

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 4th April 2017

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger,
Cllr P Higgs, Cllr K Lancaster, Cllr L Sowerby.

Mr S Lawless (Clerk)

Members of the public: One member of the public attended this meeting.

PUBLIC PARTICIPATION

The resident raised concerns about the speed of vehicles travelling through the village. The Chair assured the resident that the council has already taken steps to help address this issue.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

095/2017

Apologies were received from Cllrs N Kirkham, Nash, Salvage & Stevens by reason of work commitments, holidays & family matters. These apologies were accepted by the meeting.

Declaration of Interests

096/2017

No interests were declared at this point.

Acceptance & Signing of Previous Minutes and Matters Arising

097/2017

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 07/03/17 subject to three clerical changes.

It was **resolved** to accept the minutes of the Carnival committee meeting of 30/03/17.

Finance

098/2017

It was **resolved** to authorise the thirteen financial transactions below together with two further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
01	Mr S Lawless	Clerk's salary, allowance & expenses (£78.30)	699.60	100956
02	Mr G Storey	Caretaking Services	101.00	100957
03	Mr A Samwell	Bus Shelter Glass	10.00	100958
04	Post Office Ltd	HMRC PAYE & NIC	507.70	100959
05	Post Office Ltd	E.ON Electricity for BPPF	31.86	100960
06	Post Office Ltd	DDDC Emptying BPPF Litter Bin	43.46	100961
07	Bradwell Methodist Ch.	Room Hire Charges 2016/2017	324.00	100962
08	John Oxspring	Car Park - Manager – Contract 2	1,665.00	100963
09	John Oxspring	Car Park - Costs Incurred	25.99	100964
10	Mrs L Granger	Car Park – Costs Incurred	15.00	100965
11	Sine Aequalis Ltd	Memorial Hall – Survey	504.00	100966
12	Adam Bench Architects	Memorial Hall – Report	4,960.80	100967
13	Mr S Lawless	Resilience ctte – Walkie-Talkies	224.99	100968
	Supplementary Invoices			
14	Peak Park Parishes Forum	Annual Subscription	24.00	100969
15	Mr P Downing	Website domain renewal	14.39	100970
	TOTAL		£9,151.79	

Other Financial Matters

099/2017

The Clerk presented the monthly financial information, which included the year-end figures. He gave the further background to these figures when requested.

The HMRC MTD initiative was discussed. The Clerk will undertake further research to clarify the impact this initiative may have on the council.

The Clerk then went on to give some information a) on VAT, how it is calculated and the value of the latest claim, b) on S137 calculations and then c) tabled a proposed timetable for the year-end accounting processes including the internal and external audits.

Parish Council processes

100/2017

The proposal for running the Annual Parish Meeting, planned for Tuesday 25th April, was considered. The following points were decided:-

- that members should review the Chair's draft presentation,
- the list of organisations to be invited
- the list of topics to be addressed
- the advertising of the event
- the catering arrangements for the event.

101/2017

The proposal for running the Annual Meeting of the Parish Council was considered. It was decided that the format of this meeting should be the same as the previous year and that the Clerk should arrange for the latest versions of policy documents to be loaded to the website for members to review.

Parish Issues / Initiatives

102/2017

Cllr Higgs gave his progress report from the Community Resilience committee. His report included:-

- The new store has now been installed and is now being equipped with supplies.
- New supplies, sand bags / flood sacks, are expected from DCC.
- The new walkie-talkies have been purchased and tested.
- Regarding finance, additional funds are now required. A grant is expected in the near future from the Environment Agency and there is a possibility of obtaining a grant from DCC. It was **resolved** to vire £1k to the Community Resilience fund from the Sinking Fund to cover immediate expenses.

103/2017

Cllr Granger gave her progress report from the Car Parking committee. Her report included:-

- The Soft Water Lane Car Park was now operational and six residents have so far subscribed.
- The next committee meeting was planned for the following evening when progress in the survey of the village will be discussed.
- The letter from a resident regarding the financing of the car park was discussed. It was **resolved** to send the agreed draft letter in reply.
- The email from another resident concerned about the lack of disabled parking spaces was considered. It was **resolved** to send the draft response in reply.

104/2017

A report from the Carnival committee following its recent meeting was presented. The main points of this report were contained in the minutes adopted earlier in the meeting.

The need to remove rubbish / weed from Bradwell Brook was discussed. The Clerk was asked to contact the Probation Service to plan the labour and is to make initial contacts to obtain grants for this initiative.

Playing Fields, Open Spaces & Village Caretaking

105/2017

Cllr Lancaster gave her report from the Playing Fields & Open Spaces committee which included:-

- The next meeting was being planned for the near future.
- Quotations were being obtained for the three separate projects under consideration. Once these have been finalised by the committee, they will be presented to the council for consideration.
- The survey of the council owned trees by the PDNPA tree officer has yet to be carried out. It was suggested that if this is delayed any further, this should be escalated to the PDNPA director responsible.
- The installation of planters in village verges is awaiting progress by Hope Cement. Cllr Lancaster was asked to progress this initiative.

106/2017

Progress in the provision of allotments in the parish was considered. It was reported that the small plot adjacent to the Soft Water Lane car park has been offered to the Bradwell Allotments Group. Cllr Downing and the Clerk were asked to review the draft Allotment Agreement and to present this for adoption at the next PC meeting.

107/2017

The Clerk gave his report on recent caretaking activities.

