

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Wednesday 5th June 2018

Present: Cllr P Downing (Chair), Cllr L Granger, Cllr M Salvage, Cllr L Sowerby, Cllr P Higgs, Cllr R Stevens, Cllr K Lancaster, Cllr N Kirkham.

Mrs C Preston (Clerk)

Members of the public: One

Members of Outside Bodies / Authorities: District Councillor Furness

PUBLIC PARTICIPATION

Complaints were made to District Councillor Furness about the following issues

- Failure to cut the grass around the village. It was stated that the village looked neglected and councillors were receiving complaints from residents who are very unhappy about the state of the village.
- Failure to empty rubbish bins in a timely manner
- Failure to empty dog bins in a timely manner
- Failure to supply food bags or garden bags in the Hillhead area of the village

District Councillor Furness agreed to help in resolving these issues

A resident raised the issue of mobile library services to Bradwell. The County Council have published plans to make big changes to all public library services in the county. The proposed change that would affect Bradwell would be the removal of the current service and finding a suitable replacement. A focus group consultations meeting is scheduled to take place on 11th of July in Matlock which is planned to be attended by the resident and Cllr Lancaster.

District Councillor Furness advised that the decision on the toilets should be reached by 12th July 2018 and put several options to the Parish Council for consideration

Apologies for Absence

121/2018

Apologies were received from Cllr A Nash by reason of holiday. This apology has been received and **noted**.

Declaration of Members' Interests

122/2018

No pecuniary declarations

Acceptance and Signing of Previous Minutes and Matters Arising

123/2018

It was **resolved** to accept the minutes of the Parish Council meeting of 02/05/2018

Financial Matters

124/2018

It was **resolved** to authorise the 9 financial transactions below together with the 4 supplementary transactions.

	Payee	Purpose	Amount (£)	BACS or Cheque Payment
May Financial Authorisations				
01	Mrs C Preston	Clerk's salary, allowance & expenses (£)	819.31	BACS
02	Cllr K Lancaster	Xero Payments – April subscription	25.98	BACS
03	The Play Inspection Co.	Annual inspection of Play equipment at Town Bottom and Beggars Plot Playing Field	156.00	101127
04	Cllr P Higgs	Community Resilience - Generator and Signs	606.04	BACS
05	Mrs C Preston	Community Resilience - Barrow	49.99	BACS
06	Mrs C Preston	Carnival – Road Closure	20.50	BACS
07	Cllr L Sowerby	Youth Activities	90.00	BACS
08	Cllr P Downing	Domain name renewal	19.19	BACS
09	Mr G Storey	Caretaking services May	72.00	101128
	TOTAL		£1839.01	

Ref	Payee	Description	Amount	Cheque
09	Mrs V Horstead	Carnival Rosettes	65.80	101129
10	Mr G E Davies	Grass cutting	240.00	BACS
11	Mr J Frith	Grass cutting Peace Gardens	80.00	101130
12	Mr A Samwell	Bus shelter cleaning	10.00	101131
	TOTAL		£395.80	

Other Financial Matters

125/2018

It was confirmed that the forms required for the change of signatories for all bank accounts had been obtained and were to be completed as required by the banks

ACTION: – Parish clerk to update on bank account changes

126/2018

The Accounting Statements (Section 2) of the council's 2016/17 Annual Return was signed prior to submission to the external auditor.

Parish Council Processes

127/2018

It was decided that a review of how complaints received by the council are handled is required

ACTION: - Parish Clerk to set up a meeting with Cllr Downing, Cllr Higgs and Cllr Kirkham

128/2018

The draft data protection policy was reviewed. It was **resolved** to accept the policy with a few minor amendments.

ACTION: Cllr Kirkham to make the necessary amendments and email data protection policy to all councillors.

129/2018

It was **resolved** that there is no further action required on the proposal for using a room in the Memorial Hall for meetings and storage.

130/2018

Risk assessments have been reviewed for The Memorial Hall and The Methodist Hall.

The review of the risk assessment at Mrs Preston's house is planned for 28th of June and the risk assessment for Town Bottom Store is planned for 4th of July

ACTION: Cllr Lancaster to conduct/review these Risk Assessments.

131/2018

Following a review of the overlap of responsibilities between the Administration and Finance committees it was **Resolved** to combine the two committees. Any administration issues will be dealt with as an agenda item in the Finance Committee

132/2018

Concern was expressed that Council had not formally authorised the expenditure for the logo work. It was **Resolved** to pay for the design work completed on the logo in this instance, for use on council property, but in future formal authorisation of such work would be required. It was decided not to purchase any stickers until it confirmed if any changes are required.

ACTION: Parish Council to confirm if any changes are required and who is to carry out the changes.

Parish Issues / Initiatives

133/2018

It was noted that the piece of land on Charlotte Lane which had previously been used as an allotment has been prepared for stone chippings to be laid.

Action: Parish Clerk to contact PDNPA to see if they are aware of the changes that are taking place

134/2018

Several options relating to the Town Bottom toilets were discussed.

- Does the Parish Council want to take ownership of the toilets – DDDC would assist the Parish Council to take possession of the building
- Does the Parish Council want to operate the toilets – DDDC would make a grant available provided the toilets remained operational for a minimum period of twelve months
- Does the Parish Council want to take over the piece of land in front of the toilets – community would benefit as it gives access to the toilets

It was **Resolved** that the Parish Council would plan to take over the running of the toilets and would engage with Derbyshire Dales District Council to arrange all of the necessary legal work

135/2018

The brook needs to be cleared of weeds in order for the Bradda Dads duck race to take place.

ACTION: The clerk is to contact the Probation Service to see if they can do the clearing of the brook and also to see if there is a grant available to cover the cost of the work required

136/2018

As there were no applicants to do the collection during the carnival it was **Resolved** that the Parish Council would apply for a street collection licence and do the collections

ACTION: The clerk to apply for a street licence on behalf of the Parish Council

Parish Playing Fields, Open Spaces and Village Caretaking

DCC Highways and Rights of Way

137/2018

Cllr Granger has spoken to the landowner and Bradda Dads about having a bonfire for The WW1 commemoration events in November 2018. Cllr Granger needs to speak to an additional landowner to get access across their lane to the proposed site of the bonfire

ACTION: Cllr Granger to confirm that the land owner has given the authority to have access across his land so a bonfire can be held

PDNPA and Planning Applications

138/2018

All recent Planning Applications were considered as follows: -

Type	Date of Application / Notice	Reference	Property	Summary
Planning Application	06/05/2018	NP/DDD/0418/0355	1 Heatherlea Hungry Lane Bradwell	Demolition of existing rear utility room to form new single storey rear extension (The council has supported this application)

Granted	19/03/2018	NP/DDD/0318/0236	Lyndale House Church Street Bradwell	Listed Building consent - To remove external render and re-point stone work with lime mortar. (The council supported this application)

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

No reports received

Future Meetings:

Date	Event	Council Representative(s)
13/06/18	Hope Valley Meeting at 10am in Memorial Hall, Bradwell	
29/09/18	2018 Annual PDNPA Parishes' Day Aldern House, Baslow Rd., Bakewell	

Publications / Information Received

139/2018

Communications have already been circulated electronically.

Date of Next Meeting

140/2018

The next meeting of the parish council is planned for Tuesday 3rd July at 7.30 p.m. in the Methodist Lounge, Towngate, Bradwell.

One Councillor has offered their apologies for this meeting

The meeting concluded at 9.07 p.m.