

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 3rd October 2017

Present: Cllr C Furness, Cllr L Granger, Cllr N Kirkham, Cllr K Lancaster,
Cllr A Nash, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: None

PUBLIC PARTICIPATION

There was no public participation.

PART I – NON-CONFIDENTIAL INFORMATION

Election of Chair

258/2017

It was **resolved** to elect Cllr Kirkham as Chair for this meeting.

Apologies for Absence

259/2017

Apologies were received from Cllr P Downing and Cllr P Higgs by reason of holidays.
It was **resolved** to accept these apologies.

Declaration of Members' Interests

260/2017

A declaration of interest in agenda item 271/2017 was received from Cllr Lancaster by reason of her house being attached to the dwelling for which a planning application has been received.

Acceptance & Signing of Previous Minutes and Matters Arising

261/2017

It was **resolved** to accept the minutes of the Parish Council meeting of 05/09/17.

It was noted that the decision to include an item in the agenda for this meeting to decide how to handle Cllr Kirkham's proposed absence was not carried out is due to the fact that Cllr Kirkham is now unsure as to whether she will be absent. Cllr Kirkham was asked to advise council of her plans as soon as possible.

It was **resolved** to accept the minutes of the Playing Fields & Open Spaces committee meeting of 25/09/17.

It was noted that the expected tree survey report to be produced by PDNPA has not been received to the agreed timescale. If this is not received by the next meeting, then a decision on how to proceed should be considered at the next PC meeting.

Financial Matters

262/2017

It was **resolved** to authorise the 10 financial transactions below together with the 2 further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
September Cheques for Authorisation				
01	Came & Co Ltd	PC Insurance – 3-Year LTA	1,125.85	101051
02	Mr S Lawless	Clerk's salary, allowance & expenses (£147.88)	769.18	101052
03	Mr G Storey	Caretaking Services	96.00	101053
04	Mr S Hill	Caretaking Services	110.00	101054
05	The Post Office Ltd	E.ON – BPPF Electricity Supply	31.10	101055
06	The Post Office Ltd	HMRC – PAYE & NIC – 3 months	506.02	101056
07	Mr A Samwell	Bus Shelter Cleaning (18/09/17)	10.00	101057
08	DLNR Probation Service	Gala – Clearing Weed from Brook	300.00	101058
09	Mr P Higgs	CRC – Emergency Equipment	605.02	101059
10	Mr J Woodhouse	Project - TBPF basketball court	500.00	101060
Supplementary Authorisations				
11	Bradwell War Memorial Hall	Room Hire (25/09/17)	20.00	101061
12	High Peak Heating Supplies	Caretaking Materials	68.75	101062
TOTAL			£4,141.92	

Other Financial Matters

263/2017

The Clerk presented his report on current financial matters. He reported that:-

- As authorised at the last PC meeting, he has decided to place the council's insurance with the Ecclesiastical company on a three year Long Term Agreement
- The authenticator tokens have been received from the HSBC bank to enable the council to inspect the account transactions on-line
- The authenticator tokens have been received from the Co-operative bank to enable the council to make account payments on-line. It is planned to use this facility to make the quarterly HMRC PAYE/NIC payment
- He has made a claim for VAT repayment of £612 and is awaiting this receipt
- He has received a DCC advice of payment of a £3.5k grant for emergency equipment. This grant is to be ring-fenced for the use of the Flood Warden Group.
- All the Soft Water Lane car parking bays have now been licensed
- The Annual Return has been received from the external auditor, Grant Thornton. The auditor was happy with all aspects of the audit, except that the period for public inspection of the accounts was 2 days longer than legally required
- It was planned to hold a Finance committee meeting later this month.

Parish Issues / Initiatives

264/2017

The proposal that the council permits a group of residents to mount decorative lights on trees on Town Bottom playing field illuminated by their own electricity to be generated by a micro hydro-electric scheme was considered. It was **resolved** that permission for this should be granted subject to a) that the lights are switched off by mid-night and b) that the Risk Assessment is satisfactory to the council.

The funding of the £1k cost of this project was also considered. It was decided that the group should be advised to initially apply to a) the PDNPA and b) DDDC for grants. If there is a shortfall, then the group, via Bradda Dads should apply for a council's S137 grant.

ACTION: The Cllr Nash is to advise the group of the council's decisions.

265/2017

The proposal that the electric supply arrangements on Beggars Plot playing field be repaired and upgraded to better support the Carnival and other future events was considered. It was **resolved** that the Clerk should obtain quotations for the repair of the existing box and for the installation of a second box fed by an underground armoured cable. Cllr Salvage agreed to assist with this work.

ACTION: The Clerk is to obtain quotations for this work.

266/2017

The proposal that a logo be designed for use on Parish Council property and for any other suitable matter was considered. It was **resolved** that Cllr Furness should approach a resident to ask him to design a number of stylised logos for consideration.

ACTION: The Cllr Furness is to contact the resident.

DCC Highways and Rights of Way

267/2017

The proposal that the council signs up to the DCC Winter Service Scheme 2017-18 for the period October 2017 to April 2018 and to monitor its success was considered. It was **resolved** that the council should sign up as a full member of this scheme.

ACTION: The Clerk is to write to DCC and to provide the required information.

268/2017

The proposal that the Parish Council seeks adoption by DCC Highways of the roads on the Newburgh development was considered. It was **resolved** that the council supports this proposal.

ACTION: The Clerk is to write to DCC requesting it to adopt the new roads.

269/2017

The DCC notification of a road closure on Cresswellpart Lane between the 7th & 9th November 2017 was noted.

270/2017

The DCC notification of a road closure on Hollowgate between the 8th & 10th November 2017 was noted.

PDNPA & Planning Applications

271/2017

All recent Planning Applications were considered as follows:-

Type	Date of Application / Notice	Reference	Property	Summary
New	31/08/17	NP DDD 0817 0812	Hope Cement Works, Pindale Rd., Bradwell	Construction of new conveyor belt cover.
Reviewed	02/08/17	NP DDD 0817 0815	Peak Hungry Topps, Lane, Bradwell	Single storey front extension; replace existing garage with new 1 1/2 storey extension including garage space. PDNPA are unable to provide % increase information. Council supported this application.
Reviewed	22/08/17	NP DDD 0817 0865	Tom Cottage, Towngate, Bradwell	Proposed two storey rear extension and associated works. Council supported this application.
Granted	24/07/17	NP DDD 0717 0753	South Stretfield, Lea, Bradwell	Demolition of single storey extensions; addition of new two storey side extension; construction of new single storey extension; Council supported this application.

Publications / Information Received

274/2017

Most communications have already been circulated electronically.

Date of Information	Description	Decision Req'd
	None this month	

Date of Next Meeting

275/2017

The next parish council meeting will be held at 7:30 p.m. on Tuesday 7th November in the Methodist Lounge, Towngate, Bradwell.

Cllrs Granger gave her apologies for this meeting by reason of holidays.

The meeting concluded at 08:56 p.m.