DCC Highways and Rights of Way

108/2017

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. He stated that no significant progress had been made on this work. It was hoped that money for this work might now become available at the start of the new financial year.

1092017

Progress in resolving the delays with DCC responding to problems raised by Bradwell residents was considered. Although some repairs have recently been carried out, there are still a number of problems that are outstanding. Of particular concern is the railing opposite 'The Shoulder' PH. The Clerk was asked to raise this problem with our DCC councillor stating that if progress is not made in the near future, this complaint will be escalated to the ombudsman.

110/2017

The DCC invitation to nominate favourite food businesses for a Heart of Derbyshire award was considered. It was decided that members should submit their own individual nominations.

111/2017

The new charges that DCC will apply at recycling centres to specific types of refuse (e.g. rubble, sinks) from 3rd April 2017 were noted.

PDNPA & Planning Applications

112/2017

Type	Date of Application / Notice	Reference	Property	Summary
New	25/01/17	NP GDO 0117 0073	Bradwell Sports Club, Stretfield Road, Bradwell	Erect 15m mobile antennae, dishes and cabinets for mobile phones.
New	22/03/17	NP DDD 0317 0237	Outland Head House, Bradwell	Erection of new portal framed industrial building.
Reviewed	20/10/16	NP DIS 1016 1027	Walker Minerals Ltd, Outlands Quarry, Bradwell	Discharge condition 3 of NP DDD 0716 0726. Council resolved to support this application.

Application 0073 was considered. It was **resolved** to support this application with the following comments noted:- a) council is disappointed that only two carriers are committed and would request that efforts are made to provide universal coverage, b) efforts should be made to ensure that 4G is implemented, c) the proposed mast is unsightly, efforts should be made to mitigate this aspect.

Application 0237 was considered. It was **resolved** to support this application.

113/2017

Cllr Downing gave his report of progress with the development of the Newburgh site. The last progress report stated that the development was a week behind schedule. Significant progress has been made in preparing the area ready for the new industrial units to be constructed.

114/2017

The response from BT following its consultation with PDNPA regarding the removal of little used phone kiosks in the National Park was noted. It is now planned to retain the BT phone kiosk outside the Fire Station.

Other Partner Authorities / Agencies

115/2017

Cllr Higgs gave his report from the meeting with PCSO Boswell regarding the problems in the village caused by speeding vehicles (and other matters). He stated that this had been a good meeting which covered many related topics. The Clerk is to a) provide a map to the Police suggesting alternative sites for the CREST team and b) investigate the cost of VAS speed monitors. It was noted that DDDC are responsible for parking issues. The Clerk is to contact DDDC to request parking officers to attend in the village.

116/2017

The communication from DDDC regarding its review of the on-going provision of public toilets in Bradwell was considered. It was **resolved** that the Clerk should contact DDDC to arrange a meeting to discuss this matter. Council attendees should be Cllrs Granger, Lancaster and the Clerk together with other councillors as available.

117/2017

The fact that the Derbyshire Police & Crime Commissioner has chosen to attend the Bradwell Carnival event for his visit to the village was noted. It was suggested that he address the audience from the Queens' Arena.

118/2017

The DDDC amendment to the Off-Street Parking Order No 2 was noted.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

119/2017

Recent Meetings:

Date	Event	Council Representative(s)
14/03/17	Hope Cement Liaison Meeting Hope Works, Pindale Rd, Hope Cllr Sowerby gave her report from this meeting.	Cllr Sowerby

Future Meetings:

Date	Event	Council Representative(s)
27/04/17	DALC Spring seminar Lumb Farm, Ripley 09:15 – 16:00 (£45 per delegate)	

Publications / Information Received

120/2017

Date of Information	Description	Decision Req'd
03/03/17	NHS response to Patrick McLoughlin's concerns re 'Better Care Closer to Home' consultation	
06/03/17	OSS – Spring 2017 newsletter	
09/03/17	DALC Circular 04 – DALC Spring Seminar; Local Council award scheme; S137 increase; Ombudsman extended to local councils; NP Bill update; Increases in statutory payments; Discounted copies of Council Administration book; Legal Topic updates;	
09/03/17	Readycall Macmillan – Befriending Service poster & leaflets	
13/03/17	DDCVS – eUpdate from Derbyshire Dales CVS	
14/03/17	Hope Cement – Minutes of December Liaison meeting	
14/03/17	Pre-School thanks for S137 grant	
17/03/17	Centenary Players Letter of Thanks for S137 grant	
17/03/17	PPPF – Minutes of Management committee meeting (13/03/17)	
19/03/17	Sports Club thanks for S137 grant	
23/03/17	Police – Bradwell resident arrested for growing cannabis	
24/03/17	DDDC – Notes from 3 Community Forums	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

121/2017

The meetings planned for the coming few weeks are as follows:-

05/04/17 – Car Parking committee meeting (Methodist Lounge at 19:30)

10/04/17 – Playing Fields & Open Spaces committee meeting (Inspections & Methodist Lounge)

12/04/17 – Finance committee meeting (Venue TBA at 19:30)

25/04/17 – Annual Parish Meeting (Methodist Hall at 19:30)

02/05/17 - Annual Meeting of the Parish Council (Methodist Lounge at 19:30)

04/05/17 – Community Resilience committee meeting (Venue TBA at 19:30)

The meeting concluded at 09:48 p.m.