

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5th July 2011

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr C Furness, Cllr R Harrison,
Cllr V Horstead, Cllr J Lawson, Cllr A Nash, Cllr R Stevens

Mr S Lawless (Clerk)

Member of the Public:

DDDC Cllr J Goodison, Mr S Barley, Mrs E Downing, Mr N Kinnaird,
Mrs M Morley, Mr R Morley, & Ms S Ridgeway.

PUBLIC PARTICIPATION

Mrs E Downing informed members about an initiative to update the 2003 Village Plan and outline progress to date and future plans. She stated that members of the committee needed local people to help and some modest financial support, ideally from the council. The Clerk was asked to put this matter on the agenda for the next meeting.

Mr S Barley raised the matter of the reduction in provision of library services by DCC. The information he has received refers to consultations reported to have taken place of which he has no evidence. He has already written to DCC Cllr J Twigg about this matter. The Clerk was asked to write to DCC Cllr Twigg to raise a number of aspects of this matter with her.

085/2011 Apologies for Absence

Cllr P Higgs offered his apologies by reason of holidays arrangements.
PC I Richardson offered his apologies by reason of work commitments.

086/2011 Declaration of Members' Interests

Cllr Horstead declared a personal interest in the matter of allotments (092/2011), Cllr Lawson declared a personal interest in the matter of the MUGA (088/2011) and Cllr Stevens declared a personal interest in the matter of the Newburgh planning application (093/2011).

087/2011 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 9th June 2011.

088/2011 Finance

Authorisations for Approval

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary & allowances & expenses (£30.34).	664.68	100027
2	Mrs E Day	Youth Leader salary	200.00	100028
3	Mr P Nicols	Caretaking Services	255.00	100029
4	Mr J Frith	Caretaking Services	50.00	100030
5	Mr A Samwell	Bus Shelter cleaning	10.00	100031
6	Mr C Furness	Travel & printing expenses	39.20	100032
7	E.on	BPPF Electricity	3.26	100033
8	M.N.Salvage	YC – Repairs to floors	183.18	100034
9	Bakewell & Eyam Community Transport	S137 grant resolved at May meeting	45.00	100035
10	Post Office Ltd.	HMRC PAYE & NIC – First Quarter	1049.92	100036
11	Playsafety Limited	RoSPA Inspection of MUGA	474.00	100037
12	Elliott - Hire	Carnival – Loo Hire	204.00	100038
13	Castleton Silver band	Carnival – Band	50.00	100039
14	Buxton Billerettes	Carnival – Entertainment	100.00	100040
15	St. John Ambulance Band	Carnival – Band	250.00	100041

16	Allsortz Entertainments	Carnival – Children’s Entertainment	295.00	100042
17	St. John Ambulance	Carnival – First Aid Cover	57.60	100043
	TOTAL		£3,930.84	

It was **resolved** to authorise the 17 above financial transactions together with the following 3 additional transactions:-

	Payee	Description	Amount	Cheque
18	Mr P Downing	Annual fee to host the Bradda.org web site	71.86	100044
19	High Peak Heating Supplies	Youth Club Materials – plywood	16.80	100045
20	High Peak Heating Supplies	Caretaking materials	44.92	100046
	TOTAL		£133.58	

Other Financial Matters

The Clerk reported on progress on the request by Bradwell Sports Club that the council acts as the Accountable Body for the MUGA project. The following points were noted:-

- The receipt of £10,000 from DDDC and £49,999 from Community Spaces for the MUGA fund.
- The Lightmain MUGA cheque to the value of £127,233.60 has now been released.
- The MUGA opening ceremony is planned for 9th July.
- The Sports Club request to use the council marquees was confirmed by council.

It was **resolved** to re-instate the Clerk’s Contingency Fund to £500 following the repairs to the Youth Club.

The letter of thanks from Bradwell Bowls Club for the recent S137 grant was noted.

089/2011 Parish Council Processes

Ms S Ridgeway was asked to address members regarding her request to join the council. Following her statement, it was **resolved** to co-opt her as a member of the council. She then signed the Acceptance of Office form and joined the meeting as a councillor.

The handling of matters associated with the village carnival, council finance, playing fields and the Youth Club was considered. It was then **resolved** to reinstate the following committees with the agreed membership and chairmen:-

Committee	Council Membership
Carnival	Chair – Cllr Ridgeway (for Carnival 2012) Members - Cllrs Horstead, Nash, Stevens
Finance	Chair – Cllr Furness Members - Cllrs Davies, Higgs, Nash & Stevens
Playing Fields	Chair – Cllr Lawson Members – Cllrs Harrison, Higgs
Youth Club	Chair – Cllr Harrison Members – Cllr Ridgeway

It was decided that each committee should review its Terms of Reference at its first meeting and then propose any changes to council.

