

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 2<sup>nd</sup> June 2015

**Present:** Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,  
Cllr K Lancaster, Cllr A Nash, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: PCSO Boswell

### **PUBLIC PARTICIPATION**

PCSO Boswell gave his report on recent Policing incidents. These included:-

- Overall, there were few policing issues in Bradwell over the past month.
- However, there were a number of crimes in the Hope Valley. These crimes included theft of a number of quad bikes and house and pub break-ins. He asks that suspicious activities be reported to the Police on the 101 phone number.
- The road closures requested for Carnival Procession and the Blessing of the Wells have been received and approved.
- The issue of speeding traffic was discussed. PCSO Boswell asked that the Clerk send him an email formally requesting that traffic monitoring be carried out in Bradwell and he will then arrange for a colleague to carry out the task.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **070/2015 Apologies for Absence**

No apologies were received.

#### **071/2015 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Annual Meeting of the Parish Council of 12/05/15 subject to a clerical change.

It was **resolved** to accept the minutes of the Playing Fields and Open Spaces committee meeting of 27/05/15 subject to the inclusion of the action to obtain costs of a notice board to be installed in the Bus Shelter at the Peace Gardens.

#### **072/2015 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Description</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary, allowances & expenses (£50.39)	646.68	100661
2	Ms J Hacz	YC Leader salary	55.50	100662
3	Mr S Hill	Caretaking Services	200.00	100663
4	Bradwell Sports Club	YC Hire of Sports Pavilion	100.00	100664
5	Mr G Storey	Caretaking Services	62.00	100665
	<b>TOTAL</b>		<b>£1,064.18</b>	

It was **resolved** to authorise the above five financial transactions together with the following three supplementary financial transactions.

Ref	Payee	Description	Amount (£)	Cheque Number
6	Bradwell Packaging Services Ltd.	Monthly Storage Charge	60.00	100666
7	Bradwell News Advertising	Gala: Advertising flyer in April edition	35.00	100667
8	Mr A Samwell	Cleaning of Bus Shelter windows	10.00	100668
	<b>TOTAL</b>		<b>£ 105.00</b>	

### Other Financial Matters

The Clerk gave his financial report which included the following information:-

- the latest financial position following payment of the first five transactions above.
- the Annual Return has now been signed and will be posted to the External Auditor (Grant Thornton) in the next few days.
- the next Internal Audit review is planned after the completion of the September accounts.
- the next meeting of the Finance committee is planned for 24<sup>th</sup> June. He was asked to re-plan this meeting for Thursday 2<sup>nd</sup> July. This meeting will agree the start of year values for the various council funds.
- the agreement between the council and the Sports Club for ownership of the MUGA was signed on 31/03/2011.

The application from St Barnabas PCC for a S137 grant to cover the cost of felling diseased trees in the Churchyard was considered. It was **resolved** to award a grant of £300.

The application from Bradwell Sports Club for a S137 grant of £500 towards the cost of replacing the heating boiler together with other improvements was considered. It was **resolved** to award a grant of £500.

### 073/2015 Parish Council processes

Cllr Downing reported on applications for the two vacancies on the council. He stated that one application has been received from Mr M Salvage, who had been a council member on the last council. It was **resolved** to co-opt him to the council. The Clerk is to pass the required forms to Cllr Salvage and is to continue to advertise the remaining vacancy. Cllr Nash is to create an insert for the next edition of Bradwell News to advertise this vacancy.

### 074/2015 Village Issues / Initiatives

Cllr Sowerby gave her report from the Youth Club committee which included the following:-

- The last session of the YC prior to the summer break has now been held. It included a 'Drink Awareness' talk by N McCloud.
- Plans for re-opening in September will now be needed. Janice, the YC Leader, has indicated that she is happy to continue working in Bradwell subject to her employer not changing her employment base. Nick has indicated that he would much prefer a more structured approach to the YC and, if this can be arranged, then he would be happy to continue to help.
- The YC still has use of one cupboard in the Sports Pavilion.
- Funding is still an issue. PCSO Boswell has obtained money for the YC. Cllr Furness suggested that Dales Housing may be willing to provide a grant. Cllr Sowerby and the Clerk are to progress this application.

