

# BRADWELL PARISH COUNCIL

## Minutes of the Meeting of the Parish Council held at 7:30 p.m. on Tuesday 5<sup>th</sup> July 2016

**Present:** Cllr P Downing (Chair), Cllr C Furness, Cllr P Higgs,  
Cllr K Lancaster, Cllr A Nash, Cllr L Sowerby, Cllr R Stevens.

Mr S Lawless (Clerk)

Members of the public: 1 member of the public attended this meeting.

### **PUBLIC PARTICIPATION**

There was no public participation.

### **PART I – NON-CONFIDENTIAL INFORMATION**

#### **092/2016 Apologies for Absence**

Apologies were received from Cllr Granger by reason of holidays and from Cllrs Kirkham and Salvage by reason of work commitments. These apologies were accepted by the meeting.

#### **093/2016 Declaration of Interests**

Cllr Downing declared a pecuniary interest in the matter of the Car Parking project and Cllr Sowerby declared a pecuniary interest in the work on Beggars Plot.

#### **094/2016 Acceptance & Signing of Previous Minutes and Matters Arising**

It was **resolved** to accept the minutes of the Meeting of the Parish Council of 07/06/16.

It was **resolved** to accept the minutes of the Extraordinary Meeting of the Parish Council of 14/06/16 subject to the correction of a typographical error.

It was **resolved** to accept the minutes of the Playing Fields and Open Spaces committee meeting of 20/06/16.

It was **resolved** to accept the minutes of the Car Parking committee meeting of 28/06/16.

#### **095/2016 Finance**

##### **Financial Authorisations**

	<b>Payee</b>	<b>Purpose</b>	<b>Amount (£)</b>	<b>Cheque Number</b>
1	Mr S Lawless	Clerk's salary, allowance & expenses (£34.56)	655.86	100835
2	Mr G Storey	Caretaking Work - Inspections	62.00	100836
3	Mr S Hill	Caretaking – Bench Repairs	130.00	100837
4	Post Office Ltd	HMRC – PAYE & NIC	521.50	100838
5	Post Office Ltd	E.ON - BPPF Electricity	25.73	100839
6	Mr S Lawless	Purchases of council assets	1089.72	100840
7	Pennine Woodworking Ltd	Caretaking Materials	40.80	100841
8	Mr J Frith	Caretaking – Mowing PG	60.00	100842
9	Mr G. E. Davies	Caretaking – Mowing Contractor	240.00	100843

	<b><i>Carnival Cheques</i></b>			
10	Castleton Silver Band	Gala – Musical Entertainment	200.00	100844
11	Chesterfield Musketeers	Gala – Musical Entertainment	400.00	100845
12	Buxton Billerettes	Gala – Entertainment	100.00	100846
13	David Panks	Gala – Children’s Entertainment	295.00	100847
14	St John Ambulance	Gala – First Aid Cover	138.00	100848
15	Luxury Loos	Gala - Toilet Hire	270.00	100849
16	David Spencer	Gala - Man & Van	125.00	100850
17	Mr A Gillott	Gala – Erection of Bunting	200.00	100851
	<b>TOTAL</b>		<b>£4,553.61</b>	

It was **resolved** to authorise the above seventeen transactions above together with the following seven supplementary transactions.

	<b>Payee</b>	<b>Description</b>	<b>Amount</b>	<b>Cheque</b>
18	JPR Farm Direct Ltd.	Caretaking – Wood Chippings for Zip Wire	172.80	100852
19	Bradwell Packaging Services Ltd	Storage Charges 27/06/16 – 31/07/16	60.00	100853
20	High Peak Heating Supplies	Caretaking Materials	36.17	100854
21	Mr P Downing	Web Hosting Renewal (£71.86) & Chairman’s Gifts (£4.20)	76.06	100855
22	Wm Eyre & Sons	Caretaking Materials	5.70	100856
23	Mr A Samwell	Cleaning Bus Shelter Glass – 01/07/16	10.00	100857
24	Seton	TBPF Store Shelving	302.34	100858
	<b>TOTAL</b>		<b>£ 663.07</b>	

As there was no parish council meeting planned for August, it was **resolved** to authorise the Clerk to raise cheques for those regular & any urgent invoices up to a total of £3,000. Any cheques so raised will need to be authorised at the September PC meeting.

