

BRADWELL PARISH COUNCIL



Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 1st December 2020

Present: Cllr P Downing (Chair). Cllr K Lancaster, Cllr M Salvage, Cllr B Salisbury, Cllr L Granger, Cllr A Nash, Cllr P Higgs

Mrs C Preston (Clerk)

Members of Outside Bodies / Authorities: District Councillor Furness, County Councillor Twigg

Members of the public: None

PUBLIC PARTICIPATION.

District Councillor (DC) Furness confirmed that Derbyshire Dales District Council (DDDC) are in the process of reviewing if the community payback scheme could be used to clear the strip of land near to Gore Lane. DC Furness will keep the parish council informed on progress with this work. DC Furness advised that the problem with the wall building on Moorbrook Lane, which has happened twice, has been passed to Derbyshire County Council for them to deal with the issue.

The parish council raised their concerns with the latest communication from DDDC about the removal or repositioning of some rubbish bins in the village. DC Furness agreed to review what information has been sent and find out what are the issues. Council agreed to copy DC Furness on their response to DDDC so he can ensure that council's concerns and comments are addressed.

Council confirmed to DC Furness that they are interested in discussing the issue of planting wildflowers on some village verges but would want to specify which verges should be cut and which should have wildflowers planted.

Cllr Salisbury raised the issue that DDDC have not supplied the information requested on the scope of works for cutting the grass verges in the village. DC Furness advised that he has received two apologies for the delay in releasing the information and he would keep pressure on DDDC to supply the information requested.

County Councillor Twigg joined the meeting and stated that she is pleased that the parish council makes her aware of issues with which she can help. A couple of issues which have already been reported to Derbyshire County Council were raised with Councillor Twigg and she agreed to assist where possible with the faded "give-way" road markings at Brough and the dangerous state of footpath 24 (The footplate that runs from Hungry Lane to Edge End).

Apologies for Absence

248/2020

Apologies were received from Councillor Joseph by reason of work. These apologies were **noted**.

Declaration of Members' Interests

249/2020

Cllr Lancaster declared an interest in agenda item **251/2020** as she is a director of the company MyPaye

Acceptance and Signing of Previous Minutes and Matters Arising

250/2020

It was **resolved** to accept the minutes of the Parish Council Meeting of 03/11/2020

It was **resolved** to accept the minutes of the Administration and Training committee meeting of 12/11/2020 with the correction of some typing errors

It was **resolved** to accept the minutes of the Finance committee Meeting of 16/11/2020

It was **resolved** to accept the minutes of the Extraordinary Parish Council Meeting of 23/11/2020

Financial Matters

251/2020

It was **resolved** to authorise the 7 financial transactions from September below together with 8 supplementary transactions

Ref	Payee	Description	Amount £	Cheque
01	Xero	Monthly direct debit	28.80	Direct Debit
02	E.ON	Monthly electricity charge	7.00	Direct Debit
03	Bradwell Historical Society	S137 grant towards cost of replacement stone on Manchester House	300.00	BACS
04	Hope Valley Ventures	S137 grant towards start-up costs	250.00	BACS
05	Penning Woodworking	Wood for repair of benches	54.00	BACS
06	G E Davies	Grass cutting	300.00	BACS
07	Co-op debit card	Postage and stamps	11.57	Debit Card
Ref	Payee	Description	Amount	Cheque
01	Co-op debit card	Christmas lights for the toilet block and Newburgh Hall	100.94	Debit card
02	C Preston	Salary and expenses	926.31	BACS
03	HMRC	National insurance contributions	57.84	BACS
04	Nest	Pension contributions	68.89	Direct Debit
05	A & J Cleaning Services	Cleaning of public conveniences	215.97	BACS
06	The Happy Tree Company	Fixing Christmas lights in trees in Town Bottom Playing Field	108.00	BACS
07	Charlie Staves	Playground inspections	40.00	BACS

08	Water Plus	Water charges for Public Conveniences Nov 2020	16.60	BACS
----	------------	--	-------	------

Other Financial Matters

252/2020

The Co-operative bank account statement was reviewed by Cllr Lancaster and no queries were raised

253/2020

Cllr Salisbury advised that he has received no communication from HSBC bank on setting up internet banking. Council agreed that the lack of communication from HSBC bank is a concern and questioned whether council's money should be moved to a different bank. It was agreed that Cllr Lancaster should carry out a review of the Unity Bank, which is used by a number of other parish councils in Derbyshire Dales, with a view to changing from HSBC to Unity Bank

ACTION: Cllr Lancaster to carry out a review of the Unity Bank and advise the council of her findings at the parish council meeting on the 5th of January 2021

254/2020

The clerk advised receipt of £1,786 from Derbyshire Dales County Council for grass cutting on playing fields in the village

255/2020

Cllr Lancaster presented the proposed precept to Council. It was advised that as there is underspend in a number of areas of the budget in 2020/21 due to Covid-19, it was recommended that the precept for 2021/22 should not be increased. Council agreed with the recommendation that the precept remains at £51,456.

ACTION: Clerk to sign paperwork as Responsible Financial Officer (RFO) and send it Derbyshire Dales District Council

Parish Council Processes

256/2020

Cllr Higgs presented a proposal that all council policies should be reviewed at parish council meetings, starting in January 2021, to ensure that they are correct, and also that all councillors are aware of the contents and the need to comply with them. It was agreed that Cllr Higgs issue a schedule of the policies to be reviewed at the parish council meeting from January to April 2021. It was agreed that the terms of reference for each committee needs to be reviewed by each individual committee.

ACTION: Cllr Higgs to issue a schedule of the policies to all councillors which will be reviewed at the parish council meetings from January to April 2021.

