

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 7<sup>th</sup> July 2015

**Present:** Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,  
Cllr K Lancaster, Cllr A Nash, Cllr M Salvage, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: None

### **PUBLIC PARTICIPATION**

The Clerk raised the email received from the BBC querying whether a permit would be required for the planned filming in the village. Members felt that none was required.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **082/2015 Apologies for Absence**

No apologies were received.

#### **083/2015 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Parish Council meeting of 02/06/15.

It was **resolved** to accept the minutes of the Carnival committee meeting of 09/06/15.

It was **resolved** to accept the minutes of the Neighbourhood Planning committee meeting of 30/06/15.

#### **084/2015 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary, allowances & expenses (£76.55)	697.85	100671
2	Mr G Storey	Caretaking Services	56.00	100672
3	Mr J Frith	Caretaking Services	80.00	100673
4	Hodgson & Co	Professional Accountancy	720.00	100674
5	Knowles Warwick Ltd	Professional Accountancy	240.00	100675
6	Greenbarnes Ltd	Notice Board for Bus Shelter	236.44	100676
7	Post Office Ltd	HMRC – PAYE & NIC	535.30	100677
8	Post Office Ltd	E.ON - BPPF Electricity	24.72	100678
9	Bradwell War Memorial Hall	Letting Charge – 27/05/15	16.00	100679
10	G.E. & M.P. Davies	Grass Mowing Charges – June	230.00	100680
11	M Markovitz Ltd	Caretaking Materials	109.00	100681
12	Mrs V Horstead	Gala – Additional Trophies	80.65	100682
13	Sarah Hunt	Gala – Rosebud's Dress	40.00	100683
14	St John Ambulance Band	Gala – St John Ambulance Band	250.00	100684
15	Buxton Billerettes	Gala – Billerettes Donation	100.00	100685
16	Castleton Silver Band	Gala – Castleton Silver Band	145.00	100686
17	St John Ambulance	Gala – St John First Aid Cover	132.00	100687
18	David Spencer	Gala – Man & Van	150.00	100688
19	David Panks	Gala – Children's Entertainer	295.00	100689
20	Luxury Loos	Gala – Toilet Hire	270.00	100690
21	Bradda Dads	Gala - Donation for erection & removal of bunting	200.00	100691
	<b>TOTAL</b>		<b>£4,607.96</b>	

It was **resolved** to authorise the above 21 financial transactions together with the following 6 supplementary financial transactions.

Ref	Payee	Description	Amount (£)	Cheque Number
22	Bradwell War Memorial Hall	Letting Charge – 09/06/15	16.00	100692
23	High Peak Heating Supplies	Caretaking Materials	34.41	100693
24	Bradwell Packaging Services Ltd	Storage Charges – 29/06 to 26/07/15	48.00	100694
25	Mr A Samwell	Bus Shelter Glass Cleaning – 30/06/15	10.00	100695
26	Mr P Downing	Reimburse Web site Hosting charge	71.86	100696
27	G.E. & M.P. Davies	Grass Mowing Charge – July 2015	230.00	100697
	<b>TOTAL</b>		<b>£ 410.27</b>	

### Other Financial Matters

The Clerk gave his financial report which included the following information:-

- the latest financial position following payment of the first 21 transactions above.
- the next meeting of the Finance committee is now planned for 9<sup>th</sup> July. This meeting will agree the start of year values for the various council funds.
- he will shortly submit a claim to HMRC for a VAT refund for the first financial quarter.

The application from Bradwell Bowls Club for a S137 grant to cover the cost of installing new benches was considered. It was **resolved** to award a grant of £400 and to suggest that they submit a further application towards the end of the financial year.

### 085/2015 Parish Council processes

Cllr Downing reported that no applications have been received for the remaining vacancy on the council. The Clerk is to continue to advertise the remaining vacancy.

The communication from the organisation called 'Making Parishes Better Places' seeking information about the council was considered. It was decided that the Clerk should respond to this request and to send a link to the council's website.

### 086/2015 Village Issues / Initiatives

Cllr Stevens gave her report from the Carnival committee on planning for this year's event. Her report included the following points:

- One window of the main marquee still needs to be repaired. The Clerk has obtained some repair tape from a camping supplier.
- Mrs. Horstead has indicated that she has now obtained several new nominations for village royalty. The additional cost of supporting these will be discussed at the coming Carnival committee meeting.
- Queen's transport is being arranged.
- Entry forms for the sunflower competition are to be left at the Village Store.
- Parade marshals will need to be arranged.
- The W.I. will need to borrow a number of the chairs being obtained from HVC.

