

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 4th December 2012

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger,
Cllr P Higgs, Cllr V Horstead, Cllr A Nash, Cllr R Stevens

Mr S Lawless (Clerk)

Member of the Public:
DDDC Cllr C Furness, Mr P Senior

PUBLIC PARTICIPATION

Mr P Senior discussed the problems with the new DDDC contract for the collection of domestic refuse. He stated that there had been no problems over recent years but that the new contract was proving to be very problematical.

He also drew the council's attention to the senior exercise equipment recently installed in a neighbouring village and suggested that perhaps some should be installed in Bradwell.

PART I – NON-CONFIDENTIAL INFORMATION

130/2012 Apologies for Absence

Apologies were received from Cllr K Lancaster by reason of holidays and from Cllr S Ridgeway by reason of academic commitments. These apologies were accepted by the meeting.

131/2012 Declaration of Members' Interests

Cllr Stevens declared an interest in the matter of the planning application 1208/1089 for Newburgh Estates (138/2012) and Cllr Horstead declared an interest in the matter of Allotments (137/2012).

132/2012 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 6th November 2012.

It was **resolved** to accept the minutes of the Youth Club committee of 8th November 2012 subject to one clerical change.

133/2012 Finance

Financial Authorisations

| | Payee | Purpose | Amount (£) | Cheque Number |
|---|-----------------|--|-------------------|----------------------|
| 1 | Mr S Lawless | Clerk's salary, allowances & expenses (£87.22) | 703.64 | 100256 |
| 2 | Mrs C Allison | YC – Assistant Remuneration | 40.00 | 100257 |
| 3 | Ms L Austin | YC – Assistant Remuneration | 40.00 | 100258 |
| 4 | Mr P Nicols | Caretaking Services | 405.00 | 100259 |
| 5 | Mr A Samwell | Cleaning Bus Shelter glass | 10.00 | 100260 |
| 6 | Peak Advertiser | YC – Advert for Youth Leader | 54.60 | 100261 |
| 7 | Wm Eyre & Sons | Caretaking Materials | 11.28 | 100262 |
| 8 | Mr P Downing | Gift from Chairman's Allowance | 17.65 | 100263 |
| | | | | |
| | TOTAL | | £1,282.17 | |

It was **resolved** to authorise the above 8 financial transactions together with the following 5 transactions:-

| | Payee | Purpose | Amount (£) | Cheque |
|----|--------------------|--|-----------------|--------|
| 9 | Mr P Downing | Chair's Allowance – Gift to Residents | 26.00 | 100264 |
| 10 | Mrs V Horstead | Doggie Bags & PC Xmas Tree decorations | 15.90 | 100265 |
| 11 | The Post Office | HMRC PAYE & NIC Payments (Estimated) | 636.24 | 100266 |
| 12 | Gillian Nowell FCA | Quarterly Internal Audit to September 2012 | 25.00 | 100267 |
| 13 | Mr S Lawless | Chair's Allowance – Gift to Auditor | 25.00 | 100268 |
| | TOTAL | | £ 728.14 | |

Other Financial Matters

The updated financial position following the above financial transactions was noted. The retirement of the Internal Auditor was also noted. It was decided that Cllrs Stevens and Nash together with the Clerk should meet with other local accountants and then table a recommendation for appointing a replacement auditor at the next PC meeting.

The two quotations from the grass mowing contractor for the mowing of the playing fields for future years were considered and it was **resolved** to accept the three year agreement. The Clerk is to advise the contractor.

The communications from Rev I Davis asking council to reconsider its decision regarding underwriting the cost of electrification of the clock winding mechanism were considered. It was decided that the Cllr Higgs & the Clerk should reply in writing to Rev Davis & that Cllr Downing and the Clerk should offer to meet with him to discuss the broader aspects of this matter.

134/2012 Parish Council Processes

The Clerk gave an update on progress in recruiting a councillor. The application received from a resident was considered and the Clerk is to request that the resident attends the next PC meeting to discuss the application.

Cllr Granger gave an update on the opportunities provided by the new Localism Bill. She stated that the Parish Plan was now ready for publication and that the application to register Bradwell CP as the Neighbourhood Plan Area for Bradwell has been submitted to PDNPA.

