

BRADWELL PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5th September 2017

Present: Cllr P Downing (Chair), Cllr C Furness, Cllr L Granger, Cllr P Higgs,
Cllr N Kirkham, Cllr A Nash, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: One

PUBLIC PARTICIPATION

There was no public participation.

PART I – NON-CONFIDENTIAL INFORMATION

Apologies for Absence

231/2017

Apologies were received from Cllr K Lancaster & Cllr M Salvage by reason of holidays and work commitments. It was **resolved** to accept these apologies.

Declaration of Members' Interests

232/2017

There were no declarations of Interests.

Acceptance & Signing of Previous Minutes and Matters Arising

233/2017

It was **resolved** to accept the minutes of the Parish Council meeting of 01/08/17.

It was noted that a) the Carnival event organised by the White Hart PH did not take place on the Town Bottom playing field as they requested but at a different venue and b) that Mr J Scott of PDNPA has now responded to the council's letter sent under Minute 222/2017.

It was **resolved** to accept the minutes of the Youth Activities & Events committee meeting of 09/08/17.

It was **resolved** to accept the minutes of the Carnival committee meeting of 17/08/17.

Financial Matters

234/2017

It was **resolved** to authorise the 9 financial transactions below together with the 2 further supplementary invoices.

	Payee	Purpose	Amount (£)	Cheque Number
	August Cheques for Authorisation			
01	Mr S Lawless	Clerk's salary, allowance & expenses (£0.00)	621.30	101039
02	Mr G. E. Davies	Grass Mowing - August	240.00	101040
03	Mr G Storey	Caretaking Services	111.00	101041
04	Bradwell War Memorial Hall	Room Hire (27/07/17)	20.00	101042
05	Mr A Samwell	Bus Shelter Cleaning (10/08/17)	10.00	101043
06	DD District Council	Gala – Dog Warden	128.28	101044
07	Mr P Downing	Chair's Allowance	17.00	101045
08	Mrs R Stevens	Gala – Queens Expenses	20.00	101046
09	Bradwell Sports Club	Room Hire	7.00	101047
	Supplementary Authorisations			
10	Mrs L Sowerby	Youth Event Reimbursement	90.00	101048
11	Mr J Frith	Peace Gardens – Mowing	60.00	101049
	TOTAL		£1,324.58	

Other Financial Matters

235/2017

The Clerk presented his report on current financial matters:-

- The Clerk reported on the recent financial receipts which included a grant of £1,000 from the Environment Agency towards the cost of establishing the Emergency Store.
- The Clerk reported that HMRC plan to introduce additional security for its on-line systems.
- Given that HMRC plan to withdraw the facility of making payments by cheque at the Post Office, the Clerk investigated on-line authorisations available at the Co-operative Bank. He recommended that council apply for the facility for one authorised signatory to create the HMRC payment using the on-line system and for a second authorised signatory to authorise it. It was **resolved** to adopt this recommendation.

ACTION: The Clerk is to arrange for the application to be made to the Co-operative Bank and also to update the Financial Regulations to reflect this resolution.

236/2017

The three competitive quotations provided by Came & Co for the renewal of council's insurance were considered. The Clerk noted that he had requested updated quotations to include cover for the new Car Park and Emergency Store but had not yet received these figures from Came & Co. It was **resolved** that the Clerk should, subject to any increase being less than 10%, decide which of the three quotes to accept.

ACTION: The Clerk should accept the Best Value quotation and make arrangements to pay the premium which is due before the next PC meeting.

237/2017

The application for a S137 grant of £457 from the Bradwell Teddy Bear Club for shed repairs and replacement of old equipment was considered. It was **resolved** to award the full requested amount of £457.

ACTION: The Clerk is to arrange payment of this grant.

238/2017

The application for a S137 grant of £500 from the Bradwell Bowls Club towards the cost of a new shelter was considered. It was **resolved** that the Clerk should write to the Bowls Club asking it to reapply towards the end of the Financial Year.

ACTION: The Clerk is to write to the Bowls Club.

Parish Council processes

239/2017

The present appointment of councillors to committees & outside bodies was considered in the light of Cllr Kirkham's authorised period of absence. Given the possible change of circumstances with Cllr Kirkham's employment, it was decided to defer this matter until the next PC meeting.

Parish Issues / Initiatives

240/2017

Cllr Higgs gave his progress report from the Community Resilience committee. He reported that little progress will be made until the promised grant from DCC has been received.

241/2017

The proposal that a resident be allowed parking bay(s) for the parking of private vehicles in furtherance of the resident's business activities was considered. Changes to the Car Parking Licence Agreement were discussed. It was **resolved** to adopt the changes to the Car Parking Licence Agreement and to allow the resident to make use of parking bay(s) in furtherance of business activities.

