

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 6th January 2015

Present: Cllr R Davies, Cllr P Downing (Chair), Cllr L Granger, Cllr P Higgs,
Cllr K Lancaster, Cllr M Salvage, Cllr L Sowerby

Mr S Lawless (Clerk)

Members of the public: 1 resident

PUBLIC PARTICIPATION

Two matters were discussed at this point:-

- Refuse collection bins being left on the pavement on Netherside. A group of four blue bins have been obstructing the pavement for some time now. This is possibly due to the disruption of collections due to the recent snow. The Clerk will report this to DDDC.
- Heavy Goods Vehicles driving on narrow village lanes. Council is already progressing the erection of additional traffic signs to address this problem.

PART I – NON-CONFIDENTIAL INFORMATION

001/2015 Apologies for Absence

Apologies were received from Cllr Nash by reason of family matters and from Cllrs Horstead and Stevens by reason of ill-health. These apologies were accepted by the meeting.

002/2015 Declaration of Members' Interests

Cllr Sowerby declared a personal interest in agenda item 009/2015, Planning Applications.

003/2015 Acceptance & Signing of Previous Minutes and Matters Arising

It was **resolved** to accept the minutes of the Parish Council meeting of 02/12/14.

Matters Arising:-

The Clerk reported that the application to the DCC Community Safety Team to underwrite the cost of providing an additional street light near the Methodist Hall has been unsuccessful.

It was **resolved** to accept the minutes of the Neighbourhood Planning committee meeting of 19/12/14.

004/2015 Finance

Financial Authorisations

	Payee	Purpose	Amount (£)	Cheque Number
1	Mr S Lawless	Clerk's salary, allowances & expenses (£426.51)	1,062.21	100591
2	Ms L Austin	YC Assistant Salary	60.00	100592
3	Ms J Hacz	YC Leader Salary	155.68	100593
4	Mr G Storey	Caretaking Services	77.00	100594
5	Mr A Samwell – 16/12/14	Bus Shelter Glass Cleaning	10.00	100595
6	Mr A Nash	NP – Travel Expenses	70.20	100596
7	Mrs L Granger	Xmas Tree Brackets	240.00	100597
8	Bradwell Sports Club	YC – Hire of Sports Pavilion	140.00	100598
9	Post Office Ltd	E.ON Elec. Supply at Beggars Plot	15.88	100599
10	Mr P Downing	NP –Investigation Expenses	39.30	100600
11	Post Office Ltd	HMRC - PAYE & NIC payment	605.11	100601
12	R J Bryan	NP – Planning consultancy	1,305.00	100602
	TOTAL		£3,780.38	

It was **resolved** to authorise the above twelve financial transactions together with the following five supplementary financial transactions.

Ref	Payee	Description	Amount	Cheque
13	Bradwell Methodist Church	Room Hire for NP - CLT meeting – 05/02/15	12.00	100603
14	Bradwell War Memorial Hall	Room Hire – PC 01&02 Dec; NP – 19 Dec	52.00	100604
15	Bradwell Packaging Services	Storage Charges (29/12/14 – 25/01/15)	48.00	100605
16	Barry Wood Plant Hire	Re-filling grit bins (1 * 5 plus 1 * 12 bins)	1,068.00	100606
17	Mr J Frith	Caretaking Services	80.00	100607
	TOTAL		£1,260.00	

Financial Matters

The Clerk gave an update on financial matters, including the latest financial position following payment of the first twelve transactions above. His report included the latest position regarding internal audit of the council's accounts, the re-claiming of reimbursable expenditure from DDDC, the re-claiming of VAT and the registering of the Youth Leader as a council employee.

005/2015 Parish Council processes

The Clerk tabled a memo, jointly produced by Cllr Higgs and himself, giving guidance on whether members should sign themselves as parish councillors when dealing with local issues. It was **resolved** to adopt this proposal as a permanent council guideline.

