

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:00 p.m. on Tuesday 4th October 2016

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr A Nash,
Cllr M Salvage, Cllr K Lancaster, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: 3 members of the public attended this meeting.

PUBLIC PARTICIPATION

There was no Public Participation at this point.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

118/2016

Apologies were received from Cllr P Higgs & Cllr N Kirkham by reason of holidays and work commitments. These apologies were accepted by the meeting.

Declaration of Interests

119/2016

There were no declarations of any pecuniary interests.

Acceptance & Signing of Previous Minutes and Matters Arising

120/2016

The minutes of the Playing Fields and Open Spaces committee meeting of 25/07/16 were noted.

It was **resolved** to accept the minutes of the Extraordinary Meeting of the Car Parking committee of 27/07/16.

It was **resolved** to accept the minutes of the Car Parking committee meeting of 18/08/16.

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 06/09/16.

It was **resolved** to accept the minutes of the Playing Fields and Open Spaces committee meeting of 03/10/16.

Finance

121/2016

It was **resolved** to authorise the nine financial transactions below together with the two further supplementary transactions.

| | Payee | Purpose | Amount (£) | Cheque Number |
|----|-----------------|---|------------------|---------------|
| 01 | Mr S Lawless | Clerk's salary, allowance & expenses (£49.80) | 671.10 | 100890 |
| 02 | Ms J Hacz | Youth Activities Session | 27.75 | 100891 |
| 03 | Mr G Storey | Caretaking Work – Inspections | 63.00 | 100892 |
| 04 | Mr S Hill | Caretaking – Painting & repairs | 260.00 | 100893 |
| 05 | G. E. Davies | Grass Mowing – September 2016 | 240.00 | 100894 |
| 06 | Post Office Ltd | HMRC - PAYE & NIC | 521.70 | 100895 |
| 07 | Post Office Ltd | E.ON - BPPF electricity | 29.78 | 100896 |
| 08 | Mr A Samwell | Bus Shelter Glass – 08/09/16 | 10.00 | 100897 |
| 09 | Grant Thornton | External Audit fees | 240.00 | 100898 |
| | TOTAL | | £2,263.33 | |

| | Payee | Description | Amount | Cheque |
|----|--|----------------------------------|----------------|--------|
| | <i>Late Arriving Supplementary Transactions</i> | | | |
| | | | | |
| 10 | Mr J Frith | Mowing of grass in Peace Gardens | 40.00 | 100899 |
| 11 | High Peak Heating Supplies | Caretaking Materials | 45.68 | 100900 |
| | | | | |
| | TOTAL | | £ 85.68 | |

Other Financial Matters

122/2016

The Clerk gave his financial report including the latest financial position following payment of the above transactions and receipts received. The accounts to date showed that no items of expenditure exceeded budgets whilst some items were under-spent. These reports were accepted by the meeting.

123/2016

The fact that the 2015/16 Annual Return has been returned by Grant Thornton following the successful external audit was noted.

124/2016

The consultation invitation included in DALC Circular 15 (closing date 28/10/16) on the central government's proposals to extend the council tax referendum principles to all local councils was considered. It was **resolved** that the Clerk should respond on behalf of council to indicate the council's opposition to this proposal.

Parish Council processes

125/2016

The comments of the External Auditor on the 2015/16 Annual Return were considered and it was **resolved** that future minutes should include individual minute references for each individual agenda item.

126/2016

The proposal for Bradwell PC to participate in the quarterly meetings of the revived Hope Valley Liaison group of Hope Valley parish councils was considered and it was decided a) to support this initiative, b) that Cllr Lancaster would be the council's representative, c) suggestions for future agenda items should be passed to Cllr Lancaster and d) Cllr Furness would attend if possible.

