

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 4<sup>th</sup> March 2014

**Present:** Cllr R Davies, Cllr P Downing, Cllr L Granger, Cllr P Higgs, Cllr V Horstead,  
Cllr K Lancaster, Cllr A Nash, Cllr L Sowerby, Cllr R Stevens

Mr S Lawless (Clerk)

Members of the public: DDDC Cllr C Furness & 2 residents.

### **PUBLIC PARTICIPATION**

There was no public participation at this point.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **013/2014 Apologies for Absence**

Apologies were received from Cllr M Salvage by reason of alternative arrangements.  
These apologies were accepted by council.

#### **014/2014 Declaration of Members' Interests**

Cllr Horstead declared a personal interest in agenda item 020/2014, Allotments.  
Cllrs Downing, Granger & Nash declared a personal interest in agenda item 016/2014, the matter of the payment to Bradwell News.

#### **015/2014 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 28/01/14.

It was **resolved** to accept the minutes of the Neighbourhood Planning committee meeting of 04/02/14.

It was **resolved** to accept the minutes of the Playing Fields & Open Spaces committee meeting of 03/03/14. In addition, Cllr Higgs reported that

- a) an additional caretaking contractor was required. It was decided that the Clerk should advertise for this resource
- b) it was proposed to dispose of the goal posts on Town Bottom playing field. The Clerk should advertise this in Bradwell News
- c) to amend the gates to the Peace Gardens to allow disabled access would be expensive. It was decided not to progress this matter unless there was sufficient public demand

#### **016/2014 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
		<b><i>CHEQUES ALREADY ISSUED</i></b>		
1	Ms W Butler	YC Youth Leader's salary	160.00	100451
2	Ms L Austin	YC Youth Assistant's salary	125.00	100452
		<b><i>NEW CHEQUES</i></b>	0.00	
3	Mr S Lawless	Clerk's salary allowances & expenses (£86.15)	722.05	100453
4	Mr A Lawless	Caretaking Services	58.50	100454
5	Mr A Samwell	Bus Shelter Glass Cleaning	10.00	100455
6	Mrs L Ward	YC Cleaning Services	84.00	100456
7	High Peak Heating Supplies	Caretaking Materials	38.90	100457
8	Bradwell News	NPC – Bradwell News Editorial	100.00	100458
9	Mr A Nash	NPC – SurveyMonkey Fees	24.00	100459
10	DALC	Annual Subscription	300.66	100460
	<b>TOTAL</b>		<b>£1,623.11</b>	

It was **resolved** to authorise the above 10 financial transactions together with the following 2 supplementary financial transactions.

Ref	Payee	Description	Amount	Cheque
11	Mr G Storey	Caretaking Services	96.00	100461
12	Bradwell War Memorial Hall	Room Hire – 07/01/14	18.00	100462
	<b>TOTAL</b>		<b>£ 114.00</b>	

### Other Financial Matters

The Clerk tabled an update on the latest financial position following payment of the above financial authorisations and noted that the third quarter accounts have now been audited by the Internal Auditor.

The DALC Circular 04 referring to the repeal of Section 150 (5) of the Local Government Act 1972 which requires all cheques to be signed by two councillors was considered. It was **resolved** that no change should be made to the existing council Financial Regulations whereby all cheques are signed by two councillors.

### 017/2014 Parish Council Processes

The Clerk gave an update on increasing the value of assets on the insurance schedule. He reported that he has contacted the insurance agent and is waiting for confirmation from the insurance company of the change to the premium.

The appointment of councillors to council committees was reviewed and it was **resolved** to appoint Cllr Sowerby as a member of the Youth Club committee.

The running of the next Annual Meeting of the Parish Council (AMPC) and the Annual Parish Meeting (APM) were considered. It was decided both these two meetings should follow the same format as last year. Cllr Downing & the Clerk should consider which village groups to invite to the APM and should table proposals at the next council meeting. The matter of acquiring sound equipment to enable audiences to better hear discussions was discussed. It was **resolved** that the council should acquire some appropriate sound equipment at a cost of around £500. The Clerk is to contact DDDC regarding its decision to dispose of its old equipment and councillors are to investigate other appropriate equipment.