006/2015 Village Issues / Initiatives

Cllr Granger gave her progress report from the Neighbourhood Planning committee. Her report included the following points:

- Another milestone has been passed with the completion of the 6 week consultation period.
- The NP was submitted on 31/12/2014 to the PDNPA for it to commence its formal 6 week stakeholder consultation. It is expected that this will be on the Planning committee agenda for its meeting on 16th January. Should any significant comments be raised during this consultation, two days effort has been reserved by our planning consultant to address these.
- Following the PDNPA consultation, the NP will be passed to an external verifier before being subject to a referendum of Bradwell residents, which will hopefully be incorporated into the national and local government elections in early May.
- The Chair warmly thanked all those involved in this activity for their significant efforts.
- It was noted that a planning consultancy has requested a meeting to discuss a possible development on the Newburgh site. The Clerk is to make the arrangements for this meeting.
- It was also noted that Post Office Ltd. has invited the council to comment on its proposals for making changes to the Bradwell Post office. It was decided that the Chair & the Clerk should draft a response for consideration by councillors on email before submitting this to Post Office Ltd.

Cllr Sowerby gave her report on developments with the Youth Club (YC). Her report included the following points:

- The YC ran successfully up to the Christmas break, supervised by Janice, the temporary Youth Leader.
- It is now planned to re-open from Monday 12th January and run, subject to funds, until Easter.
- Janice is planning to seek additional grants / funding.
- The YC members have expressed satisfaction with the way the YC is being run.

Cllr Downing reviewed the provision of council Christmas Trees / Christmas illuminations over the Christmas festivities. He commented on the following:-

- Cllr Downing expressed his thanks to Cllrs Davies & Nash for installing the Christmas illuminations on the two trees.
- It was agreed that these lights should be removed from the Elliott Avenue tree but left on the Peace Gardens tree.
- Cllr Downing stated that he would provide a small gift to the Elliott Avenue resident in appreciation for the electricity provided.
- Cllr Granger reported on progress with the installation of the Christmas tree brackets to village businesses. The Clerk will pass two of the remaining three brackets to Cllr Granger.

007/2015 Playing Fields, Open Spaces & Village Caretaking

Cllr Higgs gave a summary of the status of the council's Playing Fields and Open Spaces. His report included the following points:

- The playing fields were generally in good condition with few problems being reported. The next formal inspection and meeting of the committee was planned for the coming Friday.
- The unauthorised access to TBPF still has not been repaired. The Clerk is to contact Nottingham Community Housing Association again.
- The Clerk was asked to investigate if PDNPA still offer grants for the erection of dry stone walls.

Progress in the provision of allotments was discussed. Cllr Davies agreed to inspect the suggested site and to talk to members of the allotment group about the scale of ground works required to make the site usable.

Cllr Granger gave her progress report on the development of a car park in Soft Water Lane. Her report included the following points:-

- Good progress has been made and agreement has been reached on the design of the car park.
- The planning application has been completed and will be submitted to PDNPA by 07/01/15.
- A resident is helping with the definition of the user lease agreement.
- Once planning permission has been granted and development is underway, the council will be asked to agree the key criteria and costs for the allocation of a parking space.

Cllr Downing gave an update on the latest information from the owner of the plot of land at St. Ive's Bridge regarding the maintenance of this plot. This update included the following points:

- The owner has not yet started any improvement work on the site.
- Cllr Downing was asked to contact the owner again to request progress be made and to make him aware that the council is minded to register the site under the Derelict Properties Act 1990.

The Clerk gave his update on recent caretaking activities. The Clerk was asked to advertise for additional caretaking services.

008/2015 DCC Highways and Rights of Way

Progress with the initiative to install 'Welcome to Bradwell' signs in the verges was discussed. Cllrs Davies & Nash plan to meet with management of the cement works to discuss the provision of suitable stone for this project.

Progress in the resolution of HGV traffic problems in the village was discussed. Cllrs Davies & Nash plan to meet with management of the cement works to discuss the provision and installation of suitable road traffic signs on private land.

