

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 2nd October 2012

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs
Cllr V Horstead, Cllr K Lancaster, Cllr A Nash, Cllr S Ridgeway, Cllr R Stevens

Mr S Lawless (Clerk)

Member of the Public:
DDDC Cllr C Furness, Mr P Senior

PUBLIC PARTICIPATION

There was no public participation at this point.

PART I – NON-CONFIDENTIAL INFORMATION

105/2012 Apologies for Absence

There were no apologies.

106/2012 Declaration of Members' Interests

Cllr Horstead declared an interest in the matter of the Allotments (112/2012), Cllr Stevens declared an interest in the matter of the planning application 1208/1089 for Newburgh Estates (113/2012) and Cllrs Downing, Granger, Horstead & Nash declared an interest in the matter of the S137 grant to Bradwell Village Plan Group (108/2012).

107/2012 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 4th September 2012.

It was **resolved** to accept the minutes of the Playing Fields & Open Spaces committee meeting of 7th September 2012.

It was **resolved** to accept the minutes of the Youth Club committee meeting of the 26th September 2012.

It was **resolved** to accept the minutes of the Carnival committee meeting of the 27th September 2012.

Regarding matters arising from 04/09/12, the Clerk was asked a) to circulate his paper on legal powers and b) to progress with DALC the issue of the number of co-opted members not counting for GPC purposes.

108/2012 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary, allowances & expenses (£37.30)	653.72	100228
2	Mr P Nicols	Caretaking Services	232.50	100229
3	G.E. & M.P. Davies	Monthly Grass Mowing Invoice	200.00	100230
4	Mr A Samwell	Cleaning Bus Shelter glass	10.00	100231
5	Bradwell Village Plan Group	2011 S137 grant – re-issue of expired cheque	400.00	100232
6	The Post Office	HMRC - PAYE & NIC payments	605.32	100233
7	The Post Office	E-ON Beggars Plot electricity	2.29	100234
8	Mrs V. Horstead	Purchase of Doggie Bags	15.60	100235
	TOTAL		£2,119.43	

It was **resolved** to authorise the above financial transactions together with the following transaction:-

Ref	Payee	Purpose	Amount	Cheque
9	Bradwell War Memorial Hall	Room Hire – 27/09/12	£18.00	100236
	TOTAL		£18.00	

Other Financial Matters

The Clerk tabled a document giving the financial position following the above financial transactions and highlighted a number of points for members.

It was noted that the Audit Commission has appointed Grant Thornton UK LLP as external auditor to audit the annual return of Bradwell Parish Council for five years from 2012/13 (Clerk).

109/2012 Parish Council Processes

It was noted that Cllr Ian Hancock has resigned due to changed work commitments. The Clerk is to notify DDDC and to advertise this vacancy.

Cllr Granger gave updates on both the opportunities provided by the new Localism Bill and on progress with the Bradwell Parish Plan, where a village meeting is to be held on 09/10/12 to ratify the work so far carried out.

110/2012 Village Issues / Initiatives

The latest monthly Policing report for Bradwell was noted. The Clerk was asked to invite the Police to attend on a quarterly basis to verbally report in more depth on Policing matters.

Cllr Ridgeway gave a report on the latest Carnival committee meeting and on plans for the 2013 Carnival. She reported that a) Carnival 2012 had been reviewed to identify the strengths and weaknesses of the event, b) it was proposed that a Carnival be held as usual in 2013 (subject to sufficient volunteers being available), c) that no plans have been made for a second Saturday event, and d) that a budget of £3k p.a. increased by 2.5% p.a. be proposed to the Finance committee for it to develop the council's five-year financial plan. It was **resolved** a) to accept the above proposals and b) to appoint Cllr Granger to the Carnival committee.

Cllr Lancaster gave a progress report on the latest developments and plans for the Youth Club. She reported that a) no applications have been received for the Youth Leader vacancy, b) one application has been received for the Youth Assistant position, that applicant has been interviewed and was considered to be suitable, c) no progress has been made in establishing a Youth Club Trust, d) at the last committee meeting the local Hope Valley Multi Agency team attended and offered the services of a Youth Worker to act as Youth Leader for a limited time until a permanent appointment is made, e) it was planned to re-open the Youth Club from 04/10/12, f) more volunteers are needed, g) funds will probably be needed to book a disco for Halloween. It was **resolved** a) to offer the Youth Assistant position to the applicant and b) to authorise a payment of up to £100 for the disco.

The suggestion from a resident for a possible use of the BT phone kiosk at Town Bottom was considered. It was decided not to pursue this suggestion and the Clerk was asked to respond to the resident giving reasons.

The response from DCC to the council's nomination for their Excellence in the Community awards was considered. It was decided that Cllr Davies would attend the presentation ceremony.

The invitation from DCC to nominate local young people for their Young Achievers Awards 2012 was considered. It was decided that the Clerk should nominate a young resident.

The invitation from the organisers of the Jane Tomlinson 'Walk for All' Peak District Walking Festival to become involved in the event was considered. It was decided that Cllr Nash should forward the invitation to those local businesses identified in the Bradwell Parish Plan exercise.

111/2012 Playing Fields, Open Spaces & Village Caretaking

The Clerk gave an update on recent caretaking activities.

It was **resolved** to suspend Standing Orders to allow the public to contribute to debate.

DDDC councillor Chris Furness gave an update on DDDC matters affecting the village, as follows:-

domestic refuse disposal – a DDDC roadshow was planned for Bradwell on 08/10/12. The new bins etc. would be delivered from 08/10/12. A collection calendar could be obtained from the DDDC website. Cllr Lancaster queried the DDDC policy of one supplier for compost bags. Mr Senior expressed concern about the collection procedures around The White Hart.

grass verges – The Clerk is to check if one cut of the verges has been missed.