It was decided that the Finance committee should review the Financial Regulations at its first meeting and then propose any changes to council.

The council membership on External Bodies / Local Authorities was confirmed.

Cllr Furness was congratulated by members on his election as a member of the PDNPA. Cllr Furness confirmed that he is entitled to vote on Bradwell planning applications at both the parish council and at the PDNPA.

The council policies document was reviewed and one change was identified. The Clerk was asked to amend and re-issue this document.

The Clerk reported that no enquiries had been received regarding the book-keeping vacancy.

090/2011 Village Issues / Initiatives

It was **resolved** to suspend Standing Orders to allow DDDC Cllr Goodison to address the meeting.

DDDC Cllr Goodison addressed the council to make a statement on the following 2 main points:-
Refuse Collection: Referring to her statement at the last Annual Parish Meeting regarding domestic refuse collection, she said that she was now taking this opportunity to report to council on the latest DDDC proposals. Her statement included:-

- A new recycling centre has been opened at Harrison Way.
- During consultation, residents had indicated support for a reduction in tonnage of waste going to landfill.
- The processing of cardboard waste is to change.
- Some 'bring site' recycling centres are to be closed (not Bradwell).
- The monthly Saturday skip service is to be discontinued from 1st September 2011.
- These planned changes should result in savings of £83k p.a. (£45k from the skip service).
- Residents can raise queries / concerns with DDDC councillors / managers at Northern Area Forum meetings.
- DDDC will conduct an awareness campaign of these changes and encourage the use of voluntary recycling groups and charities.

Public Conveniences: Cllr Goodison updated the council on the DDDC review of public conveniences. She stated that much work has already been done in the 3 main towns and now, as a second phase, DDDC was addressing those conveniences located in parishes. She noted, however, that it was not a statutory duty for DDDC to provide toilets.

Cllr Downing thanked Cllr Goodison for her statement and encouraged her to attend again.

It was **resolved** to reinstate Standing Orders

Cllr Downing stated that the matter of a reduction in provision of library services had been addressed during Public Participation.

The DCC invitation for the 'Community Clean Up' campaign was discussed. It was decided that the Clerk should write to DCC to nominate a) parts of Brough Lane, b) Bradwell Brook, c) the Youth Club, d) parish footpaths and e) the parish Quarry as candidates for this programme.

The email from 'Local Works' seeking council support to amend planning policy and guidance was discussed. It was decided not to respond to this email.

The Clerk gave a report on the recent events concerning the Youth Club. This report included the following:-

- There have been no recent meetings of the Youth Club committee.
- Attendances were down to c. 6 members per session.
- Mrs Day has a programme of events up to the Summer break.
- Mrs Day proposes that the Youth Club enters two scarecrows in the Carnival event.
- The new volunteer is being CRB checked by Mrs. S. Nunn.
- The repairs previously identified have been carried out.

The BT 'Adopt a Kiosk' scheme was reviewed in the light of BT's intention to remove the kiosk if it is not adopted. It was **resolved** that the Clerk should apply to adopt the kiosk at the bottom of Towngate.

The letter from DCC seeking nominees for Excellence in the Community Awards 2011 was considered. It was **resolved** to nominate the Bradda Dads organisation.

The Clerk presented the June policing report. This report was discussed. The Clerk was asked to re-issue the invitation to PC I Richardson to attend the next council meeting.

091/2011 Playing Fields & Village Caretaking

The Clerk gave an update on recent caretaking activities. This report included the following:-

- Routine tasks (e.g. litter picking) have been carried out.
- Some repairs to BPPF play equipment have been carried out.
- The block paving at TBPF toilet block has been weeded.
- The Peace Gardens grass has been mown.
- The weeds on the 'Legion' site have been sprayed.

The Clerk has given a number of new agreed tasks to the village caretaker.

The Clerk is to erect new restriction signs at TBPF.

Cllr Lawson gave her playing fields report. She tabled information on new goal-posts and a new slide for installation on TBPF. It was decided to refer these to the Playing Fields committee for their consideration.

The initiative to install two new picnic tables on TBPF was discussed again in the light of Bradda Dads suggestion to obtain metal ones rather than wooden ones. After discussion, council decided not to change its earlier resolution and to order wooden picnic tables. The Clerk is to inform Bradda Dads.

