

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5th October 2010

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr S Eyre, Cllr C Furness,
Cllr V Horstead, Cllr J Lawson, Cllr A Slater, Cllr J Walker

Mr S Lawless (Clerk), Mr R Chester (RFO)

Members of the Public:
12 residents attended this meeting.

PUBLIC PARTICIPATION

Mr N Kinnaird spoke on behalf of other residents present at the meeting. He expressed their concern at the proposal to construct a BMX track on the Town Bottom playing field and presented papers in support of their position to the Chair. Cllr Downing thanked him for his contribution.

124/2010 Apologies for Absence

Cllr A Nash, PC I Richardson & Mr P Nicols all offered their apologies by reason of work commitments. These apologies were accepted by the meeting.

125/2010 Declaration of Members' Interests

Cllr Furness declared a personal interest in the matter of the Bradda Dads grant application (127/2010), Cllr Horstead declared a personal interest in the matter of the allotments (131/2010) and Cllr Lawson declared a personal interest in the matters of the Bradda Dads grant application (127/2010) and the Hillhead Cottage planning application (132/2010).

126/2010 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council Meeting of 7th September 2010 subject to a clerical change.

It was **resolved** to accept the minutes of the Youth Centre committee meeting of 29th September 2010.

127/2010 Finance

Authorisations for Approval

| | Payee | Amount (£) | Purpose |
|----|----------------------------------|-------------------|--|
| 1 | Mr S Lawless | 652.28 | Clerk's salary & allowances incl. expenses (£30.36). |
| 2 | Mr R Chester | 357.71 | RFO's salary incl. expenses (£7.61) |
| 3 | Mrs S Wharton | 56.00 | YC Cleaning Services |
| 4 | Mr J Frith | 30.00 | Mowing Peace Gardens |
| 5 | Mr A Samwell | 10.00 | Bus shelter cleaning |
| 6 | Mr C Furness | 22.40 | Travelling Expenses to Peak Park Parishes Day |
| 7 | Bradwell Community Orchard Group | 1,000.00 | S137 Grant |
| 8 | Derbyshire County Council | 100.00 | Carnival: Hire of 135 chairs |
| 9 | Audit Commission | 470.00 | Cost of External Audit of council annual accounts |
| 10 | HM Revenue & Customs | 606.34 | PAYE £487.00, NIC £119.34 |
| 11 | Bradwell Methodist Church | 700.00 | Room hire – 04/2009 - 09/2010 |
| | TOTAL | £4,004.73 | |

It was **resolved** to approve all the above financial authorisations together with two additional authorisations (Brian Nicols Gas Services - £255.00 for Caretaking Services and Derwent Treescaping Ltd - £197.40 for two separate sprayings of the knotweed in the Quarry).

Matters To Be Raised by Clerk & RFO

The RFO gave his report. His report included the following:-

Finance – the £43k still had not been credited to the account by Bank of Scotland. Cllr Slater agreed to progress this matter.

DDDC – it was **resolved** that the RFO is to send a copy of the 2009/2010 accounts to DDDC.

Assets – the Clerk is to provide information on the remaining query on the Assets Register.

Risk Assessment – complete except that the matter of ownership of the web site is outstanding.

Banking – the RFO has completed his investigation into alternative banking arrangements and will present this at the next Finance committee meeting.

Precept – the RFO has completed his preparation for the next Finance committee meeting.

Unpaid Invoice – the RFO reported that one supplier claimed not to have received payment, but he had written to them to clarify the situation.

RFO Appointment – the RFO then tabled a letter stating that he had reviewed his position at the end of the probationary period and had decided that he did not wish to continue in the RFO role.

Other Financial Matters

The application from Bradda Dads for a grant was considered.

It was **resolved** to suspend Standing Orders to allow Mr M Thompson of Bradda Dads to address the meeting.

Following discussion, it was **resolved** to donate a S137 grant of £1,400 to Bradda Dads.

