BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 1st September 2009

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr C Furness, Cllr V Horstead, Cllr J Lawson, Cllr A Nash, Cllr A Slater (from 8:36)

Mr S Lawless (Clerk), Mr R Jarman (RFO)

Members of the Public:
PC I Richardson, Mr R Morley, Mr P Senior,
Mr J Morgan, Mr M Ramsey, Mrs L Riddall, Mr J Riddall (from 8:25)

PUBLIC PARTICIPATION

There was no public participation at this point.

117/2009 Apologies for Absence

Apologies were accepted from Cllr S Eyre, Cllr S Nunn, Cllr J Walker.

118/2009 Declaration of Members' Interests

Cllr Horstead declared an interest in the matter of the allotments, item 123/2009.

119/2009 Acceptance of Minutes and Matters Arising

It was resolved to accept the minutes of the Meeting of the Parish Council of 11th August 2009.
The minutes of the Playing Fields committee meeting of 14th August 2009 were noted.

120/2009 Finance

Authorisations for Approval

The RFO tabled a document containing the following financial authorisations:-

	Payee	Amount (£)	Purpose
1	Mr S Lawless	639.10	Clerk's salary, allowances & expenses (photocopying & stationery - £41.47).
2	Mr R Jarman	243.88	RFO's salary & allowance
3	Mrs S Wharton	56.00	Youth Centre cleaning services
4	Brian Nicols Gas Services Ltd	345.00	Caretaking services – August
5	Mr A Samwell	10.00	Bus shelter cleaning
6	Harrison Packaging	45.99	Doggie bags for Post Office
7	Mr J Frith	30.00	Caretaking services – August
8	High Peak Heating Supplies	89.71	General maintenance Supplies
9	Derwent Treescapes Ltd	96.60	Spraying Knotweed in Quarry
10	**Cheques already issued** Wm Eyre	297.24	General maintenance Supplies
11	Mr J Frith	155.00	Caretaking services – July
12	HMRC	567.93	PAYE Liabilities
13	DCC	72.00	Carnival – Hire of Chairs
14	Gillian Nowell	200.00	Internal Audit fee – 2008/2009
	TOTAL	**£2,848.45**	

It was resolved to approve the above financial authorisations.

Matters Raised by the RFO (working papers provided by RFO)
The signatories for council bank accounts were reviewed. The RFO collected the required evidence from members present and will then complete and submit the documentation to the bank.

The re-investment of existing reserves was discussed. It was resolved that the RFO should immediately invest £50k in the Bank of Scotland one-year bond, and retain the balance until future requirements for funding were resolved.

The RFO read the letter he had recently faxed to BT to the meeting. It was decided to take no further action until a response has been received from BT.

The RFO provided evidence of the monthly process of bank reconciliation to the Clerk. This evidence is to be passed to the Chair for independent review.

Other Financial Matters
The application for financial support from the Bradwell War Memorial Hall committee was considered.
It was resolved to suspend Standing Orders to allow members of the public to speak.
Mr J Morgan provided figures to show that the committee needed a total of £3,486 to cover the shortfall in their heating refurbishment project. It was resolved to donate this full sum to the committee, with £1,000 to be paid immediately from the S137 fund and the balance to be paid in December from either the S137 fund or the Community fund.
It was resolved to re-instate Standing Orders.

121/2009 Village Issues / Initiatives
The monthly Derbyshire Constabulary report was received from PC I Richardson.
His report gave details of the 3 crimes and 15 service calls of the last month. He also stated that a CCTV camera had been sited to overlook the Town Bottom Playing Field to monitor events in the area.

The full report on the current situation with the Youth Centre was deferred pending Cllr Walker's arrival from the Youth Centre. Cllr Downing stated that Mr A Briggs and some volunteers had offered to run a second evening session to compliment the Thursday afternoon / evening session to be provided by DCC. It was decided to accept this offer in principle with details to be confirmed at the next Youth Centre committee meeting. No decision was taken regarding the Terms of Reference for this committee.

It was decided that Cllr Davies should work with the DF&R to approach residents for permission to secure Carnival bunting fixing points to their properties. The fixing points should be obtained from High Peak Heating Supplies on the Parish account.

122/2009 Playing Fields & Village Caretaking
No report was received from the village caretaker.

Cllr Lawson gave her report on the last meeting of the Playing Fields committee. This report included a) the inspection of the play equipment at Beggars Plot, b) the remedial work identified in the RoSPA report, c) the inspection of the play equipment at Town Bottom, d) the repairs identified at Town Bottom, and e) the projects identified to refurbish the basketball court, football pitch and roundabout there. She stated that money will be required for these three projects, and will want them to be discussed as a separate agenda item when she has received initial costings. She also stated that it would be useful to research if grants could be obtained for this work.

Cllr Eyre had earlier stated that he had arranged for a Xmas tree to be provided. Cllr Slater was asked to identify the supplier of the Xmas lights used in Castleton, and it was resolved that he could spend up to £200 in obtaining a set of lights.

