

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 10th January 2017

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr K Lancaster, Cllr M Salvage, Cllr N Kirkham, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: 5 members of the public attended this meeting.

PUBLIC PARTICIPATION

Two members of the public addressed the council seeking support for their planning application. Members listened to the presentation and raised questions as appropriate. The Chair thanked them for their time and said that the matter was on the agenda and would be decided later in the meeting.

Another resident raised her concerns about the black bags of domestic refuse deposited on the bridge on Brookside. She felt that this was unsightly & unhygienic and was essentially fly-tipping. Cllr Furness agreed to raise this matter with DDDC.

A member of the public proposed establishing a CCTV ANPR system across the Hope Valley to reduce the crime in the area. He stated that the police support this proposal as well as a number of other local councils. The Chair thanked them for their time and said that the matter was on the agenda and would be decided later in the meeting.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

001/2017

Apologies were received from Cllr A Nash by reason of holidays. These apologies were accepted by the meeting.

Declaration of Interests

002/2017

Cllr Downing declared a non-pecuniary interest in the Car Parking project in item 011/2017 below.

Acceptance & Signing of Previous Minutes and Matters Arising

003/2017

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 06/12/16 subject to two clerical corrections.

It was **resolved** that, in future, the expression to be used when council was unhappy with a planning application was to be that 'council objected' to the application.

It was **resolved** to accept the minutes of the Car Parking committee of 08/12/16.

Finance

004/2017

It was **resolved** to authorise the eight financial transactions below together with the two further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
Cheques Already Issued				
01	Adam Bench Architects	Memorial Hall Grant payment	1,435.20	100919
Cheques this Month				
02	Mr S Lawless	Clerk's salary, allowance & expenses (£58.00)	679.30	100920
03	Mr A Samwell	Bus Shelter Glass – 09/12/16	10.00	100921
04	Post Office Ltd	HMRC – PAYE & NIC	507.70	100922
05	Post Office Ltd	E.ON electricity for BPPF	30.62	100923
06	John Oxspring Engineering Consultancy Services	Car Parking Project – Contract Manager's Contract 1	1,110.00	100924
07	Pennine Woodworking	Caretaking - 2 Invoices for Timber	182.40	100925
08	Bradwell War Memorial Hall	Room Letting charge – 08/12/16	18.00	100926
Supplementary Invoices				
09	High Peak Heating Supplies	Caretaking Materials	88.21	100927
10	Wm Eyre & Sons	Caretaking Materials	11.90	100928
	TOTAL		£4,073.33	

Other Financial Matters

005/2017

To receive the Clerk's report on other financial matters. This report will include the latest financial position following payment of the above transactions and details of the various receipts received. It will also include information on changes to the appointment of external auditors.

The Clerk gave his financial report. His report included the following information:-

- The latest financial position, following payment of the first eight of the above transactions and all receipts received, showed that no items of expenditure exceeded budgets although the Caretaking budget is likely to be exceeded later in the year.
- He has received the following payments a) the outstanding VAT claim of £119.15 from HMRC, b) a grant of £250 from DDDC Cllr Furness' Local Projects Fund for Emergency Store supplies, c) the remaining £5,000 grant from DDDC towards the cost of the Car Park development and d) £1,786 from DDDC for the reimbursable grass mowing charges.
- The additional bank account with HSBC has now been opened.
- The government's NEST pension scheme has now been opened. The final step is to sign the required Direct Debit document. It was **resolved** to sign this document.
- It was noted that the existing External Auditor arrangements with Grant Thornton will expire after the current financial year and will be replaced by an alternative auditor.

006/2017

The need to transfer council money from the existing Co-operative and Santander bank accounts into the new HSBC bank accounts was considered. It was **resolved** to transfer £6,304 from the Santander account to the HSBC account and to transfer £28,000 from the Co-operative account to the HSBC account.

007/2017

The proposal from the Finance committee to set the 2017/18 precept was considered. It was **resolved** to set the 2017/18 precept at £45,756 and that the Clerk should send the required documents to DDDC.

The announcement that the government has declared that it will not apply the Council Tax Referendum Principles this coming year was noted.

008/2017

The proposal from Cllr Downing for the acquisition of a council drone was considered. Cllr Downing was asked to investigate this matter further and to table a proposal at a future meeting.

009/2017

The proposal by a member of the public who is seeking council's support to establish a network of ANPR CCTV cameras in the Hope Valley was considered. It was **resolved** that council supported this initiative in principle and that the Clerk should communicate this to the applicant but council would need further information before giving its final approval for implementation.

Parish Council processes

010/2017

The amendments to council's Standing Orders and the council's Policies were considered. It was **resolved** to adopt the latest version of the council's Policies and it was decided that the Clerk should send the 'tracked changes' version of the Standing Orders document to all members for consideration at the next meeting.