Cllr Granger gave her report from the Neighbourhood Planning (NP) committee on progress with the NP. Her report included the following points:

- She has been informed that the External Examiner is broadly satisfied with the NP and sees no need to require further public consultation. He feels that the team has received excellent feedback.
- Some changes to wording will be required, essentially to make certain sections more rigorous.
- No significant changes will be required to the policies.

The amended NP committee Terms of Reference document was considered and it was **resolved** to adopt the amended version 1.1.

Progress in establishing the Bradwell CLT was considered. It was reported that the organisation now formally exists with appointed officers and an elected board. A S137 grant application for the Bradwell CLT was considered. It was **resolved** to award a grant of £500 to cover the start-up costs of this organisation.

Cllr Granger then went on to describe the presentation made by a property developer at the last NP committee meeting. This developer is interested in building houses on the Newburgh site. After reviewing the presented draft proposal the NP committee discussed a number of aspects with the developer before concluding that the proposal was broadly in line with the NP. It was noted that the developer plans to arrange a village 'Drop-In' session at the Memorial Hall on Thursday 23<sup>rd</sup> July.

Cllr Sowerby gave her report from the Youth Club committee on progress with the YC. Her report included the following points:

- The Youth Leader is still keen to help the Bradwell YC (subject to her employer keeping her in the Bradwell area) and is trying to secure additional resources to help the YC.
- Cllr Sowerby has been talking to YC members to discuss their feelings about the YC. The ones spoken to are keen that the YC continues.
- A YC committee meeting is being planned within the coming few weeks.
- Having sufficient funding is an issue. There is presently sufficient funding for c. 10 weeks.
- She is keen to allow sessions to be held with a minimum of two supervisors.

The request from the Rebellion Knoll W.I. to use a council marquee to serve refreshments on Carnival Day was considered. It was decided to approve this request.

### **087/2015 Playing Fields, Open Spaces & Village Caretaking**

Cllr Stevens gave her report from the Playing Fields & Open Spaces committee following its recent meeting which included:-

- The RoSPA inspection report is expected within the next few weeks.
- The next PFOS committee meeting is planned for 22<sup>nd</sup> July.
- The valuation of the quarry is still required.
- Estimates for repairs to dry stone walls could be of the order of £35 per metre.
- The quotation received for work on trees in the Peace Gardens and on Beggars Plot was considered. It was **resolved** to accept the quotation for £980.  
The Finance committee will need to arrange for additional money to be vired to cover this cost.
- Cllr Stevens has agreed to be the point of contact for the removal of the weed from Brookside over the weekend of 11<sup>th</sup> & 12<sup>th</sup> July.

Progress in the conveyancing of the land for the Town Bottom Playing Field Flooding Relief Scheme to Severn Trent Water Ltd (STWL) was discussed. Given that STWL has asked that the existing arrangements should continue unchanged, it was decided that the Clerk should formally respond to STWL to agree to this arrangement.

With regard to the management of the toilet facilities, it was decided not to take any action until DDDC propose making changes to the existing arrangements. Any new arrangements will then be considered and a decision on how to proceed should then be made.

Cllr Granger gave her progress report in the development of a car park in Soft Water Lane. She reported that PDNPA is not in favour of the 'post & chain' parking bay security proposed. She plans meet with PDNPA to resolve these issues. She also reported that it was now planned to increase the area to be tarmac and would seek amended quotations to cover this addition work.

The Clerk gave his update on recent caretaking activities.

### **088/2015 DCC Highways and Rights of Way**

Progress in the initiative to install 'Welcome to Bradwell' signs and up to 15 new concrete planters in the verges was considered. Permission for these items is being progressed with both PDNPA & DCC. PDNPA is content with the planters but considers that the 'Welcome' signs should need advertisement consent. Cllr Nash is to discuss this requirement with PDNPA.

The letter from a resident complaining about being aggressively confronted by another resident for parking on grass verges was considered. It was decided that the Clerk should write to the complainant and offer to meet to discuss this matter.

Progress in the resolution of HGV traffic problems in the village was considered. DCC has already agreed to make two changes to signage which are awaiting implementation. A resident is designing additional signs which are planned to be made by a local company and installed on private land adjacent to the highway.

The implementation of traffic monitoring systems (Vehicle Activated speed signs) was considered. The Clerk reported that DCC Highways had stated that, as the proposed installation locations were on private land, it had no objections but that permission should first be obtained from PDNPA. An enquiry has been lodged with PDNPA and its response is awaited.

