

BRADWELL PARISH COUNCIL



Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 3rd January 2019

Present: Cllr P Higgs (Chair), Cllr A Nash, Cllr R Stevens, Cllr L Sowerby, Cllr B Salisbury, Cllr K Lancaster, Cllr M Salvage, Cllr N Kirkham, Cllr L Granger

Mrs C Preston (Clerk)

Members of Outside Bodies / Authorities: District Councillor Furness

PUBLIC PARTICIPATION.

District Councillor Furness reported that there are still some funds available in his project fund. Any village organisation can apply for funds to help their organisation. DC Furness volunteered to explain why the Parish Council had to object to a recent planning application due to the policies within the Neighbourhood Plan. DC Furness agreed to state that the policy wording was defined by the examiner and therefore the policy has to be applied.

Apologies for Absence

001/2019

Apologies were submitted from Cllr P Downing for reason of being out of the country. These apologies have been received and **noted**.

Declaration of Members' Interests

002/2019

A declaration of interest in (non-pecuniary) agenda item 014/2019 was received from Cllr Higgs by reason of on interest in Bradwell Community Land Trust.

A declaration of interest in (non-pecuniary) agenda item 014/2019 was received from Cllr Lancaster by reason of on interest in Bradwell Community Land Trust.

A declaration of interest in (non-pecuniary) agenda item 014/2019 was received from Cllr Nash by reason of on interest in Bradwell Community Land Trust.

Acceptance and Signing of Previous Minutes and Matters Arising

003/2019

It was **resolved** to accept the minutes of the Parish Council Meeting of 04/12/2018 with the following amendment to the following minute 221/2018

Cllr Kirkham confirmed that the budget requirements for all committees have been submitted and will be included in the precept calculations for 2019/20 amended to read - Cllr Kirkham had

previously confirmed that the budget requirements for all committees have been submitted and will be included in the precept calculations for 2019/20.

It was **resolved** to accept the minutes of the Finance Committee Meeting of 13/12/2018

Financial Matters

004/2019

It was **resolved** to authorise the 7 financial transactions from December below together with 4 supplementary transactions.

Ref	Payee	Description	Amount	Cheque
01	Cllr Sowerby	Youth Activities	90.00	BACS
02	C Preston	Salary and expenses	859.81	BACS
03	Cllr Lancaster	Xero monthly payment	26.40	BACS
04	E.ON	Monthly electricity charge	7.00	Direct Debit
05	HMRC	Employers and Employees National Insurance	13.41	BACS
06	C Preston	Christmas lights	370.39	BACS
07	Cllr Downing	Chair's Allowance reimbursement	28.00	BACS
Supplementary Payments				
09	A & P Cleaning Services	Toilet cleaning Dec 18	210.00	BACS
10	Memorial Hall	Room booking December 18	25.00	BACS
11	Favell Smith & Lawson Solicitors	Fees for the transfer of land adjoining Bradwell Public Conveniences	724.00	BACS
12	R G Supplies	Cleaning products for toilets	28.78	BACS
	TOTAL		£2382.79	

Other Financial Matters

004/2019

Cllr Kirkham presented the proposed precept to the council. The 5% increase was discussed, and the size of the increase was challenged. Cllr Kirkham advise that new costs that have to be covered are the running the toilets and the 2019 elections. There was a discussion on further money that may be received from Severn Trent use of the area for their containment tank and controls. However, the Council is unable to consider any money that has not been received even though it may be received during the next financial year. Following discussion, it was **resolved** to increase the precept to £49,966 as proposed.

005/2019

It was advised that the final paperwork has been signed for the sale of the quarry at Dale end and the money should be paid to the Parish Council by the year end

ACTION: Clerk to confirm that the money has been received

006/2019

The new forms for the Santander require additional information about the current signatories on the form. Their requirement is that all signatories must be listed in the minutes and a signed copy of the minutes are sent to the bank with the completed form.

Existing signatories are – Cllr P Downing, Cllr P Higgs, Cllr L Granger, Cllr R Stevens

Signatory to be removed – Cllr R Stevens

Signature to be added – Cllr N Kirkham

ACTION: – Parish clerk to get the forms signed and sent to the bank with the signed minutes

The clerk confirmed that the signed forms had been sent to the Co-operative bank. Cllr Kirkham advised that the security device had yet to be received.