The DCC road closure at Hillhead from 07/01/15 to 09/01/15 to allow a new water connection was noted.

009/2015 PDNPA & Planning Applications

Type	Date of Application / Notice	Reference	Property	Summary
New	10/12/14	NP DDD 1214 1244	Hillhead Cottage, Hillhead, Bradwell	Small first floor rear extension.
New	03/12/14	NP DDD 1114 1157	Ashmount, Smalldale, Bradwell	Erection of lean-to onto existing farm building
Response	03/11/14	NP HPK 1014 1100	Lafarge Cement, Hope Works, Hope	Proposed Additional Clinker Store. Council resolved to give qualified support to this application.
Granted	16/10/14	NP DDD 1014 1062	Hill Rise, Hungry Lane, Bradwell	Construction of link between main residence and adjacent garage. Council supported this application (9/1).

The above planning applications were considered.

1244 – has been inspected from neighbouring premises by some councillors.

1157 – was discussed. It was **resolved** to object to this application. Councillors considered that the provision of hay storage would be appropriate but that this building, already erected, was not appropriate for the storage of hay, hence the objection.

Cllr Downing gave an update on PDNPA progress in responding to the council's letter regarding cases of development to properties in the parish of which the council is unaware.

The PDNPA Parishes Christmas Bulletin, announcing the appointment of Sarah Fowler as the new CEO, was noted.

010/2015 Other Partner Authorities / Agencies (Guide Time 40 minutes)

Cllrs Downing & Higgs gave a progress report on the development of a Village Emergency Plan / Trauma Centre to address flooding or other incidents was discussed. However, for a number of reasons, no progress has so far been made with the centre itself, although a meeting is proposed with Hathersage PC to jointly discuss this matter. Flood training is being arranged for five residents and a supply of equipment has been obtained by Cllr Higgs. This equipment is to be moved to the council's store at Stretfield.

The Clerk gave an update regarding the invitation to meet with DDDC to discuss the possibility of the parish council assuming responsibility for managing the toilet block. The Clerk was asked to liaise with DDDC to arrange a meeting, to be attended by Cllrs Granger & Lancaster.

The invitation from Ashbourne Town Council to attend a meeting on 26th January 2015 to discuss the preparation of the failed DDDC Local Plan was considered. It was decided that the Clerk should decline this invitation.

011/2015 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

Recent Meetings:

Date	Event	Council Representative(s)
04/12/14	Citizens Advice Bureau Annual Celebration Matlock Town FC, Causeway Lane, Matlock at 15:30	

Future Meetings:

Date	Event	Council Representative(s)
27-29 /01/15	ICO – DPA & FOIA Workshops Wilmslow – 3 * 1-day events	
16/02/15	DDDC Area Community Forum Bakewell, from 19:00	

012/2015 Publications / Information Received

Date of Information	Description	Decision Req'd
03/12/14	DDDC artsMATTERS Newsletter	
03/12/14	NDVA Network Newsletter	
03/12/14	DDDC – Notes on last Community Area Forum	
05/12/14	Groundwork – December Newsletter	
06/12/14	OSS – appeal for funding for '150 th anniversary appeal'	
08/12/14	NHS – Interpreting Services Contract - Review	
09/12/14	PPPF – Village Website Hosting Workshops	
09/12/14	PDGLA – Request for Evidence re Brushfield RoW	
11/12/14	OSS Christmas 2014 eNews	
11/12/14	PPPF – AGM Minutes	
12/12/14	DDDC – Press Release re Housing Policy Change	
24/12/14	Came - Newsletter from council's insurers	

The above correspondence was noted.

013/2015 Date of Next meeting

The next PC meeting is planned to start at 7:30 p.m. on Tuesday 3rd February 2015 in the Methodist Lounge, Towngate, Bradwell.

PART II – CONFIDENTIAL INFORMATION

There is no Confidential Business this month.

The meeting concluded at 09:31 p.m.