### **Other Financial Matters**

The Clerk gave his financial report including the latest financial position following payment of the above transactions and receipts received. The accounts showed that expenditure was progressing as planned.

He also highlighted two grants received to fund the work required to tidy the Brook, firstly a grant of £250 from DDDC Cllr Furness’ fund and secondly a grant of £200 from DCC Cllr Twigg’s fund. The work to clear the Brook is planned to proceed over the weekend of 16<sup>th</sup> /17<sup>th</sup> July 2016.

### **096/2016 Parish Council processes**

The draft Terms of Reference document of the committee tasked with the provision of activities / events for Bradwell young people was reviewed. A number of changes to this draft document were agreed and Cllr Downing was asked to sign document once it has been amended.

### **097/2016 Village Issues / Initiatives**

Plans for the provision of activities / events for Bradwell young people were discussed. Cllr Sowerby discussed a number of possible activities for young people and also tabled a quotation from a local business for four separate events. She stated that she is waiting for the DCC Youth Leader to return from holiday and will then arrange for the inaugural Youth Activities committee meeting to identify a number of proposals to be brought to a future council meeting. She also stated that she has informed the Sports Club that the recent arrangements for regular use of the Sports Pavilion are no longer required.

Cllr Higgs gave his report from the recent meeting of the Car Parking committee. His report included the following:-

- The work of the committee to address car parking matters has been planned. The village was divided into five areas and a committee member was assigned to survey each of the areas. The surveys conducted so far failed to identify any patterns of use and further survey work will be required.
- The Soft Water Lane project was discussed.  
The main points discussed were:-
  - \* the work will not now proceed as originally planned.
  - \* the contractor has amended his quotation to include a contingency of £1.5k.
  - \* following a wide ranging discussion of a number of different options, it was **resolved** that
    - a) the Clerk should contact the other two contractors who had previously quoted to ask them to re-quote against the latest version of the Specification of Work. He should also ask a local builder (& any other builders recommended by councillors) to quote against the same specification. Amended quotations are to be received within 10 working days.
    - b) Cllrs Downing & Nash are to meet with the project manager to advise him of this change.
    - c) The Car Parking committee was delegated to review the amended (& possible new) quotations and to decide to whom to award the contract. The Clerk is then to issue the contract.

Cllr Stevens gave her progress report from the Carnival committee which included the following information:-

- Plans for the Carnival were progressing satisfactorily.
- A further Carnival planning committee was scheduled to meet in two days time.
- The plans for the second Saturday event were progressing well and more than half of the tickets have been sold.

The Clerk reported on progress for the removal of rubbish and weed from the Brook. He stated that the work is planned for the weekend of 16/17 July and that a grant of £250 has been received from Cllr Furness' DDC fund and £200 has been promised from Cllr Twigg's DCC fund. The labour is to be provided by the Probation Service and the weed is to be removed by a local farmer.

Cllr Downing reported that the defibrillator was installed in the BT phone kiosk on Brookside by Cllr Salvage, a security code has been entered for the cabinet and the defibrillator has been registered with the emergency services. Cllr Downing gave thanks to Cllr Salvage for his help. It was suggested that appropriate signs are displayed on the phone box and that an article is submitted to Bradwell News.