### 018/2014 Village Issues / Initiatives

Cllr Granger gave her report from the Neighbourhood Planning (NP) committee. Her report included a) progress was generally in line with the project plan, b) Pre-School has included a survey in Bradwell News, the results of which could be of interest to the NP committee, c) Cllr Lancaster has produced a list of potential policies, d) the framework for the NP would be broadly similar to the Parish Plan and e) at present the project was under-spending its budget.

Cllr Lancaster gave her report from the Youth Club committee. Her report included a) the mosaic project was progressing, albeit rather slowly, b) the proposed cost of the mosaic artist was likely to be c. £500 for her time and materials, c) attendance was usually around 20 members per session. It was **resolved** that all committees should be autonomous in handling their budgets.

Cllr Horstead gave her report from the Carnival committee. Her report included a) a Rose Bud has been recruited for this year, b) the Wells Dressing committee met recently to seek new officers and help in running the events. It was decided that councillors and the Carnival committee would arrange the road closures and the marshalling of the Wells Blessing parade and the Clerk would book the Castleton Silver Band. Any costs incurred would be met by the Wells Dressing committee which would also be responsible for any insurance cover.

Cllr Downing reported on the problems facing the Post Office. He reported on the latest information in order that council was aware of the latest position. No action was decided.

Cllr Downing reported on the latest developments regarding the Derbyshire Fire & Rescue Service proposals to close the Bradwell Fire Station. He stated that a) the DFRS Authority had decided not to accept the proposals proposed by officers but to seek alternative ways of saving money, b) any closures of fire stations would be as a last resort, c) he thanked Cllr Nash & Higgs for their efforts in fighting these proposals and d) he stated that Bradwell & Hathersage PCs intended to write another letter to DFRS re-iterating their offer of help.

The communication from Bradwell Infants School regarding the need for more School governors was considered. No action was decided.

The communication from Healthwatch Derbyshire (consumer champion for health & social care) was considered. After some discussion no action was decided.

The agreement to relocate the DFRS Recycling container at the fire station for a trial period of six months was noted.

### **019/2014 Playing Fields, Open Spaces & Village Caretaking**

The Clerk gave an update on caretaking activities over the past month.

The need to carry out a safety inspection of the council's quarry in Bradwell Dale was discussed and it was decided that this inspection should be carried out on 17/03/14 by those councillors who were available that morning.

The need for additional caretaking resources was discussed and it was decided that the Clerk should advertise for tenders to carry out this work.

The need to improve access to pedestrian gates to Beggars Plot Playing Field was discussed. The two quotations received were considered and it was **resolved** to accept the quotation to improve the access for the six pedestrian gates.

The Clerk reported on the quotation received from a tree surgeon for surveying the trees on council property. It was **resolved** to accept this quotation.

### **020/2014 Highways and Rights of Way**

Cllr Horstead gave her report on the council's provision of allotments. She stated that no progress has been made since the last meeting.

Cllr Granger gave an update on progress on the request to DDDC to provide a car park in Bradwell. She reported that, thanks to the efforts of Cllr Furness, the application for a DDDC grant has been successful and that the project could now proceed. A meeting would be set up in the immediate future to discuss this project with a resident with project management experience.

The issue of vehicle damage to property on Smithy Hill / Charlotte Lane was considered. It was decided that the Clerk should discuss with DCC Highways Department the possibility of erecting an appropriate sign at the bottom of Smithy Hill and that Smithy Hill should not be used as an 'Alternative Route' when other work is carried out in the vicinity.

The initiative to install 'Welcome to Bradwell' signs in the verges was considered. It was decided that Cllrs Nash & Salvage should provide a plan for this work to forward to DCC Highways.

The DCC Modification Order (Byways Open to All Traffic (BOAT) along Brough Lane & Shatton Lane to Abney) confirmed on 16<sup>th</sup> January 2014 was noted.

The temporary closure of the BOAT from Brough to Abney from 24<sup>th</sup> February to 25<sup>th</sup> April to facilitate surface repairs was noted.

The temporary road closure on Hugh Lane on 24<sup>th</sup> March 2014 to facilitate manhole renewal works was noted.

## 021/2014 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	24/01/14	NP DDD 0114 0068	Trafalgar Cottage, The Hills, Bradwell	Replace single storey extension with new single storey extension

The above Planning Application was noted.

### **Newburgh Estates Ltd.**

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was discussed. Council considered what further steps could be taken in advance of the PDNPA Planning committee determination of this application. It is now understood that the PDNPA Planning Committee meeting will be on 11<sup>th</sup> April 2014 and that the planning officer's report is soon to be completed. DDDC Cllr Furness is to advise councillors if this date is to be moved.

