

# BRADWELL PARISH COUNCIL

## **Minutes of the** **Meeting of the Parish Council** **held at 7:30 p.m. on Tuesday 2<sup>nd</sup> November 2010**

**Present:** Cllr R Davies, Cllr S Eyre, Cllr C Furness, Cllr J Lawson,  
Cllr A Nash (Chair), Cllr A Slater, Cllr J Walker

Mr S Lawless (Clerk), Mr R Chester (RFO)

Members of the Public:  
Mrs D Hobson, Mr I Green, Mrs L Riddall & Mr P Senior.

### **PUBLIC PARTICIPATION**

Mrs L Riddall addressed the meeting to say that she was impressed with the Finance committee meeting she attended and hoped that the council would keep the precept to the level proposed by that committee. She also asked if any member knew of a suitable person to restore the Roll of Honour that hangs in the Methodist Lounge. Cllr Nash asked any member who knew of a suitable restorer to contact Mrs Riddall directly.

### **136/2010 Apologies for Absence**

Cllr P Downing offered his apologies by reason of holidays and Cllr V Horstead offered her apologies by reason of family commitments. These apologies were accepted by the meeting. The Clerk was asked to publish attendance figures for all members.

### **137/2010 Declaration of Members' Interests**

No interests were declared.

### **138/2010 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 5<sup>th</sup> October 2010 subject to a change regarding the item identified on the Risk Assessment associated with the website.

It was **resolved** to accept the minutes of the Finance committee meeting of the 18<sup>th</sup> October 2010 subject to a change in FC13, 'until all agreed work has been completed'.

It was **resolved** to accept the minutes of the Playing Fields committee meeting of the 22<sup>nd</sup> October 2010.

The minutes of the Youth Centre committee meeting of 28<sup>th</sup> October 2010 were noted.

### **139/2010 Finance**

#### **Authorisations for Approval**

	<b>Payee</b>	<b>Amount (£)</b>	<b>Purpose</b>
1	Mr S Lawless	681.76	Clerk's salary & allowances incl. expenses (£59.84).
2	Mr R Chester	261.65	RFO's salary incl. expenses (£5.65)
3	Mrs S Wharton	56.00	YC Cleaning Services
4	Mr A Samwell	10.00	Bus shelter cleaning
5	Bradda Dads	1400.00	S137 grant approved at Oct. meeting
6	Bradwell Sports Club	2500.00	S137 grant approved at Oct. meeting
7	Harrisons Packaging Ltd	46.99	Dog Litter Bags
8	Gillian Nowell	200.00	Interim Internal Audit
9	Brian Nicols Gas Services Ltd	225.00	Caretaking Services
10	Mr J Frith	60.00	Caretaking Services
	<b>TOTAL</b>	<b>£5,441.40</b>	

It was **resolved** to approve all the above financial authorisations.

### **Matters To Be Raised by Clerk & RFO**

Mr Chester stated that the current financial position was included in the figures in the Finance committee report below.

### **Other Financial Matters**

The request by Bradwell Sports Club (BSC) that the council (BPC) acts as the Accountable Body for the MUGA project was discussed.

It was **resolved** to suspend Standing Orders to allow representatives of the MUGA project to address the council.

During discussion the following points were noted

- the administration work associated with this project would be undertaken by Cllr Slater as Project Manager,
- the installation phase of the work would last around 3 weeks, starting around the end of February 2011,
- BSC hope to submit the second phase of their application for the Community Spaces grant a.s.a.p. (it expects a 10 week period before the grant is released)
- Phase 2 of the MUGA project will be addressed later
- the Clerk is not yet sufficiently familiar with the project to fully understand it.

It was **resolved** that in principle the council would act as the Accountable Body for this project subject to the following:-

- BPC would retain ownership for a maximum of 2 years
- The Clerk needs to be familiar with and concur with the arrangements
- BSC is to arrange that all required monies are transferred to BPC in advance of any order being placed.
- BPC is to order the MUGA, pay the invoices including VAT and then reclaim the VAT.
- BSC is to indemnify BPC against any & all costs and expenses incurred.
- BSC is to manage the operation of the MUGA, ensuring that it has appropriate insurance, RoSPA inspections and a maintenance programme.
- After a maximum of 2 years, BSC is to arrange a legal contract for the transfer of the ownership of the MUGA from BPC to BSC.
- This agreement is acceptable to both BSC and HMRC.
- This agreement is to be ratified at a subsequent BPC meeting.

It was **resolved** to reinstate Standing Orders.

The proposals of the Finance committee were considered. Cllr Furness led the discussion on the report tabled by Mr Chester.

### Banking Arrangements

It was **resolved** to close the Bank of Scotland and the Alliance & Leicester accounts and to transfer a) £50k into The Co-operative Bank - Guaranteed Investment account, b) £50k into a Barclays Bank Plc - Fixed Rate Bond, c) and the balance into The Co-operative Bank current account.

### Precept

The details of the precept proposals were discussed. Members reviewed the proposals one line at a time. The Clerk expressed his concerns that these proposals would result in a significant increase in his workload. The budget for Advertising was increased to £740. It was **resolved** to accept the revised budget proposals, which resulted in a precept of £33,580. Cllr Furness thanked Mr Chester for his work.

## **140/2010 Parish Council Processes**

The Clerk reported that no applications for the vacancy on the council have yet been received.

The meeting discussed the resignation of the RFO. It was decided that the Clerk should write to Mr Chester on behalf of the council and individual members should write individual responses should they feel it appropriate.

The Clerk reported that no applications for this Youth Leader position have yet been received.

The Clerk reported that the recommendations to the model Standing Orders have been delayed.

