

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 6th December 2016

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr M Salvage, Cllr N Kirkham, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: 1 member of the public attended this meeting.

PUBLIC PARTICIPATION

The member of the public made a presentation to the council about 'Tunnel2Tunnel', a proposed community arts project. This project is to celebrate journeys in the Hope Valley whose legacy will include maps and text sculptures that will be permanently sited in the valley.

The Chair thanked the presenter and explained that this application would be reviewed later on in the meeting.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

178/2016

Apologies were received from Cllr K Lancaster by reason of illness and from Cllr A Nash by reason of work commitments. These apologies were accepted by the meeting.

Declaration of Interests

179/2016

Cllr Downing declared a non-pecuniary interest in the Car Parking project in item 190/2016 below.

Acceptance & Signing of Previous Minutes and Matters Arising

180/2016

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 01/11/16 subject to one clerical correction.

Finance

181/2016

It was **resolved** to authorise the six financial transactions below together with the two further supplementary transactions.

	Payee	Purpose	Amount (£)	Cheque Number
01	Mr S Lawless	Clerk's salary, allowance & expenses (£126.34)	747.64	100911
02	Mr G Storey	Caretaking – Litter / Inspections	56.00	100912
03	Mr A Samwell	Bus Shelter Glass – 04/11/16	10.00	100913
04	Defib Store Ltd	Replacement defibrillator battery pack	202.80	100914
05	Bradwell War Memorial Hall	Room Hire - CPC - 12/10/16	20.00	100915
06	Knowles Warwick Ltd	Half-Year Audit of PC Accounts	120.00	100916
		<i>Late Arriving Supplementary Transactions</i>		
07	Mr J Frith	Caretaking Groundworks PG & RG	90.00	100917
08	Mrs L Sowerby	Farewell Gift for Youth Leader	21.98	100918
	TOTAL		£1,268.42	

Other Financial Matters

182/2016

The Clerk gave his financial report. His report included the following information:-

- The latest financial position, following payment of the first six of the above transactions and all receipts received, showed that no items of expenditure exceeded budgets although the Caretaking budget is likely to be exceeded later in the year.
- The half-year audit has been successfully completed
- He has submitted a claim to HMRC for the outstanding VAT paid
- He has submitted a claim to DDDC for the reimbursable grass mowing charges
- Regarding opening the additional bank account with HSBC, a meeting has been arranged in Sheffield in two days time
- The Clerk tabled the results of his findings regarding the government's NEST pension scheme. These were discussed and it was **resolved** that he should proceed to register the council in this scheme.

183/2016

The proposal from Bradwell Sports Club to establish a maintenance fund for the two village defibrillators was discussed. It was **resolved** that the council would be responsible for all aspects of the defibrillator on Brookside and that Bradwell Sports Club should be responsible for the second defibrillator and benefit from any monies collected around the village.

184/2016

The proposal by a member of the public (who did not attend this meeting) to establish a network of ANPR CCTV cameras in the Hope Valley was deferred until a future meeting. The Clerk was asked to remind him to attend and to suggest that he also contacts the Hope Valley Forum.

185/2016

The proposal from a member of the public for a grant for a project called "Tunnel2Tunnel", which celebrates ancient routes and personal journeys in the Hope Valley was considered. It was **resolved** not to support this project.

Parish Council processes

186/2016

The proposed changes to the council's Standing Orders and the council's Policies were considered. After some discussion a number of amendments were agreed. It was **resolved** that these amendments are to be documented and the final version tabled at the next PC meeting for adoption.

187/2016

The proposal to hold Parish Council surgeries in the village to enable residents to contact councillors directly was deferred until a later date.

188/2016

The way the council should respond to village emergencies (e.g. flood, snow, other) was considered. This discussion was especially relevant in light of the flooding event of the previous week.

The proposal from Cllr Higgs to establish an emergency equipment store was considered. It was **resolved** to proceed with the acquisition and supply of this store, funded by a) the promised grant of up to £1k from Environment Agency, b) up to £800 from the council's Sinking Fund and c) the Clerk applying to DDDC Cllr Furness' Local Projects Fund for £250 for the purchase of equipment and supplies for the store.

The proposal from Cllr Higgs to establish a council Emergency committee was considered. It was **resolved** to establish this committee and Cllrs Downing, Higgs, Kirkham & Stevens were appointed as members. It was expected that some members of the public would also be appointed. This committee is expected to be guided by the findings identified by the Derbyshire Resilience Forum.