Parish Issues / Initiatives

257/2020

Cllr Granger advised that she was donating a wooden Christmas tree for the Christmas tree festival at St Barnabas Church. The tree will have chocolates on so resident can help themselves. It was resolved that Cllr Granger will replenish the sweets over the Christmas period and will be reimbursed by Council

ACTION: Cllr Granger to provide information on how much money was spent to the parish clerk so it can be reimbursed.

258/2020

Cllr Salisbury advised that the specification of Christmas lights required was agreed and the parish clerk was advised what was to be purchased. The parish clerk confirmed that the lights had been purchased and were due for delivery on 7th December 2020. Cllr Salisbury agreed to organise installation of the lights on the toilet block at Town Bottom Playing Field.

ACTION: Cllr Salisbury to organise the installation of the Christmas lights on the toilet block at Town Bottom Playing Field.

259/2020

It was resolved that the parish clerk would contact DALC and ask about the possibility of them creating a training course tailor made training for Bradwell Parish Council. It was agreed that Cllr Higgs would discuss the details with the parish clerk

ACTION: Parish clerk to contact DALC and discuss a training course after Cllr Higgs provides the necessary details.

260/2020

Cllr Salisbury advised that he had written to Derbyshire County Council to ask if the money that is currently being paid to Derbyshire Dales District Council for the grass cutting in Bradwell could be paid directly to Bradwell Parish Council. Once this question is answered then a decision can be made on how to proceed with the project on grass cutting in the village. He also advised that Derbyshire Dales District Council have not supplied the information requested on the scope of works

ACTION: Cllr Salisbury to advise council when an answer is received from Derbyshire County Council

261/2020

Cllr Nash advised that he is still waiting for some information before a proposal for an alternative use of space within the toilet block on Town Bottom Play Field can be presented to council

ACTION: Cllr Nash to present an update at the January parish council meeting

262/2020

It was agreed to carry over to the January 2021 meeting the proposal that Council uses an electronic repository for meeting documents e.g., Google cloud rather than attaching documents to emails

ACTION: Cllr Joseph to present a proposal at the January 2021 parish council meeting

Parish Playing Fields, Open Spaces and Village Caretaking

263/2020

The clerk advised that they had been in touch with the local supplier who has agreed to repair the Zip wire in Town Bottom Playing Field, and it is planned to be completed within a fortnight

ACTION: The clerk to speak to Pennine Woodworking and confirm the date for the work to be completed

264/2020

The clerk confirmed that they had written to Severn Trent and suggested to them that they have a corporate responsibility to engage with Bradwell Parish Council to resolve the outstanding

agreement on Severn Trent's use of and access to the land owned by Bradwell Parish Council. No response has been received from Severn Trent

ACTION: Clerk to chase for a reply in early January 2021

265/2020

Cllr Salisbury advised that the owner of one strip of land between the houses and the area owned by Breedon, Hope Cement Works has been identified as Derbyshire Dales District Council (DDDC). It has also been confirmed that the narrow strip of land between the back of the house and the piece owned by DDDC is owned by Guinness Homes. This information has been shared with the residents of the area.

Cllr Salisbury requested that both owners clear the area of weeds and rubbish.

ACTION: Cllr Salisbury to keep the council updated on progress

Highways & Rights of Way (Guide Time 5 minutes)

266/2020

Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
Planning application	28/10/2020	NP/HPK/1020/0929	HOPE CEMENT WORKS, HOPE	Material unloading, conveying and storage facility and associated importation of shale substitute kiln feed material (ARM). This will also require the removal of a few elements of minor infrastructure and some vegetation. (The council supported this application)
Granted	23/12/2019	NP/DDD/01219/1340	The Mount, The Hills, Bradwell	Proposed semi-subterranean outbuildings in the rear garden including creation of garden terrace. (The council objected to this application)
Granted	24/02/2020	NP/DDD/0220/0186	Former Bradwell Scout Group Charlotte Lane Bradwell	Change of use and alterations to form single dwelling (The council supported with comments)
Granted	24/02/2020	NP/DDD/0220/0187	Bradwell Scout Group Charlotte Lane Bradwell	Listed Building consent - Change of use and alterations to form single dwelling (The council supported with comments)

Other Partner Authorities / Agencies

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities and Other Bodies

267/2020

Recent Meetings:

Date	Event	Council Representative(s)
19/10/2020	DALC AGM – Zoom meeting	Cllr Downing

Future Meetings:

Date	Event	Council Representative(s)
08/12/2020	Breedon Liaison Meeting	Cllrs Nash, Salvage, Salisbury
14/12/2020	Peak Park Parishes Forum at 14.00hrs - Online	Cllr Downing, Cllr Granger

Publications / Information Received

268/2020

Communications have already been circulated electronically.

Date of Next Meeting

269/2020

The council meeting for 2021 were agreed as per the list below.

Date	Description	Venue
05/01/21	Monthly PC Meeting	Zoom
02/02/21	Monthly PC Meeting	Zoom
02/03/21	Monthly PC Meeting	Zoom
06/04/21	Monthly PC Meeting	Zoom
27/04/21	Annual Parish Meeting	Memorial Hall
04/05/21	Annual Meeting of the PC	TBC
01/06/21	Monthly PC Meeting	TBC
06/07/21	Monthly PC Meeting	TBC
10/08/21	Monthly PC Meeting	TBC
07/09/21	Monthly PC Meeting	TBC
05/10/21	Monthly PC Meeting	TBC
02/11/21	Monthly PC Meeting	TBC
07/12/21	Monthly PC Meeting	TBC

The next meeting of the parish council is planned for Tuesday 5th January 2021 at 7.30p.m. via Zoom

The meeting concluded at 8.45p.m.