

# BRADWELL PARISH COUNCIL

## Minutes of the Annual Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5<sup>th</sup> May 2009

**Present:** Cllr R Davies, Cllr P Downing, Cllr S Eyre,  
Cllr C Furness, Cllr A Nash, Cllr S Nunn,  
Cllr A Slater, Cllr J Walker.

Mr S Lawless (Clerk), Mr R Jarman (RFO)

PC P Whitehead & 7 members of the Public attended

### **PUBLIC PARTICIPATION**

No issues were raised by the public.

### **057/2009 Election of the Chairman & Signing of Acceptance of Office**

It was resolved to elect Cllr P Downing as Chairman.

Cllr Downing signed the Acceptance of Office and then chaired the meeting.

### **058/2009 Election of the Vice-Chairman & Signing of Acceptance of Office**

It was resolved to elect Cllr A Nash as Vice-Chairman.

Cllr Nash signed the Acceptance of Office.

### **059/2009 Apologies for Absence**

Apologies were received from Cllr J Lawson.

### **060/2009 Declaration of Members' Interests**

No interests were declared.

### **061/2009 Appointment to Committees and External Representation**

<b>Committees and External Bodies</b>	R Davies	P Downing	S Eyre	C Furness	J Lawson	A Nash	S Nunn	A Slater	J Walker
Council	M	C	M	M	M	V	M	M	M
Finance Committee	M				M	C		M	
Playing Fields Committee			M		C		M	M	
Carnival Committee	M		C			M			M
Youth Centre		C	M	M	M				M
Rights of Way		M		M		M	C		
Fox & Noblett	M			M					
Lafarge Liaison	M			M					
Community Rail Partnership				M		D			
Police Governance Board	M								
Memorial Hall					M				
Bradwell All Sports					M				
Newburgh Liaison (for communication only)				M				M	
Bradwell Village Action Group		M				M			
C=Chair, V=Vice-Chair, M=Member, D=Deputy									

It was resolved to appoint membership of the above committees and external bodies as per the above table, with Cllrs Downing & Nash as ex-officio members of all five committees.

**062/2009 Appointment of Internal Auditor**

It was resolved to re-appoint Mrs G Nowell FCA as the Internal Auditor.

**063/2009 Acceptance & Signing of Previous Minutes and Matters Arising**

It was resolved to approve the minutes of the PC meeting of 7<sup>th</sup> May 2009.  
There were no matters arising.

**064/2009 Finance****Authorisations for Approval**

	<b>Payee</b>	<b>Amount (£)</b>	<b>Purpose</b>
1	Mr S Lawless	621.90	Clerk's salary, allowances & expenses (£24.27)
2	Mr R Jarman	250.58	RFO's salary, allowance & expenses (£14.40)
3	Mr W McCartney	196.04	Youth Centre Co-ordinator salary
4	Mrs S Wharton	56.00	Youth Centre cleaning services
5	Brian Nicols Gas Services Ltd	722.50	Caretaking services plus supply & erection of TBPF shelving
6	Mr A Samwell	10.00	Bus shelter cleaning
7	J Frith	45.00	Mowing of Peace Gardens
8	Harrison's Packaging	45.99	Doggie Bags
9	Allianz	1525.13	Insurance Cover – Annual Renewal
10	Bradwell Methodist Church	500.00	Hall Hire 2008 / 2009
11	Derbyshire Dales District Council	158.79	Installation of Dog Litter Bin & Annual emptying of litter bin
12	JPR Farm Direct	188.00	Wood Chippings for TBPF
	<b>TOTAL</b>	<b>£4,319.93</b>	

It was resolved to authorise the above financial transactions, with the exception of item 11, and also to approve the annual subscription to DALC of £291.85.

**Other Financial Considerations**

The recommendations of the Finance committee that a) the duties and budget for caretaking duties are to be transferred from the Rights of Way committee to the Parish Council and b) that the proposed transfer of £3,100 from General Reserves to the Rights of Way committee for 2008-2009 be cancelled, were considered. It was decided that Cllr Nunn & the RFO should meet to clarify various points and then, in view of the timescale to approve the 2008 / 2009 accounts, an additional PC should be convened to address this matter.

The monthly process of bank reconciliation was outstanding for April. The RFO is to ensure that this is done for the June meeting.

The Clerk updated the meeting with the latest news regarding the application from the Teddy Bear Club for a financial contribution towards the cost of establishing an outdoor play area.

The letter from Open Spaces Society requesting a donation was considered. It was decided not to contribute in this case.

The Clerk advised the meeting of the advice from the Community Rail Partnership that a fund was available to support small transport related projects. Cllr Nash is to view the website.

The need to obtain the latest edition of the 'Local Council Administration' reference book was considered and it was decided to authorise the Clerk to obtain one copy.

**065/2009 Parish Council Processes**

The Clerk reported on progress with filling the vacancy on the Parish Council.

### 066/2009 Village Issues / Initiatives

PC P Whitehead gave the monthly Derbyshire Constabulary report. He gave details of the 2 crimes and 15 incidents reported, updates on the two initiatives and then answered questions from the members.

Cllr Downing gave an update on progress with the Youth Centre. The main points were that attendance figures were low, no girls were presently attending, a three party agreement was being drafted, and outings were being planned. The Co-ordinator is leaving the village, but is expected to retain his role.

### 067/2009 Playing Fields & Village Caretaking

The Clerk gave an update on progress in registering Beggars Plot as a Village Green. It was resolved that the Clerk should obtain a quotation from a solicitor for swapping the Common Land status of the Dale Quarry for the Beggars Plot, and also ensuring that Beggars Plot then has Village Green status.