135/2012 Village Issues / Initiatives

The information provided by the Police regarding the monthly Policing incidents for Bradwell was considered. Cllr Higgs tabled a report he had quickly extracted from the publically available police website. It was decided that the Clerk should write to the Police to highlight this fact and also the fact that there were other village incidents of which members were aware that did not appear on the police website.

Cllr Downing gave a progress report on the latest developments at the Youth Club. His report included:-

- an application for the Youth Leader vacancy has been received. This matter was discussed by members and it was **resolved** that the Youth Club committee should interview this candidate and, if suitable, offer the position.
- one of the two Youth Assistants has resigned.
- a meeting at DCC on 3rd December gave an opportunity to obtain a £1k grant. The Clerk has requested DCC to provide a copy of all documentation from this meeting.
- a Xmas Disco is planned for 20th December.
- The request from the Storybag theatre group to use the Youth Club for rehearsals was discussed. It was decided to permit this access subject to a) Newburgh's permission, b) the group indemnifying the council in case of any damage and c) this group being willing to provide a theatre workshop to YC members.

Progress in the provision of village Christmas decorations was considered. It was **resolved** that Cllr Davies could spend up to £250 to purchase a Christmas tree and £150 to purchase additional lights, if necessary, with these sums being vired from General Reserves.

The invitation from St Barnabas PCC for the PC to provide a tree for its Christmas Tree Festival was considered. Cllr Horstead is to provide a decorated tree on behalf of the council.

136/2012 Playing Fields, Open Spaces & Village Caretaking

The Clerk gave an update on recent caretaking activities.

It was **resolved** to suspend Standing Orders.

DDDC Cllr C Furness gave an update on DDDC matters affecting the village (e.g. grass verges, refuse collection / recycling). He stated that the problems with domestic waste collection by Serco still persisted. Serco expected to resolve these problems within three weeks. Cllr Furness was asked to provide information on the extra time spent by DDDC staff in managing these Serco problems. It was **resolved** to reinstate Standing Orders.

Cllr Higgs gave a progress report from the Playing Fields and Open Spaces committee. He stated that all inspections and regular maintenance were being satisfactorily carried out.

The options regarding disposal of the Royal British Legion site on Soft Water Lane were considered. The Clerk provided information on the legal position regarding disposal. It was decided to continue investigating further options and to report to council only when new information was available. It was **resolved** that this matter should be included on the agenda for the next Annual Parish Meeting.

It was **resolved** to accept the offer of £100 for the old roundabout from the Town Bottom playing field.

Cllr Higgs gave a progress report on the proposal to provide a Skate Park in the village. He tabled a document giving the results of his research on noise issues with Skate Parks on the internet. The application for grant funding is still being processed and the conclusion is awaited. It was decided that this matter should be included on the agenda for the next Annual Parish Meeting.

The invitation from the Open Spaces Society to nominate projects for the 2013 Open Space Awards was considered. It was decided that members should advise the Clerk of any appropriate projects of which they are aware.

The reply from Rt. Hon. Patrick McLoughlin MP to the council's letter at the possible implications of the Growth & Infrastructure Bill was considered. The Clerk is to respond to this letter.

137/2012 Highways and Rights of Way

Cllr Horstead gave a progress report on the council's provision of allotments. She stated that DCC had some money available for land purchase for allotments. Cllr Davies is to contact a resident to investigate the acquisition or leasing a suitable plot of land and, if a positive response is obtained, then Cllrs Davies & Horstead and the Clerk are to contact DCC to progress this matter.

The latest developments with the DCC plans to close the B6049 at Brough to enable Severn Trent Water to renew their water mains were considered. The council is to contact Enterprise (the Severn Trent Water main contractor) closer to the date when work is to start to discuss their plans for Eccles Lane.

Council discussed a number of options to raise their concerns at the treatment received when attending the recent meeting at DCC. It was decided to raise two separate matters with the leader of DCC, the first about the conduct of officers at the meeting and, upon resolution of this matter, then to raise the second concerning the processes involved in issuing road closures.

Cllr Furness expressed his thanks to council on behalf of the village at negotiating the postponement of the road closure to a less problematic time of year.