### **098/2016 Playing Fields, Open Spaces & Village Caretaking**

Cllr Lancaster gave her report from the Playing Fields & Open Spaces committee following its recent meeting. Her report included the following information:-

- The RoSPA inspection reports of the playing fields have now been received. The committee now proposed that these playing fields should be brought to a high standard prior to considering new investments.
- It was recommended that grass mats be installed under benches, the ground on the playing fields near the goal mouths be levelled and that trees be pruned to ensure sufficient clearance for Carnival marquees.
- It was recommended that the deteriorated BPPF play equipment (tyre traverse etc) be removed.
- It was recommended that the vandalised Perspex wall in the BPPF Youth Shelter be removed.
- Various other recommendations for the TBPF, Peace Gardens and the Rose Garden were made.
- It was recommended that work be contracted out as required, ideally to be completed prior to the Carnival.

These recommendations were accepted by the council.

Progress in dealing with the council quarry in Bradwell Dale was considered. It was noted that Cllr Furness has recently obtained new information on the Quarry which provides new information on the quarry boundaries. Cllr Furness is to send his photograph to Cllr Downing for enhancement.

Progress in managing the council's storage facilities was considered. Following the 'spring clean' of the council store facilities at TBPF it was decided to install some new racking on the left hand wall similar to that on the right hand wall. The Clerk has ordered some new shelving which is to be installed following the Carnival.

The Clerk gave an update on recent caretaking activities. He reported that:-

- All mowing activities were proceeding as usual. The contractor will ensure that BPPF and the verge alongside Main Road will be in good condition for the Carnival.
- Considerable work has been done in refurbishing and treating council benches.
- Routine litter picking and inspection of play equipment is proceeding as usual.

Concern was expressed about the condition of the vegetation alongside the DCC footpaths up the Yeld and on the Hills.

## **099/2016 DCC Highways and Rights of Way**

Progress in the initiative to install a 'Welcome to Bradwell' sign and up to 15 new concrete planters in the verges was reviewed. Cllrs Lancaster and Sowerby have been in contact with Hope Construction Materials (HCM). A designer has suggested a number of different designs, and once the preferred design is agreed, HCM will provide and install six new planters.

Progress in the DCC installation of the road signs to alleviate HGV traffic problems in the village was reviewed. New signs have been installed in the village and DCC claim that others have been installed on roads leading into the village. The Clerk is to check this claim.

Cllr Furness reported on progress with the DCC work to resolve issues on the Bradwell Edge footpath / bridleway. He reported that the owner continues to improve the footpath, the legal aspects will take months to resolve and that PDNPA will provide volunteers to work on cutting back the vegetation from October onwards.

The communication from DCC regarding village speed limits was considered. It was decided that the Clerk should ask DCC Cllr Twigg to recommend that the B6049 through the village from Dale End to the Fire Station should be subject to a 20 mph speed limit.

The communication from DCC regarding its rollout of Digital Derbyshire Broadband and Cllr Downing's response were considered. It was decided that Cllr Downing should remain as initial contact on this matter.

The DCC invitation to complete a questionnaire on its Child Sexual Exploitation campaign was considered. It was decided that no action should be taken.

## **100/2016 PDNPA & Planning Applications**

Type	Date of Application / Notice	Reference	Property	Summary
New	16/02/16	NP DDD 0516 0469	8, Bradwell Head Road, Bradwell	Single storey rear white uPVC conservatory

The above planning application was noted.

It was noted that the amended planning application (NP DDD 0815 0779) for the Newburgh site involving the demolition of existing industrial buildings, the development of 55 dwellings (C3), and the erection of a 929 m2 industrial unit has now been granted subject to many conditions. Cllr Downing thanked all those involved for their dedication, perseverance and help over the past years in order to achieve this outcome.

It was also noted that when the affordable rental properties have been constructed, have been donated to the Bradwell CLT and are then available for letting, residents interested in renting them should apply via the existing Home Options website.

The potential planning issues observed around the parish were considered. The Clerk was asked to collate these issues as advised by members, and then to invite PDNPA Enforcement Officer, Rosie Ollie, to the September PC meeting to discuss these cases.