ACTION: The Clerk is to contact the applicant to advise of these changes, to offer use of parking bay(s) and to emphasise their responsibility to ensure that users' vehicles conform to the licence.

242/2017

Cllr Granger gave her progress report from the Car Parking committee. She reported that she was still awaiting a response from DCC to committee's suggestions for additional parking locations.

243/2017

Cllr Stevens gave her report from the Carnival committee following its recent meeting. She reported that the latest information was reported in the minutes of the committee meeting, adopted in 233/2017 above. She raised the additional items:-

- Due to the number of occasions when marshals received verbal abuse from motorists, the acquisition of portable video recording devices will be considered for future years. The requirements of the Freedom of Information Act will need to be adopted.

ACTION: The Carnival committee is to make a proposal for this.

- The use of flashing lights on traffic cones will be considered, especially at Dale End.
ACTION: The Carnival committee is to liaise with Cllr Higgs.
- The handling of road closures was discussed. There are procedures for handling the road closures for the Saturday event but it appears that there are none for the Sunday and Monday events. It was suggested that a protocol for all Carnival related road closures be developed.
ACTION: Carnival committee is to liaise with Mr. & Mrs. McCloud and then table a protocol for adoption at a future PC meeting.

244/2017

Cllr Sowerby gave her report from the Youth Activities & Events committee following its recent meeting. Her report included the following information:-

- She has booked the activity for the end of September and has arranged funding for October & November.
- The committee has proposed that the activities should continue to be provided into 2018.
- The committee proposed that a budget of £1,500 be requested for the remainder of the current and the coming financial years to cover any shortfall in donation / grant funding.

It was **resolved** that a budget of £500 be allocated for the current financial year from the General Fund and that the committee should request a budget of £1,000 from the Finance committee when it decides the 2018/19 precept. Cllr Furness abstained from this vote.

ACTION: The Clerk is to put this on the next Finance committee agenda.

Playing Fields, Open Spaces & Village Caretaking

245/2017

The following proposals from the Playing Fields & Open Spaces committee were considered. Proposals 1 & 2 are to enhance the Rose Garden amenity in terms of attractiveness and functionality.

1. To accept the quotation of £1,950 to repave the Rose Garden.
This work is to supply & lay flag stones over the whole area to the end of the wall, relocating the grit bin and removal of all rubbish.
2. To accept the quotation of £450 to supply & install a picnic table and climbing trellises for roses & to relocate the rubbish bin in the Rose Garden.

These two proposals were considered and it was **resolved** to proceed with them with the money being used from the Sinking Fund.

ACTION: The Clerk is to advise the contractor that his quotations had been accepted and to ask him to start work.

Proposal 3 is to improve the range of play equipment available at the Beggars Plot playing field which is considered by some residents to be a poor relation to Town Bottom playing field.

3. To acquire and install two small items of play equipment for under-fives up to the value of £2,000 to be located in the soft pour area from where the wooden play equipment was recently removed. These two items of equipment would blend in with the existing equipment and provide much needed facilities now and into the future until a long term plan is agreed.

This proposal was considered and it was **resolved** to authorise this expenditure from the Sinking Fund.

ACTION: The Playing Fields and Open Spaces committee is to decide on the required equipment and the Clerk is then to place the order.

Proposal 4 is to undertake tree surgery in the Peace Gardens and on Beggars Plot

4. To accept the quotation from a tree surgeon for work in the Peace Garden for a) the removal of a holly tree next to the entrance, b) work on the adjoining holly tree, c) for the removal of various self-set shrubs and on Beggars Plot for the removal of problem branches of a tree on Town Lane. The Clerk advised members of the values of the two quotations received.

This proposal was considered and it was decided that, as a budget item already existed for Tree Surgery, the matter should be referred to the Playing Fields & Open Spaces committee for its decision.

246/2017

The Clerk gave his report on recent caretaking activities.

DCC Highways and Rights of Way

247/2017

Cllr Furness gave his report on progress on the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. He stated that no progress had been made since the last month.

248/2017

The proposal that "the parish council contacts the DDC Highways department requesting a review of the parking arrangements on Brookside in light of recent incidents of inconsiderate parking causing problems with the bus services" was considered and it was **resolved** that the Clerk should write to DCC Highways and the SYPTE seeking a review of parking.

ACTION: The Clerk is to write to DCC and SYPTE.

249/2017

The DCC Road closures of a) Charlotte Lane from 25/09/17 until 10/10/17 and b) Top Hole Road from 21/11/17 until 03/01/18 were noted.