ACTION: – Cllr Kirkham to update at the next Parish Council meeting

007/2019

The clerk requested authority to review the electricity supplier for the toilet block and change if a more cost-effective deal can be achieved. It was **resolved** to allow the clerk to proceed with this action

ACTION: Clerk to update at the next meeting

Parish Council Processes

008/2019

The redraft of the complaints procedure was reviewed. An electronic copy to be sent to the Clerk for issue to all Councillors prior to the next parish council meeting. This action was carried over to the next meeting.

ACTION: - Cllr Kirkham to send electronic copy of the procedure to the clerk, the clerk to issue to all councillors prior to next council meeting.

009/2019

It was **resolved** to use the logo on appropriate signs and items belonging to the parish council. The following areas have been identified as requiring the new logo – Peace garden, Rose garden, Beggars plot playing field, Town Bottom toilets, Town bottom playing fields, The green, Softwater lane car park

ACTION: Cllr Granger to work with the parish clerk in identifying size and location of any new signs complete with logo

Parish Issues / Initiatives

010/2019

Cllr Salisbury gave an update on the situation with the toilet block. The completion of the transfer of the piece of land in front of the toilets is currently in progress with the Solicitors and Derbyshire Dales District Council (DDDC). Once this is complete the grant for taking over the toilets and for outstanding maintenance will be processed for payment.

ACTION: Cllr Salisbury to contact Carolyn Lucas of DDDC to get a progress report on the transfer of the piece of land in front of the toilets

Cllr Salisbury advised that he had spoken with the solicitors about the agreement with Severn Trent Water. They have advised that there should be a lease and not an easement. The lease should be on the control room and not on the access road. It was agreed that when available the new document should be sent to Fisher German, agents for Severn Trent Water and request that they review with a view to signing the document

ACTION: Clerk to send document to Fisher German when available

011/2019

It was agreed to request GES Electrical to fit tubular heater in the service tunnel at Town Bottom public toilets

ACTION: - Clerk to advise GES Electrical to proceed with the work

Parish Playing Fields, Open Spaces and Village Caretaking

012/2019

It was **resolved** that the clerk has permission to spend the money necessary to confirm what council owned property is currently registered and what is outstanding

ACTION: Parish clerk to keep the council informed on progress.

PDNPA and Planning Applications

013/2019

The council reviewed the information in the email on Planning Services Parish Bulletin December 2018 which is a consultation on the latest modifications on the Development Management Plan. It was **resolved** that the clerk write back and ask why this task is being undertaken and what data is being used to generate the documents. The clerk is also to request that the information that is collated about Bradwell is reviewed by the Council prior to its publication.

ACTION: Clerk to write to the Policy Department at Peak District

014/2019

It was **resolved** to reply to from Mr P Wilkinson, John Church Planning Consultancy Ltd with reference to planning application NP/DDD/0918/0817 explaining that the council does not know of any local group wishing to use the Chapel/Scout Hut and this building is not currently included in any plans for public amenities in Bradwell. The council believes that there is a perceived need for one-bedroom affordable facilities in the village and may be appropriate to seek guidance from the Bradwell Community Land Trust who have interests in affordable housing within the village.

ACTION: Cllr Higgs to draft letter for clerk to send to Mr P Wilkinson and copy to all Councillors

015/2019

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Planning Application	06/12/2018	NP/DDD/1218/1146	Co-Operative Food, Netherside, Bradwell	Erection of a temporary convenience store (The council supported this application)
Granted	31/07/2018	NP/DDD/1018/0688	Lyndale House, Church Street, Bradwell	Listed Building consent – Demolish the extension to the porch and revert t back to how it was previously

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

Future Meetings:

Date	Event	Council Representative(s)
	None	

Publications / Information Received

016/2019

Communications have already been circulated electronically.

Date of Next Meeting

017/2019

The next meeting of the parish council is planned for Tuesday 5th February 2019 at 7.30 p.m. in the Methodist Lounge, Towngate, Bradwell.

The meeting concluded at 8.45 p.m.