Cases where PDNPA apply inappropriate conditions when granting planning consent were considered. The Clerk was asked to document those cases that he was aware of.

The PDNPA invitation to complete its Satisfaction Survey was considered. Cllr Downing invited all members to respond individually.

Cllr Downing encouraged those members who had attended the recent PDNPA Monitoring and Enforcement courses and had not yet provided feedback to PDNPA to consider doing so.

## 101/2016 Other Partner Authorities / Agencies

The communication from DALC regarding the Larger Council Transparency Code was considered. As this matter did not impact on this Parish Council, the communication was noted and no action was decided.

## 102/2016 Reports from Council Representatives on Outside Bodies / Attendance at External Meetings / Relationship with Local Authorities & Other Bodies

### Recent Meetings:

Date	Event	Council Representative(s)
02/06/16	DDCVS – Good Governance Training ABC Bakewell from 09:30 – 13:00	
08/06/16	Hope Valley Parishes Meeting Old School Room (behind Church), Hope 10:00 – 12:00 Cllr Lancaster reported on this meeting. She said that it was proposed to re-establish the Hope Valley Parish Forum and that the next meeting would be in 3 months.	Cllr Lancaster
15/06/16	PDNPA Monitoring & Enforcement course Aldern House, Bakewell 17:30 – 19:30 Cllr Nash gave his report on this course.	Cllr Kirkham / Cllr Nash
15/06/16	Derbyshire Dales Local Area Committee Wirksworth Town Council Offices,	
27/06/16	<del>DCC Parish Liaison Meeting County Hall, Matlock from 18:00 – 20:00</del> <b>Cancelled</b>	
	Hope Construction Materials Liaison Meeting Cllr Sowerby gave her report on the many interesting issues covered during this meeting.	Cllr Sowerby

### Future Meetings:

Date	Event	Council Representative(s)
May - Aug	Mental Health Awareness Training Various Locations	
26/07/16	DDDC Area Community Forums Agricultural Business Centre, Bakewell – from 19:00	Cllr Nash
01/09/16	Citizens Advice Bureaux – Energy Poverty Conference Cromford from 09:45 to 16:00	
06-07 /09/16	Rural Services Network – Rural Conference 2016 Park Campus, Cheltenham – 2 day event	

## 103/2016 Publications / Information Received

Date of Information	Description	Decision Req'd
02/06/16	DCC Consultation - Older People's Services from Age UK	
06/06/16	NDVA Network newsletter - Summer 2016	
07/06/16	Tax Briefing Newsletter via J Hodgson & Co.	
08/06/16	PDNPA - Textile art to encourage people to visit by train	
09/06/16	PDNPA – Notice of PDNPA Planning Committee 17 June 2016	
11/06/16	OSS Summer 2016 magazine	
11/06/16	OSS – 2015 Accounts & Invitation to AGM (07/07/16)	
16/06/16	PDNPA - Landscape protection wins the day at Backdale Quarry	
16/06/16	PDNPA - Enforcement Training Seminar - Notes etc.	
20/06/16	'Thank You' card from Mr. S. Bradwell	
22/06/16	PDNPA - 55 new houses to be built in Peak District National Park	
23/06/16	Public Sector Network Newsletter - June 2016	
23/06/16	Eroica Britannia - Message From PDNPA - Treat The Trails.	
25/06/16	DALC General Circular 10 – DALC Chief Officer; DALC Annual Executive Meeting & AGM; Advertisement for Executive Members 2016-19	

If any member wishes to view any of these documents, please inform the Clerk.

## 104/2016 Date of Future Meetings

The next parish council meeting will commence at 7:30 p.m. on Tuesday 6<sup>th</sup> September 2016 in the Methodist Lounge, Towngate, Bradwell.

Cllrs Furness and Lancaster gave their apologies for this meeting.

**The meeting concluded at 10:33 p.m.**