It was **resolved** to reinstate Standing Orders.

The financial position of the Bradwell Sports Club funding of the MUGA project was discussed. Cllr Slater reported that £2,500 was needed to ensure that the project could proceed. This matter was discussed and it was noted that the S137 fund now stood at £1,610 and that the Community fund had been exhausted.

It was **resolved** that, subject to the agreement of the RFO, money should be vired from General Reserves into the S137 fund to increase the S137 fund to the maximum annual limit.

It was **resolved** that, subject to the above transfer being agreed by the RFO, £2,500 should be granted to Bradwell Sports Club for the MUGA project.

128/2010 Parish Council Processes

Cllr Horstead reported that the recommendations to the model Standing Orders were not yet ready to be presented. Cllr Horstead & the Clerk were asked to present these to the November meeting.

The information provided by Derbyshire Constabulary concerning the more advanced CCTV presently installed at Tideswell was discussed. It was decided that no action should be taken at this point and that the Clerk should advise PC I Richardson accordingly.

Due to the absence of Cllr Nash, the proposed framework document outlining the possible timetable for addressing possible issues facing the village was deferred until the November meeting.

The letter from Royal British Legion regarding the Remembrance Sunday service was discussed and Cllr Downing agreed to represent the council at the service.

129/2010 Village Issues / Initiatives

The Clerk presented the crime and incident statistics provided by PC I Richardson to the meeting. The need for written reports was discussed and the Clerk was asked to contact the police to agree that they either attend council meetings or provide written reports by the middle of the month.

Cllr Lawson gave a report on the last meeting of the Youth Centre committee. The validity period of the existing CRB checks needed to be extended. It was **resolved** to extend the valid period to four years. A letter from DCC has been received authorising the council to run a youth service. The Clerk is to confirm with DALC that this is sufficient for the council to proceed. It was agreed that a 'Leader' is now required. It was **resolved** to advertise this position, with the details of the post and salary to be agreed with the Youth Centre committee. It was agreed that the Youth

Centre committee are to manage the cleaning of the Centre until the present Cleaner's position is resolved.

130/2010 Playing Fields & Village Caretaking

The Clerk gave a report on the recent Caretaking activities. Cllr Davies is to provide the Clerk with the contact details of a possible caretaker.

Cllr Lawson gave her report on the recent Village Meeting to discuss the proposals to upgrade the Playing Fields. The views of those residents who attended the Village Meeting and those who wrote to the council had been taken into consideration. She stated that the majority of residents had been in favour of upgrading the equipment, although some had suggested that more imaginative equipment should be installed. Following discussion, it was **resolved** that the equipment proposed at the Village Meeting should be installed. The BMX proposal was then discussed. This proposal had not been well received by residents. Following discussion, no decision was reached at this time.

131/2010 Highways, Rights of Way & Open Spaces

Progress in the council's provision of allotments was discussed. No substantive progress has been made. Cllr Downing read an email from the allotment group. It was noted that contact has been made with a local land owner and the terms of a lease are being explored. A letter from a resident was discussed. The Clerk was asked to reply to this resident.

The letter from DCC Legal Services concerning the modification order for Bradwell's Bridleway No. 18 & Footpath 31 was discussed. It was decided not to take any action at this time.

The letter from a resident sent to Newburgh Engineering Ltd regarding the creation of car parking spaces on Soft Water Lane was discussed. It was decided that the Clerk should write to Newburgh Engineering Ltd to clarify the position and to copy the resident into the reply.