Village Issues / Initiatives

127/2016

Cllr Sowerby gave her progress report from the Youth Activities and Events committee. Her report included the following information:-

- She has provisionally arranged 6 events at Edale Youth Hostel at £90 per event including travel. In addition she has arranged Parental Consent forms and had widely advertised the introductory session at the Sports pavilion.
- Unfortunately only one parent attended this introductory session.
- It appeared that the young people did not want to be involved in developmental activities but preferred to only attend drop-in sessions.
- She will now inform Edale YH about this development and thank them for their help.
- She will include an article in the next Bradwell News to inform the village of future plans.

128/2016

Cllr Granger gave her progress report from the Car Parking committee. Her report included the following information:-

- The contractor has revisited the site and has expressed concern that the weeds on the site may have already seeded. It will now require that, before the development can commence, the site will need to be sprayed and an appropriate membrane be installed.
- The signed contract is yet to be returned to the Clerk.

129/2016

The provision of allotments as requested by residents was considered. It was noted that no appropriate land has yet been identified and that all councillors should continue to investigate possible sites.

Playing Fields, Open Spaces & Village Caretaking

130/2016

Cllr Lancaster gave her progress report from the Playing Fields & Open Spaces committee following its recent meeting. Her report included the following information:-

- The committee proposed that the Soft Water Lane site should now be the responsibility of the Car Parking committee. Council agreed with this proposal.
- The majority of actions agreed before the Carnival have now been completed with the exception of the grass mats etc near the benches. These will be installed in the near future.
- It was decided not to repair the concrete base of the TBPF basketball court, but rather to proceed with a project to create a toddlers' play area.
- Two wooden benches on TBPF are in need of some attention which is being planned.
- The wooden gate to the Peace Garden would benefit from attention. The Clerk is to ask the applicant for a memorial bench if they would contribute to a memorial gate to the Peace Gardens as an alternative.
- The Rose Garden is in need of attention. It is proposed that the committee develop a proposal to refurbish the amenity for presentation to council for its decision.
- A number of council trees have grown large enough to become overbearing. A complaint has been received about a tree on Gore Lane. The committee propose to review this matter at its next committee meeting.

131/2016

The Clerk gave a progress report on the identification of the boundaries of the council quarry in Bradwell Dale. He has applied to the Land Registry to do an index search on properties adjacent to the quarry and will then carry out detailed searches on these properties.

132/2016

Cllr Downing discussed progress in managing the council's storage facilities. It was noted that Cllr Salvage has installed the new shelving in the TBPF store and has also relocated all the items from the Stretfield store. Cllr Downing, on behalf of the council, thanked Cllr Salvage for his efforts. It was **resolved** that the Clerk should terminate the storage arrangements at Stretfield.

133/2016

The Clerk gave his report on recent caretaking activities. His report included the work done by each individual caretaker and the latest financial position of the caretaking budgets.

DCC Highways and Rights of Way

134/2016

Cllr Sowerby gave her report on progress in the initiative to install planters in various grass verges in the village. She reported that she had not yet had a response from Hope Cement but would progress this matter in the coming week.

135/2016

The DCC invitation to take part in the Snow Warden scheme was considered. It was decided that council would again assume a monitoring role and report problems to DCC as in previous years.

136/2016

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. In essence, no substantive progress will be made until the legal aspects have been resolved, but in the meantime the landowner continues to make progress in tidying the footpath. Cllr Furness was asked to clarify if the landowner was asked to contribute towards the costs of providing volunteers.

137/2016

The DCC advice that the fixing of attachments to its street lighting columns requires its prior consent was noted.

138/2016

The DCC invitation to tender for External Venue Hire was noted.