189/2016

The consultation invitation from NALC on its proposals that Local Councillors should be able to claim Dependent Carers' Allowance which closes on 18/01/17 was considered. It was **resolved** that the Clerk should respond in favour of this proposal.

Parish Issues / Initiatives

190/2016

Cllr Granger gave her progress report from the Car Parking committee. Cllr Higgs' first proposal to re-affirm the council's wish for the development of the Car Park was considered. It was **resolved** to continue with the development of the Car Park on Soft Water Lane.

Cllr Higgs' second proposal on how to progress with the contracts for the Contract Manager was considered. It was **resolved** to remove the penalty clause from the second contract and to re-issue this. The Clerk was asked to progress the release of the second £5k grant from DDDC.

191/2016

The need for festive Christmas decorations in the village was discussed. It was decided to ask Cllr Salvage to complete the illumination of the Christmas trees at each end of the village.

192/2016

The invitation from St Barnabas for the PC and the Youth Club to provide Christmas Trees as part of its Christmas Tree Festival was considered. It was noted that Cllr Sowerby had already got this task in hand.

Playing Fields, Open Spaces & Village Caretaking

193/2016

A progress report from the Playing Fields & Open Spaces committee was received. The amended quotation for the repair of the TBPF zip-wire was considered. It was **resolved** to accept the amended quotation of £1,175.00 + VAT for the supply and fixing of a new cable, trolley, brake stop and seat with the money to be taken from the Sinking Fund.

194/2016

A proposal to define the boundaries of the parish quarry in Bradwell Dale and thereafter to offer the quarry for sale was considered. The boundaries of the plots adjacent to the quarry were considered. It was **resolved** a) to remove the small southern triangle of land from the sale, b) to offer the quarry for sale by sealed bid with a closing date of Friday 3rd February 2017 and c) the council's legal costs are to be underwritten by the successful applicant.

195/2016

The Clerk was not asked to report on recent caretaking activities at this point due to time pressure.

DCC Highways and Rights of Way

196/2016

The consideration of the initiative to install new planters in the verges was deferred until the next PC meeting due to time pressure.

197/2016

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. He stated that he had held a meeting with interested parties and would table a proposal at the next meeting on making progress on this matter.

198/2016

The consideration of the complaint from a resident about damage caused to grass verges by inconsiderately parked vehicles was deferred until the next PC meeting due to time pressure.

199/2016

The consideration of the complaint from a resident about surface water from the highway flooding into their premises was deferred until the next PC meeting due to time pressure.

PDNPA & Planning Applications

200/2016

The following planning applications were considered.

Type	Date of Application / Notice	Reference	Property	Summary
New	11/11/16	NP DDD 1116 1104	Miners Cottage, The Hills, Bradwell	Replace conservatory with two storey extension
New	20/10/16	NP DIS 1016 1027	Walker Minerals Ltd, Outland Head Works, Outlands, Bradwell	Discharge of Condition 3 from NP/DDD/0716/0726 Details of Travel Plan
Reviewed	14/10/16	NP DDD 1016 1024	High View, Smalldale, Bradwell	Kitchen & porch to become new bedroom. Council supported this application (not other work).

Granted		NP DDD 0816 0799	Lyndale House, Church St., Bradwell	To agree colour of paint on various doors. Council supported this application (4/0).
Granted		NP DDD 0816 0847	Lyndale House, Church St., Bradwell	Replacement of fireplace. Council supported this application (6/0).
Refused		NP DDD 0916 0889	Glendene, Town Lane, Bradwell	Conversion of attic to 3 beds/bath, new windows & single storey extension. Council resolved to object to this application.
Appeal		NP DDD 0216 0112	Lyndale House, Church St., Bradwell	To allow use as a dwelling. Council objected to this application.
Enforcement		ENF: 16/0094	Heather Lea, Jeffrey lane, Bradwell	Erection of timber building.

Planning Application 1104 Miners Cottage was considered. It was **resolved** not to support this application as it was considered to have been already over-extended.

Planning Application 1027 Walker Minerals Ltd was considered. It was **resolved** not to support this application as some signage proposed in the Traffic Plan was still outstanding.

201/2016

Cllr Downing gave a progress report on the development of the Newburgh site. He stated that DDDC proposed to hold a presentation for residents on how the 12 affordable houses would be allocated. It was decided that the council should not chair this presentation.

202/2016

The proposal to hold village walkabouts with the PDNPA Monitoring & Enforcement officers to identify potential planning issues around the parish was discussed. The Clerk was asked to progress this matter with PDNPA.

