

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 7th February 2017

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr K Lancaster, Cllr A Nash, Cllr M Salvage, Cllr N Kirkham.

Mr S Lawless (Clerk)

Members of the public: 3 members of the public attended this meeting.

PUBLIC PARTICIPATION

One resident addressed the council a) to commend a caretaker for the extra work he has done to keep the village tidy and b) to seek council support to address his concerns about the use of Bradwell Head Road for traffic associated with the Newburgh development.

Another resident wished a) to make council aware of residents' negative perception of the council's handling of planning applications and b) to raise his concerns about the way his planning application was handled by PDNPA. He agreed to put his comments in writing to the council.

Another resident raised her concerns about the lack of parking provision in the parish and the friction arising between visitors and residents caused by this shortage.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

037/2017

Apologies were received from Cllr L Sowerby & Cllr R Stevens by reason of holidays and sickness respectively. These apologies were accepted by the meeting.

Declaration of Interests

038/2017

No interests were declared.

Acceptance & Signing of Previous Minutes and Matters Arising

039/2017

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 10/01/17.

It was **resolved** to accept the minutes of the Car Parking committee meeting of 12/01/17.

It was **resolved** to accept the minutes of the Finance committee meeting of 24/01/17.

It was **resolved** to note the notes of the Carnival committee meeting of 25/01/17.

One clerical correction was noted.

Finance

040/2017

It was **resolved** to elect to pay the basic DALC annual subscription that does not incorporate a training package.

It was **resolved** to authorise the seven financial transactions below together with the four further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
01	Mr S Lawless	Clerk's salary, allowance & expenses (£64.39)	685.69	100931
02	Mr G Storey	Caretaking Services	64.00	100932
03	Mr A Samwell	Bus Shelter Glass (09/01/17)	10.00	100933
04	Mrs L Granger	Caretaking Material – Xmas Lights	25.95	100934
05	Open Spaces Society	Annual Subscription	45.00	100935
06	Extraspace Industries Ltd	Purchase & Delivery of the new Emergency Store	1,536.00	100936
07	Mr S Hill	Caretaking Services	160.00	100937
	Supplementary Invoices			
08	Bradwell War Memorial Hall	Room Letting Charge - 10/01/17	20.00	100938
09	B Wood Plant Hire	Grit Bin Re-fill * 7	444.00	100939
10	Derbyshire Association of Local Councils	DALC Annual Subscription (£312.85 or £447.85)	312.85	100940
11	Greenhatch Group Ltd	Memorial Hall Fund	2,100.00	100941
	TOTAL		£5,403.49	

Other Financial Matters

041/2017

The Clerk gave his report on other financial matters. His report included the following information:-

- The latest financial position, following payment of the first seven of the above transactions.
- The fact that all council bank accounts were covered by the FSCS arrangements.
- The Co-operative Bank will not pay interest after 01/04/17.
- The Post Office will not accept paper based transactions after 01/04/17. All transactions will need to be electronic card or bar-code based.
- The transfers from the Co-operative and Santander Banks to the HSBC Bank decided at the last PC meeting have been successfully carried out. The HSBC account balance is now £34,304.00.
- The Finance committee is to propose a number of transfers between cost code headings.

042/2017

Cllr Nash gave his report from the Finance committee following its recent meeting. His report included the following information:-

- The spending against each individual cost code was within budget except for Caretaking Services. It was **resolved** to vire £1,000 to the Caretaking Services cost code (£500 from Fence Maintenance and £500 from Footpath maintenance).
- It was **resolved** that the newly formed Emergency committee should have a budget of £1,000. This £1,000 budget should be vired from the Filling Grit Bins cost code.
- The finances of the Car Parking project were reviewed. It was **resolved** to vire £10,000 into this fund from the Sinking Fund. Any outstanding amount in this fund at the end of this project should be vired from unspent monies in other cost codes as appropriate.
- Cllr Nash concluded his report by stating that the 5-Year Plan was on track.

043/2017

The sale of the council's Quarry in Bradwell Dale was considered. Three sealed bids had been received. These bids were then opened and considered. It was **resolved** a) to accept the bid from Mr. S. Brookes, b) that the Clerk should inform the three bidders of this decision, c) that the Clerk should instruct a solicitor to proceed with the conveyancing.

Parish Council processes

044/2017

The amendments to council's Standing Orders were considered. It was **resolved** to adopt the latest version of the council's Standing Orders and that these should be posted to the council's website.

045/2017

Progress with the council's application for the NALC SpotLight Award was considered. It was noted that this application was successful. It was decided that Cllr Downing should publicise this award in the Bradwell News.

Parish Issues / Initiatives

046/2017

Cllr Granger gave her report on progress from the Car Parking committee which included:-

Car Park Project

- The construction of the Car park has commenced and good progress has been made.
- The soak away has been completed and the drainage system is being installed.
- It was noted that some water pipes have been discovered and their positions have been recorded.
- The area will soon be ready for the security posts to be installed and for the tarmac to be laid.
- The Clerk is to instruct a solicitor to review the Car Park Licence.

Parish Survey

- A number of surveys of the parish have been completed. These surveys include photographs and descriptions.
- These surveys will be analysed to determine the numbers of houses, garages and parking facilities.

047/2017

Cllr Higgs gave his report on behalf of the Emergency committee which included the following information:-

- The inaugural meeting of this committee is planned for the coming week. The agenda for this meeting will determine how residents can become involved in its work.
- The Emergency Store has been ordered with delivery due this month. The Environment Agency has been contacted to arrange for the payment of its contribution to the cost of this store.
- It appears that there is difficulty in obtaining responses from DCC to flood related communications.