123/2009 Highways, Rights of Way & Open Spaces
Cllr Downing gave his report on the last inter-parish group meeting on the protection of ancient highways. He stated that members of Pilsley Parish Meeting and a member of the Friends of the Peak District had attended the last meeting of this group. A strategy for progressing this matter is to be developed and a file of the history of this issue is to be compiled. The next meeting of the group will be on Monday 7th September to prepare presentations for the PDNPA Services committee meeting on Friday 11th September.

Cllr Downing & the Clerk gave a report on progress in establishing Parish Council allotments in Bradwell. It had not been possible to acquire the fields so far identified. The Clerk was asked to contact the owner of the field on Town Lane. Cllr Davies & Furness were asked to investigate the possibility of acquiring use of another field near Stretfield.

The letter (& questionnaire) from DCC Rights of Way regarding their intention to review the Parish Council Rights of Way Maintenance Agreement was considered. It was decided to refer this matter to the Rights of Way committee for their recommendation at the next council meeting.

The letter from the Motor Cycling Club regarding their intended use of Elmore for a trial on 3rd October was considered. It was decided to take no action on this matter.

124/2009 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	10/08/09	NP DDD 0809 0717	Hillcote, Jeffrey Lane, Bradwell	Demolition of porch and construction/conversion of larger kitchen and toilet facilities
Granted	22/05/09	NP DDD 0509 0426	Woodbine Cottage, Smithy Hill, Bradwell	Extension – single storey to provide a kitchen/dining room
Amended	12/12/08	NP DDD 1208 1089	Newburgh Estates Ltd	Outline Planning Application for the Newburgh site.
Dismissed appeal	16/07/08	NP DDD 0808 0741	4, Michlow Close, Bradwell	Section 73 for non-compliance of condition 3. The council **opposed** this application. Compliance required within 18 months. Appeal dismissed on 19/08/09.

The above planning applications were noted.

Newburgh Estates Ltd.

The amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was considered.
It was decided that the Clerk should book a hall for a Village Meeting later in September.
It was resolved that the Clerk should send the letter containing the council's response to PDNPA.
The Clerk was asked to send a second letter to PDNPA to clarify the criteria by which permission could be given for a non-brownfield site to be developed.

It was resolved to suspend Standing Orders to allow the public to speak.
Mr Morley stated that the Trent Bus Company owned the land immediately in front of his business near Bridge House. He also stated a) that neither himself nor the Trent Bus Company had received a formal approach from Newburgh for the purchase of this land and b) that neither had received official notification of this application.
It was resolved to re-instate Standing Orders.

The request from a resident that the car parking spaces immediately in front of the Co-operative Retail store should be designated for disabled use only was considered. It was decided to take no action on this matter and the Clerk should write to the resident to inform them of this decision.

The reported breach of permitted use of a dwelling on Michlow Close was discussed. The Clerk was asked to contact PDNPA to clarify what conditions had been attached to the dwellings on Michlow.

125/2009 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
	Bradwell Junior Football Club Cllr Slater gave his report on the coaching activities provided for this club. He stated that excellent feedback had been obtained and there had been high levels of attendance.	Cllr Slater

Future Meetings:

Date	Event	Council Representative(s)
05/09/09	DALC AGM Council Chamber, County Hall, Matlock 11:00	
08/09/09	Derbyshire Constabulary – Have Your Say consultation Town Hall, Matlock 10:00 – 15:00 Railway Station, Matlock 17:00 – 19:00	
15/09/09	Derbyshire Constabulary Parish Councils' Evening, Police HQ, Ripley. 19:00	
19/09/09	PDNPA Parishes' Day & AGM Ilam Hall Youth Hostel, Ilam, Ashbourne 11:00 – 16:00	Cllr Furness
24/09/09	SDD – Themed Community Safety Panel Meeting, Town Hall, Bank Rd, Matlock 10:00 – 13:00	
05/10/09	East Midlands Regional Plan review Agricultural Business Centre, Bakewell from 17:30 to 21:00	
14/10/09	DDDC – Parish Council training – Ethics Agricultural Business Centre, Bakewell 19:00	
22/10/09	County Council – Parish Council Liaison Forum County Hall, Matlock 18:00 – 20:30	Cllr Downing
	Lafarge Presentation at Oxford. Lafarge had invited Cllrs Davies & Furness (as council representatives) to attend a presentation ceremony at Oxford at Lafarge cost. This was agreed by the council.	Cllrs Davies & Furness

126/2009 Publications / Information Received

Date of Information	Description	Decision Req'd
10/08/09	Safer Derbyshire Dales – Minutes of meeting of 25/06/09	
13/08/09	DALC – Circular 45 – Strengthening Local Democracy – Consultation deadline is 18/09/09. No action was agreed.	Y
13/08/09	DALC – Circular 46 – General Circular – Energy Audits, Market Failure	
19/08/09	DDDC – Request for Electoral registration Canvassers	
23/08/09	PDNPA – parishsPEAK Summer newsletter	
26/08/09	DALC – Circular 47 – Parish Liaison Meeting – Derbyshire Transformational Partnership – Efficiency Projects	

These documents are available from the Clerk.

127/2009 Date of Next meeting

It was noted that the next meeting of the Parish Council will be held on Tuesday 6th October 2009 in the Methodist Hall starting at 7:30 p.m.

The meeting concluded at 09:36 p.m.