The PDNPA draft Conservation Area Appraisal was considered.

It was **resolved** to suspend Standing Orders to allow the public to join discussion on this matter. A member of the public supported the case to have Greaves Croft included in the Conservation Area. Cllr Furness stated that whilst a Listed Building has additional protection, property in a Conservation Area has the potential to attract grants. He further stated that the council's view on the Conservation Area would carry significant weight with PDNPA. It was **resolved** to accept the proposals in the draft Conservation Area Appraisal subject to Greaves Croft being included. The Clerk is to advise PDNPA of this decision and to seek additional information from it to pass to objectors to some of the proposals.

It was **resolved** to reinstate Standing Orders.

The consultation request from PDNPA on its Wider Peak District Cycle Strategy (closes 21<sup>st</sup> March) was considered. It was **resolved** that Cllr Downing should draft an initial response and circulate that to members for comment before submitting it to PDNPA (with a copy to PPPF).

The PDNPA's reply to the council's letter regarding lack of consultation on applications in neighbouring parishes (e.g. Buxoplas) was considered. No further action was decided.

The PDNPA Planning Services Parishes Bulletin #5 was considered. It was decided that Cllr Granger should respond on behalf of council.

## **022/2014 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies**

### **Recent Meetings:**

Date	Event	Council Representative(s)
17/02/14	DDDC – Community Forum Agricultural Business Centre, Bakewell from 7:00 p.m.	
25/02/14	DDDC – Parish Council Conference, Agricultural Business Centre, Bakewell from 7:00 p.m.	

**Future Meetings:**

Date	Event	Council Representative(s)
05/03/14	Community Voluntary Services Volunteering Course Buxton from 10:00 to 13:00 (for 5 Wednesdays)	
06/03/14	Police SNT Governance Meeting Bradwell Police Office, Netherside from 7:00 p.m.	Cllrs Davies, Downing, Higgs & Granger
17/03/14	Rights of Way Course, Derbyshire Eco Centre, Wirksworth from 10:00 a.m.	
20/03/14	Digital Derbyshire Event County Hall, Matlock from 14:00	

These meetings were noted.

**023/2014 Publications / Information Received**

Date of Information	Description	Decision Req'd
22/01/14	DALC – Annual Report 2012/13	
23/01/14	DALC – Circular 01: Index of Most Important Elements of 2013 DALC Circulars	
24/01/14	DALC – Circular 02: General Circular; DALC Spring Seminar; War Memorial Conservation; NTS Bursary; CiLCA; DALC Subscription rates 2014/15; Spring Training Dates	
31/01/14	Groundwork CAM Newsletter	
04/02/14	PDNPA – Grants to make PD more cycle friendly	
07/02/14	DALC – Circular 03: General Circular; CiLCA Skills; Induction Courses; Whole Council Training; Chair Training; Basic Finance & Audits; VAT & Payroll Training; Cemetery Management	
10/02/14	Volunteer Centre Glossop – DBS Newsletter	
11/02/14	Digital Derbyshire – latest eNewsletter	
12/02/14	Volunteer Centre Glossop – Further DBS Guidance	
13/02/14	DALC – Circular 04: General Circular; 2014/15 S137 Limits; Council Tax Benefits Support Grant; Lottery Cash to	
13/02/14	Came & Co – Guidance on Managing Flood Risk	
13/02/14	CAB – Derbyshire Districts Citizens Advice	
18/02/14	OSS – Petition request against Planning Bill (by 25 <sup>th</sup> Feb 2014)	
20/02/14	DDDC – artsMATTERS – Spring 2014 newsletter	
24/02/14	DALC – Circular 05: General Circular; DALC Subscription Renewals; NALC Policy Consultation PC01-14; Quality Council Scheme Portfolios; Satisfaction with Banking Arrangements; Big Allotment Challenge;	

If any member wishes to view any of these documents, please inform the Clerk.

**024/2014 Date of Next meeting**

The next PC meeting is planned to start at 7:30 p.m. on **Wednesday 2<sup>nd</sup> April 2014**  
in the Methodist Lounge, Towngate, Bradwell.

**PART II – CONFIDENTIAL INFORMATION**

There is no Confidential Business this month.

**The meeting concluded at 10:32 p.m.**