Cllr Granger gave her report from the Neighbourhood Planning (NP) committee which included:-

- Councillors from the CLT group are to meet with PDNPA officers on 3<sup>rd</sup> June to clarify the significance of consultation responses received.
- The NP itself is now ready to be passed to the External Examiner. However, it will be necessary for the CLT to be established before the NP goes for examination.

The email from AEDdonate offering to assist the council in fundraising to provide a defibrillator for the village was discussed. It was decided that the Clerk should contact the local First Responders to seek their views on possible numbers and locations for defibrillators around the village. In addition, if the First Responders wish, the Carnival committee is to be asked to provide a stall on the Carnival Field for them to advertise their activities and to recruit new members and possibly to collect funds for the purchase of defibrillators. The Clerk is to carry out further research (e.g. websites, other local villages) on their experiences of providing defibrillators.

## **075/2015 Playing Fields, Open Spaces & Village Caretaking**

Cllr Stevens gave her report from the Playing Fields & Open Spaces committee following its recent meeting which included:-

- the playing fields and other council areas have been recently inspected.
- The RoSPA inspection is due in c. 6 weeks time.
- On Beggars Plot, various items of equipment need re-painting and the soft pour round the roundabout needs repair / replacing. Cllr Salvage is progressing the contractor to complete the remedial and other work required to the Beggars Plot gates.
- There are problems with dry stone walls on both playing fields. The problem areas are to be marked on a map and quotes obtained for these repairs.
- The Quarry has also been inspected. It was noted that it is unlikely that any deeds exist for this plot as it was acquired under powers conferred by the Enclosure Act. It was agreed that any problems identified should be resolved to make the plot safe. An auction house should be approached to obtain a valuation for the plot.
- The Clerk reported that DCC plan to fund the Community Clean-Up campaign again this year and that he has already submitted an application to cover the costs associated with removing the weed from the Brook.
- It was **resolved** that the Clerk could spend £200 - £300 obtaining a notice board for installation in the Peace Gardens bus shelter.
- It was **resolved** that the Clerk should obtain one DDDC Public Spaces Protection Order notice per gate for Beggars Plot, Town Bottom and the Peace Gardens.
- The Clerk is to remind DDDC that the litter bin at the end of Hungry Lane still has not been replaced.

Progress in the conveyancing of the land for the Town Bottom Playing Field Flooding Relief Scheme to Severn Trent Water Ltd was discussed. Copies of the two relevant conveyances have been obtained from the council's solicitors. It was decided that Cllr Nash should document the outstanding issues / questions about this transaction for the Clerk to forward to the STWL solicitor together with copies of the two conveyances.

Cllr Granger gave her progress report in the development of a car park in Soft Water Lane. She reported that she had a site meeting with DCC Highways officers to inspect the site and to review the car park plans. The DCC officers will now consider this information and respond to Cllr Granger.

The Clerk gave his update on recent caretaking activities.

## **076/2015 DCC Highways and Rights of Way**

Progress in the initiative to install 'Welcome to Bradwell' signs and up to 15 new concrete planters in the verges was considered. Permission for these items is being progressed with both PDNPA & DCC. PDNPA is content with the planters but considers that the 'Welcome' signs should need advertisement consent. Cllr Nash is to discuss this requirement with PDNPA.

The letter from a resident complaining about being aggressively confronted by another resident for parking on grass verges was considered. It was decided that the Clerk should write to the complainant and offer to meet to discuss this matter.

Progress in the resolution of HGV traffic problems in the village was considered. DCC has already agreed to make two changes to signage which are awaiting implementation. A resident is designing additional signs which are planned to be made by a local company and installed on private land adjacent to the highway.

The implementation of traffic monitoring systems (Vehicle Activated speed signs) was considered. The Clerk reported that DCC Highways had stated that, as the proposed installation locations were on private land, it had no objections but that permission should first be obtained from PDNPA. An enquiry has been lodged with PDNPA and its response is awaited.