It was **resolved** to reinstate Standing Orders.

Cllr Horstead gave a report following the latest meeting of the Playing Fields and Open Spaces committee. She reported that all items were covered in the minutes of the meeting. It was reported that the wooden fence by 'The Shoulder' is owned by the council. The committee proposes to the Finance committee that £10k p.a. be included in its proposals for the council's five year financial plan.

The request to install a memorial bench on Town Gate Green was considered. It was decided that the Clerk should write to the applicant to inform them that council welcomes the offer subject to it covering all associated costs e.g. installation, paving flags & plaque.

The Clerk gave an update on progress with the Sports England grant application for the proposed Skate Park on Beggars Plot. He reported that Sports England normally respond to applications 12 weeks after submission.

The Clerk reported that he has arranged a meeting with Dales Housing management to discuss the matter of the hedge adjacent to Wortley Court housing. Cllr Horstead agreed to attend this meeting. Cllr Nash raised the suggestion of disposing of this site. It was **resolved** to establish a Working Party of Cllrs Downing & Nash and DDDC Cllr Furness to investigate options for this site.

112/2012 Highways and Rights of Way

Cllr Horstead reported that no progress has been made in the council's provision of allotments.

The DCC invitation to collaborate in its Winter Service Scheme was considered. It was **resolved** not to participate in this scheme.

The matter of the plot of land adjacent to St. Ives Bridge was considered. The Clerk reported that he has not received any further correspondence on this matter. The Clerk was asked to prompt the owner's agents.

The communication from a resident concerned at the continued use of Hill Head / Hollowgate by HGVs was considered. The Clerk was asked to contact DCC Highways department to request appropriate signage at the bottom of Towngate.

The application to PDNPA by a resident for a tree protection order to be placed on two trees on Netherside was noted. The Clerk was asked to write to PDNPA in support of this application.

113/2012 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	07/08/12	NP HPK 0612 0655	Silos 13-16, Lafarge Cement, Hope Works, Hope	Variation of permission to increase PFA storage limit from 100k to 300k
	05/09/12	NP DDD 0812 0862	18 Michlow Drive, Bradwell	Rear conservatory extension.

The above applications were noted.

Newburgh Estates Ltd.

Progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered. Cllr Downing gave an update on his contact with Mr Keeley and with Mr Middleton. It was **resolved** to suspend Standing Orders. DDDC Cllr Furness stated that some tenants of Newburgh properties had contacted him expressing their concerns regarding letters received concerning their properties. He is to discuss this matter with the DDDC Housing officer.

The PDNPA consultation invitation on Issues and Preferred Approaches for Development Management Policies was considered. It was decided not to respond to this invitation as the proposed Parish Plan would provide the required information.

The PDNPA survey on travel information provision was considered. It was decided that Cllr Downing would complete this survey.

114/2012 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
05/09/12	HPHV CRP meeting Cllr Granger gave her report on this meeting. Northern Rail - Glossop station has recently won a major award.	Cllr L Granger
15/09/12	PDNPA – Annual Parishes’ Day following PPPF AGM Palace Hotel, Buxton from 09:30 to 16:00 Cllr Davies gave his report on this meeting.	Cllr R Davies

Future Meetings:

Date	Event	Council Representative(s)
10/10/12	Derbyshire Dales CVS – Funding & Networking event Ashbourne	
11/10/12	Derbyshire Constabulary - Neighbourhood Watch event Post Mill Centre, Market Street, S. Normanton from 18:30	
16/10/12	DDDC – Area Community Forum Agricultural Business Centre, Bakewell from 19:00	Cllrs Davies & Stevens
19/10/12	Rural Action Derbyshire AGM Willersley Castle Hotel, Cromford, Matlock at 13:30	
25/10/12	DCC Parish Liaison Forum County Hall, Matlock from 18:00	
25/10/12	Derbyshire Dales CVS AGM Over Haddon Village Hall from 10:00	

115/2012 Publications / Information Received

Date of Information	Description	Decision Req'd
31/08/12	DDDC – artsMATTERS newsletter	
05/09/12	Open Spaces Society – Appeal for funding	
07/09/12	Clerks & Councils Direct newsletter	
11/09/12	Community Sports Trust – Derbyshire Village Games Impact Report	
11/09/12	HPCVS – Workshop on energy efficiency (22/09/12)	
17/09/12	DCC – Digital Derbyshire newsletter	
04/09/12	DALC – Circular 40: DALC General Circular; Community Right to Challenge; CLG Cash Boost for Neighbourhood Planning; PAYE Changes; Consultation on Rights of Way Improvement Plan; DCC Youth Action Grant; Review of Private Rental Housing Market; CiLCA GPC training; Contacting DALC	
24/09/12	DALC – Circular 41: DALC General Circular; Auditor Appointments; English Heritage Local Plan Guidance; Cumbria Neighbourhood Plan Are approved; Lottery Small Grants; Community Grown Food; Clerk Vacancy	
24/09/12	DALC – Circular 42: DALC General Circular; Standing Orders; Quality Council Status; Electoral Review of Derbyshire – Final recommendations; Council tax Base & Funding Arrangements for Precepting Authorities	

The above communications were noted.

PART II – CONFIDENTIAL INFORMATION

116/2012 Confidential Business

It was **resolved** that in view of the confidential nature of the business about to be transacted (in respect Section 41 of the Freedom of Information Act) it was advisable in the public interest, that the press and public be temporarily excluded and they were instructed to withdraw.

It was **resolved** that the Clerk should write to a resident outlining the council's position.

117/2012 Date of Next meeting

The next monthly meeting of the Parish Council will be held at 7:30 p.m. on Tuesday 6th November 2012 in the Methodist Lounge, Towngate.

The meeting concluded at 10:10 p.m.