PDNPA & Planning Applications

139/2016

The following planning applications were noted.

| Type | Date of Application / Notice | Reference | Property | Summary |
|----------|------------------------------|------------------|---|--|
| New | | NP DDD 0816 0799 | Lyndale House, Church St., Bradwell | To agree colour of paint on various doors. |
| New | | NP DDD 0816 0847 | Lyndale House, Church St., Bradwell | Replacement of fireplace |
| New | | NP DDD 0916 0889 | Glendene, Town Lane, Bradwell | Conversion of attic to 3 beds/bath, new windows & single storey extension |
| Reviewed | 29/07/16 | NP DDD 0716 0726 | Walker Minerals, Outland Head Works, Outlands, Bradwell | Erection of building for materials processing and vehicle maintenance. Council resolved to conditionally support this application. |

140/2016

The PDNPA Director of Planning, Mr. J. Scott, was welcomed by Cllr Downing on behalf of the council and a wide-ranging discussion of matters of concern and mutual interest took place. The discussion included:-

- Collaboration between the council and PDNPA: The development of the Neighbourhood Plan and the progress made with the Newburgh planning application were good examples of this collaboration.
- Enlargement of dwellings: Concern was expressed that some smaller dwellings were being enlarged / gentrified thus removing future starter homes from the market. The Neighbourhood Plan could be a means of controlling these developments.
- Clarity when development permission is required: Concern was expressed about when permission is required for a development, when permission is not required and when some developments are 'Permitted Developments'.

- Unauthorised Developments: PDNPA rely on reports to high-light potential unauthorised developments. When progressing unauthorised developments the PDNPA must be proportionate in its response, must note that technical breeches are not breaking the law and must ensure that retrospective applications are viewed as 'new' applications.
- PDNPA Enforcement Resources: A PDNPA member has been nominated to take responsibility for enforcement matters, an additional resource has been obtained, the investigation process has been stream-lined to reach decision points sooner, active monitoring of authorised developments should take place and a suggestion that an enforcement officer could accompany councillors on a periodic village 'walkabout' to monitor authorised developments or to identify unauthorised developments.

141/2016

The arranging of a meeting with the PDNPA Monitoring & Enforcement officers to discuss the number of potential planning issues observed around the parish was deferred until further notice.

142/2016

Progress with the development of the Newburgh site was discussed. It was noted that Cllr Nash (CLT) expected to exchange contracts soon with the developer for the affordable houses. The demolition of industrial premises was now expected to start before Christmas.

143/2016

Cllr Downing welcomed Mr Walker of Walker Minerals / Portaway to the meeting to discuss his planning application 0726 above and the issue of HGVs delivering to his quarry continuing to cause damage and disruption in the village. It was noted that another incident had occurred the previous evening. Mr Walker explained the issues with providing route information to suppliers and their use of inappropriate SATNAVs. Mr Walker tabled a Travel Plan he had drafted for discussion. It was noted that once this Travel Plan has been implemented (which will include action by DCC Highways) then this will satisfy the condition on application 0726 to allow this to proceed.

144/2016

The planning application 0889 – Glendene was considered. The council concluded that though it was not opposed to the principle, it found that the design was overbearing and not in keeping in a conservation area. On these grounds it **resolved** to object to this application.

It also **resolved** that the council should adopt a new policy that when council objected to a planning application, the Clerk should notify the applicants.

145/2016

The Dept. Of Transport proposed Stopping Up Order of the highway at Newburgh House, Netherside, Bradwell was noted.

Other Partner Authorities / Agencies

146/2016

The information from the Police CREST exercises in Bradwell was considered. It was decided that, a) where possible, the council would continue to support the Police in this exercise, and b) the Clerk should ask if this exercise could also include the prosecution of drivers observed using their mobile phones whilst driving.

147/2016

The DDDC consultation survey on its performance was considered. It was decided that the Clerk should respond on behalf of the council.

148/2016

The council considered whether the information provided at the September PC meeting from the Derbyshire Law Society, the Care Choices Ltd. and the Citizens Advice Derbyshire Districts could be packaged and made available to Bradwell residents. It was decided to ask Cllr Higgs to consider how this could be achieved.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