132/2010 Planning Applications

| Type | Date of Application / Notice | Reference | Property | Summary |
|----------|------------------------------|------------------|---|---|
| New | 02/09/10 | NP DDD 0910 0900 | Hope Valley View, Hill Head, Bradwell | Single Storey side extension |
| New | 03/09/10 | NP DDD 0910 0903 | Old Bowling Green, Smalldale, Bradwell | Erection of signs to exterior of building. |
| New | 06/09/10 | NP DDD 0910 0908 | Hillhead Cottage, Hill Head, Bradwell | Alterations and extension. Replacement garage. |
| Reviewed | 16/08/10 | NP DDD 0810 0834 | Former workshop to rear of Tanfield Cottage, Church St., Bradwell | Partial demolition of an existing workshop & conversion to a dwelling. The council supported this application. |
| Granted | 23/11/09 | NP DDD 1109 1021 | Joiners Cottage, Towngate, Bradwell | Repair & refurbishment of interior of dwelling. The council objected to this application. |
| Refused | 17/06/10 | NP DDD 0610 0605 | Hillhead Cottage, Hill Head, Bradwell | Alterations and extension. Replacement garage. The council supported this application. |
| Appeal | 15/09/10 | P3767-08/0118(1) | 6, New Church St., Bradwell | This is an appeal by the owner against the PDNPA Enforcement Notice. |

The above Planning Applications were noted.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was discussed, as was the letter from DDDC in this matter. It was decided to take no action at this time.

To discuss developments with the Enforcement Notice on the 6, New Church Street property together with other associated matters and to decide how to proceed (Clerk).

The consultation request from PDNPA on the Core Strategy of the Local Development Framework was discussed. It was decided that the Peak Park Parishes Forum response was sufficient.

133/2010 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

| Date | Event | Council Representative(s) |
|----------|--|-----------------------------|
| 04/09/10 | DALC AGM County Hall, Matlock (11:00) | |
| 25/09/10 | PDNPA – Parishes' Day Ilam Hall Youth Hostel, Ilam, Ashbourne (9:30 – 16:00) Cllr Furness provided a written report of this event. | Cllr Davies Cllr Furness |
| 25/09/10 | RAD – Rural Action Derbyshire AGM Post Mill centre, Market St, S. Normanton (11:00 – 13:00) | |
| 27/09/10 | Hope Valley Police Governance meeting Venue to be confirmed (19:00 – 21:00) | Cllr Davies |

Future Meetings:

| Date | Event | Council Representative(s) |
|----------|--|---------------------------|
| 12/10/10 | PDNPA – Planning Surgery Crosby Room, Walk Mill Rd., Hayfield from 17:00 – 20:00 | |
| 12/10/10 | Derbyshire Constabulary Annual Parish Councils Evening – Police HQ, Butterley Hall, Ripley at 19:00 | Cllr Davies |
| 21/10/10 | DCC - Parish & Town Council Liaison Forum Members Room, County Hall, Matlock (evening - time tbc) | |

134/2010 Publications / Information Received

| Date of Information | Description | Decision Req'd |
|---------------------|---|----------------|
| 02/09/10 | DDDC – National Walk 4 Life Day – 26/09/10 | |
| 02/09/10 | Rainbows Newsletter - Autumn/Winter 2010 | |
| 11/09/10 | DCC – Young Achievers Awards 2010 It was decided not to make any nominations. | Y |
| 11/09/10 | DCC – Safer Derbyshire magazine | |
| 11/09/10 | DCC –Derbyshire Directory notice | |
| 11/09/10 | DCC –Missing Out Information (<i>to identify children missing school</i>) | |
| 24/09/10 | DALC – Circular 44: General Circular – Annual Countryside Alliance awards; Changes to Big Lottery Grant Funding | |
| 24/09/10 | DALC – Circular 45: General Circular – Minutes DALC AGM; Minutes DALC Exec; Costs of PC Elections - May 2011 | |
| 24/09/10 | DALC – Circular 46: General Circular – DALC Presidency 2011; Village Games; HMRC Workshop Programme | |
| 24/09/10 | DALC – Circular 44: General Circular – Blogging & Social Networking; Future of Standards Framework | |

135/2010 Date of Next meeting

The next meeting of the Parish Council will be held on Tuesday 2nd November 2010 in the Methodist Lounge starting at 7:30 p.m.

The meeting concluded at 9:55 p.m.