

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 1st February 2011

Present: Cllr P Downing (Chair), Cllr S Eyre, Cllr C Furness,
Cllr V Horstead, Cllr A Nash,

Mr S Lawless (Clerk)

Members of the Public:-
Ms E Dunn, Mr R Morley, Mr S Rook plus two other residents (allotments),
and Mr P Robinson and son (planning application).

PUBLIC PARTICIPATION

Mr S Rook and two residents addressed the meeting regarding the allotments petition to explain the steps taken by the allotments group over the recent past and to ask what progress had been made by the council. Mr Rook tabled a handout taken from the National Society of Allotment Gardeners. It was decided that the legislation would be reviewed for the next council meeting and that the Clerk should investigate the ownership of land near the top of Jennings Dale.

017/2011 Apologies for Absence

Cllr R Davies offered his apologies by reason of family matters, Cllr J Lawson offered her apologies by reason of holidays & Cllr A Slater offered his apologies by reason of work commitments. Cllr J Walker was absent.

018/2011 Declaration of Members' Interests

Cllr Horstead declared a personal interest in the matter of allotments (024/2011), Cllrs Downing, Horstead & Nash declared personal interests in the financing of the Bradwell Village Action Group in the Finance committee minutes (019/2011) and Cllr Eyre declared a personal interest in the matter of the Town Bottom Playing Field refurbishment (023/2011).

019/2011 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 4th January 2011 subject to one amendment.

The minutes of the Youth Club committee meeting of 6th January 2011 were noted.

The minutes of the Special Parish Council meeting of 21st January 2011 were noted.

It was **resolved** to accept the minutes of the Finance committee meeting of 24th January 2011 subject to one amendment.

It was decided to defer acceptance of the minutes of the Playing Fields committee meeting until later in the meeting.

020/2011 Finance

Authorisations for Approval

	Payee	Amount (£)	Purpose
1	Mr S Lawless	640.76	Clerk's salary & allowances incl. expenses (£19.04).
2	Mrs E Day	89.60	Youth Leader salary plus expenses
3	Derbyshire County Council	1190.42	Supply / install 4 new grit bins
4	Derbyshire County Council	1692.00	Refilling BPC grit bins
5	Wm Eyre & Sons	24.30	Caretaking materials
6	Open Spaces Society	40.00	Renewal of Annual Subscription
7	Volunteer Centre Glossop	46.00	YC: CRB check for Mrs Day
8	Paul Nicols	309.40	Caretaking Services
	TOTAL	£4,032.48	

It was **resolved** to approve the above financial authorisations, together with two supplementary authorisations as follows:- a) £47.99 to Harrison's Packaging Ltd for doggie bags and b) £390.00 to J Goodinson for tree surgery work.

Matters To Be Raised by the Clerk

The Clerk reported on progress in setting up the previously agreed bank accounts & investments. The Co-operative Bank has acknowledged receipt of the application and expects that the account should be open shortly. The application for the Barclays Bank account has been submitted and we await notification from the bank.

It was **resolved** that when the Co-operative Bank account was available for use, two members should sign an Alliance & Leicester cheque to transfer the full available balance less £1.00 into the Co-operative account.

Other Financial Matters

Cllr Furness gave a report on the recent Finance committee meeting. His report included the following points:-

- the Advertising Estimated Spend should be increased to £530 to allow for the Bradwell News subscription and possible Bookkeeper vacancy advertising
- the year-end financial outlook was to complete the year broadly on budget
- the committee resolved to propose to council that an additional £15,000 be spent on the Town Bottom Playing Field project to purchase an additional large item of equipment

It was decided that the council should then conduct its financial business through the Co-operative Bank account alone.

The Clerk is to write to DDDC Finance Manager to request a review of its decision that prevents Bradwell Parish Council from reclaiming reimbursable expenditure.