The Clerk gave an update on progress in the village map at Town Bottom. The quotation for the frame has been accepted and it should be completed, ready for installation, before Carnival.

092/2011 Highways, Rights of Way & Open Spaces

Cllr Horstead gave a report on progress in the council's provision of allotments. She reported that there has been no progress and that the joint meeting with Hope PC is yet to be rescheduled. Cllr Ridgeway suggested an opportunity to obtain two small allotments which Cllr Horstead is to investigate.

The response from DCC regarding the '30 mph' illuminated sign was considered. The Clerk reported on his response to DCC and DCC's plan to obtain up to date figures and to monitor traffic speeds in Bradwell Dale.

It was **resolved** to suspend Standing Orders to allow the public to contribute.

Mr Morley stated that when the Police were not monitoring traffic speed then motorists were driving between Brough & Bradwell in a fast and dangerous manner. The Clerk is to advise the Police.

It was **resolved** to reinstate Standing Orders.

The suggestion to install a new bus stop on Brookside was discussed in the light of the latest information from a bus company. It was decided that the Clerk should write to DCC to determine whether it considered that the location next to the telephone kiosk to be a suitable location for a new bus stop.

093/2011 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Granted	14/03/11	NP DDD 0311 0178	Lyndale House, Church St., Bradwell	Conversion of annex to Lyndale House. The council supported this application.
Granted	14/03/11	NP DDD 0311 0179	Lyndale House, Church St., Bradwell	Listed Building Consent - Conversion of annex to Lyndale House. The council supported this application.
Granted	18/02/11	NP DDD 0311 0237	Hill House, the Hills, Bradwell	Retain consent for an extension for dependent relative accommodation. The council supported this application.

The above planning applications were noted.

Newburgh Estates Ltd.

Cllr Downing reported to the meeting on the latest meeting with Newburgh about their Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site. It was now not expected that the amended application would be submitted before the end of this calendar year.

The Clerk reported on the water vole survey and was asked to send this to PDNPA. It was agreed that there was insufficient evidence to support sending a letter to Severn Trent.

094/2011 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies
Recent Meetings:

Date	Event	Council Representative(s)
16/06/11	East Midlands Allotment Officers' Forum BHCP, Washbrook Lane, Oadby LE2 5JJ No report was available.	Cllr Horstead
20/06/11	PDPNA – Consultation Workshop on new Management Plan Aldern House, Bakewell – from 18:00	
23/06/11	DCC: Parish & Town Council Liaison Forum Members Room, County Hall, Matlock DE4 3AG Time – 18:00 – 20:00 The presentation material from this meeting has already been sent to members electronically. There were no questions.	Cllr Stevens
25/06/11	Derbyshire ECO centre – Green Homes Day Porter Lane, Middleton-by-Wirksworth 11:00 – 16:00	

Future Meetings:

Date	Event	Council Representative(s)
09/07/11	BSC – Bradwell Sports Club – MUGA Opening Celebrations Sports Field from 14:00	All are invited.
12/07/11	PDNPA – Annual Liaison meeting between officers and Local Councils Aldern House, Bakewell – from 18:00	
14/07/11	Live & Work Rural networking event Assembly Room, Town Hall, Bakewell 09:30 – 13:30	
19/07/11	DDDC – Area Community Forum Agricultural Business Centre, Bakewell 19:00	All are invited.
22/09/11	NALC – Communities in Action Conference & Exhibition Venue to be confirmed	
01/10/11	PDNPA – Parishes' Day Hope Valley College, Hope from 09:30 (book by 01/09/11)	Cllrs Davies & Downing

The above meetings were noted.

095/2011 Publications / Information Received

Date of Information	Description	Decision Req'd
08/06/11	OSS – Open Spaces Society information includes the Summer Magazine, Annual Accounts, AGM and invitation to their Open Day at Wembley on 3th September 2011.	
13/06/11	DALC – Circular 32: General – Part Night Street Lighting; Relaxation of Planning Rules; NALC's Communities in Action conference; News in Brief	
13/06/11	DALC – Circular 33: General – DCC Parish & Town Liaison Forum; Vacancy	
21/06/11	Mrs W Weston – copies of letters relating to her domestic water supply problems	
23/06/11	DDDC - Important Changes to the Handyvan Service	
23/06/11	DDDC - Walking for Health magazine	
27/06/11	Clerk & Councils Direct magazine	

The above publications were noted.

096/2011 Date of Next meeting

The next meeting of the Parish Council will be held on Tuesday 9th August in the Small Hall of the Memorial Hall, Netherside, starting at 7:30 p.m.

The meeting concluded at 10:25 p.m.