The invitation included in DALC Circular 19 for councils to nominate themselves for the NALC SpotLight Award was considered. It was **resolved** that Cllr Downing and the Clerk should submit a nomination form on behalf of the PC.

Parish Issues / Initiatives

011/2017

Cllr Granger gave her report on progress from the Car Parking committee which included:-

- The Contract Manager has concluded all necessary agreements and expects work to commence by mid January.
- It was suggested that residents in the area should be informed. Cllrs Granger and Kirkham agreed post notices on the car park fences and to post notes through the doors of residents in the vicinity.
- Cones are available to prevent parking (if necessary) opposite the car park during construction.

012/2017

Cllr Higgs gave his initial report on behalf of the Emergency committee. He stated that the committee has not yet held its inaugural meeting, and that he wished to proceed with the acquisition of an emergency store and associated supplies as soon as possible. This would then ensure that the committee was in a position to help residents should another emergency incident occur. It was **resolved** that he could spend up to £1,300 on the purchase of a store. It was noted that he expects to receive a £1,000 grant from the Environment Agency to offset this purchase.

013/2017

The invitation to become involved in a chain of beacons on 11th November 2018 to commemorate the end of the First World War was considered. It was **resolved** that the Clerk should respond to this invitation to indicate that the council intends to take part in this event.

014/2017

The proposal to invite a private company to address council with a view to establishing a subscription policing service was considered. It was decided that the Clerk should approach this company again to obtain further information about this service.

015/2017

The provision of festive Christmas decorations in the village and in St. Barnabas Church was reviewed. The Chair thanked Cllrs Salvage and Sowerby for organising these. It was decided that the Clerk should present flowers (from Chair's Allowance) to the resident who provided electricity for the tree on Elliott Avenue, an article should be included in Bradwell News and that the Clerk should obtain additional lights for BPPF.

Playing Fields, Open Spaces & Village Caretaking

016/2017

Cllr Lancaster gave her report from the Playing Fields & Open Spaces committee following its recent meeting on 9th January. The minutes of this meeting had been tabled, were reviewed and it was **resolved** to accept them. Her report included:-

- She is awaiting a response from the PDNPA Tree Officer regarding the request for it to a) undertake a survey of council trees and b) to make recommendations as to future tree work.
- A number of separate projects (Peace Garden, Rose Garden & TBPF Toddlers Play area) are being specified and costed and will then be presented individually to council for authorisation.
- It was **resolved** to dispose of the TBPF basketball net and fencing by advertising them on eBay.

017/2017

The Clerk reported that the sale process of the quarry is proceeding. All parties who had expressed an interest have been given the latest information and informed of the closing date and the sale has been advertised again in Bradwell News. The Clerk now awaits the sealed bids.

018/2017

The Clerk gave his report on recent caretaking activities.

DCC Highways and Rights of Way**019/2017**

Cllr Sowerby gave her report on progress in the initiative to install new planters in the verges. She stated that the colour and design have been approved and that she would chase the donor on progress. It was decided that this matter should in future be dealt with by the Playing Fields and Open Spaces committee.

020/2017

Cllr Furness stated that no progress has been made by DCC in resolving the issues on the Bradwell Edge footpath / bridleway since the last meeting.

021/2017

The complaint from a resident about damage caused to grass verges by inconsiderately parked vehicles was considered. After a wide discussion, it was **resolved** that Cllr Downing and the Clerk should send a letter to the 'Shoulder' asking the owners to help as much as possible to resolve this issue.

022/2017

The complaint from a resident about surface water from the highway flooding into their premises was considered. It was decided that no action should be taken but that this matter could be included in future talks with the DCC Land Drainage officer and that the Clerk should inform the resident of this decision.

023/2017

The DCC invitation to comment on its Scrutiny Review of Broadband Access was considered. It was decided that the Clerk should respond to DCC to state that the provision of Broadband was not meeting the expectations of residents and that there was considerable dissatisfaction in the parish.

024/2017

The DCC consultation invitation on its Minerals Local Plan – Sites consultation was considered. As this did not appear to be relevant to Bradwell, no action was decided.

025/2017

The DCC Highways response to council's concerns about vehicle speeds through the village was considered. It was decided that the Clerk should send the internet link to the Derbyshire CREST website to Cllr Downing and that he should invite the Police SNT team to attend the next council meeting.

PDNPA & Planning Applications

026/2017

The following planning applications were considered.

