

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 2<sup>nd</sup> December 2014

**Present:** Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs,  
Cllr V Horstead, Cllr A Nash, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens

Mr S Lawless (Clerk)

Members of the public: None present

### **PUBLIC PARTICIPATION**

There was no public participation at this point.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **137/2014 Apologies for Absence**

Apologies were received from Cllr K Lancaster by reason of ill-health.  
These apologies were accepted by the meeting.

#### **138/2014 Declaration of Members' Interests**

Cllr Horstead declared a personal interest in agenda item 143/2014, Allotments.

#### **139/2014 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 04/11/14.

Matters Arising:-

The DCC response to the request for additional street lighting was considered. It was **resolved** that the Clerk should submit the application form to the DCC Community Safety Team to underwrite the cost of providing this additional lighting.

It was **resolved** to accept the minutes of the Finance committee meeting of 01/11/14.

#### **140/2014 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary, allowances & expenses (£97.38)	733.08	100582
2	Mr G Storey	Caretaking Services	100.00	100583
3	Mr A Samwell – 24/11/14	Bus Shelter Glass Cleaning	10.00	100584
4	Mr R J Bryan	NP Planning Consultancy	2,070.00	100585
5	Mr A Oldfield	Flowers etc for Village Tubs	100.00	100586
6	Majestic Engineering Co	Xmas Tree Brackets	240.00	100587
	<b>TOTAL</b>		<b>£3,253.08</b>	

It was **resolved** to authorise the above six financial transactions together with the following three supplementary financial transactions.

<b>Ref</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Cheque</b>
7	Paul Johnson Tree Services Ltd.	Tree Maintenance Services	1,842.00	100588
8	Ms. L. Austin	Youth Club Assistant Salary	80.00	100589
9	Bradwell Packaging Services	Storage Charges	48.00	100590
	<b>TOTAL</b>		<b>£1,970.00</b>	

## **Financial Matters**

The appeal from St Barnabas PCC for a donation towards the cost of pollarding trees was considered. In view of the many questions regarding the financial position of the applicant, the Clerk was asked to invite the financial officer to the next PC meeting to respond to the questions raised by members.

### **141/2014 Parish Council processes**

Cllr Stevens gave a report on behalf of the Finance committee following its recent meeting. Her report included the following information:-

- Items outstanding from earlier minutes have been addressed.
- The 2014/15 year-to-date expenditure was scrutinised line by line and the year-end outlook indicates an under spend of c. £5k.
- When considering the 2015/16 Precept, a number of options were considered. It was decided to propose to council that the Precept be increased by 5% to £41,502 and the Projects fund be reduced to £13k. It was felt that this approach could be acceptable presented to residents at the Annual Parish Meeting. Council **resolved** to accept this proposal.
- A number of individual cost items had been overspent, e.g. tree surgery. It was decided to defer viring money into these cost items until after consideration at the next Finance committee meeting.

The DALC guidance on whether members should sign themselves as parish councillors when dealing with local issues was considered. Cllr Higgs was asked to circulate the information he found on the [www.gov.uk](http://www.gov.uk) website. It was decided that Cllr Higgs and the Clerk should produce a draft policy for consideration at the next meeting.

### **142/2014 Village Issues / Initiatives**

Cllr Nash gave his progress report from the Neighbourhood Planning (NP) committee following its recent meetings. His report included:-

- The NP 2 day presentation at the Methodist Hall had been attended by c. 30 residents and no significant issues had been raised with the NP.
- It is known that three organisations (e.g. Friends of the Peak District) are presently considering the NP and may well decide to comment upon it.
- The 6 week consultation period will conclude by 15<sup>th</sup> December.
- PDNPA have been kept informed throughout the development and it is now working on the next key stage of the process.
- The introductory meeting to make possible members of the Community Land Trust aware of the scope and responsibilities of this body has been arranged for the 4<sup>th</sup> December.

Cllr Sowerby gave her report on developments with the Youth Club. Her report included the following information:-

- It has been running now for 5 weeks with c. 11 members per session.
- The venue is proving to be very suitable.
- The temporary Youth Leader (Janice) is proving to be very successful and the members are behaving well and respecting the venue.
- Cllr Sowerby was asked to see if Janice would be willing to continue working into the Easter term. If so, then the Clerk is to book the Sports Pavilion. If not, then the Clerk should seek her guidance on recruitment and advertise this vacancy again.

Progress in the provision of council Christmas Trees / Christmas illuminations for the coming festive period was considered. Cllrs Davies, Downing and Nash agreed to decorate the trees at the Peace Gardens and at the end of Elliott Avenue.

Cllr Granger has obtained 15 brackets to hold Christmas trees on a number of local businesses. The Clerk is to draft a document for Cllr Granger to give to businesses about the preferred appearance of the decorations to be installed in the brackets.

The request from Derbyshire Constabulary to arrange for CCTV equipment to be installed in the village was considered. It was decided that the council would support Derbyshire Constabulary in the installation of the cameras subject to all costs being underwritten by the Police.

### **143/2014 Playing Fields, Open Spaces & Village Caretaking**

Cllr Higgs reported that there were no significant issues outstanding with the playing fields.

The graffiti on the TBPF Youth Shelter was discussed. It was decided to use power tools to remove the graffiti, and to include an article in Bradwell News about this problem. If this re-occurs, then the effected panel is to be temporarily removed and a Notice posted in the Shelter advising users on the reasons for this action.

Progress in addressing complaints from residents regarding the frequent fouling of Playing Fields by dog mess was discussed. The installation of gates to the Town Bottom playing field to prevent the entry of stray dogs was discussed. It was decided to review this situation again in six months time after the DDDC Dog Control Order has been implemented.

