

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 6th June 2017

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr K Lancaster, Cllr A Nash, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: None.

PUBLIC PARTICIPATION

There was no Public Participation.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

154/2017

Apologies were received from Cllrs N Kirkham & M Salvage both by reason of work commitments. These apologies were accepted by the meeting.

Given Cllr Kirkham's probable protracted work secondment, it was decided to review the situation at the next meeting.

Declaration of Members' Interests

155/2017

Cllrs Downing and Nash both declared a non-prejudicial interest in the matter of the Bradwell News editorial payment in 157/2017 below.

Acceptance & Signing of Previous Minutes and Matters Arising

156/2017

It was **resolved** to accept the minutes of the Finance committee of 26/04/17.

It was **resolved** to accept the minutes of the Playing Fields & Open Spaces committee of 28/04/17.

It was **resolved** to accept the minutes of the Annual Meeting of the Parish Council of 02/05/17.

It was **resolved** to accept the minutes of the Community Resilience committee of 04/05/17.

Financial Matters

157/2017

It was **resolved** to authorise the twelve financial transactions below together with three further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
Cheques Authorised at last PC meeting				
	BPC – Santander A/c	Transfer funds from Co-op Bank	10,000.00	100981
	BPC – HSBC A/c	Transfer funds from Co-op Bank	10,000.00	100982
Cheques for Authorisation at June meeting				
01	Mr S Lawless	Clerk's salary, allowance & expenses (£19.80)	641.10	100983
02	Mr G Storey	Caretaking Services	88.00	100984
03	Mr S Hill	Caretaking Services	260.00	100985
04	Mr J Frith	Caretaking Services	60.00	100986
05	Pennine Woodworking	Caretaking Supplies	12.00	100987
06	Wm Eyre & Sons	Caretaking Materials	6.83	100988
07	Markovitz Ltd	Caretaking Materials	34.12	100989
08	Mrs K Lancaster	Caretaking Materials – Roses	101.88	100990
09	High Peak Heating Supplies	Caretaking Materials	107.88	100991
10	Bradwell News	Monthly Editorial Column	504.00	100992
11	Mr A Samwell	Bus Shelter Glass – 24/05/17	10.00	100993
12	The Play Inspection Co	RoSPA Inspections – TBPF&BPPF	156.00	100994
Supplementary Invoices				
13	G E Davies	Caretaking – Mowing Playing Fields	240.00	100995
14	Bradwell War Memorial Hall	Room Letting Charge – 11/05/17	20.00	100996
15	Mrs L Sowerby	Youth Activities & Events	90.00	100997
TOTAL			£2,331.81	

Other Financial Matters

158/2017

The following other financial matters were discussed:-

- The Clerk gave his update on the latest financial position following payment of financial authorisations 1 – 12 above. The meeting discussed the frequency the financial management report is required and decided that this report should now be produced on a quarterly basis rather than monthly as at present.
- The Clerk stated that the 2017/18 precept has been received from DDDC and the HMRC VAT claim of £4,300 had also been received.
- As some bank account statements were not even produced monthly, alternative means of inspecting the accounts were discussed. It was decided that one of the signatories should assist the Clerk to review bank transactions.
- The Clerk stated that the accountant has produced the council's 2016/17 accounts and these have been passed by the Internal Auditor.

159/2017

The council's 2016/17 accounts produced by the council's accountant were reviewed and it was **resolved** to accept them. These accounts were signed by the Chair.

160/2017

Section 1 of the council's 2016/17 Annual Return (Annual Governance Statement) was considered and it was **resolved** to adopt it prior to submission to the external auditor.

161/2017

Section 2 of the council's 2016/17 Annual Return (Accounting Statement) was considered and it was **resolved** to adopt it prior to submission to the external auditor.

Parish Council processes

162/2017

The latest communications from the council's solicitor regarding the sale of Bradwell Dale Quarry were considered. It was **resolved** that the Clerk should reply to the solicitor giving the council's view that a) the purchaser should underwrite all additional legal costs, b) the council would be willing, if necessary, to make a Statutory Declaration, and c) the council would be willing to submit an initial Land Registry registration on condition that this does not create a delay to the transaction.

163/2017

The options for managing council affairs during the Clerk's planned medical absence were considered and it was **resolved** that a) the Clerk would email the agenda for the July meeting earlier than usual and b) committees would appoint a note taker for each meeting which the Clerk is unable attend.