The invitation from DCC to comment on the proposed Derbyshire & Derby Minerals Joint Plan was considered. It was decided not to respond to this invitation.

## 077/2015 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	11/05/15	NP DDD 0515 0426	The Mill, Soft Water Lane, Bradwell	Change of use & internal refurbishment to create dwelling.
Reviewed	22/04/15	NP DDD 0415 0336	Sitvel, The Hills, Bradwell	Access track to premises to allow all weather vehicles access. Council <b>supported</b> this application (5/0).
Appeal	03/12/14	NP DDD 1114 1157	Ashmount, Smalldale, Bradwell	Erection of lean-to onto existing farm building. Council resolved to <b>object</b> to this.

Planning application 0426 above was discussed. Cllr Furness took no part in this discussion. It was **resolved** that the Clerk should respond to PDNPA in support of this application with the agreed form of words.

Planning application 1157 above was also discussed. It was agreed that Cllrs Downing, Granger and Nash should raise this matter with PDNPA officers when they meet on 3<sup>rd</sup> June.

Progress on the development of the Newburgh Engineering site was discussed. It was noted that the potential developers have been in discussion with PDNPA and might wish to meet with council at some point in the future. It was agreed that, if approached, only those councillors who are members of the NP committee should meet with the developers.

Progress in the handling of cases of development to properties in the parish of which the council is unaware was considered. Cllr Nash is to arrange a meeting with PDNPA to discuss this matter.

The Ballot Papers and Election Statements for the appointment of Parish Members to the PDNPA were considered. It was **resolved** that the Clerk is to complete and return the ballot papers voting for Cllr Granger only on this election.

## 078/2015 Other Partner Authorities / Agencies

The communication from the Environment Agency (EA) about the Flood Warden Scheme was considered. It was decided that no action was required as Bradwell was considered by EA to be in advance of other councils.

The invitation from the Rural Services Network to complete a short survey was considered. As Cllr Downing has already completed this survey, no further action was agreed.

## 079/2015 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

### Recent Meetings:

Date	Event	Council Representative(s)
19/05/15	Derbyshire Dales CVS – Funding Talk DDDC offices, Matlock 11:00 – 12:00	
21/05/15	DCC – Archive Record Keeping Derbyshire Records Office, Matlock 10:00 – 12:00 The Clerk reported on this session. It was agreed that appropriate paper for minutes should be obtained.	S. Lawless

**Future Meetings:**

<b>Date</b>	<b>Event</b>	<b>Council Representative(s)</b>
17/06/15	DCC – Getting Together – Local Area Committee Agricultural Business Centre, Bakewell at 18:00	
20/06/15	Derbyshire Community Health Services – Open Day Whitworth Hospital, Darley Dale between 11:00 & 15:00	
22/06/15	DCC Town & Parish Council Liaison Meeting County Hall, Matlock from 18:00	K Lancaster
28/07/15	Northern Forum Agricultural Business Centre, Bakewell	
03/10/15	PDNPA Annual Parishes Day Aldern House, Bakewell	L Granger / C Furness / A Nash

**080/2015 Publications / Information Received**

<b>Date of Information</b>	<b>Description</b>	<b>Decision Req'd</b>
24/04/15	AON – invitation to obtain competitive PC insurance quotation	
30/04/15	PDGLA – April e-newsletter	
10/05/15	Clerk & Councils Direct May Newsletter	
23/05/15	Glasdon – brochure (benches, bins etc)	
26/05/15	Derbyshire Dales CVS Event - Summary	
26/05/15	Rural Action Derbyshire – Playground Inspection Training Event	
26/05/15	NHS Derbyshire CCG – May 2015 Newsletter	

If any member wishes to view any of these documents, please inform the Clerk.

**081/2015 Date of Next meeting**

The next council meeting is planned to start at 7:30 p.m. on **Tuesday 7<sup>th</sup> July** in the Methodist Lounge, Towngate, Bradwell.

**PART II – CONFIDENTIAL INFORMATION**

There is no Confidential Business this month.

**The meeting concluded at 10:12 p.m.**