Chairs:-

Cllr Davies	- Town Bottom Playing Field
Cllr Downing	- Youth Centre
Cllr Furness	- Rights of Way
Cllr Lawson	- Beggars Plot Playing Field
Cllr Nash	- Finance
Cllr Slater	- Carnival

The Annual Parish Meeting was reviewed. It was decided that the format of the Annual Parish Meeting had been successful and should be used in future.

The holding of the Annual Parish Meeting and a Parish Council meeting on the same evening was discussed. It was decided that in future these two meetings should be held on separate evenings.

The working hours expected of the Parish Clerk was discussed. The Clerk tabled a document showing the increase in workload since he was appointed. The Clerk left the meeting at this point. It was resolved to increase the number of working hours expected of the Clerk to 15 hours per week. The Clerk then returned to the meeting.

The pay rate of the village caretaker was discussed. It was decided that this should first be referred to the Finance committee for consideration.

The co-option of Mrs E Briggs, Mr J Horstead and Mrs V Horstead to the Carnival committee was approved.

### **071/2008 Village Issues / Initiatives**

Cllr Slater gave an update on plans for the Carnival.

Most events for the first Saturday had been booked although the dodgems had yet to be confirmed. For the second Saturday, the act had been confirmed, and the venue agreed subject to various checks. The overall budget for both days was £5k. The budget will be reviewed at the Carnival committee meeting of 2<sup>nd</sup> June and a proposal made to the council on the 3<sup>rd</sup> June.

Cllr Furness gave an update on the work of the Rights of Way and Common Lands committee. It was proposed that the council seek adverse possession of the Dale End plot south of the telegraph pole while Mr Joseph of Leigh Cottage seeks possession of the land north of the pole. It was resolved that a) the council had no objection to Mr Joseph seeking adverse possession subject to his support for the council's claim and b) the council should seek adverse possession for the south part of the plot, erect a low fence and ownership notices and then start work to remove the trees on the plot.

Cllr Furness gave a general update on progress with the Youth Centre. This included a) the co-ordinator had now been appointed, and b) the PC from Lafarge had been received and was ready to be configured.

No report was available from PC D Eyre / PCSO A Boswell.

### 072/2008 Playing Fields & Village Caretaking

Village Caretaker, Brian Nicols, gave his monthly progress report. Besides his routine work of litter collecting, he had spent a considerable time on the RoSPA work in the Playing Fields.

It was noted that PDNPA rangers had organised 9 people to conduct a litter pick on Bradwell Brook on 17<sup>th</sup> April, resulting in several trailer loads of rubbish being collected.

### 073/2008 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	27/03/08	NP DDD 0308 0267	Miners Cottage, The Hills, Bradwell	Erect garage & replace conservatory.
New	03/04/08	NP DDD 0408 0298	Meadows Farm, Stretfield, Bradwell	Alterations and extension to existing dwelling
New	10/04/08	NP DDD 0408 0341	Netherside Cottage, Netherside, Bradwell	Extension & porch and garage workshop
Reviewed	06/03/08	NP DDD 0308 0213	Hill House, The Hills, Bradwell	Extension to create dependent relative accommodation. The council supported this application.
Reviewed	31/01/08	NP DDD 0308 0258	8, Gore Lane, Bradwell	Side extension and new driveway. The council objected to this application as it is too large & out of character.
Granted	12/02/07	NP HPK 0307 0184	Lafarge Cement Works, Hope Works, Hope	Retain consent for new fuel elevator and gantry
Granted	12/01/08	NP DDD 0108 0034	Furlong View, Town Lane, Bradwell	Conversion of attached barn to accommodation.
Granted	31/01/08	NP DDD 0208 0088	Radfield Cottage, Far Hill, Bradwell	Alterations and extension to dwelling
Granted	06/03/08	NP DDD 0308 0201	New Bath Hotel, Stretfield, Bradwell	New toilet block to replace existing. The council had objected to this retrospective planning application.
Refused	06/06/06	NP DDD 1006 0966	Moss Rake East Quarry, Bradwell	Continuation of use for vein material

Type	Date of Application / Notice	Reference	Property	Summary
Refused	17/01/08	NP DDD 0108 0040	Springfield, The Hills, Bradwell	Alterations and extension to create a 4 bedroom house. The council had supported this application, but had concerns about the size, materials, and impact of the development.
Refused	01/02/08	NP DDD 0208 0100	The Laurels, Little Lane, Bradwell	Alterations & extension to create a four bedroom house. Removal of condition No. 2. The council had supported this application.