Parish Issues / Initiatives

164/2017

Cllr Higgs gave his report from the Community Resilience committee following its recent meeting. His report included:-

- He has arranged for a supply of Floodsacks to be delivered.
- He has contacted the Environment Agency & DCC regarding grants.
- The radios will be moved to the TBPF Store.
- He will install traffic cones and other useful supplies in the Emergency store.
- He will change the Keysafe code to the agreed number.

165/2017

Cllr Granger gave her progress report from the Car Parking committee which included:-

- 7 bays have now been licensed.
- A meeting with a DCC official has been planned for the coming Monday to discuss the options to create additional parking facilities around the village.
- The definition of what types of vehicles should be allowed to use the car park was discussed. It was agreed that the definition should be reviewed at the next Car Parking committee meeting.
- It was **resolved** to delegate to the Clerk the decision as to whether a campervan should be allowed to license a parking bay.

166/2017

Cllr Stevens gave a report on progress in planning the Carnival. Her report included:-

- Good progress has been made.
- The next Carnival committee meeting is planned for next week.
- The removal of rubbish / weed from Bradwell Brook has been planned for the weekend of 8th/9th July with the council paying for the labour and Bradda Dads arranging payment for disposal.
- The Clerk reported that so far only the Castleton Silver band has been booked. The other bands have not been able to commit to the event. The Clerk was asked to investigate booking alternative bands.

Playing Fields, Open Spaces & Village Caretaking

167/2017

Cllr Lancaster gave her report from the Playing Fields & Open Spaces committee following its recent meeting which included:-

- The RoSPA safety inspection reports have been received which indicate no significant safety issues. The minor items identified will be addressed as part of routine maintenance.
- Quotations are being obtained for the improvement of the TBPF basketball court. One quotation has so far been obtained with another expected soon. The Clerk is to decide which quotation to accept.
- Two quotations for the work required to widen the gate to the Peace Garden have been obtained. The Clerk is to decide which quotation to accept.
- Quotations for the re-surfacing of the Rose Garden are to be obtained. A picnic table is to be obtained and the grit bin re-located.
- Hope Cement has agreed to pay for new planters. Cllrs Lancaster has agreed to obtain the planters and to approach Hope Cement for the money.
- The Clerk reported that work to refurbish the TBPF zip-wire is expected to be completed in the coming two weeks.

168/2017

The draft allotment agreement was reviewed and it was resolved to adopt this agreement subject to acceptance by the Bradwell Allotment Holders Association. Progress in the provision of other new allotments in the parish was considered. No new areas have been identified.

169/2017

The Clerk gave his report on caretaking activities over the past month. All routine work has been carried out. The bench on Jeffrey Lane has now been reinstalled and refurbished. Cllrs Granger & Lancaster have obtained and planted new roses in the Rose Garden.

DCC Highways and Rights of Way

170/2017

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. He stated that no significant progress had been made on this work. It was hoped that the money for this work might have now become available.

171/2017

The communication from DCC regarding the removal of charges for the disposal of certain classes of waste at recycling centres in response to a government announcement was noted. Cllr Downing expects to inform residents of this by means of an article in Bradwell News.

172/2017

The DCC Temporary Road Closures for the Carnival related road closures on Saturday 5th August (13:45-15:00); Sunday 6th August (19:00-20:30) and Monday 7th August (18:30-22:00) were noted.

PDNPA & Planning Applications

173/2017

Type	Date of Application / Notice	Reference	Property	Summary
New	14/05/17	NP DDD 0417 0417	Smalldale Hall, Smalldale, Bradwell	Retrospective permission to re-roof extension with slate & install velux.
New	05/05/17	NP GDO 0517 0468	Bradwell Sports Club, Stretfield, Bradwell	Erection of 15m monopole & cabinets to support telecoms equipment
New	15/05/17	NP DDD 0517 0498	Church Street Cottage, Church Street, Bradwell	Two storey extension at rear of property
New	23/05/17	NP DDD 0517 0527	Ashmount, Smalldale, Bradwell	Alter & extend dwelling; install prefabricated office / studio
Reviewed	01/12/16	NP DDD 1216 1191	Stanley House, Towngate, Bradwell	Refurbishment of Stanley House: doors; windows; kitchen; bathroom; convert stables to dwelling. Council objected to this application.
Granted	22/03/17	NP DDD 0317 0237	Outland Head House, Bradwell	Erection of new portal framed industrial building. Council supported this application.
Enforcement		ENQ 29698	Torr Top, Hungry Lane, Bradwell	This does not need planning permission
Enforcement			Barn off Soft Water Lane	Owner requested to remove the hard-core

The above planning applications were reviewed as follows:-

0417 – As it is council's policy to object to retrospective planning applications, the council objected to this application.