148/2016

Recent Meetings:

| Date | Event | Council Representative(s) |
|-----------------|--|-----------------------------------|
| 01/09/16 | PDNPA Special Planning Policy Information Event PDNPA, Aldern House, Bakewell from 17:30 to 19:00 | |
| 01/09/16 | Citizens Advice – Fuel Poverty Conference Willersley Castle, Cromford, Matlock from 09:45 to 16:00 | |
| 06-07 /09/16 | Rural Services Network – Rural Conference 2016 Park Campus, Cheltenham – 2 day event | |
| 13/09/16 | Hope Cement Liaison Meeting Hope Works, Hope from 18:45 | Cllr Furness |
| 19/09/16 | Dales Housing – Area Walk about Wortley Court, Bradwell – 12:00 | Cllrs Furness, Granger & Higgs |
| 22/09/16 | JoinedUpCare Consultation / Drop-In HVC from 18:00 – 20:00 | Cllr Stevens |
| 24/09/16 | PPPF AGM Aldern House, Bakewell from 09:30 It was reported that the PPPF intends to raise its profile, to maintain its independence and to consult with residents. | Cllrs Furness & Granger |
| 24/09/16 | PDNPA Parishes’ Day 2016 Aldern House, Bakewell from 10:00 to 16:00 | Cllrs Furness & Granger |
| 27/09/16 | Dales Housing – Area Walk About Bradwell etc | |
| | | |

Arising from the meeting of 13/09/16, it was decided that Cllr Furness should clarify with Hope Cement what are the present levels of toxic emissions from the Works.

Arising from the meeting of 19/09/16, it was noted that Dales Housing propose to investigate the possibility of providing parking at Wortley Court on a grass verge, and it was decided to ask Cllr Furness to progress this initiative.

149/2016

Future Meetings:

| Date | Event | Council Representative(s) |
|----------|--|---------------------------|
| 06/10/19 | DALC – Annual Executive Meeting & AGM Chatsworth House, Bakewell from 10:00 – 13:30 | |
| 06/10/19 | S106/Community Infrastructure Levy training Leicester from 13:00 – 16:00 | |
| 07/10/19 | DCC Open Day – External Venue Hire Tender Process County Hall, Matlock from 12:00 – 16:00 | |
| 13/10/16 | DCC Flood Warden Briefing County Hall, Matlock | |
| 14/10/16 | DCCVS – AGM Agricultural Business Centre, Bakewell from 10:00 – 12:00 | |
| 31/10/16 | DCC Parish & Town Council Liaison Forum County Hall, Matlock from 18:00 – 20:00 | Cllr Lancaster |
| 01/11/16 | DDDC Area Community Forum Eyam Church Centre from 19:00 | |
| 10/02/17 | NotWestminster Democracy conference Kirklees | Cllr Nash |
| | | |

It was decided that Cllr Lancaster should attend the meeting of 31/10/16 and that the Clerk should book a place for her.

Publications / Information Received

150/2016

| Date of Information | Description | Decision Req'd |
|---------------------|---|----------------|
| 01/09/16 | DALC Circular 14 – General Circular – Appointment of DALC CO; DALC Annual Meeting & AGM; Training & Events; NALC; Info Commissioners' Toolkit | |
| 05/09/16 | Clerks & Councils Direct September newsletter | |
| 05/09/16 | Dales Housing – Area Walkabout in Tideswell (15/09/16) | |
| 07/09/16 | PDNPA - Neighbourhood Planning Champion - Guy Martin | |
| 07/09/16 | PDNPA - Development Management Policies Summary Document and Event slides from event on 01/09/16 | |
| 15/09/16 | PDNPA - Businesses invited to be better and greener | |
| 15/09/16 | PDNPA - Peregrine falcon shot in Peak District National Park | |
| 20/09/16 | DDCVS – September eNewsletter | |
| 20/09/16 | DDCVS – September Update | |
| 22/09/16 | DALC Circular 15 – General Circular – Council Tax Referendum Principles; New DALC Advice Service; Tesco Bags of Help update; Neighbourhood planning | |
| | | |

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

151/2016

The next parish council meeting will commence at 7:30 p.m. on Tuesday 1st November 2016 in the Methodist Lounge, Towngate, Bradwell.

The meeting concluded at 9:36 p.m.