The above Planning Applications were noted.

It was asked that the Parish Council's response to the last three items be provided.

### **070/2008 Highways, Rights of Way & Open Spaces**

Cllr Davies gave an update on the DCC Highways proposal for improved directional signing to and from quarries in Bradwell.

It was noted that a lorry had managed to follow its SatNav up Towngate / Hollowgate to get to Outlands Head quarry.

### **071/2008 Reports From Council Representatives On Outside Bodies / Attendance at External Meetings / Relationships with Local Authorities & Other Bodies**

**Reports from members who attended these planned meetings:**

Date	Event	Council Representative(s)
12/04/08	Peak Park parishes' Forum – Affordable Housing Conference Agricultural Business Centre - 10:30 start	
26/04/08	CPRE – Planning Seminar Village Hall, Findern	
30/04/08	HPHVCRP Venue to be decided.	

**Future Meetings:**

Date	Event	Council Representative(s)
01/05/08	Hope Valley Area Forum Methodist Hall, Hathersage at 7:00 p.m.	
13/05/08	Derbyshire Constabulary Operation Black Brook meeting Bakewell Police Station at 18:30.	
22/05/08	DDDC – Community Safety Panel Meeting Committee Room, Town Hall, Matlock at 9:30 a.m.	
17/06/08	CRP Buxton Library at 9:30 a.m. for the Working Group	Cllr Furness

If any member wishes to attend any of these meetings, please inform the Clerk.

## 072/2008 Publications / Information Received

### Communications requiring Action / Decision:

Date of Information	Description
09/04/08	DALC – Circular 17: Review of NALC Publication – Standing Orders & Chairmanship (July 2003). It was decided not to offer any comments regarding this publication.
15/04/08	DALC – On-line questionnaire on Planning Portal at <a href="http://www.planningportal.gov.uk/uploads/surveys/econ/econ.htm">http://www.planningportal.gov.uk/uploads/surveys/econ/econ.htm</a> This portal was noted for those members with online access.
16/04/08	DALC – DDDC Standards Committee appointment of substitute member It was decided to vote for the candidate from Eyam.
29/04/08	Letter from Mrs. Maskrey re support for litter picking. The Clerk had already made progress with items in this letter.

### Communications for Information:

If any member wishes to view any of these documents, please inform the Clerk

Date of Information	Description
01/04/08	DALC – Circular 16: New Clerks' Induction Course
03/04/08	DCC – Saferderbyshire magazine
09/04/08	DALC – Circular 18: Derbyshire County Training Partnership Certificate
11/04/08	DDDC – Standards Committee Reports
15/04/08	DALC – Circular 19: General Circular – Executive Committee Minutes etc.
21/04/08	DALC – Circular 20: General Circular
21/04/08	DCC – Anti-Social Parking in Far Hill
22/04/08	Valleyside Landscapes – letter regarding non-payment of invoice

Copies of the Valleyside Landscapes letter were given to members.  
Cllr Lawson reviewed the Anti-Social Parking letter.

### 073/2008 Date of Next Meeting

The next meeting of the Parish Council will be held on Tuesday 3<sup>rd</sup> June 2008 in the Methodist Hall, starting at 7:30 p.m.

### CONFIDENTIAL BUSINESS

It was resolved that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

The reason given for this exclusion is under the Freedom of Information Act exemption Section 40 - Personal Information.

### 074/2008 Youth Centre Cleaner

It was resolved to offer the position of Youth Centre Cleaner at the rate of £7.00 per hour for 2 hours per week for 40 weeks p.a.

### 075/2008 Housing Survey

It was resolved that Cllr Furness continues to represent the Parish Council in issues relating to the allocation of Social Housing to Bradwell residents.

**The meeting closed at 10:04 p.m.**