0468 – It was decided to support this application subject to a request that this new facility should be made available to all mobile suppliers and should support 4G network.

0498 – It was decided to support this application subject to the extension being subsidiary to the main dwelling and the roof line being lower than the main dwelling.

0527 - It was decided to support this application.

1191 – It was decided not to respond further to this application.

The Enforcement issues were noted.

It was **resolved** to adopt all the above planning decisions.

174/2017

Cllr Downing gave his report of progress with the development of the Newburgh site. He reported that progress has been made and the roof has now been installed on the industrial units. It was noted that no new industrial starter units will now be generally available as all units will be used by Newburgh.

175/2017

The need to recommend street names in the new Newburgh development to DDDC was considered. It was decided to defer this task until a future date.

Other Partner Authorities / Agencies

176/2017

Progress by DDDC in providing information regarding its review of the on-going provision of public toilets in Bradwell was considered. As no information has yet been received from DDDC it was decided to defer this matter until the next meeting.

177/2017

The communication from the Ministry of Defence regarding the 'Fly the Flag' initiative during the Armed Forces week ending on 19th June was considered. As the council does not have a flagpole or a flag it was decided not to take part in this initiative.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

178/2017

Recent Meetings:

Date	Event	Council Representative(s)
27/04/17	DALC Spring seminar Lumb Farm, Ripley 09:15 – 16:00 (£45 per delegate)	

Future Meetings:

Date	Event	Council Representative(s)
20/09/17	DDDC Town & Parishes Conference Bakewell from 19:00	
30/09/17	PDNPA Parishes Day Aldern House, Bakewell	

Publications / Information Received

179/2017

Date of Information	Description	Decision Req'd
24/04/17	PPPF Minutes of Joint meeting with PDNPA	
26/04/17	DALC Circular 06 – Devolution of Services to Parishes: What you need to consider; General Election and Purdah; Commission on the Future of Localism; Neighbourhood Plan Examiners set for new Guidance; Village of the Year 2017; Consultation on Park Runs	
02/05/17	DDDC Information on Ovo Energy Women's Tour 10 June 2017	
02/05/17	Police: 'Spotlight' Spring newsletter	
03/05/17	OSS – Request for funding to fight for 'Good Causes, Green Causes'	
15/05/17	Clerk & Councils Direct newsletter	
10/05/17	Police – PCC hosting seminar on mental health on 11/05/17	
10/05/17	PDNPA – Launch of the PDNPA tartan	
10/05/17	PDNPA - Pedal power boost for business	
11/05/17	Civic Voice – Appeal for financial support	
16/05/17	DDCVS – Latest Update e-newsletter	
18/05/17	DDCVS – 'Future in Mind' is a new project offering mental-health-related support and training for voluntary and community groups working with young people	
22/05/17	DDDC – Programme of 2017/18 meetings	
22/05/17	DALC Circular 07 – DALC Spring Seminar Feedback; Transparency Fund; New Good Councillor Guide; Updated Legal Topic Notes; NP Bill now Law; HR News; Coaching for councillors & clerks; NALC Star Awards; Grants & Funding bulletin; DET Funding; Rural Housing Week; Inspection of audited accounts; Insurance cover;	
24/05/17	Ashgate Hospice: Request for volunteers	
25/05/17	PDNPA - Peak District to benefit from pioneering new partnership	
06/06/17	'Thank you' letter from Bradwell Pre-School	

If any member wishes to view any of these documents, please inform the Clerk.

Date of Future Meetings

180/2017

The next parish council meeting will be held at 7:30 p.m. on Tuesday 4th July in the Methodist Lounge, Towngate, Bradwell.

Cllrs Granger & Lancaster gave their apologies for this meeting by reason of holidays.

The meeting concluded at 09:44 p.m.