In the absence of Cllr Slater a general discussion took place on the request by Bradwell Sports Club that the council acts as the Accountable Body for the MUGA project. It was agreed that Cllr Slater should be requested to make a presentation to the next council meeting to ensure that members fully understand and can separate the issues associated with this matter, e.g. timings, Accountable Body, reclaiming VAT and funding.

021/2011 Parish Council Processes

The Clerk reported that no applications for the vacancy for a councillor on the council have yet been received. It was decided that this position should be re-advertised around the village and in Bradwell News.

The Clerk reported that no applications for the bookkeeper vacancy to the council have yet been received. It was **resolved** that the Clerk should advertise this position in the Peak Advertiser and also around the village and in Bradwell News.

The DDDC request for information regarding the possible need for Poll Cards for the Parish Council elections was discussed. It was decided not to request DDDC to provide these.

022/2011 Village Issues / Initiatives

A short report on the recent events concerning the Youth Centre was provided by the Clerk. The new Youth Leader, Mrs E Day, was now in post and had run the recent Youth Club sessions. Mrs S Nunn plans to conduct the CRB check for Mrs Day on Thursday next. The Clerk tabled amended Terms of Reference for the Youth Club. It was **resolved** to adopt these Terms of Reference.

The request from the Royal British Legion to hold a Poppy Party on 10-12 June 2011 to celebrate the RBL's 90th anniversary was discussed. No conclusion was reached but Cllr Nash asked for this item to be put on the agenda for the March meeting after he has had an opportunity to consider this matter.

023/2011 Playing Fields & Village Caretaking

The Clerk gave an update on the recent caretaking activities. The two new benches have now been installed, the Dale Quarry has had the quarterly inspection and some walling has been repaired. The need for additional resources was discussed. It was **resolved** that the Clerk should attempt to recruit another caretaker, as a council employee if necessary, on a short term contract until the end of the financial year.

The refurbishment of the Town Bottom Playing Fields was discussed in some detail. It was **resolved** that the Clerk should

a) contract Bluestar to carry out the preparatory levelling ground-work on a daily rate basis with a maximum budget of £5k. The specification of the work required should be defined and passed to Bluestar to start as soon as practicable.

b) contract Lightmain to supply & install the revised list of equipment subject to an equipment cost of £52k and the equipment fitting safely in the area provided.

c) contract Lightmain to carry out the finishing ground-work (back-filling with top soil, turfing and installing required grass mats) at a cost of £5k.

It was **resolved** that the overall budget for the refurbishment project should be set at £62k.

024/2011 Highways, Rights of Way & Open Spaces

The progress in the council's provision of allotments was discussed. It was **resolved** that Cllr Downing should review the legal position. The Clerk should investigate the ownership of a plot of land at the top of Jennings Dale. Cllr Horstead, as the council's point of contact for allotments, is to discuss this matter with the allotment group.

The DCC letter regarding a claim to record Bradwell Public Footpath 3 as a BOAT was discussed. As the claim has been rejected, no concern was expressed at this item. The Clerk was asked to identify FP 3 and inform members.

The request from PDNPA seeking a letter of support for a Heritage Lottery Fund application for a heritage project in the Derwent Valley was discussed. The Clerk was asked to write to PDNPA in support of this project and to request information on the funding of this project and to determine how the council can become involved.

The request from Hope Valley Rail Users Group seeking a letter of support for their response to Network Rail was discussed. Cllr Furness agreed to raise this matter at the Community Rail Partnership meeting. The second request from Hope Valley Rail Users Group seeking support against the proposed cuts by DCC to the Gold Card and b_line schemes was discussed. The Clerk was asked to write to our DCC councillor to express concern at these proposals.