048/2017

Cllr Kirkham gave her report from the recent meeting of the Carnival committee. She stated that the meeting had not been quorate but those present had a useful conversation and had reviewed progress to date in planning the Carnival. Overall, the plans were progressing well.

049/2017

Cllr Downing updated council on the latest position regarding the proposal for the acquisition of a drone to monitor emergency incidents and other village issues. He stated that other village organisations had declined the suggestion that they acquire a drone and overall he felt that the proposal should be dropped. It was **resolved** not to proceed with this proposal.

050/2017

The proposal to invite a private company to address council with a view to establishing a subscription policing service was considered. The latest information about this service was reviewed. It was **resolved** not to proceed with this initiative.

Playing Fields, Open Spaces & Village Caretaking

051/2017

Cllr Lancaster gave her report from the Playing Fields & Open Spaces committee following its recent meeting. Her report included:-

- She is awaiting a response from the PDNPA Tree Officer regarding the request for it to a) undertake a survey of council trees and b) to make recommendations as to future tree work. PDNPA have confirmed that the report will be available before the end of March and will include the GPS co-ordinates of each tree surveyed.
- She has been in contact with the PDNPA Conservation officer regarding the perimeter stones at the Rose Garden who confirmed that these stones have no conservation value and could be removed if necessary. She has also been in contact with the DCC Architect about this project.
- Planning is progressing to improve the access to the Peace Garden. It is proposed to widen the entrance gate, to improve the access and to improve sight lines from the amenity.

- A further quotation is being sought for the conversion of the TBPF basketball court into a Toddler Play area. This quotation is expected before the end of the month.
- It is proposed to create a standard BPC plaque for council amenities and to install these at each site.

052/2017

The Clerk gave his report on caretaking activities over the past month.

It was **resolved** that the Clerk should write a letter of thanks to one of the caretakers for the additional work he carried out for the benefit of the village.

DCC Highways and Rights of Way

053/2017

Cllr Furness stated that no progress has been made by DCC in resolving the issues on the Bradwell Edge footpath / bridleway since the last meeting.

PDNPA & Planning Applications

054/2017

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	14/12/16	NP DDD 0916 0938	Whirlow Cottage, The Hills, Bradwell	Retain existing road access and re-site outbuilding. Council objected to this application.
Reviewed	01/12/16	NP DDD 1216 1191	Stanley House, Towngate, Bradwell	Refurbishment of Stanley House: doors; windows; kitchen; bathroom; convert stables to dwelling. Council objected to this application.
Granted	11/11/16	NP DDD 1116 1104	Miners Cottage, The Hills, Bradwell	Replace conservatory with two storey extension. Council supported this application.
Appeal Dismissed	10/02/16	NP DDD 0216 0112	Lyndale House, Church Street, Bradwell	Convert Lyndale House annex to holiday let. Permission refused, hence appeal.

The above planning applications were considered.

The comments made by the resident under Public Participation about the council's processing of his planning application (1104 - Miners Cottage) were discussed. It was decided that a) the general comment about residents' negative perception of council's handling of planning applications should be addressed by inserting an article in Bradwell News explaining the council's role as a PDNPA consultee and b) once the resident's written concerns were received by council they would then be reviewed and appropriate action taken.

055/2017

Cllr Nash gave a report on progress with the development of the Newburgh site. He had a recent conversation with the developer who stated that good progress has been made with the demolition although they were a week behind the plan and that Mr Middleton should soon be ready to start construction of the industrial units.

056/2017

The proposal to hold village walkabouts with the PDNPA Monitoring & Enforcement officers to identify potential planning issues around the parish was discussed. It was decided to carry out this walkabout on the 23rd February and a number of issues for investigation were identified. The Clerk is to contact PDNPA to finalise arrangements.

Other Partner Authorities / Agencies

057/2017

The problems in the village caused by speeding vehicles were considered. As PC S Wolverson was unable to attend this meeting, the matter was deferred until a future meeting.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

058/2017

Recent Meetings:

Date	Event	Council Representative(s)
	No Reports this Month	

Future Meetings:

Date	Event	Council Representative(s)
10/02/17	NotWestminster Democracy Conference Kirklees	Cllrs Downing, Nash & Kirkham
18/02/17	Civic Voice – Preservation of War Memorials St James' Centre, Derby, from 10:00 to 13:30	
21/02/17	DDDC Area Community Forum Ashford War Memorial Hall from 19:00	Cllr Granger
08/03/17	International Women's Day, Anglers Rest, Bamford from 18:00	
13/03/17	PPPF Meeting	Cllr Granger

Publications / Information Received

059/2017

Date of Information	Description	Decision Req'd
04/01/17	DALC Circular 01 – Summary of Important elements of 2016 Circulars	
09/01/17	Police: Derbyshire PCC Spotlight Issue 2 – Winter 2016/17	
18/01/17	DALC Circular 02 - Subscription Charges 2017/2018; Transparency Code for Smaller Local Councils; Smaller Authorities' Audit Appointments (SAAA) for 2017/18 – 2021/22 returns; NALC New Year Message; HR Matters; Grants; How Elected Members can improve the Health of their Communities,	
19/01/17	Parishes Bulletin 14 - Facebook for Peak District Communities	
23/01/17	PPPF – PFNPA DMP Response	
25/01/17	PDNPA – Trail resurfacing improves access to PDNP	
26/01/17	Police – PCC protects manning in budget plans	
26/01/17	Police – PCC on latest round of small grants to tackle crime	
30/01/17	DDDC – Off-street Parking Places Amendment No2 Order 2017	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

060/2017

The next parish council meeting is planned to start at 7:30 p.m. on Tuesday 7th March 2017 in the Methodist Lounge, Towngate, Bradwell.

The meeting concluded at 09:15 p.m.