Cllr Nash stated that the report incorporating proposals for the village plan & potential options for moving forward would be dealt with at a later date.

## **141/2010 Village Issues / Initiatives**

The Clerk reported that no monthly report has been received from Derbyshire Constabulary.

Cllr Walker gave his report on the recent meeting of the Youth Centre committee. The main points of his report included that a) the appropriate DCC letter has now arrived, b) the vacancy for a Youth Leader has now been advertised, c) the proposed remuneration for the Youth Leader was £50 per session for administration, leading and cleaning with possible assistance for travel arrangements. Cllr Furness stated that he felt that it was important that a new name and Terms of Reference for the facility be defined.

The letter from the Rebellion Knoll W.I. requesting the use of the council marquee for Gala 2011 was deferred to the next meeting.

## **142/2010 Playing Fields & Village Caretaking**

The Clerk gave a report on the recent caretaking activities. The need to arrange for a caretaker to address the outstanding work was discussed. Cllr Davies is to forward contact details for a potential caretaker to the Clerk.

The report from the tree surgeon was discussed. It was **resolved** to authorise the tree surgeon to carry out the work identified in his report to the value of £390. The Clerk is to arrange for the trees on Towngate Green to be inspected.

Cllr Davies discussed the possible need for additional grit salt in the village should the coming winter be as bad as last year. He has asked Cllr Downing to include an article in Bradwell News reminding residents about the legitimate use of council grit.

Cllr Lawson gave her report on the recent meeting of the Playing Fields committee. She stated that:-

- Lightmain were the preferred supplier for the Town Bottom Playing Fields development,
- she is still exploring obtaining grants for this work,
- proposals for the BMX track have been deferred while other possible sites are being investigated,
- a site meeting was planned for Saturday to decide of the required ground levels,
- she would table firm proposals for this development at the December council meeting,
- she also reported that repairs to the basketball court side netting have been agreed.
- the £10k required for any BMX development would need to be addressed by the new council next year.

The request from Bradda Dads to install Christmas Lights on a tree in the Peace Gardens was discussed. It was decided that the Clerk should discuss this request with the Bradda Dads representative.

## **143/2010 Highways, Rights of Way & Open Spaces**

The review of progress in the council's provision of allotments was deferred to the next meeting.

The consideration of the DCC Winter Service Survey and invitation to appoint a 'Snow Warden' was deferred to the next meeting.

The letter from Hathersage Parish Council seeking council support for their request that their DDDC grant is not reduced was considered and it was decided that the Clerk should send a letter in support of their position to DDDC.

The consideration of the letter from DALC regarding Parish Members on the PDNPA was deferred to the next meeting.

The consideration of the DCC Derbyshire Local Transport Plan (2011 – 2026) consultation request was deferred to the next meeting.

**144/2010 Planning Applications**

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	26/05/10	NP DDD 0510 0494	Sports Pavillion, Stretfield Rd., Bradwell	Garage extension to pavilion and creation of multi-sports hardcourt. The council <b>supported</b> this application.
Reviewed	02/09/10	NP DDD 0910 0900	Hope Valley View, Hill Head, Bradwell	Single Storey side extension. The council <b>supported</b> this application.
Reviewed	03/09/10	NP DDD 0910 0903	Old Bowling Green, Smalldale, Bradwell	Erection of signs to exterior of building. No responses received.
Granted	23/06/10	NP DDD 0610 0622	Building on New Road, The Hills, Bradwell	Conversion of redundant building to dwelling.

Progress with the above applications was noted.

**Newburgh Estates Ltd.**

No progress was noted with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site.

No progress was noted with developments with the Enforcement Notice on the 6, New Church Street property together with other associated matters.

**145/2010 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies****Recent Meetings:**

Date	Event	Council Representative(s)
12/10/10	PDNPA – Planning Surgery Crosby Room, Walk Mill Rd., Hayfield from 17:00 – 20:00	
12/10/10	Derbyshire Constabulary Annual Parish Councils Evening – Police HQ, Butterley Hall, Ripley at 19:00	Cllr Davies
14/10/10	BECT – Social evening & AGM Eyam Church Centre, Eyam from 19:00	
21/10/10	DCC - Parish & Town Council Liaison Forum Members Room, County Hall, Matlock (evening - time tbc)	

**Future Meetings:**

Date	Event	Council Representative(s)
16/11/10	DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00	

The above meetings were noted.

**146/2010 Publications / Information Received**

<b>Date of Information</b>	<b>Description</b>	<b>Decision Req'd</b>
06/10/10	DALC – Circular 48: General Circular – 2011 Census; Derbyshire Observatory; PPPF - Planning Enforcement Seminar (04/11/10)	
08/10/10	Came & Co (PC Insurance) – Autumn Newsletter	
13/10/10	SLCC – Invitation for Clerk to join	
13/10/10	Wickstead playscapes catalogue	
15/10/10	Newburgh – Acknowledgement of council letter.	
16/10/10	DALC – Circular 49: General Circular – CLG Announcement of Financial Payments; Free NALC learning Seminar; Faster Broadband	
18/10/10	Letter of Thanks from Bradwell Community Orchard Group	<b>Y</b>
23/10/10	Letter of Thanks from Bradwell Cycling Club	
25/10/10	PPPF – Peak Park Parishes' Forum – Newsletter & AGM minutes	

These publications were noted.

**147/2010 Date of Next meeting**

The next meeting of the Parish Council will be held on Tuesday 7<sup>th</sup> December 2010 in the Methodist Lounge starting at 7:30 p.m.

**The meeting concluded at 10:55 p.m.**