Cllr Horstead gave an update council's provision of allotments. Both she and Cllr Nash have been in contact with new residents to the village who might be willing for part of their large plot of land to be used for allotments. Cllr Nash agreed to continue discussions with these residents and Cllr Horstead agreed to finalise the allotment agreement.

Cllr Granger gave her report on progress with the establishment of a car park at Soft Water Lane. Her report included:-

- The planning application is now almost complete.
- The Environment Agency consider the car park area not to be in the flood plain.
- The DCC Highways department state that the frontage to the car park should have 5 metres of solid surfacing. She will negotiate with Highways to see if a narrower frontage would be acceptable, otherwise she will consider surfacing the whole plot and installing any required drainage.
- Once these issues have been resolved she will have the application urgently submitted to PDNPA.

Cllr Downing reported on progress on the initiative to tidy the plot of land at St. Ive's Bridge. He reported that he has again been in contact with the owner of this plot who stated that this work was low priority for him and also that his maintenance staff was presently indisposed. Cllr Higgs agreed to investigate whether a legal remedy would be possible.

The Clerk gave an update on caretaking activities that had been undertaken over the past month. Because some caretakers, due to personal circumstances, were unable to give adequate time to council caretaking, it was **resolved** that the Clerk should advertise for additional caretaking capacity.

#### 144/2014 DCC Highways and Rights of Way

Progress with the initiative to install 'Welcome to Bradwell' signs in the verges was discussed. Cllrs Davies & Nash plan to meet with management of the cement works to discuss the provision of suitable stone for this project.

Progress in the resolution of HGV traffic problems in the village was discussed. Cllrs Davies & Nash plan to meet with management of the cement works to discuss the provision and installation of suitable road traffic signs on private land.

Cllr Horstead gave her report on the DCC repair of the footplate on a stile on FP15 to Brough.

The communication from DCC regarding the re-filling of its grit bins was noted. The Clerk has ordered two new parish grit bins and will arrange for the parish council bins to be replenished where necessary.

#### 145/2014 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	03/11/14	NP HPK 1014 1100	Lafarge Cement, Hope Works, Hope,	Proposed New Additional Clinker Store.
Reviewed	16/10/14	NP DDD 1014 1062	Hill Rise, Hungry Lane, Bradwell	Construction of link between main residence and adjacent garage. Council <b>supported</b> this application (9/1).
Granted	20/08/14	NP DDD 0814 0893	Lyndale House, Church St., Bradwell	Installation of Central Heating Boiler. Council <b>supported</b> this application (5/0).

The communication from PDNPA regarding application NP HPK 1014 1100 above was considered. Given that PDNPA does not give weight to the parish council's policy of objecting to retrospective planning applications, it was **resolved** to rescind this policy.

It was decided to support application NP HPK 1014 1100 subject to the store being used solely for internally arising clinker and not for clinker imported via the Hope Valley roads.

The PDNPA response to the council's letter regarding cases of development to properties in the parish of which the council is unaware was discussed. Members still have concerns about some of these developments and it was decided that the Clerk should respond to PDNPA stating that the council intends to arrange a meeting early in 2015.

**146/2014 Other Partner Authorities / Agencies** (Guide Time 40 minutes)

Progress in the need to develop a Village Emergency Plan / Trauma Centre to address flooding or other incidents was discussed. Cllr Higgs been in contact with the Environment Agency (EA) which has suggested the installation of a float switch linked to the EA office. The council did not support this suggestion on cost grounds. It was agreed that the next steps should be a) to advertise for additional flood wardens (& then to arrange training via DCC) and b) to acquire appropriate emergency supplies.

The DDDC consultation invitation regarding Public Space Protection Order relating to Dog Control Orders was considered. It was decided that members should respond individually to this consultation.

The letter from a resident regarding the dates for the seasonal closure of the DDDC toilet block together with further supporting information was considered. The Clerk was asked to a) contact DDDC to investigate the implications of the parish council taking over the running of the toilet block and b) keep the resident informed of progress with this matter.

**147/2014 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies**

**Recent Meetings:**

Date	Event	Council Representative(s)
12/11/14	Derbyshire Law Centre AGM Assembly Rooms, Market Hall, Chesterfield from 12:30	
19/11/14	DDCAB – 75 <sup>th</sup> Celebrations Bradbury Community Centre, Glossop from 1500	
27/11/14	DALC – Election Briefing Session (£25 pp) Aldern House, Bakewell from 11:00	

**Future Meetings:**

Date	Event	Council Representative(s)
04/12/14	Citizens Advice Bureau Annual Celebration Matlock Town FC, Causeway Lane, Matlock at 15:30	
27-29 /01/15	ICO – DPA & FOIA Workshops Wilmslow – 3 * 1-day events	

## 148/2014 Publications / Information Received

Date of Information	Description	Decision Req'd
29/10/14	DCC – Road Safety Week Action Pack (17-23 Nov)	
05/11/14	Thank You Card from Margaret Morley	
06/11/14	Open Spaces Society Autumn newsletter	
07/11/14	PDNPA – Access and Green Lane Newsletters	
10/11/14	Thank You letter from BECT for S137 grant	
14/11/14	DCC – Application Process for Admission to Schools	
20/11/14	DCC – Temporary Road Closure for Eccles Lane (01 – 05/12/14)	
25/11/14	DDDC – Christmas Refuse Collection Schedule	

The above correspondence was noted.

If any member wishes to view any of these documents, please inform the Clerk.

### 149/2014 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 6<sup>th</sup> January 2015 in the Methodist Lounge, Towngate, Bradwell.

Apologies were received from Cllrs Lancaster & Nash.

### PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

**The meeting concluded at 10:30 p.m.**