The invitation from the DCC Clean-Up campaign to apply for resources to undertake clean-up / graffiti removal was considered. The team was already booked to help in weed clearance for Carnival. However, the invitation also suggests that it would be receptive to requests for indoor task during the winter months. Any suggestions for this kind of work should be passed to the Clerk.

The communication from DCC regarding applications for improved street lighting in problem areas was considered. It was decided not to respond to this communication.

The DCC speed restriction on the B6049 from Windmill to the Anchor PH between 12<sup>th</sup> and 20<sup>th</sup> August to facilitate surface dressing was noted.

### 089/2015 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	16/06/15	NP DDD 0515 0466	Whirlow Cottage, The Hills, Bradwell	Change of use of land to a garden.
New	08/06/15	NP DDD 0615 0530	Pingle Nook, Jeffrey Lane, Bradwell	Change Garden Room to Guest Bedroom
Reviewed	11/05/15	NP DDD 0515 0426	The Mill, Soft Water Lane, Bradwell	Change of use & internal refurbishment to create dwelling. Council <b>supported</b> this application.

The above planning applications were noted.

Progress in the handling of cases of development to properties in the parish of which the council is unaware was discussed. Cllr Nash reported that he planned to arrange a meeting with PDNPA during the last week of July.

The communication from DEFRA about the Secretary of State appointments to national Parks was noted.

### 090/2015 Other Partner Authorities / Agencies

The invitation from Rural Action Derbyshire on behalf of the Police & Crime Commissioner to take part in the National Rural Crime Network survey was considered. It was decided that all members should make their own individual responses to this survey.

The communication from the Derbyshire Dales Council for Voluntary Services (DCCVS) was considered. It was decided that the Clerk should forward this communication to appropriate village organisations.

The letter from the Derbyshire Law Centre was noted.

### 091/2015 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

#### Recent Meetings:

Date	Event	Council Representative(s)
17/06/15	DCC – Getting Together – Local Area Committee Agricultural Business Centre, Bakewell at 18:00	
20/06/15	Derbyshire Community Health Services – Open Day Whitworth Hospital, Darley Dale between 11:00 & 15:00	
22/06/15	DCC Town & Parish Council Liaison Meeting County Hall, Matlock from 18:00 Cllr Lancaster was unable to attend this meeting.	K Lancaster

Date	Event	Council Representative(s)
	Cllr Sowerby gave her report on her meeting at Hope Construction Materials, which included a tour of the works. The business is now very busy and is planning new railway containers to reduce the number of train journeys. HCM employees can now do 2 days community work p.a.	
	Cllr Sowerby gave her report from the last Sports Club meeting.	

#### Future Meetings:

Date	Event	Council Representative(s)
08/07/15	DALC Training – Councillor Induction (3 free places) DDDC, Matlock 18:00 – 20:00	
22/07/15	RAD & Village SOS – Interactive Workshop (Support for establishing community project) Tansley Village Hall, from 14:30 – 17:00	
28/07/15	DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00	L Granger
03/10/15	PDNPA Annual Parishes Day Aldern House, Bakewell	P Downing / L Granger / A Nash

#### 092/2015 Publications / Information Received

Date of Information	Description	Decision Req'd
27/05/15	Advertisement for Speed Stickers for fixing to Wheelie Bins	
28/05/15	21c #JoinedUpCare newsletter	
01/06/15	Open Day at Whitworth Hospital Darley Dale on 20 <sup>th</sup> June	
07/06/15	DDDC – artsMATTERS Summer 2015 newsletter	
08/06/15	Open Spaces Society – Invitation to AGM (09/07/15) & Annual Accounts	
08/06/15	Open Spaces Society – Summer 2015 newsletter	
08/06/15	St Barnabas PCC – Thank You letter for S137 grant	
09/06/15	DCC – Fostering Fortnight event (13/06/15)	
09/06/15	NDVA Newsletter	
11/06/15	DCC – Size Wise Posters	
16/06/15	Bradwell Pre-School – Information on the Bradwell Hill Billy Cycling Event	
17/06/15	DCC – Big Energy Saving Network Programme	
21/06/15	Rural Action Derbyshire – Village SOS Workshop	
30/06/15	Clerk & Councils Direct newsletter	

If any member wishes to view any of these documents, please inform the Clerk.

#### 093/2015 Date of Next meeting

The next council meeting is planned to start at 7:30 p.m. on **Tuesday 11<sup>th</sup> August** in the Methodist Lounge, Towngate, Bradwell.

#### PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

**The meeting concluded at 9:40 p.m.**