The DCC consultation invitation on its Part Night Street Lighting proposals was considered. It was decided that the Clerk is to write to DCC to obtain their justification for the lights to be switched off and to seek an extension to the consultation period given that the letters to residents have not yet been received. The Clerk is also to contact Youlgrave to see if switch off in their village has caused any problems.

The DCC Temporary Road Close on Charlotte Lane on Monday 17th December 2012 for gas service connection works was noted.

138/2012 Planning Applications

| Type | Date of Application / Notice | Reference | Property | Summary |
|---------|------------------------------|------------------|---------------------------------|---|
| New | 16/11/12 | NP DDD 1112 1163 | 18 Michlow Drive, Bradwell | Rear conservatory extension. |
| Granted | 05/09/12 | NP DDD 0812 0862 | 18 Michlow Drive, Bradwell | Rear conservatory extension. Council supported this application (4/0). |
| Granted | 30/05/12 | NP DDD 0512 0540 | Matchcroft, Smalldale, Bradwell | Installation of roof window. Council supported this application (6 for). |

The above applications were noted.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. Cllr Downing stated that he has contacted PDNPA and was informed that the amended application has just been submitted. He was informed that these documents will be posted to the PDNPA website over the next few weeks.

The reminder from PDNPA on its consultation invitation into Issues and Preferred Approaches for Development Management Policies was considered. No action was decided.

The PDNPA consultation invitation on its sustainability and other appraisals on its development management policies was considered. No action was decided.

139/2012 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

| Date | Event | Council Representative(s) |
|----------|---|---------------------------|
| 03/12/12 | DCC International Day of Disabled People Members Room, County Hall, Matlock 10:30 – 15:00 | |
| | HPHVCRP Meeting – Cllr Davies reported on the positive news of planned improvements planned announced at this meeting. | Cllr Davies |

Future Meetings:

| Date | Event | Council Representative(s) |
|------|---|---------------------------|
| | No Invitations have been received this month. | |

140/2012 Publications / Information Received

| Date of Information | Description | Decision Req'd |
|---------------------|---|----------------|
| 09/11/12 | DF&R – 2011/12 Annual Report | |
| 12/11/12 | DCC – Updated notes following the Parish & Town Liaison forum | |
| 14/11/12 | DALC – Invitation for nominations for the NALC Smaller Councils' committee. (Closing date 03/12/12) | |
| 16/11/12 | DALC – General Circular 45: Disclosable Pecuniary Interests; NALC – Associated Legal Topic Note LTN80 | |
| 26/11/12 | OSS – Open Spaces Society appeal for financial support to fight the government's Growth & Infrastructure bill | |
| 27/11/12 | DALC – General Circular 46: What Next for Localism?; New PAYE arrangements; LG Transparency; Reforms to Planning Appeals; Funding Opportunities | |

The above communications were noted.

141/2012 Date of Next meeting

The next monthly meeting of the Parish Council will be held at 7:30 p.m. on Tuesday 22nd January 2013 in the Methodist Lounge, Towngate.

The programme for the Parish Council meetings for 2013 was agreed as follows:-

| Day | Date | Venue | Comment |
|-----|------------|--------|--------------------------------------|
| Tue | 22/01/2013 | Lounge | Monthly PC Meeting |
| Thu | 24/01/2013 | TBA | Carnival committee meeting |
| Tue | 26/02/2013 | Lounge | Monthly PC Meeting |
| Wed | 20/03/2013 | Lounge | Finance committee meeting |
| Tue | 26/03/2013 | Lounge | Monthly PC Meeting |
| Tue | 23/04/2013 | Lounge | Monthly PC Meeting |
| Tue | 07/05/2013 | Hall | Annual Parish Meeting |
| Tue | 28/05/2013 | Lounge | Annual Meeting of the Parish Council |
| Tue | 25/06/2013 | Lounge | Monthly PC Meeting |
| Tue | 23/07/2013 | Lounge | Monthly PC Meeting |
| Tue | 27/08/2013 | Lounge | Monthly PC Meeting |
| Tue | 24/09/2013 | Lounge | Monthly PC Meeting |
| Tue | 22/10/2013 | Lounge | Monthly PC Meeting |
| Tue | 26/11/2013 | Lounge | Monthly PC Meeting |
| Wed | 18/12/2013 | Lounge | Monthly PC Meeting |

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 10:44 p.m.