The Clerk gave an update on progress in determining ownership of the dry stone wall between Town Bottom Playing Field and the adjacent paddock.

The Clerk read the letter from a resident about the dumping of recyclable materials next to the collection skips in the Co-operative store car park. It was decided that Cllr Downing should insert an appropriate article in the next Bradwell news.

### 068/2009 Highways, Rights of Way & Open Spaces

The letter signed by 17 residents requesting that the Parish Council establish allotments in Bradwell was considered. It was resolved to suspend Standing Orders to allow members of the public to address the council.

Cllr Downing and the Clerk had tabled a working paper on their research on this subject. A discussion took place regarding this matter, which concluded with the following points:-

- An estimate of the area of land required was needed
- The council should investigate how to obtain appropriate land
- The applicants should form an Allotments Association.

It was resolved to re-instate Standing Orders.

The letter from a resident requesting that the council consider how to alleviate the parking problem around the New Church Street area was considered. It was resolved to suspend Standing Orders to allow members of the public to address the council. Mr Ormerod stated that he had obtained costings for the provision of parking and suggested that annual parking permits be provided. Mr Ormerod was asked to send a copy of these costings to the Clerk.

The suggestion that the fencing around the former British Legion site on Soft Water Lane be removed was considered. Although this was a neglected site, the fencing had been erected to solve specific problems. It was decided to refer this to the Rights of Way and Common Lands committee for its consideration.

It was resolved to re-instate Standing Orders.

Cllr Davies outlined the problems of the dust being emitted from quarries around the Smalldale area and the history of this matter. As the quarry had been informed and they had responded, no further action was considered at this point.

### 069/2009 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	24/03/09	NP DDD 0309 0224	The Knoll, Smalldale, Bradwell	Extension over garage
New	30/03/09	NP DDD 0309 0253	The Sett, Dale End, Bradwell	Re-roofing & fitting 6 conservation roof lights
Granted	13/02/09	NP DDD 0209 0117	2 Dialstone Villas, Hill Head, Bradwell	Proposed side extension. The council <b>supported</b> this application with two concerns being noted.

**Newburgh Estates Ltd.**

Progress with the handling to the Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. Members decided who would attend the planned meeting with PDNPA on Tuesday 12<sup>th</sup> May.

**6, New Church Street, Bradwell**

The letter from the Mrs A Harrison's solicitors seeking consent to allow Mrs Harrison to have access to Parish Council land at Wortley Court from her property was considered.

It was resolved to consider this matter as Confidential Business at the end of the meeting.

**070/2009 Reports From Council Representatives On Outside Bodies / Attendance at External Meetings / Relationships with Local Authorities & Other Bodies****Recent Meetings:**

Date	Event	Council Representative(s)
	Non Advised	

**Future Meetings:**

Date	Event	Council Representative(s)
09/05/09	Hope Valley College History Day	

**071/2009 Publications / Information Received****Communications for Information:**

Date of Information	Description	Decision Req'd
06/04/09	DALC – Circular 15: Training Circular	Y
06/04/09	DALC – Circular 16: DCTP CiLCA courses	
06/04/09	DPF – Derbyshire Partnership Forum: Invitation to comment on Derbyshire Sustainable Community Strategy 2009 - 2014	Y
06/04/09	ICO – Information Commissioner's Office: Information DVD	
06/04/09	DCC – b_line Magazine	
06/04/09	DCC – Advice on County Council elections: 4 <sup>th</sup> June 2009	
07/04/09	PDSEG – Peak District Sustainable Energy Group: Minutes of 11/02/09 meeting	
08/04/09	DALC – Code of Conduct Compact for Derbyshire Councils Developed between Standards committees of Amber Vally, Derbyshire Dales & North East Derbyshire and SLCC & DALC	
08/04/09	DDDC – Standards Committee Bulletin 42	
08/04/09	Business Link – 'Ride out the Recession' workshops - April & May	
21/04/09	Equality & Human Rights Commission: Notification of changes in Public Sector Duties in the forthcoming Equality Bill	
23/04/09	OSS – Open Space spring magazine	
24/04/09	DDDC – Notification of European & County Council elections on 4 <sup>th</sup> June 2009	
29/04/09	PDNPA: Landscape Strategy & Action Plan: Consultation on Draft Report 21 April to 15 May 2009	Y
30/04/09	DALC – Circular 17: General Circular	
30/04/09	DALC – Circular 18: Action with Communities in Rural England	
30/04/09	DALC – Circular 19: Government Responds to Matthew Taylor's Report on the Issues Facing Rural Communities	
30/04/09	DALC – Circular 20: Employment Act 2008	
30/04/09	DALC – Circular 21: New Quarterly Service – Quick Employment Tips	

The Clerk is to provide the documents or the internet links to selected documents above.

**072/2009 Date of Next Meeting**

The next monthly Parish Council meeting will be held on Tuesday 2<sup>nd</sup> June 2009 in the Methodist Hall, starting at 7:30 p.m.

**CONFIDENTIAL BUSINESS**

It was resolved that in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and public be temporarily excluded and they were instructed to withdraw.

The reason given for this exclusion is under the Freedom of Information Act exemption Section 36 – Conduct of Public Affairs.

**069/2009 Planning Applications (Continued)**

**6, New Church Street, Bradwell**

It was resolved a) that the Clerk write to Elliot Mather LLP to advise them that the council is to seek legal advice and b) the Clerk is to agree instructions for a solicitor with council members prior to engaging a solicitor to act on the council's behalf.

**The meeting concluded at 22:06.**