250/2017

The fact that there will be a digital arts & culture festival (the AND Festival) in Castleton between 21st & 24th September which will require the closure of Winnats Pass from 19:00 until c. 24:00 on 20th to 23rd September was noted.

PDNPA & Planning Applications

251/2017

The following planning applications were considered.

Type	Date of Application / Notice	Reference	Property	Summary
Reviewed	23/05/17	NP DDD 0517 0527	Ashmount, Smalldale, Bradwell	Proposed alterations & extension to dwelling; installation of home office/studio use and refurbishment of workshop. Council supported this application.
Reviewed	24/07/17	NP DDD 0717 0753	South Stretfield, Bradwell	Demolition of single storey extensions; addition of new two storey side extension; construction of new single storey extension; Council supported this application.
Reviewed	21/07/17	NP DDD 0717 0761	Capps Cottage, New Road, Bradwell	Two storey rear extension & associated works. Council objected to this application.
New	02/08/17	NP DDD 0817 0815	Peak Hungry Topps, Lane, Bradwell	Single storey front extension; replace existing garage with new 1 1/2 storey extension including garage space. PDNPA are unable to provide % increase information.
New	22/08/17	NP DDD 0817 0865	Tom Cottage, Towngate, Bradwell	Proposed two storey rear extension and associated works
Refused	30/06/17	NP DDD 0717 0693	Bradwell Sports Club, Stretfield, Bradwell	GPDO - Erection of 15m monopole & cabinets to support telecoms equipment.
Withdrawn	05/05/17	NP GDO 0517 0468	Bradwell Sports Club, Stretfield, Bradwell	Erection of 15m monopole & cabinets to support telecoms equipment. Council conditionally supported this application.

Progress with applications 0527 (Ashmount), 0753 (South Lea) & 0761 (Capps Cottage) were all noted.

In relation to the applications 0815 & 0865 below, the council considered how it should react to PDNPA's approach to the enforcement of its guideline that extensions to the footprint of a property should not exceed 25%. It **resolved** to create a new council policy which states "BPC recognises that there are a number of Peak Park planning guidelines e.g. extensions should not exceed 25%, that are not finite, being subject to planners discretion. BPC will take these guidelines into account when assessing proposed developments but will not use them as a reason to object unless the change does not complement the immediate local area or the change will have an impact on parking, or parking requirements. Whenever it is noticed that the guidelines may be in conflict with any proposed development, the possible conflicts will be highlighted in the response to the application".

Application 0815 (Peak Topps, Hungry Lane) was considered. It was **resolved** to support this application but to include a reference to the fact that the footprint would increase by more than 25%.

Application 0865 (Tom Cottage, Towngate) was considered and it was **resolved** to support it. Cllr Furness abstained from this vote.

ACTION: The Clerk is to update the council's Policy document and is to advise PDNPA of the council's comments on applications 0815 & 0865 above.

252/2017

The reply from PDNPA to the council's formal complaint about the failure to deliver a promised tree survey report was considered. It was decided not to take any action at this time.

Other Partner Authorities / Agencies

253/2017

The DDDC consultation invitation to comment on its Car Parks Review (available at www.derbyshiredales.gov.uk/parkingreview) was considered. It was decided not to take any action at this time.

254/2017

The report from Derbyshire Constabulary that new signage has been installed at Town Bottom playing field to help deter anti-social behaviour in the area was noted.

Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

255/2017

Recent Meetings:

Date	Event	Council Representative(s)
20/08/17	Freemasonry Tercentenary Event St John Church, Tideswell from 15:00	

Future Meetings:

Date	Event	Council Representative(s)
12/09/17	Hope Cement Liaison Meeting Hope Works, Hope	Cllrs Lancaster & Sowerby
20/09/17	DDDC Town & Parishes Conference Bakewell from 19:00	
21/09/17	DCC Parish and Town Council Liaison Forum County Hall, Matlock from 18:00	
30/09/17	PDNPA Parishes Day Aldern House, Bakewell from 10:00 – 16:00	Cllr Granger, Nash
16/10/17	Freedom of Information & Data Protection Regulation DALC Office, Cromford from 10:00 (£40 pp)	Cllr Nash, Clerk
01/11/17	DDDC Area Community Forum Agricultural Business Centre, Bakewell from 19:00	DDDC Cllr Furness

Publications / Information Received

256/2017

Most communications have already been circulated electronically.

Date of Information	Description	Decision Req'd
	None this month	

Date of Next Meeting

257/2017

The next parish council meeting will be held at 7:30 p.m. on Tuesday 3rd October in the Methodist Lounge, Towngate, Bradwell.

Cllrs Downing & Higgs gave their apologies for the October meeting by reason of holidays.

The meeting concluded at 09:26 p.m.