203/2016

The consideration of the PDNPA consultation invitation on its draft Development Management Policies (part of its Local Plan) which closes on 27/01/17 was deferred until the next PC meeting due to time pressure.

Other Partner Authorities / Agencies

203/2016

The consideration of the consultation invitation from the local CCG on proposals for changes to children's surgery and hyper acute stroke care which closes on 20/01/17 was deferred until the next PC meeting due to time pressure.

204/2016

The noting of the information on the new Police CREST team website that gives information on CREST activities was deferred until the next PC meeting due to time pressure.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

205/2016

Recent Meetings:

Date	Event	Council Representative(s)
02/11/16	Derbyshire Law Centre AGM Chatsworth Rd, Brampton, Chesterfield from 13:00	
04/11/16	DCC Snow Warden Training County Hall, Matlock from 15:00 – 16:00	
07/11/16	PPPF Committee meeting to discuss the PDNPA Development Management Policies (DMP) Aldern House, Baslow Rd, Bakewell from 10:00	Cllr L Granger
17/11/16	RAD - Marketing Your Community Hall (£40 fee) Ashover Parish Hall, Milken Lane, Ashover from 14:00	

Future Meetings:

Date	Event	Council Representative(s)
10/02/17	NotWestminster Democracy Conference Kirklees	Cllr Nash
21/02/17	DDDC Area Community Forum Ashford War Memorial Hall from 19:00	

Publications / Information Received

206/2016

Date of Information	Description	Decision Req'd
27/10/16	PDNPA - photography competition - 'Water in the Uplands'	
28/10/16	Peak District Rural Housing Association – Annual Report	
31/10/16	DCC - Modern Slavery Partnership newsletter	
01/11/16	DALC Circular 16 – Farewell to Sarita & Welcome Wendy; Annual Exec Meeting & AGM; Increase in National Minimum Wage; PCC Funding for Communities; Bright Ideas Fund; Neighbourhood Planning Update from DCLG; Grants for Green Spaces; Training	
01/11/16	Derbys Open Arts Spring Art Event – Spring Bank Holiday	
01/11/16	North Derbys CCG – Better Care Closer to Home - Clarification	
02/11/16	Groundwork – Quarter 4 newsletter	
02/11/16	DDDC – Information on consultation on Open Spaces (20/11/16)	
08/11/16	DDDC – Information on training for marketing Village Halls	
08/11/16	DDDC – Small Grants Available for communities	
09/11/16	PDNPA – Improving the Tissington Trail	
09/11/16	DALC – Police presence at PC Meetings / Neighbourhood Watch	
09/11/16	Derbys Alert – Motorists urged to secure their vehicles	
09/11/16	Derbys Alert – Businesses urged to empty cash registers	
11/11/16	DCC Information on Shale Gas fracking	
15/11/16	DALC Circular 17 – Salary Award; Derbyshire Alert Messaging; HR for Busy Councils; Update on DCC Liaison Forum; Rural Bus Service; Legal Topic Notices; NALC opposes Council Tax Referendum Principle	
15/11/16	Update from DD CVS	
16/11/16	PCC – Information on Remedi & and Restorative Justice	
16/11/16	PDNPA – Praise for Peak District paths from The Ramblers	
23/11/16	DDDC reports on recent Area Community Forums	
24/11/16	Knowles Warwick report on government's Autumn Statement	
24/11/16	Monthly Newsletter from Land registry	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

207/2016

The proposed schedule of parish council meetings for 2017 was agreed as follows:-

Date	Description	Venue
10/01/17	Monthly PC Meeting	Small Hall of the Memorial Hall
07/02/17	Monthly PC Meeting	Methodist Lounge
07/03/17	Monthly PC Meeting	Methodist Lounge
04/04/17	Monthly PC Meeting	Methodist Lounge
25/04/17	Annual Parish Meeting	Methodist Hall
02/05/17	Annual Meeting of the PC	Methodist Lounge
06/06/17	Monthly PC Meeting	Methodist Lounge
04/07/17	Monthly PC Meeting	Methodist Lounge
01/08/17	Monthly PC Meeting	Methodist Lounge
05/09/17	Monthly PC Meeting	Methodist Lounge
03/10/17	Monthly PC Meeting	Methodist Lounge
07/11/17	Monthly PC Meeting	Methodist Lounge
05/12/17	Monthly PC Meeting	Methodist Lounge

The meeting concluded at 10:50 p.m.