Type	Date of Application / Notice	Reference	Property	Summary
New	14/12/16	NP DDD 0916 0938	Whirlow Cottage, The Hills, Bradwell	Retain existing road access and re-site outbuilding
New	11/11/16	NP DDD 1116 1104	Miners Cottage, The Hills, Bradwell	Replace conservatory with two storey extension
New	01/12/16	NP DDD 1216 1191	Stanley House, Towngate, Bradwell	Refurbishment of Stanley House: doors; windows; kitchen; bathroom; convert stables to dwelling
Reviewed	20/10/16	NP DIS 1016 1027	Walker Minerals Ltd, Outland Head Works, Outlands, Bradwell	Discharge of Condition 3 from NP/DDD/0716/0726 Details of Travel Plan. Council resolved not to support this application.
Granted	14/10/16	NP DDD 1016 1024	High View, Smalldale, Bradwell	Kitchen & porch to become new bedroom. Council supported this application (not other work).
Enforcement	21/12/16	M5814	Moss Rake East Quarry, Bradwell	Unauthorised material change of use

Planning application 0938 Whirlow Cottage was considered. After consideration, it was felt that this application did not preserve or enhance the conservation area and council **resolved** to object to it.

Planning application 1104 Miners Cottage was considered. It was **resolved** to suspend Standing Orders to allow the applicant to provide further information. After an extensive discussion, and given that council were assured that the increase in footprint size of the development was within the PDNPA's 25% guideline limit, council **resolved** to support this application.

Planning application 1191 Stanley House was considered. After consideration, it was felt that this application did not provide sufficient parking spaces for the potential number of vehicles and council **resolved** to object to it.

027/2017

Cllr Downing gave a progress report on the development of the Newburgh site. He stated that the demolition work was progressing well and no complaints had been received from residents and that meetings were planned between the developers and Newburgh concerning the new engineering facilities.

028/2017

The consultation invitation from PDNPA on its draft Development Management Policies (part of its Local Plan) which closes on 27/01/17 was considered. It was felt that this document was too long, and the language used was unfriendly and difficult to easily understand. It was stated that the PPPF was working on a detailed response to this important document and that the council should support the PPPF view. It was **resolved** that Cllr Higgs and the Clerk should respond on behalf of the council.

029/2017

The proposal to hold village walkabouts with the PDNPA Monitoring & Enforcement officers to identify potential planning issues around the parish was considered. It was still considered important to carry out these walkabouts and the Clerk was asked to contact PDNPA to arrange a date.

030/2017

The request from Foolow Parish Meeting to support its objection to the proposed enlargement and development of the Brosterfield caravan site was considered. As it was now too late to meet the required deadline, no action was decided.

Other Partner Authorities / Agencies

031/2017

The consultation invitation from the local Clinical Commissioning Group on proposals for changes to children's surgery and hyper acute stroke care which closes on 20/01/17 was considered. It was decided that members should respond giving their own individual opinions on these proposals.

032/2017

The DDDC consultation request (closing date 28/02/17) on its draft homelessness strategy was considered. It was decided that members should respond giving their own individual opinions on this strategy.

033/2017

The information on the new Police CREST team website that gives information on CREST activities was noted.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

034/2017

Recent Meetings:

Date	Event	Council Representative(s)
07/12/16	PPPF Management committee Cllr Granger gave her report from this committee meeting.	Cllr L Granger
14/12/16	Community Rail Partnership Meeting Cllr Granger gave her report from this committee meeting.	Cllr L Granger
21/12/16	PPPF Committee meeting to discuss the PDNPA Development Management Policies (DMP) Cllr Granger gave her report from this committee meeting.	Cllr L Granger

Future Meetings:

Date	Event	Council Representative(s)
10/02/17	NotWestminster Democracy Conference Kirklees	Cllr Nash, Cllr Downing, Cllr Kirkham.
21/02/17	DDDC Area Community Forum Ashford War Memorial Hall from 19:00	Cllr Downing Cllr Granger

Publications / Information Received

035/2017

Date of Information	Description	Decision Req'd
02/11/16	St Barnabas Christmas Tree Festival - invitation	
16/11/16	PDNPA – Prize for Peak District paths	
24/11/16	DDDC – Area Community Forum notes	
29/11/16	DDDC – Christmas Recycling collections	
02/12/16	PDNPA – £2.4M funding for Peak District	
02/12/16	PDNPA – State of nature in Peak District	
05/12/16	DALC Circular 18 – Internal Audit; 'Dreadful' employment future for local councils; Stoney Middleton PC Survey	
06/12/16	DCC – Recycling Unwanted Electrical Items	
07/12/16	Volunteering Opportunities	
07/12/16	PDNPA – Peak District paths enjoyed by the visually impaired	
10/12/16	'Thank You' card from resident for Chairman's gift	
12/12/16	PDNPA - £20k fine for damaging trees	
12/12/16	Open Spaces Society – Funding Appeal	
22/12/16	Derbyshire Policing – Budget Consultation	
20/12/16	DALC Circular 19 – Public Service Ombudsman; External Audit Changes; Big Conservation conversation; Neighbourhood Planning – next steps; Future of Assets in Community; Council Spotlight Award; Funding Opportunity	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

036/2017

The next parish council meeting is planned to start at 7:30 p.m. on Tuesday 7th February 2017 in the Methodist Lounge, Towngate, Bradwell.

Clr Sowerby gave her apologies for this meeting.

The meeting concluded at 10:20 p.m.