025/2011 Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	14/12/10	NP DDD 1210 1267	Land Adjacent to South View, Smithy Hill, Bradwell	New detached affordable dwelling
New	13/01/11	NP DDD 0111 0015	Edge Cottage, Bessie Lane, The Hills, Bradwell	Single storey rear extension
Reviewed	10/12/10	NP DDD 1210 1239	Sports Pavillion, Stretfield Road, Bradwell	Amend conditions on application NP/DDD/0510/0494. The council supported this application.
Reviewed	05/11/10	NP DDD 1110 1132	Hope View House, Smalldale, Bradwell	Mounting 3 solar panels on flat rear roof. The council supported this application.
Appeal	06/09/10	NP DDD 0910 0908	Hillhead Cottage, Hill Head, Bradwell	Alterations and extension. Replacement garage.
Withdrawn	09/11/10	NP DDD 1110 1160	Edge Cottage, Bessie lane, The Hills, Bradwell	Single storey rear extension

The above applications were noted.

Newburgh Estates Ltd.

No progress with the amended Outline Planning Application, NP/DDD/1208/1089, from Newburgh Estates Ltd. for the Newburgh site was noted.

6, New Church Street

Now that matter of the Enforcement Notice on the 6, New Church Street property together with other associated matters has been resolved, the petition for a Wortley Court parking lay-by / road widening scheme was discussed. The Clerk was asked to contact the lead petitioner to determine if the request was still required.

The information from PDNPA regarding the Independent Examination and Pre-Hearing Meeting (PHM) of their Core Strategy Submission was noted.

026/2011 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
26/01/11	DC: Derbyshire Policing Authority Engagement Event University Campus, Devonshire Rd., Buxton (18:30 – 20:30)	Cllr R Davies

Future Meetings:

Date	Event	Council Representative(s)
03/02/11	Hope Valley Rail Users Group – AGM Meeting Hathersage Methodist Hall at 20:00	
07/02/11	Ethics Training DDDC, Town Hall, Matlock (Times TBC)	
09/02/11	DDDC Area Community Forum Agricultural Business Centre, Bakewell - time 19:00	
14/02/11	Ethics Training DDDC, Town Hall, Matlock (Times TBC)	
29/03/11	Derbyshire Constabulary – Safer Neighbourhoods Team Venue & Time to be advised	
14/04/11	DCC: Parish & Town Council Liaison Forum County Hall, Matlock DE4 3AG Time - evening (TBC)	Cllr P Downing

The above meetings were noted.

027/2011 Publications / Information Received

Date of Information	Description	Decision Req'd
29/12/10	DALC – Circular 59: The Localism Bill	
05/01/11	DALC – Circular 01: Index of Most Important 2010 Circulars	
05/01/11	DALC – Circular 02: Keeping of Documents	
05/01/11	DALC – Circular 03: General – Derbyshire Police Public Engagement events; Climate Change workshop; Queen Elizabeth 11 Fields Challenge; Action for Market Towns; Football Foundation – Grow the Game; Additional Public holiday – 29 th April 2011; Vacancy	
06/01/11	Clerk & Councils Direct - January Newsletter	
06/01/11	DCC – Countryside Events 2011	
07/01/11	DALC – Circular 04: Local Council Review Subscription Form	
12/01/11	Reply from Rt. Hon Patrick McLoughlin MP regarding governance of National Parks.	
12/01/11	DALC – Circular 05: Training – Clerk Induction; Law & Good Practice; HMRC Employers Workshops; Vacancy	
18/01/11	DALC – Circular 06: General – Queen's 2012 Diamond Jubilee; Vacancies. Also supporting letter from Secretary of State Jeremy Hunt	
22/01/11	DALC – Circular 07: General - Police Engagement Event; Looking After War Memorials; Vacancies	
24/01/11	Archaeology & Conservation in Derbyshire newsletter	
24/01/11	RoSPA Playsafety newsletter	
24/01/11	Financial Inclusion newsletter	
24/01/11	Derbyshire Constabulary – 'Have Your Say' report	
25/01/11	DALC – Circular 08: General – Clerks' Day, Ripley 13/04/11; Vacancy	

The above publications were noted.

The Clerk is to circulate DALC Circular 59 all members.

028/2011 Date of Next meeting

The next meeting of the Parish Council will be held on Tuesday 1st March 2011 in the Methodist Lounge starting at 7:30 p.m.

The meeting concluded at 10:36 p.m.